



Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: **Tuesday 17 February 2026**
Time: **3.00pm**
Meeting Room: **Motueka Library**
Venue: **32 Wallace Street, Motueka**
Zoom conference link: <https://us02web.zoom.us/j/89052779417?pwd=bwXq8DabgCqcXYule4d5Uy3wYmPOyB.1>
Meeting ID: **890 5277 9417**
Meeting Passcode: **167938**

Motueka Community Board

AGENDA

MEMBERSHIP

Chairperson	C Hutt
Deputy Chairperson	L Lusk
Members	J Katene
	D Ogilvie
	Cr K Ferneyhough
	Deputy Mayor B Maru
	Cr T Walker

(Quorum 4 members)

Contact Telephone: 03 543 8400
Email: tdc.governance@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME, KARAKIA

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That the apologies be accepted.

3 PUBLIC FORUM

3.1	Ian Williamson	3
3.2	Kevin Fourie	4
3.3	Chris Clark - Civil Defence in the Motueka area.....	5

4 DECLARATIONS OF INTEREST

5 LATE ITEMS

6 CONFIRMATION OF MINUTES

That the minutes of the Motueka Community Board meeting held on Tuesday, 16 December 2025, be confirmed as a true and correct record of the meeting.

7 PRESENTATIONS

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7.2	Fire and Emergency New Zealand - Options/Update for the new Fire Station Location	7

8 REPORTS

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9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

11 CLOSING KARAKIA

3 PUBLIC FORUM

3.1 IAN WILLIAMSON

Report To: Motueka Community Board

Meeting Date: 17 February 2026

Report Number: RMCB26-02-1

1. Public Forum / Te Matapaki Tūmatanui

Ian Williamson will speak in public forum regarding financial support for the new Rescue Helicopter and Motueka Community Board assistance towards flood effects.

2. Attachments / Tuhinga tāpiri

Nil

3.2 KEVIN FOURIE

Report To: Motueka Community Board

Meeting Date: 17 February 2026

Report Number: RMCB26-02-2

1. Public Forum / Te Matapaki Tūmatanui

Kevin Fourie will speak in public forum regarding the condition of Motueka saltwater baths and for Motueka Community Board to emulate the Golden Bay Weekly newspaper with a similar report regarding the Motueka community.

2. Attachments / Tuhinga tāpiri

Nil

3.3 CHRIS CLARK - CIVIL DEFENCE IN THE MOTUEKA AREA

Report To: Motueka Community Board

Meeting Date: 17 February 2026

Report Number: RMCB26-02-3

1. Public Forum / Te Matapaki Tūmatanui

Chris Clark will speak in public forum regarding the lack of Civil Defence in the Motueka area.

2. Attachments / Tuhinga tāpiri

Nil

7 PRESENTATIONS

7.1 RIVERS ACTIVITY UPDATE

Report To: Motueka Community Board

Meeting Date: 17 February 2026

Report Number: RMCB26-02-4

1. Presentation / Whakatakotoranga

Rivers & Natural Hazards Manager, David Arseneau will make a presentation to the Motueka Community Board on Rivers Activity Management.

2. Attachments / Tuhinga tāpiri

Nil

7.2 FIRE AND EMERGENCY NEW ZEALAND - OPTIONS/UPDATE FOR THE NEW FIRE STATION LOCATION

Report To: Motueka Community Board

Meeting Date: 17 February 2026

Report Number: RMCB26-02-5

1. Presentation / Whakatakotoranga

Chief Fire Officer, Kaiteriteri Volunteer Fire Brigade, Jason Everett will make a presentation to the Motueka Community Board on options and provide updates for the new fire station location.

2. Attachments / Tuhinga tāpiri

Nil

8 REPORTS

8.1 DISCRETIONARY FUND REPORT - FEBRUARY 2026

Report To:	Motueka Community Board
Meeting Date:	17 February 2026
Report Author:	Roanna Grover, Governance Officer
Report Authorisers:	Steve Manners, Chief Operating Officer
Report Number:	RMCB26-02-6

Summary

- 1.1 No applications have been received for the January 2026 round of Motueka Community Board Discretionary Funding.
- 1.2 In order to comply with clause 5.5 of the Discretionary Fund Policy (**Attachment 1**) Discretionary Funding applicants are required to report back to the Motueka Community Board, within 12 months of receiving the funding.
- 1.3 In compliance with clause 5.5 of the Tasman District Council Policy on Community Board Discretionary Funds (**Attachment 1**), one Discretionary Fund Accountability Form has been received from Motueka Army Cadet Unit (**Attachment 2**).

That the Motueka Community Board

1. receives the Discretionary Fund Report – February 2026 RMCB26-02-6; and
2. receives the Motueka Army Cadet Unit Discretionary Funding Accountability Form (**Attachment 2**).

2. Attachments / Tuhinga tāpiri

1.  Tasman District Council Policy on Community Board Discretionary Funds	9
2.  Motueka Army Cadet Unit - Discretionary Funding Accountability Form	12



TASMAN DISTRICT COUNCIL POLICY ON COMMUNITY BOARD DISCRETIONARY FUNDS

POLICY REFERENCES

• Sponsor:	Group Manager Finance - Mike Drummond
• Effective date:	27 April 2023
• Review due:	Five yearly
• Legal compliance:	Council approval of the Policy, which requires to comply with Council's Revenue and Financing Policy
• Associated Documents/References	Tasman District Council Revenue and Financing Policy
• Policy Number	P100
• Approved by Council (If Applicable)	27 April 2023

1. Purpose of the Community Boards' Discretionary Funding

Each of the two community boards in Tasman District receive funding from Council through targeted rates. The Boards may use part of the funding as a discretionary fund to allocate funding:

- a) for community projects and initiatives in their Ward that their Community Board considers will benefit their community; and
- b) to support their Community Board functions, including:
 - I. Board members attendance at conferences or training workshops;
 - II. Board advertising and communication;
 - III. Board community surveys;
 - IV. and for Board functions; and
- c) to support youth related activities in their Ward.

2. Application

This policy applies to the disbursement of funds from the Motueka and Golden Bay Community Board Discretionary Funds.



3. Review of this Policy

This policy may be amended either as part of a five yearly review or where one or both community boards have requested a review and proposed changes to the Policy.

