

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

**Date:** Tuesday 20 February 2024  
**Time:** 4:00 pm  
**Meeting Room:** Motueka Library  
**Venue:** Wallace Street, Motueka  
**Zoom conference link:** <https://us02web.zoom.us/j/86856481868?pwd=eTJ2TlErcHIJVWw3bmRlbksvdXBHUT09>  
**Meeting ID:** 868 5648 1868  
**Meeting Passcode:** 679643

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## **Motueka Community Board**

### **Hapori Whānui ō Motueka**

# **AGENDA**

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#### **MEMBERSHIP**

<b>Chairperson</b>	T Graham
<b>Deputy Chairperson</b>	C Hutt
<b>Members</b>	D Armstrong
	N Hughes
	Cr B Dowler
	Cr B Maru
	Cr T Walker

(Quorum 4 members)

Contact Telephone: 03 528 2015  
Email: [emma.gee@tasman.govt.nz](mailto:emma.gee@tasman.govt.nz)  
Website: [www.tasman.govt.nz](http://www.tasman.govt.nz)



## **AGENDA**

**1 OPENING, WELCOME, KARAKIA**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**

**That apologies be accepted.**

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

**5 LATE ITEMS**

**6 CONFIRMATION OF [MINUTES](#)**

**That the minutes of the Motueka Community Board meeting held on Tuesday, 19 December 2023, be confirmed as a true and correct record of the meeting.**

**7 PRESENTATIONS**

Nil

**8 REPORTS**

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8.3 Financial Summary .....	25
8.4 Special Projects Action List.....	28

**9 CORRESPONDENCE**

Nil

**10 CONFIDENTIAL SESSION**

Nil

**11 CLOSING KARAKIA**

## 8 REPORTS

### 8.1 DISCRETIONARY FUND APPLICATION

**Report To:** Motueka Community Board

**Meeting Date:** 20 February 2024

**Report Author:** Emma Gee, Team Leader - Customer Services (Motueka)

**Report Authorisers:**

**Report Number:** RMCB24-02-1

#### 1. Summary

- 1.1 One application has been received for the February 2024 round of Discretionary Funding.
  - 1.1.1 Takaka Hill Biodiversity Group Trust - \$687.00
- 1.2 The application complies with the Board guidelines, Attachment 1.
- 1.3 The application is attached, Attachment 2. The applicant has been asked to attend the meeting to speak to the application.
- 1.4 The Motueka Community Board Discretionary Fund currently has a balance of \$6,406.56.
- 1.5 If any application is approved, payment will be made to the applicant by direct credit within ten working days of receiving the bank account details.

#### 2. Recommendation

**That the Motueka Community Board**

1. receives the Discretionary Fund Application report RMCB24-02-1; and
2. grants or declines applications as follows:

Applicant	Request	Grant/Decline
Takaka Hill Biodiversity Group Trust	\$ 687.00	
	\$	

#### 3. Attachments / Tuhinga tāpiri

- |                      |                                      |   |
|----------------------|--------------------------------------|---|
| 1. <a href="#">↓</a> | Board guidelines                     | 5 |
| 2. <a href="#">↓</a> | Takaka Hill Biodiversity Group Trust | 8 |



## TASMAN DISTRICT COUNCIL POLICY ON COMMUNITY BOARD DISCRETIONARY FUNDS

### POLICY REFERENCES

• Sponsor:	<b>Group Manager Finance - Mike Drummond</b>
• Effective date:	27 April 2023
• Review due:	Five yearly
• Legal compliance:	Council approval of the Policy, which requires to comply with Council's Revenue and Financing Policy
• Associated Documents/References	Tasman District Council Revenue and Financing Policy
• Policy Number	P100
• Approved by Council (If Applicable)	27 April 2023

### 1. Purpose of the Community Boards' Discretionary Funding

Each of the two community boards in Tasman District receive funding from Council through targeted rates. The Boards may use part of the funding as a discretionary fund to allocate funding:

- a) for community projects and initiatives in their Ward that their Community Board considers will benefit their community; and
- b) to support their Community Board functions, including:
  - I. Board members attendance at conferences or training workshops;
  - II. Board advertising and communication;
  - III. Board community surveys;
  - IV. and for Board functions; and
- c) to support youth related activities in their Ward.

### 2. Application

This policy applies to the disbursement of funds from the Motueka and Golden Bay Community Board Discretionary Funds.



### 3. Review of this Policy

This policy may be amended either as part of a five yearly review or where one or both community boards have requested a review and proposed changes to the Policy.

### 4. Generic criteria for the allocation of Discretionary Funds by either the Motueka or the Golden Bay Community Board:

- 4.1 All approved projects and initiatives must contribute to Tasman District Council's Community Outcomes as set out in Council's 10 Year Plan;
- 4.2 Projects need to demonstrate local community support.
- 4.3 Projects must take place within the ward of the Community Board which has allocated funding for the project and demonstrate a clear benefit to that community, including addressing an identified community need.
- 4.4 Discretionary funding will not be provided for:
  - Ongoing operational costs that are not project specific;
  - Costs that cannot be verified with appropriate quotes;
  - Projects that have already been completed.
- 4.5 Funding is for not for individuals, and not to be for a project that is the responsibility of Central Government or other agencies.
- 4.6 Applications must be for a specific project and disclose any other Council funding applied for, e.g., Community Grants.
- 4.7 An organisation may receive only one Discretionary Fund grant a year.
- 4.8 Applications should be made three weeks before the Community Board receiving the application meets to consider funding allocations.
- 4.9 Applicants should provide appropriate financial statements e.g., a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- 4.10 Where appropriate (for example a public event), funding applications should be supported by an appropriate Health and Safety Plan. Funds will be allocated through monthly funding rounds. Applicants may be given less funding than they apply for.
- 4.11 Applicants are strongly encouraged to attend the meeting at which applications are considered, in order to speak to their request and answer any questions on the information supplied.
- 4.12 All decisions made by a community board to award funding to an applicant for a project will become public information following the meeting and be included in the minutes of the Board meeting. Applications and supporting information submitted to one of the community boards for funding will be included in an agenda for a meeting of that community board but be subject to the requirements of the Local Government Official Information and Meetings Act 1987 (which may require certain information to not be disclosed as part of a public agenda but distributed separately to Board members - for example financial or commercially sensitive information, personal information).
- 4.13 Funding is to be used only for the purpose approved. Unused funding must be returned to the Board at the termination or completion of the project.



- 4.14 Each year more project funding requests will be received than funds available and not all requests will be successful. The Board's decision on project funding is final and no correspondence will be entered into.
- 4.15 The Motueka and Golden Bay Community Boards acknowledge that there could be extraordinary situations with applications which do not fully meet the criteria described in this policy. The Community Boards reserve the right to consider and approve such applications where there are exceptional and unique circumstances, with the reasons for the approval to be recorded in the resolution.

