
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
held
3.00pm, Tuesday, 17 February 2026
at
Motueka Library, Wallace Street, Motueka

The [video recording](#) of this meeting is available on the Council's YouTube channel

Present: Board Members C Hutt (Chairperson), J Katene, L Lusk (Deputy Chairperson), Deputy Mayor B Maru, Councillors K Ferneyhough (via Zoom) and T Walker

In Attendance: Councillor J Ellis, Golden Bay Community Board Chairperson G Knowles, Group Manager – Customer and Community (J Ridd), Team Leader - Management Accounting (P Egan via Zoom) and Governance Officer (R Grover)

The order of items differed from the agenda.

1 OPENING KARAKIA, WELCOME

Chairperson Hutt welcomed everyone to the meeting and invited Golden Bay Community Board Chairperson, Grant Knowles to join the meeting table.

She advised due to illness item 7.1 Rivers Activity Update presentation would be deferred to the 17 March meeting.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 PUBLIC FORUM

Paul Hawkes- High Street Lights

Mr Hawkes raised concerns about the short traffic-light phases on High Street, particularly at Greenwood Street and Pah Street, causing traffic congestion and safety risks (image tabled).

Suggestions to the Board included adding 15 seconds to the traffic light cycle and installing yellow lines at the Decks Reserve exit.

Chairperson Hutt advised she had been in contact with New Zealand Transport Agency (NZTA), who had confirmed current traffic light timings were acceptable and a review of traffic light cycles in Motueka was scheduled to take place later this year. She advised further discussion would take place in relation to these matters during the Board report.

Attachment 1 Paul Hawkes - Tabled Documents

3.2 Kevin Fourie

Mr Fourie outlined his concerns regarding water quality at the Motueka Salt Water Baths and spoke regarding emulating a community newspaper for the Motueka community similar to the Golden Bay Weekly.

He acknowledged Board Member Ogilvie for his assistance regarding the recent maintenance work at the Motueka Salt Water Baths.

Chairperson Hutt noted that the GB Weekly Community Board reporting is by local reporters and that Council uses Newsline as a media channel.

3.1 Ian Williamson

Mr Williamson spoke about the new rescue helicopter and the Board's assistance towards flood efforts (speaking notes tabled).

He suggested there was an opportunity for the Board to contribute to funding of the new helicopter project, and advised the Board he would progress an enquiry to the Nelson Marlborough Helicopter Rescue Trust around current project funding requirements if the Board was interested in financially supporting the project.

Attachment 1 Ian Williamson - Speaking Notes and Tabled Documents

3.3 Chris Clark - Civil Defence in the Motueka area

Mr Clark highlighted several concerns about local emergency preparedness, including, in his view, limited Civil Defence capability and a limited number of evacuation centres, low community awareness of Motueka Ready group, the absence of a publicly available readiness plan, the need for planning that adequately reflects Māori and Pasifika communities, and the reliance on Facebook as a primary Civil Defence communication channel, which provides challenges for older residents in the community (speaking notes tabled).

Action: Chairperson Hutt to contact Motueka Ready (Leigh Manson) and invite the group to speak at a future Board meeting regarding Civil Defence readiness in Motueka.

Action: Chairperson Hutt to contact Kōtuitui Community Development Agency for more information relating to Civil Defence funding support in Motueka.

Attachment 1 Chris Clark - Tabled Speaking Notes

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Chairperson Hutt/Deputy Chairperson Lusk
MCB26-02-1**

That the minutes of the Motueka Community Board meeting held on Tuesday, 16 December 2025, be confirmed as a true and correct record of the meeting.

CARRIED

8 REPORTS

8.1 Discretionary Fund Report - February 2026

Chairperson Hutt presented the report and advised no discretionary funding applications had been received for the February 2026 funding round.

**Moved Deputy Chairperson Lusk/Board Member Katene
MCB26-02-2**

That the Motueka Community Board

- 1. receives the Discretionary Fund Report – February 2026 RMCB26-02-6; and**
- 2. receives the Motueka Army Cadet Unit Discretionary Funding Accountability Form (Attachment 2).**

CARRIED

8.2 Financial Report - December 2025

Team Leader - Management Accounting, Paul Egan (via Zoom) took the report as read.

**Moved Chairperson Hutt/Deputy Mayor Maru
MCB26-02-3**

That the Motueka Community Board

- 1. receives the Financial Report - December 2025 RMCB26-02-7.**

CARRIED

8.3 Board Report - February 2026

Chairperson Hutt presented the report.

Following discussion, the Board agreed that a new clause (Clause Three) be added to the officer's recommendation to enable the Board to progress a letter to New Zealand Transport Agency (NZTA) regarding road safety and traffic management concerns in Motueka.

The Motion was taken in parts.

Action: John Ridd to liaise with Board Member Ogilvie and include a Vosper Street project update in the March Special Projects Report.

Action: Chairperson Hutt to liaise with John Ridd to progress a Three Waters Board Workshop.

Action: John Ridd to engage with Nelson Tasman Emergency Management (NTEM) staff – in relation to emergency preparedness and facilitating an opportunity for NTEM to present to the community, with the Board playing a coordinating role.

Action: Chairperson Hutt to draft a letter to NZTA in relation to road safety and traffic management in Motueka, circulate to members for feedback and include in the 17 March 2026 meeting agenda for board approval.

**Moved Chairperson Hutt/Deputy Chairperson Lusk
MCB26-02-4**

That the Motueka Community Board

1. receives the Board Report - February 2026 report RMCB26-02-8; and
CARRIED

**Moved Board Member Katene/Chairperson Hutt
MCB26-02-5**

That the Motueka Community Board

2. agrees to send the Motueka Community Board supporting letter for Motueka Aquatic Centre Project (Attachment 1 to the agenda report).
CARRIED

**Moved Chairperson Hutt/Board Member Katene
MCB26-02-6**

That the Motueka Community Board

3. agrees that a draft letter to the New Zealand Transport Agency on road safety and traffic management in Motueka be prepared and presented to the 17 March 2026 Motueka Community Board meeting for approval.
CARRIED

The meeting was adjourned at 4.10pm and reconvened at 4.45pm.

7 PRESENTATIONS

7.2 Fire and Emergency New Zealand - Options/Update for the new Fire Station Location

Chief Fire Officer, Kaiteriteri Volunteer Fire Brigade, Jason Everett and FENZ Group Manager, Motueka, Chris Davies provided a PowerPoint presentation (tabled) and answered questions.

The Board requested to be provided with updates as the new fire station project progresses.

Attachment 1 Kaiteriteri Volunteer Fire Brigade - Motueka Community Board Presentation

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

The meeting concluded at 4.56pm.

Confirmed as a correct record of proceedings by resolution on Enter date .

Unconfirmed