

Notice is given that an ordinary meeting of the Tasman Creative Communities Subcommittee will be held on:

**Date:** Friday, 24 April 2026  
**Time:** 12.30pm  
**Meeting Room:** Motueka Library Community Meeting Room  
**Venue:** 32 Wallace Street, Motueka

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## Creative Communities Subcommittee

### Komiti iti Whakawhitinga Auha

# AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Cr C Butler
<b>Members</b>	Cr K Ferneyhough
<b>Community Representatives</b>	Lloyd Harwood Donna McLeod Mary Nicholls Gary Smith

(Quorum 3 (minimum 1 councillor) members)

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## AGENDA

**1 OPENING, WELCOME, KARAKIA**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**

That apologies be accepted.

**3 DECLARATIONS OF INTEREST**

**4 CONFIRMATION OF [MINUTES](#)**

That the minutes of the Creative Communities Subcommittee meeting held on Wednesday, 3 December 2025, be confirmed as a true and correct record of the meeting.

**5 REPORTS**

5.1 Consideration of 10 March 2026 Applications ..... 4

**6 CLOSING KARAKIA**

## 5 REPORTS

### 5.1 CONSIDERATION OF 10 MARCH 2026 APPLICATIONS

**Decision Required**

<b>Report To:</b>	Creative Communities Subcommittee
<b>Meeting Date:</b>	24 April 2026
<b>Report Author:</b>	Yulia Panfylova, Community Partnerships Coordinator
<b>Report Authorisers:</b>	John Ridd, Group Manager - Customer & Community
<b>Report Number:</b>	RCSC26-04-1

#### 1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 To provide the Tasman Creative Communities Subcommittee the opportunity to consider the applications for the Tasman Creative Communities funding scheme and to make decisions on how much funding to allocate to each of the applications.

#### 2. Summary / Te Tuhinga Whakarāpotō

- 2.1 The report presents the applications to the Subcommittee for the 10 March 2026 Tasman Creative Communities funding round.
- 2.2 There are three funding rounds for the Tasman Creative Communities fund per annum closing 10 July, 10 November and 10 March. The funding is entirely from Creative New Zealand with an annual allocation of \$49,684.20 paid in two instalments in August 2025 and February 2026.
- 2.3 There was \$3,718.00 carried forward from the 2024/2025 financial year.
- 2.4 There was \$20,320.00 allocated in the July 2025 Tasman Creative Communities funding round and \$17,650.00 in the November 2025 funding round.
- 2.5 The total allocation available for the March 2026 round is \$15,432.20.
- 2.6 The Tasman Creative Communities Scheme received 10 applications to the 10 March 2026 round, requesting a total of \$26,544.50. This funding round is the third of three funding rounds for the current financial year. The applications are contained in **Attachment 1**.
- 2.7 There are several overdue accountabilities, but none of these applicants have applied to this funding round.

#### 3. Recommendation/s / Ngā Tūtohunga

**That the Creative Communities Subcommittee**

1. receives the Consideration of 10 March 2026 Applications to the Tasman Creative Communities Fund RCSC26-04-1 report; and
2. accepts the late application from Yassi Brady (received via email 13 March 2026); and

**3. approves the funding allocations in the table below for the 10 March 2026 Tasman Creative Communities Fund:**

<b>Funding Applicant</b>	<b>Project Details</b>	<b>Funding Approved (to be completed at the meeting)</b>
The CanInspire Charitable Trust	CanBead Tasman District	\$
Chantelle Cobby	In Our Twenties	\$
Chroma Chamber Choir	Early Baroque Music	\$
Cynthia Lorrian	Hau	\$
Kids Love Music Charitable Trust	That's My Jam	\$
Motueka Arts Council	Winter Workshops 2026	\$
Motueka Social English Language Group	Everyday English	\$
Pinegrove Kindergarten	Pinegrove Mural Project	\$
Shan Thomas	Rhythms of Unity	\$
Yassi Brady	Hands in Clay Workshops for St Arnaud Community	\$
	<b>Total</b>	<b>\$</b>

**4. Background / Horopaki**

- 4.1 Creative New Zealand is New Zealand's national agency for developing the arts. They encourage, support and promote the arts for the benefit of all, not just professional artists.
- 4.2 The Creative Communities Scheme is one of the ways Creative New Zealand fund a broad range of arts projects in local communities. The Arts Council of New Zealand Toi Aotearoa Act 2014 allows them to allocate funding to other organisations so that they can administer grants in support of arts projects - this includes local councils that have agreed to become community arts providers.