**5. Specific criteria for the allocation of Discretionary Funding by Motueka Community Board**

- 5.1 Applications are to follow the Motueka Community Board Discretionary Fund application form template, available from the Council's website, the Motueka Council Office or Motueka Library
- 5.2 Written applications can be delivered to the Motueka Council office or sent to the Motueka Community Board, C/- Tasman District Council, 7 Hickmott Place, Motueka.
- 5.3 There is a \$700 maximum for applications for projects.
- 5.4 Projects must be completed within 12 months of receiving funding.
- 5.5 Successful applicants will report back to the Motueka Community Board on the project and how the funding was used, within 12 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

**6. Specific criteria for the allocation of Discretionary Funding by the Golden Bay Community Board**

- 6.1 Application forms are available from the Council website, or the Takaka Service Centre.
- 6.2 Written applications can be dropped off at the council office or sent to the Golden Bay Community Board, C/- Tasman District Council.
- 6.3 There is a \$500 maximum for applications for projects.
- 6.4 Projects must be completed within 6 months of receiving funding.
- 6.5 Successful applicants will report back to the Golden Bay Community Board on the project and how the funding was used, within 6 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

**Adopted by Tasman District Council**

**Date of approval: 27 April 2023**

**From:** website@tasman.govt.nz  
**Sent:** Saturday, 27 January 2024 11:44 am  
**To:** Democracy; Emma Gee  
**Subject:** Grant Application - Motueka Community Board Discretionary Fund  
**Attachments:** [Form-submissionspage-760upload-field-2563Budget-Wasp-Control-2024-THBGT.docx](#)

The following application to the Discretionary Fund has been received.

**Name of organisation\***

Takaka Hill Biodiversity Group Trust

**Address**

**Contact person\***

Charmaine Petereit, Project Manager

**Contact phone\***

**Email address\***

**What is the purpose of your organisation?**

A single goal drives the Trust; to do our part in restoring Tākaka Hill native ecosystems and protecting New Zealand's indigenous species for future generations.

The THBGT is a Tākaka Hill landowner-led and managed Charitable Trust. We believe that Tākaka Hill landowners, through their shared knowledge and collective action, can make a significant difference in restoring and protecting native ecosystems to help achieve New Zealand's biodiversity goals.

**Amount applied for - up to \$700**

\$687 (Excl GST)

**Details of project to be funded:**

Wasp Control Project – late summer 2024

Introduced wasps (*Vespula* – German and common wasps) are a significant pest which harm our native birds and insects and are a threat to human health and recreation. Using the approved Vespex handling and installation methods the Trust has worked with Takaka Hill landowners to put out Vespex bait stations and re-bait them every year since 2018 to control *Vespula* (German and common wasp species). We wish to maintain this control project in 2024 and expand it to include new landowners. We also wish to install bait stations on two areas of public conservation land where the Trust has community agreements with the Department of Conservation - Hawkes Lookout and Takaka Hill Scenic Reserve. Our registered Vespex user is Dr Jackie Cook Reg no. VCO160567. Wasps will take the bait in late summer, so bait stations are put out over that period.

**Please provide a detailed budget or quote for your funding application..**



Budget-Wasp-Control-2024-THBGT.docx - *You don't have the right permissions to download this file*

**Benefits - Who or what will benefit from the project in the Motueka community?**

Reducing the population of wasps in the Takaka Hill area has many benefits:

- Native species will benefit. The beech forests of Tākaka Hill and the South Island provide a unique resource – honeydew, an essential part of a beech forest ecosystem that native bats and birds like tūī, kākā and korimako, fungi and insects rely on year-round. In the bush, wasps feed on honeydew, robbing the native species of this essential food source.
- Endangered species will benefit. Wasps also cause other problems in areas such as the Takaka Hill, for example they are known to predate on baby birds in the nest (e.g. eating baby kākā chicks alive)
- Residents, workers and visitors will benefit: Wasps are a significant health hazard for people who work outside or enjoy getting out into nature. Nature knows no boundaries, and reducing wasp numbers on the Hill will benefit the wider region.
- The wider region will benefit. Takaka Hill is adjacent to two important National Parks - Abel Tasman and Kahurangi. Reducing wasp numbers in the Takaka Hill area also helps control wasps in the National Parks.

**Describe any voluntary time and any other funding contributions received for this project**

All work on this project is done by volunteers. The time it will take will be determined by the terrain.

Estimated time: 20 volunteers @ approx. average 10 hours each = 200 hours

**Who else have you asked for funding for this project?**

Nil

**Bank account number**

**You can upload a file to support your application**

**Privacy Statement**

## Budget Wasp Control Takaka Hill 2024

### Application to Motueka Community Board Discretionary Fund

VESPEX	2 pails (1.5 Kg each)	@ \$183 ea	\$366 (excl GST)	<a href="https://www.merchento.com/index.html">https://www.merchento.com/index.html</a>
Bait stations	100	@ \$2.50 ea	\$250 (excl GST)	
Nitrile Disposable gloves	3 packs	@ \$5 each pack	\$15 (excl GST)	
Warning signs	4	@ \$14 ea	\$56 (excl GST)	
<b>TOTAL</b>			<b>\$687 (excl GST)</b>	

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VESPEX®  
Wasp Bait

WASPTEK™  
Bait Stations

Wasp Baiting  
Accessories

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**VESPEX®**

Frequently Asked  
Questions

Information Video &  
Documents

Become an  
Approved User

# VESPEX®

## WASP BAIT TECHNOLOGY



Cost-effective wasp control over large areas is now a reality with Vesplex® – a bait designed specifically for the control of *Vespula* wasp species (yellow jackets). There is no requirement to find the nests, as the wasps gather the bait from Wasptek™ bait stations and carry it back to the nest. The wasps then share the bait around nest-mates, including the queen, quickly destroying the whole colony.

Vesplex® is not at all attractive to bees, and is of very low risk to birds, pets and people. The bait does contain an ecotoxin though, and there are some strict stewardship controls in place to ensure that the bait is used in a way that does not present a threat to the environment. The yellow links on the left will provide the information you need to plan a wasp baiting operation and become an approved user.

### IMPORTANT NOTICE

*Vesplex® is only available for sale to persons residing in New Zealand and who are registered with Merchanto Ltd as approved users.*



### Vesplex® is available in two sizes:

1.5 kg Pail ..... \$183.00 (excl. GST)

Supplied with 2 x applicator sticks and 60 x disposable bait wells for use with Wasptek™ bait stations.