4. Generic criteria for the allocation of Discretionary Funds by either the Motueka or the Golden Bay Community Board:

- 4.1 All approved projects and initiatives must contribute to Tasman District Council's Community Outcomes as set out in Council's 10 Year Plan;
- 4.2 Projects need to demonstrate local community support.
- 4.3 Projects must take place within the ward of the Community Board which has allocated funding for the project and demonstrate a clear benefit to that community, including addressing an identified community need.
- 4.4 Discretionary funding will not be provided for:
 - Ongoing operational costs that are not project specific;
 - Costs that cannot be verified with appropriate quotes;
 - Projects that have already been completed.
- 4.5 Funding is for not for individuals, and not to be for a project that is the responsibility of Central Government or other agencies.
- 4.6 Applications must be for a specific project and disclose any other Council funding applied for, e.g., Community Grants.
- 4.7 An organisation may receive only one Discretionary Fund grant a year.
- 4.8 Applications should be made three weeks before the Community Board receiving the application meets to consider funding allocations.
- 4.9 Applicants should provide appropriate financial statements e.g., a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- 4.10 Where appropriate (for example a public event), funding applications should be supported by an appropriate Health and Safety Plan. Funds will be allocated through monthly funding rounds. Applicants may be given less funding than they apply for.
- 4.11 Applicants are strongly encouraged to attend the meeting at which applications are considered, in order to speak to their request and answer any questions on the information supplied.
- 4.12 All decisions made by a community board to award funding to an applicant for a project will become public information following the meeting and be included in the minutes of the Board meeting. Applications and supporting information submitted to one of the community boards for funding will be included in an agenda for a meeting of that community board but be subject to the requirements of the Local Government Official Information and Meetings Act 1987 (which may require certain information to not be disclosed as part of a public agenda but distributed separately to Board members - for example financial or commercially sensitive information, personal information).
- 4.13 Funding is to be used only for the purpose approved. Unused funding must be returned to the Board at the termination or completion of the project.



- 4.14 Each year more project funding requests will be received than funds available and not all requests will be successful. The Board's decision on project funding is final and no correspondence will be entered into.
- 4.15 The Motueka and Golden Bay Community Boards acknowledge that there could be extraordinary situations with applications which do not fully meet the criteria described in this policy. The Community Boards reserve the right to consider and approve such applications where there are exceptional and unique circumstances, with the reasons for the approval to be recorded in the resolution.

5. Specific criteria for the allocation of Discretionary Funding by Motueka Community Board

- 5.1 Applications are to follow the Motueka Community Board Discretionary Fund application form template, available from the Council's website, the Motueka Council Office or Motueka Library
- 5.2 Written applications can be delivered to the Motueka Council office or sent to the Motueka Community Board, C/- Tasman District Council, 7 Hickmott Place, Motueka.
- 5.3 There is a \$700 maximum for applications for projects.
- 5.4 Projects must be completed within 12 months of receiving funding.
- 5.5 Successful applicants will report back to the Motueka Community Board on the project and how the funding was used, within 12 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

6. Specific criteria for the allocation of Discretionary Funding by the Golden Bay Community Board

- 6.1 Application forms are available from the Council website, or the Takaka Service Centre.
- 6.2 Written applications can be dropped off at the council office or sent to the Golden Bay Community Board, C/- Tasman District Council.
- 6.3 There is a \$500 maximum for applications for projects.
- 6.4 Projects must be completed within 6 months of receiving funding.
- 6.5 Successful applicants will report back to the Golden Bay Community Board on the project and how the funding was used, within 6 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

Adopted by Tasman District Council

Date of approval: 27 April 2023



Community Board Discretionary Fund Accountability Form

Name of Organisation: Motueka Army Cadet Unit Support Committee

We, being Officers/Accountant of the above organisation hereby certify that we received a grant from the Motueka Community Board / Golden Bay Community Board Discretionary Fund.

The grant was spent as follows and we attach evidence of expenditure (receipts, invoices or statement signed by the organisation):

<u>Triple One Care: Home Comprehensive Kit</u>	<u>\$ 170.98</u>
<u>KT Services Ltd: Trauma Kit</u>	<u>\$ 368.69</u>
<u>Mod Care First Aid: First Aid Training</u>	<u>\$ 90.00</u>
	<u>\$</u>

Amount allocated: \$ 610.86

Amount unspent: \$

With this grant we were able to deliver the following benefits to the community:

The Motueka Army Cadet Unit has been able to act in integrity with the Cadet Forces policy operating under Health and Safety rules, thereby giving our community a safe organisation for youth participation in a fully functioning Army Cadet Unit interacting with required safety measures fulfilled for our collective neighbourhood.

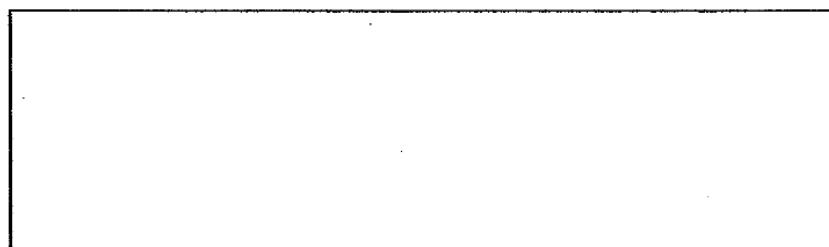
Name and signature:

Signature:

Position: Motueka Support Committee Secretary

Telephone: Section 7(2)(a) - Protection of Privacy

Date: 31/12/25





TAX INVOICE

Motueka Cadet Unit

Invoice Date
 25 Mar 2025
KT Services Ltd
Attention: Kane
Invoice Number
 112635
PO Box 299
Silverdale
Reference
 112635
Auckland 0944
NEW ZEALAND
GST Number
 126522428

Description	Quantity	Unit Price	GST	Amount NZD
Trauma Kit - Major injury kit - Major Injury Kit - Contents only	1.00	320.60	15%	320.60
				Subtotal
				320.60
				TOTAL GST 15%
				48.09
				TOTAL NZD
				368.69

Due Date: 20 Apr 2025

Internet banking transfer into account:

KT SERVICES LIMITED,

Account number 02-0874-0329149-000 (orders will not be sent until payment is received)

Credit Card payments will incur a 2.9% fee

If you have any questions concerning this invoice, Please Contact Kane Section 7(2)(a) - Protection of personal information or accounts@ktservices.nz. All goods remain the property of KT Services LTD until payment is made in full.



[View and pay online now](#)



PAYMENT ADVICE

To: KT Services Ltd
 Attention: Kane
 PO Box 299
 Silverdale
 Auckland 0944
 NEW ZEALAND

Customer	Motueka Cadet Unit
Invoice Number	112635
Amount Due	368.69
Due Date	20 Apr 2025
Amount Enclosed	

Enter the amount you are paying above



TAX INVOICE

Motueka Cadet Unit
30 Old Wharf Road
Motueka
7143
7143
NEW ZEALAND

Invoice Date
24 Mar 2025
Invoice Number
INV-8753
GST Number
073-985-161
TRIPLE ONE CARE
www.tripleonecare.nz
E:
accounts@tripleonecare.n
z
1A Tokomaru Place,
Wakatu Estate
PO Box 2153, Stoke,
Nelson, 7041
P: 0800 4 TRIPLE (0800
487 475)
P: (03) 544 9180

Description	Quantity	Unit Price	Amount NZD
SALE NUMBER : SALE-7491			
DELIVER TO :			
- 30 Old Wharf Road			
- Motueka			
- 7143			
Home Comprehensive Kit	1.00	165.20	165.20
10% DISCOUNT - Home Comprehensive Kit	1.00	(16.52)	(16.52)
		Subtotal	148.68
		TOTAL GST 15%	22.30
		TOTAL NZD	170.98
		Less Amount Paid	170.98
		AMOUNT DUE NZD	0.00

Due Date: 31 Mar 2025

This invoice is payable within 7 days. Please quote invoice number as the reference
Bank Account Details: 38-9008-0451448-00

