

Notice is given that an ordinary meeting of the Community Grants Subcommittee will be held on:

**Date:** Tuesday 26 May 2026  
**Time:** 12.30 pm  
**Meeting Room:** Tasman Council Chamber  
**Venue:** 189 Queen Street, Richmond

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## Community Grants Subcommittee

### Komiti iti Karaati Hapori

# AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Cr J Gully	
<b>Members</b>	Cr C Butler	Cr K Maling
	Cr M Kininmonth	Cr T Walker

(Quorum 3 members)

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## AGENDA

**1 OPENING, WELCOME, KARAKIA**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**

That apologies be accepted.

**3 DECLARATIONS OF INTEREST**

**4 CONFIRMATION OF [MINUTES](#)**

That the minutes of the Community Grants Subcommittee meeting held on Tuesday, 18 November 2025, be confirmed as a true and correct record of the meeting.

That the confidential minutes of the Community Grants Subcommittee meeting held on Tuesday, 18 November 2025, be confirmed as a true and correct record of the meeting.

**5 REPORTS**

5.1 Sport NZ Rural Travel Fund Applications April 2026 ..... 4

**6 CLOSING KARAKIA**

## 5 REPORTS

### 5.1 SPORT NZ RURAL TRAVEL FUND APPLICATIONS APRIL 2026

Decision Required

<b>Report To:</b>	Community Grants Subcommittee
<b>Meeting Date:</b>	26 May 2026
<b>Report Author:</b>	Yulia Panfylova, Community Partnerships Coordinator
<b>Report Authorisers:</b>	John Ridd, Group Manager - Customer & Community
<b>Report Number:</b>	RCSGS26-05-1

#### 1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 This report provides the Subcommittee with the opportunity to consider and decide on the 12 applications received during the April 2026 funding round for the Sport NZ Rural Travel Fund.

#### 2. Summary / Te Tuhinga Whakarāpotō

- 2.1 Sport NZ Rural Travel Fund applications are open to rural sports clubs and rural school teams with young people aged between 5-18 years. Funding is to reduce the barriers to participation of rural communities by providing help with the travel costs of participating in local sports competitions.
- 2.2 There are two funding rounds per year closing 30 April and 31 October. The funding is entirely from Sport New Zealand. This year's allocation is \$23,600 (\$8,000 was allocated in the October 2025 round).
- 2.3 We received 12 applications for the April 2026 round, requesting a total of \$51,164.80.
- 2.4 The Community Grants Subcommittee's role is to consider and decide on funding of the applications received.

#### 3. Recommendation/s / Ngā Tūtohunga

That the Community Grants Subcommittee

- receives the Sport NZ Rural Travel Fund Applications April 2026 RCSGS26-05-1; and
- accepts the late application from Rangers Rugby Football Club; and
- approves the funding allocations in the table below for the April 2026 Sport NZ Rural Travel fund:

School/Sports Club	Approved
Collingwood Area School Netball	\$
Golden Bay Association Football Club	\$
Golden Bay Mountain Bike Club	\$

<b>Huia Rugby Football Club Inc.</b>	<b>\$</b>
<b>Motueka and Districts Swimming Club Ltd</b>	<b>\$</b>
<b>Motueka High School</b>	<b>\$</b>
<b>Murchison Netball Club Inc</b>	<b>\$</b>
<b>Murchison Rugby Club</b>	<b>\$</b>
<b>Rangers Rugby Football Club</b>	<b>\$</b>
<b>Takaka Rugby Football Club</b>	<b>\$</b>
<b>Tapawera Netball Club</b>	<b>\$</b>
<b>Tapawera Rugby Football Club</b>	<b>\$</b>
<b>Total</b>	<b>\$</b>

#### 4. Background / Horopaki

- 4.1 Sport NZ Rural Travel Fund applications are open to rural sports clubs and rural school teams with young people aged between 5-18 years. Funding is to assist with travel costs of rural young people participating in **regular** local sports competitions.
- 4.2 There are two funding rounds per year. One closes 30 April and the other closes 31 October. The funding is entirely from Sport NZ. In the 2025/2026 financial year we received an annual allocation of \$23,600 as well as \$24 carried over from 2024/2025 financial year. The total allocation for this year is \$23,624. The Council allocated \$8,000 in the October 2025 round leaving \$15,624.00 of funding available for the April 2026 round.