600 g Pot ..... \$96.00 (excl. GST)

Supplied with 2 x applicator sticks and 24 x disposable bait wells for use with Wasptek™ bait stations.

Check out our [baiting access](#) page, where we are assembling all other things you need to run a wasp control project on private or public land, including the approved signage and recommended gloves.

Phone +64 3 539 0508

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Bait StationsWasp Baiting  
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**WASPTEK™ BAIT STATIONS**

Wasptek™ bait stations have been designed specifically for wasp baiting. They are light-weight and flat-packed to enable easy carrying into the field. The yellow stations are made of UV stabilised polypropylene, they are tough and will last a number of years in the field in typical situations. They are easily assembled and provide the bait with protection from both rain and sun, and limit availability of the bait to non-targets. The open ends of the station allow airflow to pass over the Vespex® bait, allowing the attractants to disseminate widely, and providing wasps with easy access.

The Wasptek™ bait stations are affixed to tree trunks or posts using nails or screws. We recommend the use of button head self-tapping screws. This allows the stations to be easily moved if you want to use them at multiple locations or to remove them from the environment and store them for the following year. We can supply suitable screws with your order if required.

Vespex® bait is supplied with disposable bait wells that fit snugly into the Wasptek™ bait stations, meaning that both laying the bait and removing it out of the stations is a clean and easy process.

Wasptek™ bait stations .....	\$3.40 each (excl. GST)
Orders of 12 or more .....	\$2.98 each (excl. GST)
Bulk Orders (100 or more) .....	\$2.50 each (excl. GST)



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## WASP BAITING ACCESSORIES

Here are a range of accessories that will help you run a successful wasp baiting campaign using VespeX® items can be ordered at the same time as your bait and bait stations through the order form link on the left

**All prices are in NZ dollars and exclude GST.**

### Public Warning Signs

These signs meet stewardship standards for undertaking VespeX® baiting in publicly accessible areas. In such situations, warning signs should be placed at each normal point of entry to the treatment area (e.g. at carparks, tracks, and jetties). For private properties, signs are only required at points where members of the public might legitimately be entering or crossing the property without your knowledge, such as if walkways or riparian tracks go through the property or you are running a business where people regularly access the property.

The signs are printed on 5 mm corflute and include attachment guides and spaces for you to write dates and contact details with a marker pen. At the end of the operation, simply wipe off the marker pen with a rag dampened with methylated spirits and it is ready for use the next year or at a different location.

Each ..... \$14.00



### Gloves

We stock two types of protective gloves for use with VespeX®.

#### Ansell Hyflex® 11-900

The Hyflex® gloves are comfortable to wear, with breathable fabric on the back to stop hands getting sweaty when working in hot weather. The fingers and palms of the gloves are coated with nitrile to provide protection for baiting with VespeX®. The gloves are tough and abrasion resistant. They are good for the workshop too, as the nitrile is oil repellent and offers excellent grip and dexterity. Available in S, M, L, XL.

1 pair ..... \$6.95



1 pair ..... \$6.95

#### Ansell Nitrile Disposable Gloves

These superior nitrile disposable gloves are more puncture resistant than similar latex disposable gloves, and tests have shown them to resist a greater range of chemicals for a longer period than other disposable nitrile gloves. The gloves are ambidextrous (they go on either hand), and offer excellent dexterity. We supply these in small packs of 10 gloves. Available in S, M, L, XL.

Pack of 10 ..... \$5.00

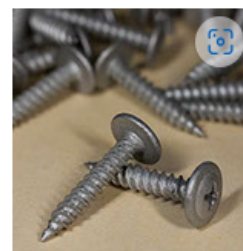


#### Screws for Bait Stations

We can supply quantities of 25 mm galvanised button head screws that are ideally suited for attaching Waspstek™ bait stations to trees or posts. Use 2 screws per bait station. The screws are needle pointed and self-drilling, so the only tool you need to carry is a standard No. 2 philips screwdriver. Using screws rather than nails means the bait stations are easy to remove at the end of an operation. The screws can also be used for attaching signs.

Pack of 12 ..... \$2.00

Pack of 100 ..... \$10.00



#### Heavy Duty Rubbish Sacks

These heavy duty rubbish sacks are 865 mm deep x 500 mm wide. The tough plastic ensures they aren't liable to tear, even when walking through scrub. They will hold a lot of waste and still have room to secure the top. Being white, you can mark them as containing hazardous waste. These also make perfect pack liners for wet-weather tramping.

1 sack ..... \$2.00



#### Backpack Labels

If you are baiting in back-country locations and need to carry Vespex® in a pack or other container, then you should have an appropriate warning label attached to the exterior of your pack, so that the hazard information is easily accessible. Our laminated backpack labels are designed specifically to meet these requirements and are easily attached to the outside of most packs with cable ties (provided).

Each ..... \$4.30



## 8.2 CHAIRS REPORT

Information Only - No Decision Required

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	20 February 2024
<b>Report Author:</b>	Emma Gee, Team Leader - Customer Services (Motueka)
<b>Report Authorisers:</b>	
<b>Report Number:</b>	RMCB24-02-2

### 1. Summary / Te Tuhinga Whakarāpoto

- 1.1 This is the Motueka Community Board Chairperson's regular monthly report.
- 1.2 *Mā te kimi ka kite, mā te kite ka mōhio, mā te mohio ka mārama: Seek and discover, discover and know, know and become enlightened.*

### 2. Recommendation/s / Ngā Tūtohunga

**That the Motueka Community Board receives the Chairs Report RMCB24-02-2**

### 3. Welcome back – watch our wellbeing

- 3.1 Warm welcome back to all. As the third Chair, and with less than two years to service our community I have opted for a detailed report to provide reflection and intended direction.
- 3.2 The elected Board Members work around personal commitments in a casual capacity as advocates for the community attending monthly Board meetings, 6-weekly Council meetings and community organisation meetings (when able). Granted a modest monthly allowance with option to claim travel expenses, fees are determined on the population size of the Motueka Ward not on the amount of work done.
- 3.3 I acknowledge all the work the Motueka Councillors do who cover the whole district, as well as being members contributing to the Motueka Community Board.
- 3.4 As passionate representatives, realistically there is only so much each member can personally take on and achieve around other commitments and the limits of the role as Community Board Member's.
- 3.5 We have had a very busy first year. I am excited about what we may achieve during the rest of our tenure but ask each member to be mindful of your own and each other's wellbeing. I am told this is the most diverse and active Community Board Motueka has had which comes with all sorts of opportunities and challenges, so it is important we maintain respect and support for a productive two years ahead.

### 4. Reflection 2023 – look back to see how far we have come.

- 4.1 **Significant Community Engagement** - significant increase in attendees to Board meetings and speakers at public forum from previous years.



