
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING

held
3.00pm, Tuesday, 17 March 2026
at
Motueka Library, 32 Wallace Street, Motueka

The [video recording](#) of this meeting is available on the Council's YouTube channel

Present: Board Members C Hutt (Chairperson), J Katene, D Ogilvie, Deputy Mayor B Maru, Councillors K Ferneyhough and T Walker

In Attendance: Councillor J Ellis (via Zoom), Golden Bay Community Board Chairperson G Knowles, Group Manager – Customer and Community (J Ridd), Rivers & Natural Hazards Manager (D Arseneau) and Governance Officer (R Grover)

1 OPENING KARAKIA, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Chairperson Hutt/Board Member Ogilvie
MCB26-03-1

That an apology be accepted from Deputy Chairperson L Lusk.

CARRIED

3 PUBLIC FORUM

3.1 Ian Williamson - Emergency Readiness Information & New initiatives

Mr Williamson spoke regarding disaster preparedness and emergency management.

He noted:

- An email exchange with the company First 72 regarding how they equipped the New Zealand Defence Force with a dependable mobile emergency kit (tabled)
- An email exchange with West Coast Emergency Management Group regarding their disaster resilience (tabled)
- A Press newspaper article from 9 March 2013 (tabled) noting the importance of iwi and maraes and the role they play in an emergency.

Attachment 1 Ian Williamson - Tabled Documents

3.2 Leigh Manson Pouwhakahaere of Kōtuitui Community Development Agency

Ms Manson, Pouwhakahaere of Kōtuitui Community Development Agency, presented the Motueka READY project and outlined how it supports community-led emergency preparedness (tabled).

She highlighted that additional Council funding, alongside existing lotteries funding, would strengthen preparedness outcomes for the wider Motueka community. She noted the partnership structure, which includes community members, iwi, emergency management, and the Department of Internal Affairs, and advised that a part-time emergency preparedness coordinator would soon be recruited.

Ms Manson asked the Board to consider council funding options to extend the Motueka READY project beyond December 2026 and to provide any priorities it would like reflected as the initiative develops.

Attachment 1 Motueka READY Community Board Briefing Paper

3.3 Ray Hellyer Erosion of Bank of New Zealand Company Ditch

Mr Hellyer raised concerns (tabled) regarding the status of Drivers Road, Lower Moutere and recent flood-related erosion threatening the road.

He requested that Drivers Road be maintained through general rates and that erosion of the ditch bank be addressed through riverworks rates. On behalf of Drivers Road users, he asked the Board to investigate the erosion issue and request that Council undertake the necessary repair work.

Attachment 1 Ray Hellyer - Tabled Documents

Nicholas Hughes TDC's approach to Environmental Issues

Mr Hughes on behalf of Victims of TDC, withdrew his request to speak in public forum.

Jude Ritchie Newline Notification

Ms Ritchie presented a thank you card from the Motueka Cadet Unit Support Group to the Board in relation to a recent discretionary funding grant from the Board (tabled).

She also commented on the recent change to the timing of Motueka Community Board meetings and acknowledged Mr Ridd and Chairperson Hutt for the recent Newline update confirming that board meetings will be held at 3pm on the third Tuesday of each month.

Attachment 1 Motueka Cadet Unit Support Group - Card

4 DECLARATIONS OF INTEREST

Chairperson Hutt Declared an interest in item 8.1 Discretionary Funding Report in relation to Motueka Arts Council.

5 LATE ITEMS

Chairperson Hutt noted that Item 8.3 Motueka Historical Wharf Restoration Update would be presented as a minor late item.

6 CONFIRMATION OF MINUTES

**Moved Chairperson Hutt/Board Member Katene
MCB26-03-2**

That the minutes of the Motueka Community Board meeting held on Tuesday, 17 February 2026, be confirmed as a true and correct record of the meeting.

CARRIED

Updated Confirmation of the Motueka Community Board Minutes 16 December 2025

**Moved Chairperson Hutt/Board Member Ogilvie
MCB26-03-3**

That the minutes of the Motueka Community Board meeting held on Tuesday, 16 December 2025, be updated to reflect Item 3.2 commentary Mr Ridd noted advice on the Board's delegations, not Mr Hughes. That the updated minutes be confirmed as a true and correct record of the meeting.