PAYMENT ADVICE

To: TRIPLE ONE CARE
www.tripleonecare.nz
E: accounts@tripleonecare.nz
1A Tokomaru Place, Wakatu Estate
PO Box 2153, Stoke, Nelson, 7041
P: 0800 4 TRIPLE (0800 487 475)
P: (03) 544 9180

Customer	Motueka Cadet Unit
Invoice Number	INV-8753
Amount Due	0.00
Due Date	31 Mar 2025
Amount Enclosed	

Enter the amount you are paying above

Medcare First Aid

41 School Rd
Riwaka
RD 3
MOTUEKA 7198

DATE: April 22, 2025
INVOICE # 1902

Phone 528 7645, Mobile Section 7(2)(a) - Protection of Personal Information Email: drfowler@xtra.co.nz

Bill To:
Motueka Cadet Unit
11B Saxon Street
MOTUEKA

	AMOUNT
To Supply First Aid Training	
31 March and 1 April 2025	
2 Students @ \$45.00 usually \$95 per person	\$ 90.00
GST	
TOTAL DUE	\$ 90.00

Bank Account No. ANZ 117426 0076282 00

Remittance to: Medcare First Aid

41 School Rd, Riwaka
R D 3
MOTUEKA 7198

Invoice #

Motueka Cadet

1902

9/05/2025

06/01/2026, 16:01

Gmail - Fwd: Confirmation of discretionary funding grant - Motueka Army Cadets Unit



Secretary Motueka Cadet Unit <motcusc.secretary@gmail.com>

Fwd: Confirmation of discretionary funding grant - Motueka Army Cadets Unit

Jude Ritchie Section 7(2)(a) - Protection of Privacy

Sun, Jul 6, 2025 at 6:11 PM

To: motcusc.secretary@gmail.com, Treasurer Support Committee <motcusc.treasurer@gmail.com>

----- Forwarded message -----

Section 7(2)(a) - Protection of Privacy

From: Jude Ritchie

Date: Sat, Apr 19, 2025 at 2:37 PM

Subject: Re: Confirmation of discretionary funding grant - Motueka Army Cadets Unit

To: TDC Governance <tdc.Governance@tasman.govt.nz>, Burke Patsy Section 7(2)(a) - Protection of Privacy John dudley Creeggan Section 7(2)(a) - Protection of Privacy

Dear Roanna,

RE: Update on Grant Application – 14 March 2025

Kia ora,

Thank you for your generous support. I would like to provide an update regarding the grant application submitted on 14 March 2025.

Amount applied for: Up to \$700.00

Amount received: ~~\$616.86~~

Amount spent to date: ~~\$539.67~~

Balance remaining: ~~\$71.19~~

Original details of the project to be funded:

- "Backpack Red Trauma" kit – A grab-and-go first aid kit used on activities away from our usual location, such as trips to the Buller River.
- "Home Comprehensive Kit" – A portable first aid unit used at every event and exercise.

After the original application, we were fortunate to receive a couple of unexpected offers:

- A donated Grab n Go bag (bag only)
- An offer from a closed first aid business for a KT Major Trauma Kit (contents only) at a significantly reduced price.

As a result, Patsy (our Chairperson) successfully negotiated and finalised the purchases of:

- One Home Comprehensive Kit – ~~\$170.95~~
- KT Major Trauma Kit contents – ~~\$369.95~~

The total amount spent was ~~\$539.67~~, leaving a remaining balance of ~~\$71.19~~ from the grant.

Request for approval to reallocate remaining funds:

<https://mail.google.com/mail/u/1/?ik=00c8fc08dc&view=pt&search=all&permmsgid=msg-f:1836876852199587207&simpl=msg-f:18368768521995...> 1/2

06/01/2026, 16:01

Gmail - Fwd: Confirmation of discretionary funding grant - Motueka Army Cadets Unit

We would like to request permission to use the remaining \$71.19 toward the cost of First Aid courses required for our officers. This training is essential to ensure those supervising cadet activities are properly prepared to use the medical supplies we've acquired.

Thank you once again for your support. Your assistance has made a significant difference to the safety and preparedness of our Cadet Unit. We trust this letter has clarified how the grant funds were spent, and we remain committed to transparency and accountability in all our activities. We will acknowledge the results in the Accountability Form once the matter is closed.

Kind regards,
Ngā mihi,

Jude Ritchie.
Secretary, Motueka Cadet Unit Support Committee.

On Fri, Mar 14, 2025 at 2:09 PM TDC Governance <tdc.Governance@tasman.govt.nz> wrote:

Kia ora Patsy and Jude

Please find attached the confirmation letter for the discretionary funding grant of \$610.86 for the Motueka Army Cadets Unit (granted at the 18 February 2025 Motueka Community Board meeting).

As a condition of the grant, you are asked to report back to the Board via the attached Accountability Form within 12 months of receiving the funding, and provide information on how the grant was used. The Accountability Form (attached) can be posted or emailed to the Governance Team at Tasman District Council, please refer to the correspondence attached for more information.

Nga mihi nui,

Ro – Governance Team

8.2 FINANCIAL REPORT - DECEMBER 2025

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 17 February 2026
Report Author: Scarlett Witowski, Management Accountant
Report Authorisers: Paul Egan, Management Accounting Manager
Report Number: RMCB26-02-7

1. Summary / Te Tuhinga Whakarāpoto

1.1 The financial report for the period ending 31 December 2025 is attached (Attachment 1).

2. Recommendation/s / Ngā Tūtohunga

**That the Motueka Community Board receives the Financial Report - December 2025
RMCB26-02-7.**

3. Financial Overview

3.1 The Motueka Community Board's net financial position as at 31 December 2025 is a surplus of \$22,626.
3.2 The net position of the Motueka Community Board's overall funds as at 31 December 2025 is a surplus balance of \$197,298.

4. Attachments / Tuhinga tāpiri

1.  Financial Report - December 2025

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TASMAN DISTRICT COUNCIL
Motueka Community Board

December 2025

Profit and Loss	December Monthly Actuals	December Monthly Budgets	Monthly Budget %	December YTD Actuals	December YTD Budgets	Annual Budget %	2025/26 Full Year Budget
REVENUE							
CCB Rate	6,696	6,693	100%	40,150	40,158	50%	80,321
Motueka Market	2,384	767	311%	8,327	4,120	57%	14,520
Closed Account Interest	480	677	71%	2,882	4,062	35%	8,123
Total Revenue	9,560	8,137		51,359	48,340		102,964
EXPENSE							
Remuneration							
Chairperson Monthly Remuneration	1,270	1,350	94%	7,081	8,100	42%	16,828
Members	1,540	1,943	79%	9,706	15,916	32%	30,172
Community Board Members Reimbursements	0	490	0%	2,770	2,940	47%	5,885
Miscellaneous							
Community Board Discretionary Fund	0	0	0%	1,400	3,593	24%	5,816
Youth Development Fund	0	0	0%	0	0	0%	1,000
Community Board Special Projects	0	3,009	0%	5,405	54,866	7%	82,946
Community Board Expenses	0	0	0%	450	1,149	17%	2,629
Community Board Member Training	0	0	0%	1,920	0	29%	6,689
Total Expenses	2,810	6,792		28,733	86,564		151,965
Net Charges	6,750	1,345		22,626	(38,224)		(49,001)