- Est. 55 public speakers during 2023.
- Attendance at several public driven meetings including Public Emergency Meeting in August.
- Attendance at several events, including Skatepark opening and ANZAC Day memorials.
- Unknown how many individual calls, emails, and one-on-one meetings with residents (a lot).
- Board representation on appointed community organisations:
  - Deputy Chair Hutt: Keep Motueka Beautiful
  - Deputy Chair Hutt: Motueka District Museum Trust Board
  - Board Member Hughes: Our Town Motueka
  - Board Member Hughes: Motueka Port Users Committee
  - Board Member Armstrong: Accessibility for All
  - Board Member Armstrong: Te Awhina Marae
  - Board Member Armstrong: Motueka Aerodrome Advisory Group
  - Councillor Walker / Board Member Armstrong: Marahau Sandy Bay Ratepayers & Residents Association
  - Chair Graham: Motueka Arts Council
  - Councillor Walker / Chair Graham: Motueka Youth Council
  - Councillor Walker: Tasman Area Community Association, Tasman Bay Promotions Association, Special Olympics Committee
  - Councillor Maru: Riwaka Hall, Lower Moutere Hall, Lower Moutere Recreation Reserve
  - Councillor Dowler: Motueka Valley Association

Note: Councillors have various additional commitments.

4.2 **Staff Engagement** Apparently 2022 was the first time Council provided elected members with a more comprehensive induction, this alongside LGNZ sessions, workshops and staff support has helped the Board get up to speed. Thank you to all staff that have liaised, advised, met with, and supported members. We rely on your continued cooperation with all Board members.

4.3 **Consultation** The Board were strong advocates for comprehensive and transparent community consultation. The necessity became especially apparent during the contentious cycleway project.

4.4 **LTP Consultation Preparation** In collaboration with staff hosted a drop-in session for community feedback, a meeting with Te Awhina Marae representatives, and an invitational workshop with representatives of the community.

#### 4.5 **Special Projects and Discretionary Funds:**

- **\$6,400 in Discretionary funding granted across:**  
Motueka Events, Oceanian Medical, Community House, Crafty Tarts, Riding for the Disabled, Blue Penguin Trust, Pony Club, Seed Hunter Tribe, Motueka Riding for the Disabled, Motueka Art Group
- **Over \$85,000 in Special Projects contributions:**



Contribute to a walkway upgrade of Little Kaiteriteri to Stephens Bay. Contribute to improvements of the Saltwater Baths, including landscaping, contribute to reinstating picnic tables, seating and general landscaping that was removed to build Te Noninga Kumu Motueka Library. Install additional security cameras in the CBD. Skate Park contribution. Our Town Motueka Historical plaques and contribution to Our Town Motueka Flag Trax.

## 5. Looking Forward

- 5.1 Local Government Act 2002: Part 4 s 51. As at 23 December 2023 [Local Government Act 2002 No 84 \(as at 23 December 2023\), Public Act Contents – New Zealand Legislation](#)
- 5.2 52 Role of Community Boards - the role of a Community Board is to:
  - *represent, and act as an advocate for, the interests of its community; and*
  - *consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the Board; and*
  - *maintain an overview of services provided by the territorial authority within the community; and*
  - *prepare an annual submission to the territorial authority for expenditure within the community; and*
  - *communicate with community organisations and special interest groups within the community; and*
  - *undertake any other responsibilities that are delegated to it by the territorial authority.*
- 5.3 The Board's role is to advocate as a voice for community. This requires us to listen to our constituents, either via public forum, direct correspondence (email, letters), meetings or general conversation. Regardless of what is within our capacity to act on, it is important we freely receive information to aid in our roles as representatives.
- 5.4 I requested if any member of our community is listed as an unreasonable complainant (by Tasman District Council's Chief Executive Officer), that the Board be excluded so we may still directly receive and send emails to all members of our community without delay.
- 5.5 Like staff, Board Member's should not be subjected to dealing with derogatory communication or harassment and have the right to raise concerns and/or request to also not receive named emails.
- 5.6 **Revisit Board Values and Strategic Planning session**, tentatively set for afternoon of 23 February. Values as agreed by the elected Board Members on 11/11/2022.
  - *Operate with integrity, honesty, and respect for each other and our role as community representatives.*
  - *Provide clear, positive communications to and for the community.*
  - *Empower ourselves and others to support wellbeing.*
- 5.7 **Code of Code of Conduct Review** with external facilitator morning of 23 February. The Motueka Community Board have not reviewed the Code of Conduct or adopted a new Code of Conduct since starting. This session will give Member's the opportunity to better understand and decide if we formally adopt a new code of conduct and if so, what it will entail.

5.8 **Training** I have enquired about the Board doing a highly praised communication workshop with an external provider. I encourage Board Members to let me know if there are any other training opportunities that would be beneficial in supporting their role.

5.9 **Input / Submissions** It is important to have your say.

TDC encourage community feedback via [Home | Shape Tasman](#)

You can email [info@tasman.govt.nz](mailto:info@tasman.govt.nz) or post to Tasman District Council, Private Bag 4, Richmond, 7050

- Draft Nelson-Tasman Regional Land Transport Plan and Public Transport Plan – submissions close 25 February 2024
- Speed management [safespeeds@tasman.govt.nz](mailto:safespeeds@tasman.govt.nz) - submissions close 29 February 2024
- Long Term Plan [LTP@tasman.govt.nz](mailto:LTP@tasman.govt.nz)
- Dog Bylaw review (coming soon)
- Proposed Cat Bylaw (tbc)

## 6. Aerodrome Noise Complaints

- 6.1 In May 2023 the Board were addressed at public forum with a complaint regarding aerodrome noise.
- 6.2 Since then, others have directly raised concerns with Board Member's.
- 6.3 When Councillor Maru was Chair he attempted to work through initial concerns. Recently I requested Council provide a record of the number of aerodrome noise complaints that have been logged through the Council call centre.
- 6.4 On 26 January I spoke with Civil Aviation Authority (CAA) who were understanding having also received complaints from Motueka residents. They confirm what Council highlight, under the RMA section 326, aircrafts are exempt from excessive noise (during, before or after flight), however there is the option for the landowner (Tasman District Council) to request time conditions for operation, this can be enforceable by applying to the Director of CAA to issue abatement notice to the operators.
- 6.5 Thank you to Senior Enterprise Portfolio Officer, Stephen Batt, who has indicated that noise has been added to the Motueka Aerodrome meeting agendas and they are working with the operator to try and reduce noise. Council staff are also discussing if the option to introduce an air noise corridor will help address resident's concerns.

