

Notice is given that an ordinary meeting of the Tasman Creative Communities Subcommittee will be held on:

Date: **Wednesday 3 December 2025**
Time: **10:00am**
Meeting Room: **Motueka Library Community Meeting Room**
Venue: **32 Wallace Street, Motueka**

Creative Communities Subcommittee

Komiti iti Whakawhitinga Auha

AGENDA

MEMBERSHIP

Chairperson	Cr C Butler	
Members	Cr K Ferneyhough	
Community Representatives	Lloyd Harwood	Mary Nicholls
	Donna McLeod	Gary Smith

(Quorum 3 (minimum 1 councillor) members)

Contact Telephone: 03 543 8446
Email: melanie.ellis@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME, KARAKIA

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 DECLARATIONS OF INTEREST

4 CONFIRMATION OF [MINUTES](#)

Nil

5 REPORTS

5.1 Consideration of 10 November 2025 Applications..... 4

6 CLOSING KARAKIA

5 REPORTS

5.1 CONSIDERATION OF 10 NOVEMBER 2025 APPLICATIONS

Decision Required

Report To:	Creative Communities Subcommittee
Meeting Date:	3 December 2025
Report Author:	Yulia Panfylova, Community Partnerships Coordinator
Report Authorisers:	John Ridd, Group Manager - Customer & Community
Report Number:	RCSC25-12-1

1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 To provide the Tasman Creative Communities Subcommittee the opportunity to consider the applications to the Tasman Creative Communities funding scheme and to make decisions on how much funding to allocate to each of the applications.

2. Summary / Te Tuhinga Whakarāpoto

- 2.1 There are three funding rounds per annum closing 10 July 2025, 10 November 2025 and 10 March 2026.
- 2.2 The funding is entirely from Creative New Zealand. This year's allocation is \$49,684.20, which is paid in two equal instalments in August and February.
- 2.3 There was \$3,718 carried forward from the 2024/2025 financial year.
- 2.4 In the July 2025 round the Subcommittee allocated \$20,320.
- 2.5 The total allocation available for the November 2025 and March 2026 rounds is \$33,082.20.
- 2.6 The Tasman Creative Communities Scheme received 20 applications to the 10 November 2025 round, requesting a total of \$61,296.09. The applications are contained in **Attachment 1**.

3. Recommendation/s / Ngā Tūtohunga

That the Creative Communities Subcommittee

- receives the Consideration of 10 November 2025 Applications RCSC25-12-1 report; and**
- approves the funding allocations in the table below for the 10 November 2025 Tasman Creative Communities Fund:**

	Funding Applicant	Project Details	Funding Approved (to be completed at the meeting)

1	Alissa Mathieson	Well field entrance - Waharoa	\$
2	Homespun Theatre	Homespun Theatre 2026 Production	\$
3	James Risner (Withdrawn)	Can't Hear Her Voice	\$
4	Julianne Stockbridge (Ineligible)	Wealth Untold	\$
5	Kas and Casparus Muller	Jeepers Creepers and Coral Gardens	\$
6	Mazzy K Maclean	Mazzy K's Debut EP & Community Release Gig	\$
7	Motueka Arts Council	Motueka Upcycled Fashion Show	\$
8	Motueka Community Development Trust	Rangatahi Mixed-Media Showcase	\$
9	Motueka Kai Fest	Motueka Kai Fest	\$
10	Multicultural Nelson Tasman - Motueka Branch	Multicultural Mosaic/Mandala	\$
11	Multicultural Nelson Tasman Inc	Tasman Asian Night Food Fair 2026 - Cultural Performances	\$
12	Murchison Youth Council (Murchison Recreation & Cultural Centre)	Murchison 150th - Shining Through Time	\$
13	Onekaka Hall Homeschool Group (The Nature Connection)	The Nature Connection	\$
14	Parklands School	Kapa Haka Roopu	\$
15	Richmond Creative Fibre	FibreScapes Biennial Exhibition	\$
16	The CanInspire Charitable Trust	CanBead Tasman	\$
17	Waimea South Historical Society	30 Edward St Mural	\$
18	West Coast Early Intervention Trust	Artist in Residence - Shine and Explore: Programme & Workshops	\$
19	West Coast Early Intervention Trust	Twisty Twins - Shine & Explore: Inclusive circus workshops & celebration performance	\$
20	Zappekin Artists & Allies Collective	Get Zapped - Zappekin Artist Residency 2026	\$
		Total	\$

4. Background / Horopaki

- 4.1 Creative New Zealand is New Zealand's national agency for developing the arts. They encourage, support and promote the arts for the benefit of all, not just professional artists.
- 4.2 The Creative Communities Scheme is one of the ways Creative New Zealand fund a broad range of arts projects in local communities. The Arts Council of New Zealand Toi Aotearoa Act 2014 allows them to allocate funding to other organisations so that they can administer grants in support of arts projects - this includes local councils that have agreed to become community arts providers.
- 4.3 Tasman District Council has a written agreement with Creative New Zealand to administer the scheme. This agreement was recently renewed for the period of 1 July 2025 to 30 June 2028.

