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**MINUTES**  
of the  
**COUNCIL CONTRACTS AND PROCUREMENT COMMITTEE**  
**MEETING**

**Komiti iti Karaati Hapori**

held

**Thursday, 2 April 2026**

At 8.16am

**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Councillors M Kininmonth (Chair), D McNamara and J Gully

**Attendance:** Chief Operating Officer (S Manners), Group Manager Customer and Community (J Ridd) and Governance Manager (R Byrne)

**1 OPENING KARAKIA, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

No apologies were received.

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

No interests were declared.

**5 LATE ITEMS**

Nil

**6 CONFIRMATION OF MINUTES**

There were no minutes to be confirmed.

**7 REPORTS**

Nil

**8 CONFIDENTIAL SESSION**

**8.1 Procedural motion to exclude the public**

**Moved Councillor McNamara/Councillor Gully  
CCP26-04-1**

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**8.2 Road Maintenance Contracts Extension**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

**RESTATEMENTS**

It was resolved while the public was excluded:

**8.2 Road Maintenance Contracts Extension**

- 5. Agrees that the decision and report only be made publicly available once the contractors have been advised.

The meeting concluded at 8.33am.

Confirmed as a correct record of proceedings by resolution on 6 May 2026:

That the minutes of the Council Contracts and Procurement Committee meeting held on Thursday, 2 April 2026, be confirmed as a true and correct record of the meeting.