## 7. Items from Board Members

- 7.1 Board Member Hughes – Revisit earlier Board discussion seeking support to propose to Council to increase TRMP 8-week rule for the benefit of inhabitants in temporary housing, which refers to anything that is lived in for more than 8-weeks is deemed a building and therefor requires resource consent.
- 7.2 Deputy Chair Hutt – Special Projects input.

## 8. Items from Public Forum

- 8.1 Discussion on items from today's Public Forum session (if necessary).

**9. Action List**

9.1 The Action List is attached for review, Attachment 1.

**10. Correspondence**

10.1 Correspondence list:

<b>Date</b>	<b>From</b>	<b>Subject</b>
11/12/23	J Westbury (TDC)	Motueka Wastewater Treatment Plant - Overflow
11/12/23	R Hellyer	Letter of regret
13/12/23	N Hughes	Ongoing Fantasy
17/12/23	N Hughes	The mystery of the wrecked car in a Hawke's Bay stream for four years   Stuff.co.nz
18/12/23	N Hughes	Double standards
23/01/24	L Jenkins	Thank you from the Motueka Community Christmas Get Together Team
05/02/24	I Moynan	Faeces in reserves

**11. Attachments / Tuhinga tāpiri**

1. [1](#) Action List

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**Division:****Committee:** Motueka Community Board**Officer:****Date From:****Date To:****Action Sheets Report****Printed: Monday, 22 January 2024 9:59:12 AM**

Meeting	Officer/Director	Section	Subject
<b>Motueka Community Board</b> <b>18/07/2023</b> <b>17 Aug 2023 11:39am Gee, Emma</b> Our Town Motueka to arrange research for a replacement plaque <b>31 Oct 2023 9:28am Gee, Emma</b> Plaque in design phase <b>27 Nov 2023 12:33pm Gee, Emma</b> Design completed awaiting manufacture <b>13 Dec 2023 10:16am Gee, Emma</b> Member Hutt organising. John Ridd to provide funding for costs of research and provision of plaque, to provide consistency with the Special Project plaque work being done on High Street <b>21 Dec 2023 1:41pm Gee, Emma</b> <b>Paid and in production</b>	John Ridd	Staff Action	<b>Group Manager - Service &amp; Strategy, John Ridd, to arrange for the Edward Fearon plaque to be moved from the wall of the old Motueka Library to the new Library.</b>
Meeting	Officer/Director	Section	Subject
<b>Motueka Community Board</b> <b>18/07/2023</b> <b>17 Aug 2023 11:41am Gee, Emma</b> Original agreement to be sourced and included with a display at the Motueka Library, aim to have in place by 2 September <b>31 Oct 2023 9:29am Gee, Emma</b> Display moved back to the Motueka Service Centre, need to find a final place <b>27 Nov 2023 12:34pm Gee, Emma</b> Councillor Walker requested a permanent place is found, requested an update from John Ridd <b>04 Dec 2023 11:31am Gee, Emma</b> <b>Libraries Manager working on</b>	John Ridd	Staff Action	<b>Group Manager - Service &amp; Strategy, John Ridd, to arrange for the gifts from the Kyosato Group to be moved to the new Library from the Service Centre.</b>

<b>Division:</b>		<b>Date From:</b>
<b>Committee:</b>	Motueka Community Board	<b>Date To:</b>
<b>Officer:</b>		
<b>Action Sheets Report</b>		<b>Printed: Monday, 22 January 2024 9:59:12 AM</b>

Meeting	Officer/Director	Section	Subject
<b>Motueka Community Board</b> <b>18/07/2023</b> <b>17 Aug 2023 11:25am Gee, Emma</b> Chair Maru to arrange a meeting with Scott Satherley <b>22 Sep 2023 11:38am Gee, Emma</b> First meeting held 15 September <b>27 Nov 2023 12:38pm Gee, Emma</b> <b>Meeting to be held before Christmas, Chair Maru to arrange</b>	<b>Brent Maru</b>	<b>Staff Action</b>	<b>Chair Maru to meet with Martin Tunley of Police every quarter</b>
Meeting	Officer/Director	Section	Subject
<b>Motueka Community Board</b> <b>18/07/2023</b> <b>27 Nov 2023 12:47pm Gee, Emma</b> Chair Maru met with Fire 17/11 and aim to meet again before christmas <b>21 Dec 2023 1:43pm Gee, Emma</b> <b>Councillor Maru to arrange quarterly catch ups, starting in March 2024</b>	<b>Terina Graham</b>	<b>Staff Action</b>	<b>Deputy Chair Graham to catch up with Fire and Ambulance when needed</b>
Meeting	Officer/Director	Section	Subject
<b>Motueka Community Board</b> <b>18/07/2023</b> <b>17 Aug 2023 11:32am Gee, Emma</b> Chair Maru advised at the August meeting that the matter is ongoing <b>31 Oct 2023 9:24am Gee, Emma</b> Chair Maru awaiting advice from LGOIMA staff and will forward on to Members <b>27 Nov 2023 12:47pm Gee, Emma</b> <b>Ongoing</b>	<b>Brent Maru</b>	<b>Staff Action</b>	<b>Chair Maru to follow up on the sky diving operations complaint following Councils response which had been shared to the members</b>

**Division:****Committee:** Motueka Community Board**Officer:****Date From:****Date To:****Action Sheets Report****Printed: Monday, 22 January 2024 9:59:12 AM**

Meeting	Officer/Director	Section	Subject
<b>Motueka Community Board</b> <b>19/09/2023</b> <b>06 Oct 2023 10:35am McLean, Kelsey</b> It was requested that Councillor Walker liaise with Lynne Hall regarding the rubbish bins in Motueka being painted and report back to the next meeting. <b>31 Oct 2023 9:37am Gee, Emma</b> Lynne Hall has ordered colour liners and working on quote for wrap for bin lids <b>27 Nov 2023 12:43pm Gee, Emma</b> <b>Councillor Walker - awaiting quote from Lynne Hall</b>	Lynne Hall	Reports	Thorp Bush rubbish bins to be painted and report back to the next meeting
Meeting	Officer/Director	Section	Subject
<b>Motueka Community Board</b> <b>17/10/2023</b> <b>31 Oct 2023 9:05am Gee, Emma</b> Chair Maru to provide more information regarding Code of Conduct to Members <b>27 Nov 2023 12:44pm Gee, Emma</b> Ongoing <b>22 Jan 2024 10:52am Gee, Emma</b> <b>Workshop planned for 23 February</b>	Brent Maru	Reports	Chair Maru to provide more information regarding Code of Conduct to Members
Meeting	Officer/Director	Section	Subject
<b>Motueka Community Board</b> <b>17/10/2023</b> <b>16 Nov 2023 1:32pm Gee, Emma</b> Board Members to workshop Draft Policy for Special Projects <b>27 Nov 2023 12:47pm Gee, Emma</b> Ongoing <b>21 Dec 2023 1:45pm Gee, Emma</b> <b>Draft Policy received from Democracy Services, Chair Graham to arrange workshop before February 2024 meeting</b>	Emma Gee	Reports	Board Members to workshop Draft Policy for Special Projects