**5. Analysis and Advice / Tātāritanga me ngā tohutohu**

- 5.1 Creative New Zealand allocated the Tasman District \$49,684.20 for the 2025/2026 financial year. This funding is distributed over three rounds during the year. The last round of this financial year is the subject of this report.

Creative New Zealand allocation 2025/2026	\$49,684.20
Carried forward from previous year	\$3,718.00
Returned funds	\$0.00

Funds allocated in 10 July 2025 funding round	\$20,320.00
Funds allocated in 10 November 2025 funding round	\$17,650.00
<b>Total amount available for allocation</b>	<b>\$15,432.20</b>

- 5.2 The Tasman Creative Communities Scheme received 10 applications to the March 2026 funding round. The total funding amount requested is \$26,544.50.
- 5.3 Of the 10 applications, staff have made recommendations not to fund four of the applications received and recommends funding the one late application, see comments below:
- Chantelle Cobby** requests funding for one individual to attend one on one mentoring sessions and writing workshop. Creative Communities funding must benefit broader communities and cannot be used for the benefit of a single individual.
  - Staff don't recommend funding **Chroma Chamber Choir** at this time, as their event is in Nelson during lunchtime which limits participation of the Tasman community.
  - Motueka Social English Language group** requests funding for creating a booklet with basic English words to use in the everyday life for their members. This project has a very minimal art component. Staff recommended they apply to the Community Grants scheme instead.
  - Shan Thomas's** application is for an event to be held on 19 April. This makes it ineligible as this is prior to the Subcommittee decision-making meeting.
  - Yassi Brady's** application was late (received 13 March 2026) however, we recommend the Subcommittee considers this eligible application.
- 5.4 There are several outstanding accountabilities forms from previous rounds, but none of those have applied in this round.
- 5.5 To be eligible applications must meet one of the below criteria, as described in the Creative New Zealand guidelines.

### Access and participation

The project will create opportunities for local communities to engage with and participate in local arts activities, for example:

- performances by community choirs, hip-hop groups, theatre companies or poets;
- workshops on printmaking, writing or dancing;
- exhibitions by local craft groups promoting weaving, pottery or carving;
- festivals featuring local artists;
- creation of a film or public artwork by a community;
- development of new tukutuku, whakairo or kōwhaiwhai for a local marae;
- artist residencies involving local artists or communities; and
- seminars for the development of local artists.

### Diversity

The project will support the diverse artistic cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity, for example:

- workshops, rehearsals, performances, festivals or exhibitions in Māori or Pasifika heritage or contemporary artforms, by local migrant communities, by groups with experience of disability or mental illness; and
- arts projects that bring together groups from a range of different communities.

### Young people

The project will enable and encourage young people (under 18) to engage with and actively participate in the arts, for example:

- a group of young people working with an artist to create a mural, street art, or a film about an issue that's important to them;
- publication of a collection of writings by young people;
- music workshops for young people; and
- an exhibition of visual artwork by young people.

#### 5.6 Types of projects that **can't** be funded under the Creative Communities Scheme include:

- projects without an arts focus, such as: puzzles, upholstery, magic, model-making, commercial design, commercial fashion design, fitness-based dance (such as aerobics or gymnastics), and martial arts (such as tai chi or karate);
- film festivals presenting films made **outside** the local area;
- fundraising activities, for example: benefit concerts to raise funds to buy a capital item or to pay for another activity;
- projects within the scope of other sectors or organisations: arts projects in schools that are normally funded through curriculum or operating budgets, or projects that primarily deliver outcomes for other sectors (such as health or environment);
- Council projects - which are any projects developed and run by a council, a council's subsidiary, a council-controlled organisation, or any bodies that are more than 50% owned by a council or group of councils; and
- funding is available for new artworks as part of marae projects such as tukutuku, whakairo, whāriki and kōwhaiwhai – however, applications for funding for marae facilities or restoration projects should be made to the Lottery Marae Heritage and Facilities fund, which is administered by the Lottery Grants Board.