CARRIED

7 PRESENTATIONS

7.1 Rivers Activity Update

Rivers & Natural Hazards Manager, David Arseneau gave a PowerPoint presentation (tabled) and answered questions.

Attachment 1 Motueka Community Board - Rivers Activity Overview Presentation

8 REPORTS

8.1 Discretionary Fund Report - March 2026

Chairperson Hutt took the report as read.

Chairperson Hutt previously declared an interest in relation Motueka Arts Council application as the Motueka Community Board Liaison Representative, she did not participate in discussion or decision making on this application.

Motueka Arts Council representative, Julienne Dickie spoke to her application and provided a summary to the Board.

Multicultural Nelson Tasman representative, Sez Fyfe spoke to her application and provided a

summary to the Board.

The motion was taken in parts.

**Moved Board Member Ogilvie/Councillor Ferneyhough
MCB26-03-4**

That the Motueka Community Board

1. receives the Discretionary Fund Report – March 2026 RMCB26-03-4; and
2. grants or declines applications as follows:

Applicant	Request	Grant/Decline
Motueka Arts Council	\$600	grant

CARRIED

**Moved Councillor Ferneyhough/Chairperson Hutt
MCB26-03-5**

That the Motueka Community Board

3. grants or declines applications as follows:

Applicant	Request	Grant/Decline
Multicultural Nelson Tasman	\$670	grant

; and

4. notes that there are no accountability forms to be received for March 2026.

CARRIED

8.2 Chairperson Report - March 2026

Chairperson Hutt presented the report and noted governance advice received regarding using local contractors was that a policy change would be needed to clarify the definition of 'local' in order to use local contractors in Motueka.

Mr Ridd explained that defining 'local contractors' was complex. He spoke to the reasoning behind the current policy, which uses 'Tasman' as the definition of local.

Council's procurement processes were noted by members, along with the risk of unintended policy changes and their potential impacts. The need for transparency around procurement opportunities within the current processes was also discussed.

Following the Board's earlier decision at the 17 February 2026 Board Meeting to send a letter to NZ Transport Agency Waka Kotahi (Attachment 3 to the report), Chairperson Hutt advised that the traffic light timings at Pā Street had since been extended. The Board subsequently agreed to instead send a letter of thanks to NZ Transport Agency Waka Kotahi.

The Board discussed Locky Docks including potential site locations in Motueka and members requested a letter of support be sent., progressing some future site visits.

The Board discussed the need for driver testing in Motueka and agreed to re-engage with key representatives to explore any central government funding support available.

Following discussion on Board Member Ogilvie's reports, Attachments 6 and 7 to the Chairperson report, the Board agreed to refer these to Council for information.

Action: Jamie McPherson to provide key transport updates to the Chairperson and Group Manager for inclusion in future Board Reports.

The motion was taken in parts.

Moved Chairperson Hutt/Councillor Walker
MCB26-03-6

That the Motueka Community Board

1. receives the Chairperson Report - March 2026 report RMCB26-03-5; and
2. delegates authority to the Motueka Chairperson to progress a draft thank you letter to Waka Kotahi NZ Transport Agency, noting the letter will be circulated to Board Members for approval prior to submitting and;
3. delegates authority to the Motueka Chairperson to progress a draft letter to Mr Cameron in relation to Locky Docks including potential site locations, noting the letter will be circulated to Board Members for input and approval prior to submitting.

CARRIED

Moved Board Member Ogilvie/Chairperson Hutt
MCB26-03-7

That the Motueka Community Board

4. Agrees to refer the Allocation of Funding for Footpaths Attachment 7 report to Council for information; and
5. Agrees to refer the Urban Drainage Attachment 6 report to Council for information.

CARRIED

Councillor Walker abstained and requested that this be recorded in the minutes.

8.3 Motueka Historical Wharf Restoration Update

The item was discussed during Item 8.2 Chairperson Report – March 2026.

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

The meeting concluded at 5.54pm.

Confirmed as a correct record of proceedings by resolution on Enter date .

Unconfirmed