<b>Division:</b>		<b>Date From:</b>
<b>Committee:</b>	Motueka Community Board	<b>Date To:</b>
<b>Officer:</b>		
<b>Action Sheets Report</b>		<b>Printed: Monday, 22 January 2024 9:59:12 AM</b>

Meeting	Officer/Director	Section	Subject
Motueka Community Board 21/11/2023	Brent Maru	Reports	Chair Maru to arrange a Board workshop for Motueka Community Board Standing Orders and Council's complaints process
<b>04 Dec 2023 11:03am Gee, Emma</b> Chair Maru to arrange a Board workshop for Motueka Community Board Standing Orders and Council's complaints process <b>21 Dec 2023 1:47pm Gee, Emma</b> <b>Democracy Services arranging</b>			
Meeting	Officer/Director	Section	Subject
Motueka Community Board 19/12/2023	Terina Graham	Reports	Chair Graham to arrange a workshop with the Members to prepare a submission for the Speed Management consultation
<b>22 Dec 2023 8:56am Gee, Emma</b> Chair Graham to arrange a workshop with the Members to prepare a submission for the Speed Management consultation			
Meeting	Officer/Director	Section	Subject
Motueka Community Board 19/12/2023	Emma Gee	Reports	Mr Hayes (Alliance manager) to follow up regarding the heavy trucks travelling along Pah Street
<b>22 Dec 2023 8:57am Gee, Emma</b> Mr Hayes (Alliance manager) to follow up regarding the heavy trucks travelling along Pah Street			
Meeting	Officer/Director	Section	Subject
Motueka Community Board 19/12/2023	Richard Kirby	Reports	Mr Kirby to report back on the processes to appropriately acknowledge and respond on the matters raised by Mr Hellyer at November's Public Forum
<b>22 Dec 2023 8:58am Gee, Emma</b> Mr Kirby to report back on the processes to appropriately acknowledge and respond on the matters raised by Mr Hellyer at November's Public Forum			

**Division:****Committee:** Motueka Community Board**Officer:****Date From:****Date To:****Action Sheets Report****Printed: Monday, 22 January 2024 9:59:12 AM**

Meeting	Officer/Director	Section	Subject
Motueka Community Board 19/12/2023	Terina Graham	Reports	Chair Graham to arrange a workshop for the Members in January to address issues raised by Member Hughes
22 Dec 2023 8:59am Gee, Emma Chair Graham to arrange a workshop for the Members in January to address issues raised by Member Hughes			
Meeting	Officer/Director	Section	Subject
Motueka Community Board 19/12/2023	Terina Graham	Reports	Chair Graham to follow up with staff in the New Year regarding the topics raised by Mr & Mrs Schaeffner at Public Forum
22 Dec 2023 9:00am Gee, Emma Chair Graham to follow up with staff in the New Year regarding the topics raised by Mr & Mrs Schaeffner at Public Forum			
Meeting	Officer/Director	Section	Subject
Motueka Community Board 19/12/2023	Terina Graham	Reports	Chair Graham and Deputy Chair Hutt to arrange a Good News story in The Guardian recognising Nolan Duffy and his work with the Litter Cart, and also to encourage the community to be tidy kiwis
22 Dec 2023 9:00am Gee, Emma Chair Graham and Deputy Chair Hutt to arrange a Good News story in The Guardian recognising Nolan Duffy and his work with the Litter Cart, and also to encourage the community to be tidy kiwis			
22 Jan 2024 9:57am Gee, Emma Guardian did a story on Nolan in 29th November issue, but will review if they should do an additional one			



**8.3 FINANCIAL SUMMARY****Information Only - No Decision Required**

<b>Report To:</b>	Motueka Community Board
<b>Meeting Date:</b>	20 February 2024
<b>Report Author:</b>	Liz Cameron, Assistant Management Accountant
<b>Report Authorisers:</b>	Kurt Clayworth, Management Accountant
<b>Report Number:</b>	RMCB24-02-3

**1. Summary / Te Tuhinga Whakarāpoto**

- 1.1 The financial report for the period ending January 2024 is attached (**Attachment 1**).
- 1.2 The net financial position as at 31 January is a deficit of \$5,635.
- 1.3 The net position of the Motueka Community Board's overall funds as at 31 January 2024 is a surplus balance of \$188,412.

**2. Recommendation/s / Ngā Tūtohunga**

**That the Motueka Community Board receives the Financial Summary report RMCB24-02-3**

**3. Attachments / Tuhinga tāpiri**

- 1. [Financial Summary](#)

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**TASMAN DISTRICT COUNCIL**  
**Motueka Community Board**  
**January 2024**

<b>Profit and Loss</b>	<b>Monthly Actual</b>	<b>Month Budget</b>		<b>January YTD Actual</b>	<b>Year End Annual Budget</b>	<b>Annual Budget %</b>	<b>Budget 2023/24</b>
<b>REVENUE</b>							
CCB rate	10,299	10,288	100%	72,147	123,451	58%	123,451
Motueka Market	1,619	2,171	75%	6,838	14,033	49%	14,033
Closed Account Interest	164	137	120%	1,147	1,648	70%	1,648
<b>Total revenue</b>	<b>12,082</b>	<b>12,596</b>		<b>80,132</b>	<b>139,132</b>		<b>139,132</b>
<b>EXPENSE</b>							
<b>Remuneration</b>							
Chairperson Monthly Salary	925	1,303	71%	925	15,634	6%	18,514
Members (4)	1,954	2,232	88%	16,612	26,781	62%	23,901
Community Board Members Reimbursements	0	599	0%	6,051	7,186	84%	7,186
<b>Miscellaneous</b>							
Community Board discretionary fund	0	2,576	0%	6,407	7,529	85%	7,529
Youth Development Fund	0	699	0%	0	1,000	0%	1,000
Community Board Special Projects	0	7,882	0%	50,666	57,139	89%	57,139
Community Board Expenses	87	44	198%	362	16,951	2%	16,951
Litter Cart	0	0	0%	3,261	4,348	75%	4,348
Motueka CB Sculpture maintenance	0	90	0%	0	1,081	0%	1,081
Cost of Elections	0	0	0%	1,484	1,484	100%	1,484
<b>Total expenses</b>	<b>2,966</b>	<b>15,425</b>	<b>19%</b>	<b>85,767</b>	<b>139,133</b>	<b>62%</b>	<b>139,133</b>
<b>Net Charges</b>	<b>9,116</b>	<b>(2,829)</b>		<b>(5,635)</b>	<b>(1)</b>		