Year to date

Equity

Opening surplus/(deficit) balance 1 July 2025	174,672
Net income surplus/(deficit) 31 December 2025	22,626
Closing surplus/(deficit) balance 31 December 2025	197,298

Notes to the accounts

A) Discretionary fund

Balance brought forward from 2024/25	12,937
Plus budget allocation	5,816
Available funds	18,753
Less expenditure	1,400
Remaining balance	17,353

Discretionary fund expenditure

Motueka Events Charitable Trust paid September 2025	700
Big Brothers Big Sisters paid September 2025	700
Total expenditure to 31 December 2025	1,400

B) Youth development fund

Balance brought forward from 24/25	5,825
Plus budget allocation	1,000
Available funds	6,825
Less expenditure	-
Remaining balance	6,825

Youth development fund expenditure

Total expenditure to 31 December 2025

Balance brought forward from 24/25	88,597
Plus budget allocation 2025/26	33,946
Available funds	122,543
Less expenditure	5,405
Remaining balance	117,138

Special projects expenditure

Saltwater Baths	990
Motueka cemetery - gates	3,960
Motueka skatepark - seating	455
Total expenditure to 31 December 2025	5,405

RMCB26-02-6

8.3 BOARD REPORT - FEBRUARY 2026

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	17 February 2026
Report Author:	Claire Hutt, Chair Motueka Community Board
Report Authorisers:	John Ridd, Group Manager - Customer & Community
Report Number:	RMCB26-02-8

1. Summary / Te Tuhinga Whakarāpoto

- 1.1 To provide an update on the activities and matters related to the Motueka Community Board.

2. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board

1. receives the Board Report - February 2026 report RMCB26-02-8; and
2. agrees to send the Motueka Community Board supporting letter for Motueka Aquatic Centre Project (Attachment 1 to the agenda report).

3. Board Updates

Saltwater Baths Cleaning

- 3.1 Following a complaint received about the state of the Saltwater Baths. It was scheduled for a clean w/c 5th January but due to contractor staff circumstances this did not happen. The pool is cleaned approximately every two weeks by Kumanu (formerly Nelmac) with assistance from volunteers and is dependent on the tides. A Nelmac employee supervises the volunteers and carries out water blasting as part of the cleaning. Generally, the contractor has one staff member operating the water blaster and up to 4 volunteers in the pool mopping it out ahead of the water blaster. Report attached from Board member Ogilvie.

Swimming Pool Letter of Support

- 3.2 Letter drafted for approval and signed by the 4 elected Community Board members (Attachment 1).

Annual Plan

- 3.3 The 2026-2027 Annual Plan is well underway. Board Briefings are scheduled for 17 February for an introduction to the Annual Plan process followed by a finance briefing. The aim is for the Board to create a 3-year plan on Special Projects and other projects support.

4. Opportunity for Consultation

4.1

Area	Description	Link	Closes
Local Alcohol Policy Review	The Council is reviewing its Local Alcohol Policy to ensure it reflects the needs of our community. <i>We'd like to understand how people buy and consume alcohol in our district, and how they feel about the impact and accessibility of alcohol.</i>	Local Alcohol Policy Review Shape Tasman	Early Engagement: Closes February 2026 Consultation on the draft policy runs Mid-June to Mid-July 2026
Gambling Venue Policy Review	The Council is reviewing the Gambling Venue Policy to ensure it minimises gambling harm, reflects community expectations, and incorporates legislative changes. Early feedback from stakeholders and the community will inform an updated policy before it is presented to elected members.	Gambling Venue Policy Review Shape Tasman	Early feedback on the Gambling Venue Policy is being gathered now, ahead of elected members reviewing a draft in March 2026 and formal public consultation later this year.
Let's Talk, Tasman Your voice shaping better outcomes together.	<i>By sharing your hopes, ideas, and feedback, you'll help us understand what matters most to our community. Together, we can start some meaningful conversations about what makes our region a great place to live - and how we can all support its future.</i>	Let's talk, Tasman Shape Tasman	

5. Items from Board Members

Update from Deputy Chair Lusk

5.1 Update requested on the post July storm road closures

Update provided below by Transportation Manager, Jamie McPherson:

“Storm reinstatement works are ongoing on many roads around the Motueka ward. Closures are still in place at:

Graham Valley South Branch Road – DOC advise work will get underway soon.

Gannet Heights (resident access is available) – a full reopening will be considered after a geotechnical risk review underway now.

Large scale works will commence in the Riwaka-Marahau-Kaiteriteri area in the next couple of months to fix the bigger damage sites. Design work has taken time to progress across the many affected sites, but having the designs complete will allow us to deliver repairs and manage traffic disruption more efficiently. Consultation with businesses in the Marahau area has led us to adjust our programme to start a bit later than initially planned, to reduce impacts on their businesses.

We aim to have the majority of works complete by winter.”

5.2 **Pedestrian crossings at Clock Tower**

Request for this to be reviewed when NZ Transport Agency (NZTA) schedule their review of the Motueka traffic lights timings later this year. Letter of request to be drafted from the Board to NZTA.

Update from Chairperson Hutt

5.3 **Special Projects Update and Finance Summary Clarification Report**

Youth Development Fund criteria is being drafted by Community and Partnerships Coordinator, Yulia Panfyllova as a starting point for review by the Board and subsequent to approval. To date there is \$6,825 of unused youth funds available in the Board funds, with \$1,000 available annually thereafter. A detailed report will be provided at the next meeting.

5.4 **Upcoming Workshops**

A Board Workshop will be progressed to set goals for this triennium on themes and project forecasts.

Latest Footpath Matrix (Attachment 2) will help the Board with a 3-year plan for special projects and budgeting.

5.5 **Future presentations at Board Meetings**

February – Rivers Management Overview.

March – Freedom Camping, Dogs, Parking (Compliance role).

April – NZ Bioeconomy Science Institute.

6. Attachments / Tuhinga tāpiri

1.  Motueka Community Board supporting letter for Motueka Aquatic Centre Project	23
2.  Footpath Matrix	25
3.  General Board Actions Report - February 2026 PDF	27



To: Motueka Aquatic Centre Committee

Date: 10 February 2026

Tēnā koutou katoa,

On behalf of the Motueka Community Board, we are writing to formally express our full and unequivocal support for the Motueka Aquatic Centre project.

This project has been discussed, consulted on, and advocated for by the Motueka community for more than thirty years. Over that time, community expectations have remained consistent and clear. There is a strong and enduring desire for a modern aquatic facility that meets the needs of our growing population, supports health and wellbeing, and provides a safe and inclusive space for all ages and abilities.

The Board acknowledges the significant commitment, perseverance, and volunteer effort shown by the Motueka Aquatic Centre Committee over many years. The longevity of this project is not a reflection of reduced need or relevance. Rather, it highlights the complexity of funding and delivery, and the patience of a community that has continued to advocate constructively for a facility that many other towns already enjoy.