#### 5.7 The types of costs that **can** be funded include:

- materials for arts activities or programmes;
- venue or equipment hire;
- personnel and administrative costs for short-term projects;
- promotion and publicity of arts activities; and
- reasonable requests to provide food for artists, participants, and audiences for community arts activities.

#### 5.8 The types of costs that **can't** be funded include:

- ongoing administration and service costs (such as salaries) that aren't related to a specific project;
- travel for individuals or groups to attend events, presentations or shows outside the local area;
- buying capital items or equipment, such as cameras, computers, instruments, costumes, lights or uniforms;
- the costs of running fundraising activities;

- entry fees for competitions, contests and exams;
  - prize money, awards and judges' fees for competitions;
  - payment of royalties;
  - the paying off of accumulated debt or debt servicing; and
  - buying existing artworks for collections held by, for example, councils, museums, galleries, community groups or individuals.
- 5.9 Where any of the above costs are included in an application, the applicant will need to be able to cover these costs from project income other than Creative Communities Scheme funding, such as ticket sales or fundraising.
- 5.10 The Creative Communities Scheme cannot fund arts activity which is the responsibility of teachers (including itinerant staff) to deliver. If the activity is already delivered by teachers as defined in a school's annual curriculum and teaching programme it can't be funded.
- 5.11 Additional activity undertaken by the school to complement and enhance their teaching programme may be eligible for support via the Creative Communities Scheme provided it fits other criteria. This activity is often referred to as co-curricular or extra-curricular activity.
- 5.12 This might include performances or workshops by visiting artists taking place inside or outside the school, school productions (provided they are not a primary vehicle for delivery of the school's curriculum and teaching programme) or community-based arts and cultural activities.
- 5.13 Applicants need to supply a letter from the school principal verifying that the activity or project is not part of the school's curriculum and teaching programme, has not been identified by teachers as an activity they would offer students themselves and is not primarily a vehicle for assessment. If an applicant has not supplied this letter an administrator can request this, or an assessment committee could allocate funding but make it conditional upon receipt of this letter.

### **Examples for school projects**

- 5.14 Workshops by visiting artists taking place within the school: Yes, provided this is not part of the curriculum and teaching programme, clearly complements what teachers can offer, and the artists are not replacing the role of the teacher.
- 5.15 School productions: Yes, in some instances, but not if the production is intended to deliver an aspect/s of the school's curriculum and teaching programme and is primarily a vehicle for assessment.
- 5.16 Participation by students in a local performing arts competition: Yes, provided this is not part of the curriculum and teaching programme, clearly complements what teachers can offer and any additional tutors are not replacing the role of the teacher. Eligible costs might include transport to and from the event, materials for the making of costumes or tutor fees.
- 5.17 Each Subcommittee member is allocated several applications to review before the meeting (see table below). It is highly recommended that each Subcommittee member calls their allocated applications to gain a deeper understanding of the project. Based on their conversations, the Subcommittee members will make funding recommendations and present those recommendations at the meeting.
- 5.18 Detailed guidance on the process and criteria are outlined in the online assessor's guide <https://ccs.creativenz.govt.nz/help/eligibility-requirements-and-funding-criteria>.

<b>Funding Applicant</b>	<b>Project Details</b>	<b>Funding requested</b>	<b>Subcommittee member to consider the application</b>
The CanInspire Charitable Trust	CanBead Tasman District	\$ 1,050.00	Donna McLeod
Chantelle Cobby	In Our Twenties	\$ 264.50	Ineligible
Chroma Chamber Choir	Early Baroque Music	\$ 600.00	Cr Butler
Cynthia Lorrian	Hau	\$ 2,670.00	Cr Ferneyhough
Kids Love Music Charitable Trust	That's My Jam	\$ 4,960.00	Gary Smith
Motueka Arts Council	Winter Workshops 2026	\$ 3,500.00	Lloyd Harwood
Motueka Social English Language Group	Everyday English	\$ 4,000.00	Ineligible
Pinegrove Kindergarten	Pinegrove Mural Project	\$ 1,610.00	Mary Nicholls
Shan Thomas	Rhythms of Unity	\$ 3,250.00	Ineligible
Yassi Brady	Hands in Clay Workshops for St Arnaud Community	\$ 4,640.00	Cr Butler
	<b>Total</b>	<b>\$26,544.50</b>	

## 6. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea

6.1 The funding for this scheme comes from Creative New Zealand and is administered by the Council.

## 7. Options / Kōwhiringa

7.1 The options are outlined in the following table:

<b>Option</b>	<b>Advantage</b>	<b>Disadvantage</b>
1. The Creative Communities Subcommittee agrees to allocate funds to applicants that meet the criteria.	Applicants receive funding to deliver their proposed projects.	Some applicants may receive less funding than they applied for.
2. The Creative Communities Subcommittee does not allocate funds to some applicants.	This option is appropriate if the Subcommittee decide that the applicant does not meet the criteria.	Some applicants may receive less funding or no funding.