**August Year to date**

**Equity**

Opening Surplus/(Deficit) Balance 1 July 2023	194,047
Net Income Surplus/(Deficit) January 2024	- 5,635
<b>Closing Surplus/(Deficit) Balance 31 January 2024</b>	<b>188,412</b>

**Notes to the accounts**

**A) Discretionary fund**

Balance brought forward from 2022/23	10,857
Plus budget allocation	7,529
Available funds	18,386
Less Expenditure	6,406
<b>Remaining Balance</b>	<b>11,980</b>

**Discretionary fund expenditure**

Motueka Events	700
Oceania Medical	556
Community House	700
Crafty Tarts	700
Riding for the Disabled	627
Blue Penguin Trust	700
Pony Club	513
Seed Hunter Tribe	700
Motueka Art Group	550
Riding for the Disabled	660
<b>Total expenditure to January 2024</b>	<b>6,406</b>

**B) Youth development fund**

Balance brought forward from 22/23	3,825
Plus budget allocation	1,000
Available Funds	4,825
Less expenditure	0
<b>Remaining Balance</b>	<b>4,825</b>

**Youth development fund expenditure**

**Total expenditure to January 2024** **0**

**C) Special Projects**

Balance brought forward from 22/23	151,666
Plus budget allocation	57,139
Available funds	208,805
Less expenditure	50,666
<b>Remaining balance</b>	<b>158,139</b>

**Special Projects Expenditure**

<b>Our Town Motueka Flag Trax</b>	10,000
<b>Our Town Motueka Historical plaques</b>	10,666
<b>Contribution to Skate Park</b>	30,000
<b>Total expenditure to January 2024</b>	<b>50,666</b>



## 8.4 SPECIAL PROJECTS ACTION LIST

Information Only - No Decision Required

**Report To:** Motueka Community Board

**Meeting Date:** 20 February 2024

**Report Author:** Emma Gee, Team Leader - Customer Services (Motueka)

**Report Authorisers:**

**Report Number:** RMCB24-02-4

### 1. Summary / Te Tuhinga Whakarāpoto

1.1 Attached is the Special Projects Action List for the Motueka Community Board to review.

### 2. Recommendation/s / Ngā Tūtohunga

**That the Motueka Community Board receives the Special Projects Action List report RMCB24-02-4**

### 3. Attachments / Tuhinga tāpiri

1. [Download](#) Special Projects List

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## Special Projects Action List

Projects 2019/20	Funds	Status	Overseer
Playground Update Thorp Bush and North (carried over 2018/19)	\$10,000	<p>20/10/20 Stage 1 of Youth Council lead project at Thorp Bush to begin 1. <i>repaint existing playground at Thorp Bush (doc leaf green to blend with the natural environment)</i> 2. <i>replace damaged plastic components with new colourful components.</i></p> <p>18/05 Should be completed by end of June 2021</p> <p>15/06 Chair Maru to email update to the Board, delay in equipment</p> <p>20/07 Repainting has been carried out</p> <p>11/08 Awaiting a plastic component but largely complete</p> <p>16/11 Project Completed</p> <p>21/12 Awaiting a staff report</p> <p>15/02/22 Mr Kirby to follow up with staff on standard of painting</p> <p>28/02 Confirmation from Lynne Hall, “not a great paint job and the contractors have already returned once to tidy up their earlier efforts. It could still do with improvement. Lynne has raised this with the contractor and we will visit the site to assess the quality of work and arrange for some remedial work to be implemented”</p> <p>15/03 Youth Council will attend the next meeting</p> <p>19/4 A Takahasi confirmed painting still not done – Emma referred to Lynne Hall</p> <p>27/4 Lynne advised contractor arranging</p> <p>17/05 remedial painting not done – ongoing</p> <p>06/07 Lynne checking if the remedial painting has been carried out</p> <p>16/08 Richard Kirby to check and if paid</p> <p>1/12 Email received from Grant Reburn, Reserves &amp; Facilities Officer, <i>Staff recently engaged Future Landscapes (independent playground inspectors) to carry out a comprehensive check of the Te Maatu Thorp Bush Reserve Playground as part of a District wide check of playgrounds against the New Zealand Playground Standards. The last such inspection of playgrounds was carried out approximately 5 years ago. Weekly inspections of playgrounds are carried by Council’s contractor Nelmac to check for obvious maintenance and safety issues. The Future Landscapes inspection is a more in-depth and comprehensive assessment of each playground. The recent inspection highlighted a number of safety issues related to the design and deterioration of materials on the Junior Playground and the inspectors recommended its removal.</i></p> <p><i>Because of the large number of items that needed remedial work or replacement, staff dismissed the option of repairing the playground equipment particularly when some components are nearing the end of life.</i></p>	Motueka Youth Council/CR Walker, Tony Strange

Projects 2019/20	Funds	Status	Overseer
		<p>Another factor in the decision to remove the playground rather than remediate it was that a new playground has already been signalled as a capital item in the 2023/24 Annual Plan with consultation to occur this year. It was unfortunate that painting of the playground structures by the Youth Council was completed only about 8 months ago however one of the painted structures will be remaining until a new playground is installed. The swing set will also be remaining on site. Any future funding for the new playground has to be considered alongside several other capital projects in the Annual Plan in 2023/24.</p> <p>20/12 Chair Armstrong to provide an explanation to YC, Tiegan Maru- done</p> <p>21/03 Ongoing, YC still keen to decorate bins</p> <p>18/04 Ongoing with YC, KMB and Tony Strange reserves staff</p> <p>16/05 Ongoing, Tony working with YC</p> <p>12/06 – Update form grant, discussion had with Youth Council. Further consultation required. Iwi consultation also needed. Spacial design and layout will follow along with high level presentation to the Board.</p> <p>Physical works on playground not funded until new financial year.</p> <p>18/07 Tony will engage with Iwi and YC then come back to the Board</p> <p>10/08 Update form Tony, No further progress this month. Intention is to consult with Iwi advisors by the end of August. This will help with planning the next steps in consultation with Iwi regarding level of information that should be presented.</p> <p>17/08 YC back up and running need to liaise with them also and for skatepark</p> <p>19/12 On hold</p>	

Projects 2020/21	Funds	Status	Overseer
Accessible Playground Equipment Decks Reserve Resolution 15/12/20	\$30,000	<p>16/02/21 Awaiting quote from Lynne Hall</p> <p>20/07 Chair Maru to have a conversation with Susan Edwards and Janine Dowding</p> <p>17/08 Awaiting update from Susan Edwards</p> <p>28/02 Lynne has approached 3 playground companies before Christmas hopefully they will come back with something soon</p> <p>15/03 Youth Council keen for a carousel, ongoing</p> <p>15/11 Mr Kirby informed the Board of delays in sourcing accessible playground equipment</p>	Cr Walker/Tony Strange