Community and Strategic Value

The Board recognises the aquatic centre as a critical piece of community infrastructure. Its value extends well beyond recreation and includes:

- Improved physical and mental health outcomes for residents of all ages
- Water safety education and learn to swim programmes, particularly for children
- Opportunities for rehabilitation, therapy, and low impact exercise for older adults
- Social connection and inclusion for families, schools, and community groups
- Increased attractiveness of Motueka as a place to live, work, and visit

Budget and Investment Considerations

The Motueka Community Board supports this project from a fiscal responsibility perspective for the following reasons:

- **Long term investment:** A modern aquatic facility represents a long life asset that delivers sustained community benefit over several decades.

- **Cost escalation risk:** Continued delays increase overall project costs due to inflation, construction cost rises, and changing compliance requirements.
- **Preventative health benefits:** Investment in recreation and wellbeing infrastructure can reduce long term health costs by supporting active lifestyles.
- **Regional equity:** Motueka is a significant population centre within the Tasman District and deserves equitable access to core community facilities.
- **Economic contribution:** The facility has the potential to support local employment, attract events, and increase visitor spend in the wider Motueka area.

The Board also recognises that substantial work has already been undertaken in planning, design, and feasibility. Proceeding with the project ensures that previous investment of both public funds and volunteer time is fully realised rather than lost.

Conclusion

After more than three decades of discussion and aspiration, the Motueka Community Board believes the time is right for this project to move forward. The community has shown patience, consistency, and resilience in its support. We strongly believe the Motueka Aquatic Centre will be a legacy asset that serves current and future generations.

The Motueka Community Board is proud to stand alongside the Motueka Aquatic Centre Committee and affirms its full support for the project.

Nāku noa, nā

Claire Hutt

Chair, Motueka Community Board

Laura Lusk

Deputy Chair, Motueka Community Board

David Ogilvie

Motueka Community Board Member

John Katene

Motueka Community Board Member

GL:
05026200
02

NEW FOOTPATHS MATRIX

FACTORS AND WEIGHTINGS											
Pedestrian Numbers		Vehicle Volume		Posted Speed Limit		Footpath Deficiency		Road Geometry		Public Request	
<2km to CBD/shopping centre/school		0-100	1	100kph		5	No footpath	Narrow carriageway, no berms, poor visibility	10	Individual	1
>2km to above or built up urban area	5	101-500	2	70kph		4	Missing link <200m	2 of the above	6	Small group individuals	2
High recreational use	4	501-1000	3	50kph		3	Existing footpath or shared path one side	1 of the above	4	Community group request	3
Rural residential	3	1001-2000	4	30kph		1		Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4
	2001+		5							Petition >500 people	5

Key:	Estimated unit rate based on a typical all inclusive rate for an A/C and concrete footpaths, typical drainage, access ways, signs and markings, contingency & per metre squared		
Budget previously approved	250 per metre squared		
Proposed	90 per metre squared		