5. Analysis and Advice / Tātaritanga me ngā tohutohu

- 5.1 Creative New Zealand allocated the Tasman District \$49,684.20 for the 2025/2026 financial year. This funding is distributed over three rounds during the year. The second round of this financial year is the subject of this report.

Creative New Zealand allocation 2025/2026	\$49,684.20
Carried forward from previous year	\$3,718
Allocated in the first round (July 2025)	\$20,320
Total amount left for allocation in November 2025 and March 2026 rounds	\$33,082.20

- 5.2 We monitor the accountability process for Creative Communities projects by keeping a record of applicants with overdue reports. None of the applicants applying for this funding round have outstanding accountabilities.
- 5.3 For this funding round we received 20 applications requesting \$61,296.09.
- 5.4 All applications meet the criteria of the scheme with some exceptions:
 - 5.4.1 James Risner "Can't Hear Her Voice" – this event is happening in Nelson and we advised to apply to the Nelson Creative Communities scheme.
 - 5.4.2 Julianne Stockbridge "Wealth Untold" – the project has a very weak arts focus; we emailed them alternative funding options.
 - 5.4.3 Ian Brown on behalf of the Onekaka Hall Homeschool Group – is a resubmitted application that was declined in the previous grant round.
- 5.5 To be eligible applications must meet one of the below criteria.

Access and participation

- 5.5.1 The project will create opportunities for local communities to engage with and participate in local arts activities, for example:
 - performances by community choirs, hip-hop groups, theatre companies or poets;
 - workshops on printmaking, writing or dancing;
 - exhibitions by local craft groups promoting weaving, pottery or carving;

- festivals featuring local artists;
- creation of a film or public artwork by a community;
- development of new tukutuku, whakairo or kōwhaiwhai for a local marae;
- artist residencies involving local artists or communities; and
- seminars for the development of local artists.

Diversity

5.5.2 The project will support the diverse artistic cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity, for example:

- workshops, rehearsals, performances, festivals or exhibitions in Māori or Pasifika heritage or contemporary artforms, by local migrant communities, by groups with experience of disability or mental illness; and
- arts projects that bring together groups from a range of different communities.

Young people

5.5.3 The project will enable and encourage young people (under 18) to engage with and actively participate in the arts, for example:

- a group of young people working with an artist to create a mural, street art, or a film about an issue that's important to them;
- publication of a collection of writings by young people;
- music workshops for young people; and
- an exhibition of visual art work by young people.

5.5. Types of projects that **can't** be funded under the Creative Communities Scheme include:

- projects without an arts focus, such as: puzzles, upholstery, magic, model-making, commercial design, commercial fashion design, fitness-based dance (such as aerobics or gymnastics), and martial arts (such as tai chi or karate);
- film festivals presenting films made **outside** the local area;
- fundraising activities, for example: benefit concerts to raise funds to buy a capital item or to pay for another activity;
- projects within the scope of other sectors or organisations: arts projects in schools that are normally funded through curriculum or operating budgets, or projects that primarily deliver outcomes for other sectors (such as health or environment);
- Council projects - which are any projects developed and run by a council, a council's subsidiary, a council-controlled organisation, or any bodies that are more than 50% owned by a council or group of councils; and
- funding is available for new artworks as part of marae projects such as tukutuku, whakairo, whāriki and kōwhaiwhai – however, applications for funding for marae facilities or restoration projects should be made to the Lottery Marae Heritage and Facilities fund, which is administered by the Lottery Grants Board.

5.6. The types of costs that **can** be funded include:

- materials for arts activities or programmes;
- venue or equipment hire;
- personnel and administrative costs for short-term projects;
- promotion and publicity of arts activities; and
- reasonable requests to provide food for artists, participants, and audiences for community arts activities.

