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**MINUTES**  
of the  
**COUNCIL CONTRACTS AND PROCUREMENT COMMITTEE**  
**MEETING**

**Komiti iti Karaati Hapori**

held

**8.44am, Wednesday, 6 May 2026**

at

**Heaphy Room, 189 Queen Street, Richmond**

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**Present:** Councillors M Kininmonth (Chair), D McNamara and J Gully  
**Attendance:** Acting Chief Operating Officer (L Townshend) and Senior Governance Advisor (K McLean)

**1 OPENING KARAKIA, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**3 PUBLIC FORUM**

**Bruce Struthers - Supplier diversity and inclusion in future procurements**

Mr Struthers spoke about value for money regarding procurement, due diligence, suppliers and transparency. He tabled supporting documents.

Attachment 1 Registration Advertising

Attachment 2 Pivot Table - 2023

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

**6 CONFIRMATION OF MINUTES**

**Moved Councillor Gully/Councillor Kininmonth**  
**CCP26-05-1**

That the minutes of the Council Contracts and Procurement Committee meeting held on Thursday, 2 April 2026, be confirmed as a true and correct record of the meeting.

**CARRIED**

Moved Councillor Gully/Councillor Kininmonth  
CCP26-05-2

That the confidential minutes of the Council Contracts and Procurement Committee meeting held on Thursday, 2 April 2026, be confirmed as a true and correct record of the meeting.

**CARRIED**

**7 REPORTS**

Nil

**8 CONFIDENTIAL SESSION**

**8.1 Procedural motion to exclude the public**

Moved Councillor McNamara/Councillor Gully  
CCP26-05-3

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**8.2 C1188 Water Treatment Plant Procurement Plan Amendment**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

**RESTATEMENTS**

It was resolved while the public was excluded:

**8.2 C1188 Water Treatment Plant Procurement Plan Amendment**

3. agrees that the decision, report and the attachment remain confidential at this time.

The meeting concluded at 9.13am.

Confirmed as a correct record of proceedings by resolution on Enter date .

Unconfirmed