#### 5. Analysis and Advice / Tātāritanga me ngā tohutohu

- 5.1 We received 12 applications (**Attachment 1**) for the April 2026 round, requesting a total of \$51,164.80.
- 5.2 Motueka High School have provided a partial accountability without the receipts. The receipts need to be provided prior to this meeting or they will not be eligible for funding in this round.
- 5.3 The application from the Golden Bay Mountain Club does not meet criteria as they are traveling to practices.
- 5.4 The application by Rangers Rugby Football Club was received a week after the deadline and for this reason we don't recommend funding it due to limited funding available.
- 5.5 The Community Grant Subcommittee is requested to review the applications. The grants **do not** provide for travel cost related to:
- practice or training;
  - coaches;
  - regional, national events;
  - one-off and/or annual interschool competitions; and
  - interschool events during school time.
- 5.6 Sport New Zealand ask that the assessors of the Rural Travel Fund consider how they place an emphasis on providing sport experiences for:

- girls and young women aged 5-18; and/or
- disabled tamariki (5-11) and rangatahi (12-18).

- 5.7 In this funding round none of the applicants have children with disabilities on their teams.
- 5.8 The Subcommittee's role is to allocate the funding for the Sport NZ Rural Travel Fund, as we understand the needs of our local community and can assist with allocating the funding cost-effectively and where it can generate real benefits to the community. The allocation of funding provides a local public service and supports community wellbeing by encouraging young people from rural areas to participate in sports and recreational activities to enhance their health and wellbeing.
- 5.9 The Community Grants Subcommittee members are requested to review all applications and recommendations in advance to enable an efficient and timely allocation of funding during the meeting.
- 5.10 Staff have provided the Subcommittee with comments and guidance on the applications based on fit with criteria and have suggested recommendations (**Attachment 2**). The number of children, the distance to competitions and the amount requested were considered while providing financial recommendations. It should be noted that if the committee decides to follow these recommendations most applicants will receive similar or lower amounts of funding compared to the previous year. This is due to the amount funding available for this round. Our recommendations are contained in the following table.

<b>Organisation</b>	<b>Amount requested</b>	<b>Staff recommendation</b>
Collingwood Area School Netball	\$ 2,000.00	\$1,500.00
Golden Bay Association Football Club	\$ 15,000.00	\$3,200.00
Golden Bay Mountain Bike Club	\$ 7,120.00	\$0
Huia Rugby Football Club Inc.	\$ 6,044.80	\$2,000.00
Motueka and Districts Swimming Club Ltd	\$ 500.00	\$324.00
Motueka High School	\$ 5,000.00	\$2,500.00
Murchison Netball Club Inc	\$ 2,000.00	\$1,600.00
Murchison Rugby Club	\$ 1,400.00	\$1,400.00
Rangers Rugby Football Club	\$ 5,000.00	\$0
Takaka Rugby Football Club	\$ 2,500.00	\$1,400.00
Tapawera Netball Club	\$ 3,000.00	\$1,200.00
Tapawera Rugby Football Club	\$ 3,600.00	\$2,000.00
<b>Total</b>	<b>\$51,164.80</b>	<b>\$15,624.00</b>

## **6. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea**

- 6.1 This funding comes from Sport NZ and only passes through Council for local distribution.

## 7. Options / Kōwhiringa

- 7.1 The Subcommittee has the ability to allocate all or part of the funding available, if the applications meet the criteria. Staff have recommended amounts for allocation to each of the applicants. If the Subcommittee agrees with the staff recommendations, they will be allocating \$15,624 available for this round. The Subcommittee can either accept those recommendations or alter them at the meeting, following discussion, provided the allocation remains within the budget.
- 7.2 The options are outlined in the following table:

Option		Advantage	Disadvantage
1.	The Community Grants Subcommittee agrees to fully allocate funds to successful applicants based on staff recommendations contained in Attachment 2.	The staff recommendations on the applications have been guided by the information provided by applicants, alongside further discussions with the applicants where additional information was required and compared against the criteria and eligibility.	Applicants will receive less funding than they applied for.
2.	The Community Grants Subcommittee agrees to amend the recommended allocations contained in Attachment 2.	This option is appropriate if the Community Grants Subcommittee wishes to amend the recommended allocations based on the criteria.	Some applicants may receive less funding than recommended by staff.