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Priority	Budget Status	Road Name	Sub Area	Approximate Length (m)	Description	Rough Order Cost	cost range: \$30,000 - Low 0 \$30,000 - Med 1 \$30,000 - High 2 \$300,000 - Med 3 \$300,000 - High 4	Issues	Pedestrian Numbers	AADT	Posted Speed Limit	Footpath Deficiency	Road Geometry	Public Request	Score	Score	Score	Score	Score	Comments			
									0.25	0.1	0.15	0.2	0.2	0.1									
1	Nil.	Hart Road/Paton Road	Richmond	70	Footpath around southern quadrant of roundabout	50500	Medium	Residential development	>2km to above or built up urban area	4	2001+	5	50kph	3	Missing link <200m	10	Narrow carriageway, no berms, poor visibility	10	Councillor or Transportation Staff	4	635	1	Land has been purchased and site cleared 2025/26. Ready for path
2	Nil.	Woodlands Ave to Huffam Street Link.	Motueka	20	Construct kerb drop downs/pram ramps and short path link to enable mobile scooter and pram access across Monahan St and the Woodlands Ave connection is poor.	19000	Low	Link from Woodlands Ave to Mot Huffam Street. There is no crossing drop down to cross Monahan Street and the Woodlands Ave connection is poor.	<2km to CBD/shopping centre/school	5	1001-2000	4	50kph	3	Missing link <200m	10	1 of the above	4	Community group request	3	520	2	
3	Nil.	Woodlands Ave - Crossing at Sanderlane Dr	Motueka	5	Construct pram ramp on western side Woodland Ave to provide mobile scooter and pram access from Sanderlane Drive across Woodlands Ave	7250	Low	No connection for mobility scooters or prams	<2km to CBD/shopping centre/school	5	501-1000	3	50kph	3	Missing link <200m	10	1 of the above	4	Community group request	3	510	3	
4	Nil.	Collingwood Quay and Haven Road	Collingwood	980	Poplar Lane to Tasman Street	158760	Medium-High	Sealed path from Tasman Street to Lewis Street and gravel path beyond Lewis Street	<2km to CBD/shopping centre/school	5	1001-2000	4	70kph	4	No footpath	5	2 of the above	6	Councillor or Transportation Staff	4	485	4	Issue with estuary side verge as a path could remove this grass verge and vegetation. SMP Reduces speeds to 50km between SH to Haven Road 27/01/25
5	Nil.	Champion Road	Richmond	2	No cut down and footpath link opposite alleyway that connects to Taranaki Place	5000	Low	Pedestrian cut down and crossing on one side of the road leads to no cut down or link on the opposite side of the road	<2km to CBD/shopping centre/school	5	2001+	5	50kph	3	Missing link <200m	10	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	480	5	Safety Audit comment.
6	Nil.	Aporo Road	Tasman	60	End of existing path, to school. Existing berms/shoulder used as car parking mixed with cyclists and pedestrians.	88650	Medium	There are also requests for a right turn bay into the school, unfortunately due to existing steep sealed shoulder on this road this requires significant road re-shaping and is not budgeted for.	<2km to CBD/shopping centre/school	5	1001-2000	4	50kph	3	Missing link <200m	10	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	470	6	The proposed realignment of the shared path has not been agreed on by immediately adjacent landowners when this improved layout was proposed as a low cost road marking treatment. The Police have also requested this improvement. SMP reduces speed from 60 to 50km in 2024 SMP 14 July 2025
7	Nil.	Higgs Road - Mapua Drive roundabout	Mapua	50	New footpath and refuge crossing of western leg at roundabout.	33500	Low-Medium	Demand generated by residential development to the west of Higgs Road. Path link, two pram ramps, and central refuge island re-shape.	<2km to CBD/shopping centre/school	5	2001+	5	50kph	3	Existing footpath or shared path one side	1	Narrow carriageway, no berms, poor visibility	10	Small group individuals	2	460	7	Confusion as to where to go from the Higgs Road footpath at this roundabout has been brought to our attention by the Mapua & Districts Community Association
8	Nil.	Higgs Road	Mapua	170	from #23 to Aranui Road	51000	Medium	at places with restricted sight distance	<2km to CBD/shopping centre/school	5	1001-2000	4	50kph	3	Existing footpath or shared path one side	1	Narrow carriageway, no berms, poor visibility	10	Small group individuals	2	450	8	Could re-purpose parking bay
9	Nil.	Meihana Street	Takaka	35	Complete footpath from Meihana Street across Factory Road	25750	Low	Walking and cycling demand from Abel Tasman Drive to GB High school	>2km to above or built up urban area	4	1001-2000	4	50kph	3	Missing link <200m	10	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	445	9	Seal widening required for parking lane
9	Nil.	Wharf Road	Motueka	117	Ward St to Everett Street	57650	Medium	Difficult intersections to cross	>2km to above or built up urban area	4	1001-2000	4	50kph	3	Missing link <200m	10	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	445	9	Speed to reduce from 70km to 50km under 2024 SMP 27/1/25
11	Nil.	Whakarewa Street	Motueka	245	#92 to #118	39690	Low-Medium	Houses	<2km to CBD/shopping centre/school	5	2001+	5	50kph	3	No footpath	5	1 of the above	4	Councillor or Transportation Staff	4	440	11	Motueka Community Board high priority
12	Nil.	Moutere Highway	Upper Moutere	400	Sunrise Valley Rd to Supplejack Valley Rd	170000	Medium-High	Access from Sunrise Valley Rd to School and Store	<2km to CBD/shopping centre/school	5	2001+	5	50kph	3	No footpath	5	1 of the above	4	Community group request	3	430	12	Issues with embankments. Existing path partial length one side. High costs and low/moderate expected use reason fell off previous works programmes.
12	Nil.	Pomona Road	Mapua/Ruby Bay	780	Crusader to just past Korepo	392500	High	Connect dwellings to Stafford Drv	Rural residential	1	501-1000	3	50kph	3	No footpath	5	Narrow carriageway, no berms, poor visibility	10	Community group request	3	430	12	Could be high cost due to topography. Consider incremental improvements
14	Nil.	Poole Street	Motueka	730	Atkins St to Queen Victoria St	273750	High	alternative option shared zone with calming	<2km to CBD/shopping centre/school	5	101-500	2	50kph	3	No footpath	5	1 of the above	4	Councillor or Transportation Staff	4	410	14	Major issue with location of path and power poles. Consider shared zone treatment
15	Nil.	Sandy Bay Marahau Rd	Marahau	40	Pedestrian Bridge over Marahau River to Harvey	500000	High	High pedestrian numbers currently share bridge with road traffic	<2km to CBD/shopping centre/school	3	1001-2000	4	50kph	3	No footpath	5	2 of the above	6	Community group request	3	410	15	Walking link to National Park
15	Nil.	Reilly Street	Takaka	190	Reilly Street footpath.	71250	Medium	Town centre parking, Library, Playground, Industrial development on western side of Reilly St.	<2km to CBD/shopping centre/school	5	501-1000	3	50kph	3	No footpath	5	1 of the above	4	Community group request	3	410	15	Community Board has requested in the past. Development crn SH60 has resource consent condition requiring footpath construction. Speed to be reduced permanent 30kmh under SMP
17	Nil.	Tata Heights	Tata	280	#36 to Abel Tasman Drive	105000	Medium-High	Missing link, safety issues. Consider shared zone treatment	>2km to above or built up urban area	4	101-500	2	50kph	3	No footpath	5	2 of the above	6	Small group individuals	2	405	17	footpath would be expensive due to topography. Consider shared zone
18	Nil.	Aranui Rd	Mapua	40	Frontage of #151	32000	Low-Medium	Connection with dwellings and Aranui Park	<2km to CBD/shopping centre/school	5	2001+	5	50kph	3	Existing footpath or shared path one side	1	2 of the above	6	Community group request	3	390	18	If to install kerbing this should be a rain garden concept. Also parking to be accommodated in front of Aranui Park
19	Nil.	Wadsworth St	Takaka	290	In front of 13 Wadsworth St to Boundary Rd	108750	Medium-High	Houses/School	<2km to CBD/shopping centre/school	5	101-500	2	30kph	1	Missing link <200m	10	Wide road, berms available, good visibility	1	Individual	1	390	19	No action required previously as residents indicated no formal path was desired due to existing wide flat berm. This project should stay in the matrix. Andy @ #17 called to say that residents now support this project. Speed to be reduced permanent 30kmh under SMP 20/04/26
20	Nil.	Seaton Valley Road	Mapua	75	Extend from end of existing path (opposite #242)	20000	Low	High recreational use	3	501-1000	3	70kph	4	No footpath	5	1 of the above	4	Councillor or Transportation Staff	4	385	20	Speed to be reduced permanent 30kmh under SMP	
21	Nil.	Collingwood-Puponga Road	Pakawau	1300	#1060-1194	175500	Medium-High	Houses, high speed road environment, recreational use during holiday seasons.	High recreational use	3	1001-2000	4	70kph	4	No footpath	5	1 of the above	4	Community group request	3	385	21	Speed to be reduced permanent 50kmh under SMP 20/04/26
22	Nil.	Queen Victoria St	Motueka	290	Green Lane to Whakarewa St	108750	Medium-High	Houses	<2km to CBD/shopping centre/school	5	2001+	5	50kph	3	No footpath	5							