- 5.7. The types of costs that **can't** be funded include:
- ongoing administration and service costs (such as salaries) that aren't related to a specific project;
 - travel for individuals or groups to attend events, presentations or shows outside the local area;
 - buying capital items or equipment, such as cameras, computers, instruments, costumes, lights or uniforms;
 - the costs of running fundraising activities;
 - entry fees for competitions, contests and exams;
 - prize money, awards and judges' fees for competitions;
 - payment of royalties;
 - the paying off of accumulated debt or debt servicing; and
 - buying existing artworks for collections held by, for example, councils, museums, galleries, community groups or individuals.
- 5.8. Where any of the above costs are included in an application, the applicant will need to be able to cover these costs from project income other than Creative Communities Scheme funding, such as ticket sales or fundraising.
- 5.9. The Creative Communities Scheme cannot fund arts activity which is the responsibility of **teachers** (including itinerant staff) to deliver. If the activity is already delivered by teachers as defined in a school's annual curriculum and teaching programme it can't be funded.
- 5.10. Additional activity undertaken by the school to complement and enhance their teaching programme may be eligible for support via the Creative Communities Scheme provided it fits other criteria. This activity is often referred to as co-curricular or extra-curricular activity.
- 5.11. This might include performances or workshops by visiting artists taking place inside or outside the school, school productions (provided they are not a primary vehicle for delivery of the school's curriculum and teaching programme) or community-based arts and cultural activities.
- 5.12. **Applicants need to supply a letter** from the school principal verifying that the activity or project is not part of the school's curriculum and teaching programme, has not been identified by teachers as an activity they would offer students themselves and is not primarily a vehicle for assessment. If an applicant has not supplied this letter an administrator can request this, or an assessment committee could allocate funding but make it conditional upon receipt of this letter.

Examples for school projects

- 5.13. Workshops by visiting artists taking place within the school: Yes, provided this is not part of the curriculum and teaching programme, clearly complements what teachers can offer, and the artists are not replacing the role of the teacher.
- 5.14. School productions: Yes, in some instances, but not if the production is intended to deliver an aspect/s of the school's curriculum and teaching programme and is primarily a vehicle for assessment.
- 5.15. Participation by students in a local performing arts competition: Yes, provided this is not part of the curriculum and teaching programme, clearly complements what teachers can offer and any additional tutors are not replacing the role of the teacher. Eligible costs might include transport to and from the event, materials for the making of costumes or tutor fees.

- 5.16. Each Subcommittee member is allocated several applications to review before the meeting (see table below). It is highly recommended that each Subcommittee member calls their allocated applications to gain a deeper understanding of the project. Based on their conversations, the Subcommittee members will make funding recommendations and present those recommendations at the meeting.
- 5.17. Detailed guidance on the process and criteria are outlined in the online assessor's guide <https://ccs.creativenz.govt.nz/help/eligibility-requirements-and-funding-criteria>.

No.	Application for Funding	Funding requested	Subcommittee member to review the application
1	Alissa Mathieson – Well field entrance - Waharo	\$5,000.00	Mary Nicholls
2	Homespun Theatre – 2026 Production	\$1,980.00	Lloyd Harwood
3	James Risner (Withdrawn)	\$365.00	N/A
4	Julianne Stockbridge (Ineligible)	\$240.00	N/A
5	Kas and Casparus Muller – Jeepers Creepers and Coral Gardens	\$1,100.00	Mary Nicholls
6	Mazzy K Maclean – Mazzy's Debut EP & Community Release Gig	\$3,150.00	Cr Ferneyhough
7	Motueka Arts Council – Motueka Upcycled Fashion Show	\$4,500.00	Cr Butler
8	Motueka Community Development Trust – Rangatahi Mixed-Media Showcase	\$3,300.00	Lloyd Harwood
9	Motueka Kai Fest – Motueka Kai Fest	\$8,894.40	Cr Butler
10	Multicultural Nelson Tasman - Motueka Branch – Multicultural Moasaic/Mandala	\$2,195.69	Donna McLeod
11	Multicultural Nelson Tasman Inc – Tasman Asian Night Food Fair 2026 – Cultural Performances	\$1,500.00	Cr Butler
12	Murchison Youth Council (Murchison Recreation & Cultural Centre) – Murchison 150 th – Shining Through Time	\$4,065.00	Donna McLeod
13	Onekaka Hall Homeschool Group (The Nature Connection) – The Nature Connection	\$2,536.00	Lloyd Harwood
14	Parklands School – Kapa Haka Roopu	\$10,000.00	Donna McLeod
15	Richmond Creative Fibre – FibreScapes Biennial Exhibition	\$1,500.00	Cr Ferneyhough
16	The CanInspire Charitable Trust – CanBead Tasman	\$1,600.00	Gary Smith
17	Waimea South Historical Society – 30 Edward Street Mural	\$800.00	Mary Nicholls
18	West Coast Early Intervention Trust – Artist in Residence	\$3,200.00	Gary Smith
19	West Coast Early Intervention Trust - Twisty Twins	\$ 2,550.00	Gary Smith
20	Zappekin Artists & Allies Collective – Get Zapped Artist Residency 2026	\$2,820.00	Cr Ferneyhough
	Total	\$61 296.09	

6. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea

- 6.1 The funding for this scheme comes from Creative New Zealand and is administered by the Council.