7.2 Option one is recommended.

## 8. Legal / Ngā ture

- 8.1 The proposed funding fits with the purpose of local government, where Section 10 of the Local Government Act 2002 states:
- “(1) The purpose of local government is—*
- (a) to enable democratic local decision-making and action by, and on behalf of communities; and*
- (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.”*
- 8.2 The Council’s role in allocating the grant funding is to meet the needs of our local community by assisting community groups with a local public service to the Tasman community in order to deliver improved community wellbeing for present and future generations. In this case we are allocating funding on behalf of Creative New Zealand in order to allocate the funding to areas of local need and importance.

## 9. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

- 9.1 The Creative Communities Subcommittee has an Iwi representative who guides the decisions on the applications that may be of interest to Iwi. In addition, our communications and promotion on the scheme is consistent with the Creative Communities Guidelines, ensuring that all eligible applicants are treated fairly.

## 10. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

- 10.1 The decisions sought in this report have a low level of significance. The decisions do not have financial implications; they do not deal with strategic activities or assets; and do not result in changes to the Council’s levels of service. The decisions will be of some public interest, although we consider that this interest is likely to be relatively low. Consultation is not necessary on the decisions to allocate Creative Communities funding due to the low level of significance of the decisions and it is the role of this Subcommittee to allocate this funding.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Low	Community groups who benefit from the funding are likely to have a high level of interest in this fund. However, the wider public are likely to have a low level of interest in the matter.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Moderate	This fund can financially support community groups which contribute to the wellbeing of our community.
3.	Is there a significant impact arising from duration of the effects from the decision?	No	
4.	Does the decision relate to a strategic asset? (refer Significance and	No	

	<b>Issue</b>	<b>Level of Significance</b>	<b>Explanation of Assessment</b>
	Engagement Policy for list of strategic assets)		
5.	Does the decision create a substantial change in the level of service provided by Council?	Low	There will be a level of service improvement for the organisations benefitting from the funding. However, this will not impact on Council's levels of service in the Long Term Plan 2024-2034.
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	All funding is entirely from Creative New Zealand and only passes through Council.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater or particular consideration of current legislation relating to water supply, wastewater and stormwater infrastructure and services?	No	

## **11. Communication / Whakawhitiwhiti Kōrero**

11.1 We publicly notified the opportunity to apply for the funding.

## **12. Risks / Ngā Tūraru**

12.1 The main potential risk to the Council from allocating the funding through the Creative Communities Scheme is that some groups and individuals will not be happy if they are unsuccessful with this funding round, or if they receive less funds than applied for. The Subcommittee can mitigate the risks through clearly explaining the reasons for the decisions to the applicants.

## **13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi**

13.1 No climate change implications are expected from this grant allocation.

**14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru**

- 14.1 This grant aligns with Tasman District Council’s Long Term Plan 2024-2034 Community Outcome 5: Our communities have opportunities to celebrate and explore their heritage, identity and creativity.

**15. Conclusion / Kupu Whakatepe**

- 15.1 There is funding in the Creative Communities Scheme for the Subcommittee to allocate. This funding is entirely from Creative New Zealand. We have publicly notified the availability of the funding to provide any groups interested in receiving funding the opportunity to apply.
- 15.2 The purpose of this Subcommittee meeting is to determine which applicants should receive funding and how much funding they should receive. The Creative Communities funding criteria needs to be applied to the consideration of the funding requests.

**16. Next Steps and Timeline / Ngā Mahi Whai Ake**

- 16.1 The Subcommittee’s funding allocation decisions will be advised to applicants following the meeting.

**17. Attachments / Tuhinga tāpiri**

1. Creative Communities Applications March 2026