40	Nil.	Myton Heights	Motueka	570	Full length	213750	High	Rural residential area in village	Rural residential	1	101-500	2	50kph	3	No footpath	5	2 of the above	6	Small group individuals	2	330	40	
40	Nil.	Bryant Rd	Brightwater	500	Sommerville Ln Walkway to Waipa River	187500	Medium-High	Connection to dwellings and river. Consider shared zone	<2km to CBD/shopping centre/school	5	101-500	2	50kph	3	No footpath	5	Wide road, berms available, good visibility	1	Small group individuals	2	330	40	
40	Nil.	Tata Heights	Pohara	70	from #34 to #40	31500	Low-Medium	none	<2km to CBD/shopping centre/school	5	501-1000	3	50kph	3	No footpath	5	Wide road, berms available, good visibility	1	Individual	1	330	40	
43	Nil.	Thorp Street	Motueka	580	Fearon St to Staple St	217500	High	Recreation route	High recreational use	3	501-1000	3	70kph	4	No footpath	5	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	325	43	Connect to walkway to Beach - Safety Footpath
44	Nil.	Dorset Street	Richmond	320	Footpath on one side only. School drop off route, need to cross road.	194000	Medium-High	School demand	<2km to CBD/shopping centre/school	5	101-500	2	50kph	3	Existing footpath or shared path one side	1	1 of the above	4	Community group request	3	320	44	School walking route, crossing location on Wensley Road favours side of road with no footpath. Some retaining may be reqd
45	Nil.	Pigeon Valley	Wakefield	1200	Wai-iti River Bridge to Golf Rd	162000	Medium-High	Either create safety footpath or shared path	Rural residential	1	501-1000	3	70kph	4	No footpath	5	1 of the above	4	Small group individuals	2	315	45	future link with TGTT
45	Nil.	Harvey Rd	Marahau	240	Sandy Bay Marahau Rd to Old McDonald's Farm	90000	Medium	Pedestrian safety	High recreational use	3	501-1000	3	70kph	4	No footpath	5	Wide road, berms available, good visibility	1	Community group request	3	315	45	Extend along southern side may need to consider parking area. Currently road is used. This is a consent reduced 60km/h under SMP
47	Nil.	Pifure Rd	Wakefield	82	#56 frontage	55350	Medium	Infill - Development creating some paths	<2km to CBD/shopping centre/school	5	501-1000	3	50kph	3	Existing footpath or shared path one side	1	1 of the above	4	Individual	1	310	47	missing link across Church frontage. Requires kerb & channel as well
47	Nil.	Pifure Rd	Wakefield	75	Edwards St to existing path (#10)	128125	Medium-High	Infill - Development creating some paths	<2km to CBD/shopping centre/school	5	501-1000	3	50kph	3	Existing footpath or shared path one side	1	1 of the above	4	Individual	1	310	47	Open Drain needs piped but SW on west side of road
49	Nil.	Martin Farm Road	Kaiteriteri	70	Frontage of 96 Martin Farm Road. Gravel shoulder gets washed out everytime it rains.	26250	Low	Directly outside 96 Martin Farm Road - the gravel path gets washed out every time it rains. The gravel and water go all over road and path which causes flooding. The path is not useable. This property is in between 2 campgrounds and is used frequently. Need to find a better solution to problems on the area and to avoid all the flooding especially in wetter months.	High recreational use	3	101-500	2	30kph	1	No footpath	5	1 of the above	4	Small group individuals	2	310	49	Upgrade of existing gravel path on shoulder
50	Nil.	Bird Lane	Wakefield	250	SH 6 to last house	168750	Medium-High	Houses	>2km to above or built up urban area	4	101-500	2	50kph	3	No footpath	5	Wide road, berms available, good visibility	1	Small group individuals	2	305	50	Also requires kerb & channel. Possible future residential development would increase demand. Was proposed to be reduced to 30km but Cr KinimouthMVE asked for it to be removed from list.
51	Nil.	Waimea West Road	Brightwater	200	#34 to #64 Snowden Bush	75000	Medium	Houses	<2km to CBD/shopping centre/school	5	2001+	5	50kph	3	Existing footpath or shared path one side	1	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	300	51	Footpath on southern side only. Add footpath to northern side
52	Nil.	Old Wharf Rd	Motueka	240	Northern side, Thorp St to Motueka Quay	162000	Medium-High	Houses	High recreational use	3	1001-2000	4	50kph	3	Existing footpath or shared path one side	1	1 of the above	4	Councillor or Transportation Staff	4	300	52	Footpath exists on southern side only. Add a footpath to the northern side, needs K&C.
53	Nil.	Main Road St Arnaud SH63	St Arnaud	170	Kerr Bay Rd to #131 (southern side)	76500	Medium	Alternative pedestrian access via Ward Street, DOC estate and Lodge Road is not direct. Request for a direct link along SH63	High recreational use	3	1001-2000	4	70kph	4	Existing footpath or shared path one side	1	1 of the above	4	Small group individuals	2	295	53	part of existing is formed (accessways)
54	Nil.	Quayle Street	Motueka	330	Improve existing narrow unsealed path	206250	High	Narrow, unsealed and varied path being used as a shared path. Section in front of Houses	>2km to above or built up urban area	4	2001+	5	70kph	4	Existing footpath or shared path one side	1	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	290	54	
55	Nil.	Vesper Street to New World Route	Motueka	301	Pram crossings and driveways	30000	Low-Medium	Difficult for mobility scooters	<2km to CBD/shopping centre/school	5	1001-2000	4	50kph	3	Existing footpath or shared path one side	1	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	290	55	See e-mail 20181214
55	Nil.	Clifford Rd (SH6)	Wakefield	110	Widen existing path from access No. 1 to No. 11	55000	Medium	Match in width of shared path	<2km to CBD/shopping centre/school	5	1001-2000	4	50kph	3	Existing footpath or shared path one side	1	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	290	55	Widen existing narrow shared path. Higher priority at small cost
57	Nil.	North St	Motueka	140	Everett St to end	94500	Medium	Houses	>2km to above or built up urban area	4	0-100	1	50kph	3	No footpath	5	Wide road, berms available, good visibility	1	Individual	1	285	57	Likely require K&C also
58	Nil.	Treeton Place/Matariki	Wakefield	670	End of existing path to end	251250	High	Rural residential close village	Rural residential	1	0-100	1	50kph	3	No footpath	5	1 of the above	4	Small group individuals	2	280	58	Rural residential, potentially low benefit for cost
58	Nil.	Totara View Rd	Wakefield	1895	88 Vlly Rd to	710625	High		Rural residential	1	101-500	2	50kph	3	No footpath	5	1 of the above	4	Individual	1	280	58	High cost, difficult terrain Speed to be reduced permanent 50km/h under SMP
58	Nil.	Rototai Road	Takaka	100	Rototai Road opposite GB High school, from speed hump to Melahan Street	45000	Low-Medium	School demand	<2km to CBD/shopping centre/school	5	1001-2000	4	50kph	3	Existing footpath or shared path one side	1	Wide road, berms available, good visibility	1	Community group request	3	280	58	Parking / drop off area. No footpath, separation from Road
58	Nil.	Hotham St	Murchison	290	From No. 32 to road end	39150	Low-Medium	Houses	High recreational use	3	0-100	1	50kph	3	No footpath	5	Wide road, berms available, good visibility	1	Community group request	3	280	58	if not installing kerb then could consider crusher dust path with sealed access. Safety path. The path forms a suitable path, quite wide and low volume of traffic
58	Nil.	Gibbs Road Lower	Collingwood	170	Elizabeth St to Walkway	63750	Medium	Houses & Walkway from Upper Gibbs Rd	<2km to CBD/shopping centre/school	5	0-100	1	30kph	1	No footpath	5	Wide road, berms available, good visibility	1	Individual	1	280	58	Stormwater in vicinity exists. Shared area - consider formalising shared zone rather than construct path
63	Nil.	Main Road St Arnaud SH63	St Arnaud	300	Community Hall to Beechnest Drive	112500	Medium-High	Link houses and new subdivision to Store and Community Hall	<2km to CBD/shopping centre/school	5	501-1000	3	70kph	4	Existing footpath or shared path one side	1	Wide road, berms available, good visibility	1	Small group individuals	2	275	63	State Highway corridor - Safety foot path. Need to discuss with NZTA regard kerbing. Very useable shoulder
64	Nil.	Wildman Rd	Motueka	526	Surfacing gravel footpath	41600	Low-Medium	Houses	>2km to above or built up urban area	4	1001-2000	4	70kph	4	Existing footpath or shared path one side	1	Wide road, berms available, good visibility	1	Community group request	3	270	64	Section in front of houses behind road needs to be reduced from 70 to 60 under SMP
64	Nil.	Selwyn Street	Pohara	125	Abel Tasman Drive to existing path (#11)	46875	Low-Medium	Housing	High recreational use	3	101-500	2	50kph	3	No footpath	5	Wide road, berms available, good visibility	1	Individual	1	270	64	Connect existing path to Parks & Reserves new gravel path
64	Nil.	Quayle Street	Motueka	340	Surfacing gravel footpath	34000	Low-Medium	Houses	>2km to above or built up urban area	4	1001-2000	4	70kph	4	Existing footpath or shared path one side	1	Wide road, berms available, good visibility	1	Community group request	3	270	64	Short section on RHS then section behind kerb on LHS. Section in front of houses ranked higher
64	Nil.	Kilkenny Pl	Wakefield	650	Totara View Rd to walkway	247500	High	Recreational/Safety Footpath	Rural residential	1	0-100	1	50kph	3	No footpath	5	1 of the above	4	Individual	1	270	64	Some culverts need extended and possible pedestrian bridge.
64	Nil.	Gowan Valley Rd	Gowan Village	290	No. 1076 to Pohaka Rd	39150	Low-Medium	Pedestrian safety	High recreational use	3	0-100	1	50kph	3	No footpath	5	Wide road, berms available, good visibility	1	Small group individuals	2	270	64	Form path in Crusher Dust?
69	Nil.	Whitby Rd (SH6)	Wakefield	150	From existing path to bowling club	56250	Medium		>2km to above or built up urban area	4	2001+	5	50kph	3	Existing footpath or shared path one side	1	Wide road, berms available, good visibility	1	Community group request	3	265	69	Unsealed path constructed January 2026.
70	Nil.	River Road stop bank, under Appleby Hwy to Tasman's Great Taste Trail along stop bank	Appleby	2400	Recreation link across stop bank	120000	Medium-High	Lease issues being progressed in order to secure access. Upgrade of the trail surface not considered an immediate priority and may fit better with a future Shared Path budget.	High recreational use	3	0-100	1	30kph	1	No footpath	5	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	260	70	Identified as a link by the draft active transport strategy.
70	Nil.	Berrybank to Arvida Bridge	Richmond	410		73800	Medium	edge gravel path to AC (cheaper) or corrugated	<2km to CBD/shopping centre/school	5	0-100	1	50kph	3	Existing footpath or shared path one side	1	Wide road, berms available, good visibility	1	Councillor or Transportation Staff	4	260	70	
72	Nil.	Kina Beach Road	Kina	650	Kina Peninsula Road to Kina beach reserve	68250	Medium	Link/Tasman settlement to Kina beach reserve	Rural residential	1	101-500	2	70kph	4	No footpath	5	Wide road, berms available, good visibility	1	Community group request	3	255	72	Speed to reduce from 60km to 50km under 2024 SMP
73	Nil.	Woodlands Ave	Motueka	706	East Side	208500	High	Footpath on one side of the road only	<2km to CBD/shopping centre/school	5	501-1000	3	50kph										