Projects 2020/21	Funds	Status	Overseer
		<p>03/02/23 Update from Grant Reburn, Reserves Officer: <i>Staff have been planning the upgrade of Decks Reserve Playground items and are currently preparing a layout plan. A wheelchair carousel has been ordered and should be delivered within the next month. This item will be funded by the Motueka Board's special projects fund which had \$30,000 allocated for a carousel in 2022/23. The carousel installation will occur at the same time as the other playground items which depending on supply times and contractor availability is expected to be around May this year.</i></p> <p>18/04 Carousel purchased, staff working on layout design</p> <p>09/05 Staff to share design with Members prior to the May meeting and will be present for feedback</p> <p>16/05 Initial design plan presented to Members</p> <p>12/06 Update from Grant, following presentation to Board in May further incorporation of playground elements will continue. Further allocation of funding from the Board would provide for more accessible opportunities. Accessible Carousel purchased with Board funded 30K. for financial summary at bottom of spreadsheet</p> <p>06/07 Update from Tony Strange Currently acquiring an estimate for the entire play area footprint to be reinstated with rubber matting so that we can present these costs to the Board and they can decide to reallocated funding to accommodate this</p> <p>18/07 Concept plan and quote tabled, Tony to provide more detailed costings and visuals, also provide a breakdown that is quantified in stages while also providing a cost for the entire project</p> <p>10/08 Update from Tony, not enough competitive financial information as our consultants have only been able to include costs from one supplier, ongoing</p> <p>15/08 Update to be provided at the September meeting</p> <p>10/11 Tony Strange will be meeting with members of CCS Disability Action regarding design considerations and advice</p> <p>21/11 Ongoing, Tony working on quotes, planning to add a basketball hoop</p> <p>19/12 Tony to report back to the Board in February</p>	

Projects 2022/23	Funds	Status	Overseer
Allocate an annual grant from the Community Board to the Mārahau/Sandy Bay Association to enhance and maintain the coastal frontage and recycling Resolution 16/08/22	\$2,500	15/11 Board Secretary to follow up on invoices for work 8/12 Ongoing 15/12 Part payment made, \$1236.90, for some spraying work, more to come	
Prepare a long-term landscape maintenance plan for the Motueka Cemetery Resolution 16/08/22	\$8,000	15/11 Mr Kirby to speak with Reserves staff 16/11 Email forward onto Members from David Ogilvie by Chair Armstrong 20/12 Chair Armstrong to speak with David Ogilvie 21/02/23 Richard Hollier has advised there is already a landscape plan from 2013, no need to spend 8K. David to request a copy of the work plan to and circulate to members for the next meeting – actioned 23/03 Richard Kirby emailed Grant Reburn, Reserves & Facilities Manager, can the \$8,000 allocated funds be used to complete the implementation of the landscape plan from 2013. Report back to the MCB at its meeting 18 April via a staff report 06/04 Update from Grant Reburn sent on to Members 20/6 Chair Maru to follow up with Grant Reburn 06/07 Update from Steve Richards Following discussions at previous Board Meetings and with chair it was agreed that staff would continue with previous Motueka Cemetery Plan works using money currently available in the budget 18/07 Ongoing, Mr Kirby stated that the 8k to be used to implement the next stage of capital works in the 2013 Management Plan, not to go towards a new plan, ongoing 17/10 Steve Richards provided an update, Richard Hilton & Lynne Hall are working on and will come back to the Board 21/11 Steve to liaise with Deputy Chair Graham on updates 19/12 Ongoing	Steve Richards/Deputy Chair Graham



Projects 2022/23	Funds	Status	Overseer
Beautification of High Street up to 10K Resolution 20/09/22	\$10,000	20/09 Project to be led by Our Town Motueka and Motueka & District Historical Association, could fund up to 15 plaques 15/11 In progress 20/12 Update to be provided at the February meeting 21/03 8 out of 15 building owners have given approval 20/6 Project well underway, member Hughes to provide updates 18/07 In the design phase 15/08 Shared image of plaques, 15 planned, 13 ready. John Ridd also looking to source a plaque to replace the Edward Fearon plaque 27/09 Invoice sent for payment and paid 21/11 Plaques in production	Member Hughes

Projects 2023/24	Funds	Status	Overseer
Contribute to improvements to the saltwater baths, including landscaping Resolution 16/05/23	\$5,000	06/07 Update from Lynne Hall, staff are 2/3rds of the way through replacing the decking, with the completion to be carried out this financial year. This is through RFC's. Any planting would probably be scheduled for next winter once a landscaping plan has been put together 15/08 update from Grant Reburn, ties in with Transport Choices, ongoing and will check if convo with Our Town	Lynne Hall
Contribute to reinstating picnic tables and seating and general landscaping that was removed to build the Motueka library Resolution 16/05/23	\$10,000	12/06 This project has \$70,000 budget from Better off funding. Landscape plan currently being drawn to enable consultation with Community Board and Iwi in August 06/07 Design work has started ahead of planned iwi consultation in August. Do you need me to update the project expenditure financials (on bottom part of update report) given we are awaiting final invoices for year 18/07 The Board noted that this 10k special project funding would contribute to the 70K better off funding 08/08 Update from Steve Richards - I have instructed Boffa Miskel to work up a design for the frontage of the Motueka Library, once done I will use this plan to consult with the Community board and our Iwi partners. 15/08 seat sourced from menzshed and disabled access tables	Stephen Richards

		17/10 Draft plan provided to the Board, still consulting and propose install in Autumn 19/12 Ongoing	
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### Summary

Playground Update Thorps Bush	\$10,000	
Accessible Playground Equipment	\$30,000	
Allocate an annual grant from the Community Board to the Mārahau/Sandy Bay Association to enhance and maintain the coastal frontage and recycling	\$2,500	15/12 \$1236.90 paid
Prepare a long-term landscape maintenance plan for the Motueka Cemetery	\$8,000	
Beautification of High Street up to 10K	\$10,000	PAID (not yet finished)
Contribute to improvements to the saltwater baths, including landscaping	\$5,000	
Contribute to reinstating picnic tables and seating and general landscaping that was removed to build the Motueka library	\$10,000	
<b>BALANCE brought forward from 22/23</b>		<b>\$151,666</b>
<b>PLUS BUDGET ALLOCATION</b>		<b>\$57,139</b>
<b>Available Funds</b>		<b>\$208,805</b>
<b>Less Expenditure</b>		<b>\$50,666</b>
<b>TOTAL REMAINING FUND</b>		<b>\$158,139</b>