- 7.3 Option 1 is recommended.

## 8. Legal / Ngā ture

- 8.1 There are no legal issues with making the decision to allocate funds from the Sport NZ Rural Travel Fund budget, provided the Subcommittee allocates the funds according to the criteria.

## 9. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

- 9.1 The staff did not involve Iwi in the process for several reasons. Firstly, Sport NZ Rural Travel Fund is only available to rural sport club teams and rural school club teams, and we have provided equal opportunity for both groups to apply. Secondly, the grant process is transparent and consistent to the Sport NZ Guidelines, ensuring that all eligible applicants are treated fairly. Thirdly, we have informed the schools and clubs directly about the availability of the grant, and we believe that this approach is the most effective way to ensure that those who are eligible for the grant are aware of it and can apply.

## 10. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

- 10.1 The decision sought in this report has a low level of significance. The decision does not have financial implications; it does not deal with strategic activities or assets; and does not result in changes to the Council's levels of service. The decision will be of some public interest, although we consider that this interest is likely to be relatively low.
- 10.2 Staff consider that consultation is not necessary on the decision to allocate the Sport NZ Rural Travel Fund funding due to the low level of significance of the decisions. We publicly notified the opportunity to apply for the funding.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Low	Community groups who benefit from the funding are likely to have a high level of interest in this fund. However, the wider public are likely to have a low level of interest in the matter.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Moderate	This fund can financially support community groups which contribute to the well-being of our community.
3.	Is there a significant impact arising from duration of the effects from the decision?	No	
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
5.	Does the decision create a substantial change in the level of service provided by Council?	Low	There will be a level of service improvement for the organisations that benefit from the funding. However, this will not impact on Council's levels of service in the Long Term Plan 2021-2031.
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	The funding for this grant comes directly from Sport NZ.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	

	<b>Issue</b>	<b>Level of Significance</b>	<b>Explanation of Assessment</b>
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater or particular consideration of current legislation relating to water supply, wastewater and stormwater infrastructure and services?	No	

#### **11. Communication / Whakawhitiwhiti Kōrero**

- 11.1 We have publicly notified the availability of the funding to provide any groups interested in receiving funding the opportunity to apply.
- 11.2 As part of our ongoing efforts to improve the efficiency and accessibility of our community grant system, we have created an online application form for the Sport NZ Rural Travel Fund. The accountability form has been migrated online as well.

#### **12. Risks / Ngā Tūraru**

- 12.1 The main potential risks to the Council from allocating the funding through the Sport NZ Rural Travel Fund are that some groups will not be happy with the allocation they receive, if any, and that the Subcommittee may not allocate the funding within the Fund criteria. The Subcommittee can mitigate the risks through clearly explaining the reasons for the decisions to the applicants and through careful consideration of the applications to ensure they meet the Fund criteria.

#### **13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi**

- 13.1 The allocation of the Sport NZ Rural Travel Fund by the Council may reduce the greenhouse gas emissions (GHG) through minimising travel in private cars. Schools and clubs that receive the grants will be organising bus transportation or carpooling to get to competitions.

**14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru**

14.1 There are no policy issues with making the decision to allocate funds from the Sport NZ Rural Travel Fund budget, provided the Subcommittee allocates the funds according to the criteria.

**15. Conclusion / Kupu Whakatepe**

15.1 There is funding in the Sport NZ Rural Travel Fund budget for the Subcommittee to allocate. This funding is entirely from Sport NZ. The Subcommittee needs to apply the Fund criteria to the consideration of the funding requests.

**16. Next Steps and Timeline / Ngā Mahi Whai Ake**

16.1 The Subcommittee's funding allocation decisions will be advised to applicants following the meeting.

**17. Attachments / Tuhinga tāpiri**

1. Sport NZ Rural Travel Fund Applications April 2026
2. Database with Staff Recommendations