7. Options / Kōwhiringa

- 7.1 The options are outlined in the following table:

Option		Advantage	Disadvantage
1.	The Creative Communities Subcommittee agrees to allocate funds to applicants that meet the criteria.	Applicants receive funding to deliver their proposed projects.	Some applicants may receive less funding than they applied for.
2.	The Creative Communities Subcommittee does not allocate funds to some applicants.	This option is appropriate if the Subcommittee decide that the applicant does not meet the criteria.	Some applicants may receive less funding or no funding.

- 7.2 Option one is recommended.

8. Legal / Ngā ture

- 8.1 The proposed funding fits with the purpose of local government, where Section 10 of the Local Government Act 2002 states:

“(1) The purpose of local government is—

(a) to enable democratic local decision-making and action by, and on behalf of, communities; and

(b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.”

- 8.2 The Council’s role in allocating the grant funding is to meet the needs of our local community by assisting community groups with a local public service to the Tasman community in order to deliver improved community wellbeing for present and future generations. In this case we are allocating funding on behalf of Creative New Zealand in order to allocate the funding to areas of local need and importance.

9. Iwi Engagement / Whakawhitiwhiti ā-Hāpori Māori

- 9.1 The Creative Communities Subcommittee has an iwi representative who guides the decisions on the applications that may be of interest to Iwi. In addition, our communications and promotion on the scheme is consistent with the Creative Communities Guidelines, ensuring that all eligible applicants are treated fairly.

10. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

- 10.1 The decisions sought in this report have a low level of significance. The decisions do not have financial implications, they do not deal with strategic activities or assets; and do not result in changes to the Council's levels of service. The decisions will be of some public interest, although we consider that this interest is likely to be relatively low.
- 10.2 Consultation is not necessary on the decisions to allocate Creative Communities funding due to the low level of significance of the decisions and it is the role of this Subcommittee to allocate this funding.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?		
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Low	Community groups who benefit from the funding are likely to have a high level of interest in this fund. However, the wider public are likely to have a low level of interest in the matter.
3.	Is there a significant impact arising from duration of the effects from the decision?	Moderate	This fund can financially support community groups which contribute to the wellbeing of our community.
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
5.	Does the decision create a substantial change in the level of service provided by Council?	No	
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	Low	There will be a level of service improvement for the organisations benefiting from the funding. However, this will not impact on Council's levels of service in the Long Term Plan 2024-2034.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	All funding is entirely from Creative New Zealand and only passes through Council.
8.	Does the proposal or decision involve entry into a private sector partnership	No	

	Issue	Level of Significance	Explanation of Assessment
	or contract to carry out the deliver on any Council group of activities?		
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater or particular consideration of current legislation relating to water supply, wastewater and stormwater infrastructure and services?	No	

11. Communication / Whakawhitiwhiti Kōrero

11.1 Consultation is not necessary on the decisions to allocate Creative Communities funding due to the low level of significance of the decisions and it is the role of this Subcommittee to allocate this funding.

11.2 We publicly notified the opportunity to apply for the funding.

12. Risks / Ngā Tūraru

12.1 The main potential risk to the Council from allocating the funding through the Creative Communities Scheme is that some groups and individuals will not be happy if they are unsuccessful with this funding round, or if they receive less funds than applied for. The Subcommittee can mitigate the risks through clearly explaining the reasons for the decisions to the applicants.

13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi

13.1 No climate change implications are expected from this grant allocation.

14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru

14.1 This grant aligns with Tasman District Council's Long Term Plan 2018-2028 Community Outcome 5: Our communities have opportunities to celebrate and explore their heritage, identity and creativity.

15. Conclusion / Kupu Whakatepe

15.1 There is funding in the Creative Communities Scheme for the Subcommittee to allocate. This funding is entirely from Creative New Zealand. We have publicly notified the availability of the funding to provide any groups interested in receiving funding the opportunity to apply.

- 15.2 The purpose of this Subcommittee meeting is to determine which applicants should receive funding and how much funding they should receive. The Creative Communities funding criteria needs to be applied to the consideration of the funding requests.

16. Next Steps and Timeline / Ngā Mahi Whai Ake
--

- 16.1 The Subcommittee's funding allocation decisions will be advised to applicants following the meeting.

17. Attachments / Tuhinga tāpiri

1. Creative Communities Applications November 2025