Division:	Date From:
Committee: Motueka Community Board	Date To:
Officer:	
Action Sheets Report	Printed: Wednesday, 11 February 2026 1:52:39 PM

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/12/2025	Claire Hutt	Ray Hellyer	30/12/2025 025		

Action: Motueka Community Board to investigate further the filling of rivers - Shaggy River flood channel and Bachelor's Ford Road and report back to the Board.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/12/2025	Steve Elkington	Special Projects Update Report	30/12/2025		

Action: Steve Elkington to provide options and costings for widening the Vosper Street footpath, following a site visit with Board Member Ogilvie.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/12/2025	Grant Reburn	David Armstrong	30/12/2025		

Action: Grant Reburn to clarify special project maintenance planning and scoping processes.

Division:	Date From:
Committee:	Date To:
Officer:	
Action Sheets Report	Printed: Wednesday, 11 February 2026 1:52:39 PM

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/12/2025 RMCB25-12-7	Claire Hutt	Board Report - December 2025	30/12/2025		

Action: Chairperson Hutt to schedule a workshop in late January/early February 2026 to review Board Member Ogilvie's comprehensive report, subject to the Board's delegations.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/12/2025 RMCB25-12-7	John Ridd	Board Report - December 2025	30/12/2025		

Action: John Ridd to schedule a workshop to review the Tasman District Council properties in Motueka (including the kindergarten site).

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/12/2025 RMCB25-12-7	John Ridd	Board Report - December 2025	30/12/2025		

Action: John Ridd to liaise with staff and schedule a workshop in February 2026 to present a comprehensive special projects update, including what has been completed in the last 2-3 years and upcoming projects.
- In progress.

Division:	Date From:
Committee:	Date To:
Officer:	
Action Sheets Report	Printed: Wednesday, 11 February 2026 1:52:39 PM

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/12/2025	Roanna Grover	Civil Defence presentation - Community Emergency Preparedness Plan	30/12/2025		
RMCB25-12-3		Steve Manners				

Action: Kathy King (Nelson Tasman Emergency Management) to email additional copies of the Community Emergency Preparedness Plan (CEPP) handouts to Board Members.
11 Feb 2026 12:54pm Grover, Roanna
Followed up with Kathy via email to see if she has completed this action and awaiting response.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/09/2025	Tony Strange	Special Projects Update	30/09/2025		
RMCB25-09-5						

14 Oct 2025 5:25pm McLean, Kelsey
Action: Tony Strange to follow up regarding the concrete crack at Decks Reserve being covered under 12 month warranty - ongoing

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/09/2025	Lynne Hall	Special Projects Update	30/09/2025		
RMCB25-09-5		John Ridd				

14 Oct 2025 5:25pm McLean, Kelsey
Action: Lynne Hall to provide an update regarding Ted Reed Reserve at the first meeting of the new triennium - ongoing

Division:	Date From:
Committee:	Date To:
Officer:	
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Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Claire Hutt	Special Projects 2025-2026	2/09/2025		
RMCB25-08-7		Leonie Rae				
09 Sep 2025 9:58pm McLean, Kelsey						
Action: Claire Hutt to put in a service request for safety issues on Staple Street.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Stephen Richards	Special Projects Update	2/09/2025		
RMCB25-07-3						
09 Sep 2025 9:57pm McLean, Kelsey						
Action: Stephen Richards to provide an update on the Motueka Quay Heritage Wharf Project regarding options, the business case put forward to the Tasman District Council meeting and maintenance budgets to the September Board meeting. This changed to the first meeting of the triennium - ongoing						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Steve Elkington	Special Projects 2025-2026	2/09/2025		
RMCB25-08-7						
09 Sep 2025 9:59pm McLean, Kelsey						
Action: Councillor Dowler and Steve Elkington to meet on site and discuss options regarding Voster Street footpath item 4.7. Site visit to happen. - ongoing						
11 Feb 2026 1:48pm Grover, Roanna						
Board Member Ogilvie attending site visit with Steve Elkington.						

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Committee:	Date To:
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Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025 RMCB25-08-6	Paul Egan	Financial Summary	2/09/2025		

09 Sep 2025 9:57pm McLean, Kelsey
Action: Terina Graham and Claire Hutt to liaise with Paul Egan regarding the training budget carryover.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 18/03/2025 RMCB25-03-3	Trindi Walker Leonie Rae	Financial Summary - period ending 28 February 2025	1/04/2025		

01 Apr 2025 11:28am McLean, Kelsey
Action: Councillor Walker to add a proposal for the board to approve a grant of \$1,000 to the Tasman Youth Council to the 18 April 2025 board report - on going

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 18/03/2025 RMCB25-03-5 <u>MCB25-03-3</u>	Alan Bywater	Heritage Wharf Restoration Project	1/04/2025		

10 Jun 2025 5:17pm McLean, Kelsey
Action: this went into the AP deliberations and they, requested officers investigate options and present a business case back to the Council for the Motueka Heritage Wharf Restoration Project - ongoing