
MINUTES
of the
TASMAN DISTRICT COUNCIL MEETING
Kaunihera Katoa
held
9.30am, Thursday, 11 December 2025
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Mayor T King, Deputy Mayor B Maru, Councillors C Butler, J Ellis, K Ferneyhough, M Greening (Zoom), J Gully, M Hume, M Kininmonth, K Maling, D McNamara, P Morgan, T Neubauer, T Walker and D Woods

In Attendance: Chief Executive Officer (L Rae), Chief Operating Officer (S Manners), Group Manager - Service and Strategy (J Ridd), Acting Chief Financial Officer (M McGlinchey), Group Manager 3Waters Entity (R Kirby), Group Manager - Environmental Services (R Smith), Kaihautū (R Thomas), Governance Manager (R Byrne), Senior Governance Advisor (K McLean) and Governance Officer (K Latham)

The order of items differed from the agenda.

- 1 OPENING KARAKIA, WELCOME**
- 2 APOLOGIES AND LEAVE OF ABSENCE**
Nil
- 3 PUBLIC FORUM**

3.1 Tapawera Connect - Rachel Moffat

Rachel Moffat spoke on behalf of Tapawera Connect regarding the Tapawera Community Hub project. She asked that the Tasman District Council continued to progress the Tapawera Community Hub project as planned and communicate with the community around the model, funding and how they could be involved with the design and purpose.

3.2 Tapawera & Districts Community Council – Gavin Scoble

Gavin spoke on behalf of Tapawera & Districts Community Council regarding the Tapawera

PUBLIC FORUM: Council provides the opportunity for public forum input at its ordinary meetings. The views and opinions expressed in public forum do not necessarily reflect the position of the Tasman District Council, Council officers or elected members.

Community Hub project. He noted site options, seismic vulnerability, identified risks, funding options, isolation during events and facility amenities.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Councillor Kininmonth/Councillor Maling
CN25-12-1**

That the minutes of the Tasman District Council meeting held on Thursday, 13 November 2025, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS

7.1 Tasman District Council Delegations Register 2025 - 2028

Legal Counsel, Leith Townshend and Governance Manager, Robyn Byrne, presented the report and noted an alternative to the officers recommendation with the inclusion of clause 2.1.

With the agreement of the mover Councillor Maling and Seconder Deputy Mayor Maru, clauses 2.1, 2.2, 2.3, 2.4, 2.5 and 5 were added.

The meeting was adjourned at 10.55am and reconvened at 11.03am.

**Moved Councillor Maling/Deputy Mayor Maru
CN25-12-2**

That the Tasman District Council

- 1. receives the Tasman District Council Delegations Register 2025 - 2028 report RCN25-12-2; and**
- 2. adopts the Tasman District Council Delegations Register for the 2025 – 2028 council term (Attachment 1 to the agenda report), subject to the below changes:**
 - 2.1 the Community Board Terms of Reference to include Motueka Community Board meeting cycle to be monthly; and**
 - 2.2 update the Information Forum Terms of Reference to note it is a standing committee with no decision making powers; and**
 - 2.3 amend the wording for the Strategy Finance and Performance Committee section 5.2 to “An independent advisor ~~be appointed to~~ may provide specialist advice as required”; and**
 - 2.4 amend Exercising Delegations section 7.2 – Ambiguity to remove reference to the Mayor and Chief Executive Officer decision-making and replace with “the matter will be considered by Council.”; and**
 - 2.5 subject to the approval of Nelson City Council, the Joint Regional Landfill Committee section 7 be amended to replace ‘will’ with ‘may’ in relation to an iwi appointment; and**

3. notes that the delegations and terms of reference in the Joint Committees are made subject to the same delegations and terms of reference being approved by Nelson City Council; and
4. authorises the Chief Executive Officer, or their delegate, to update the Delegations Register as required by Council resolutions, legislative changes or minor administrative changes; and
5. notes any changes to the Delegations Register outside the scope of spelling and punctuation will be brought back to the Council for approval.

CARRIED

7.2 Membership of Tasman District Council and Nelson City Council Joint Committees

Chief Operating Officer, Steve Manners and Governance Manager, Robyn Byrne, presented the report and answered questions.

Moved Councillor McNamara/Councillor Walker
CN25-12-3

That the Tasman District Council

1. receives the Membership of Tasman District Council and Nelson City Council Joint Committees RCN25-12-3; and
2. appoints the membership of the Tasman District Council and Nelson City Council joint committees as follows:

JOINT COMMITTEES OF NELSON AND TASMAN COUNCILS	
Joint Committee of Nelson and Tasman Council (Joint Committee)	Mayor Deputy Mayor All other Councillors
Joint Shareholders Committee (JSC)	Mayor Deputy Mayor Councillor Jo Ellis Councillor Kit Maling Councillor Mike Kininmonth Councillor Paul Morgan
Joint Regional Transport Committee (JRTC)	<i>Mayor (ex-officio)</i> Deputy Mayor Maru Councillor Jo Ellis <u>Alternates</u> Councillor Celia Butler Councillor John Gully

	1 x Waka Kōtahi representative – Emma Speight (with voting rights)
Joint Regional Sewerage Committee (JRSC)	Mayor (ex-officio) Councillor Kit Maling (Chairperson) Councillor Dave Woods
Joint Regional Landfill Committee (JRLC)	Mayor (ex-officio) Councillor Dean McNamara Councillor Trindi Walker
Joint Saxton Field Committee (JSFC)	Councillor Mike Kininmonth Councillor Kit Maling Councillor Timo Neubauer
Civil Defence and Emergency Management Group <i>Please note s.12 (2) of the Civil Defence and Emergency Management Act 2002 states that a Civil Defence and Emergency Management Group is not deemed to be discharged following a triennial election. This Committee is included for completeness.</i>	Mayor (Chairperson – alternates each triennium) Deputy Mayor (alternate)
Joint Building Authority Advisory Group (JBAAG) Terms of Reference to be confirmed	Deputy Mayor Brent Maru Councillor Jo Ellis
Joint Climate Change Advisory Group (JCCAG) Terms of Reference to be confirmed	Councillor Kerry Fernyhough (Chairperson) Councillor Timo Neubauer Councillor John Gully
Waimea Inlet Coordination Group	Councillor Mike Kininmonth <u>Alternate</u> Councillor Timo Neubauer

CARRIED**7.3 Notice of Motion – Councillor Timo Neubauer**

Councillor Neubauer presented a PowerPoint presentation and with the agreement of the meeting amended the motion with the below changes to clause 1:

- The removal of “30 years of predicted population and employment growth through well-designed urban intensification”
- The inclusion of “the level of population and employment growth assumed to be met through intensification in the Future Development Strategy 2022”

Mayor King vacated the chair and left the meeting at 12.03pm, Deputy Mayor Maru presided.

Moved Councillor Neubauer/Councillor Woods

CN25-12-4

That the Tasman District Council

- 1. Request that staff prepare a feasibility report on organising a professional urban design competition (and potentially a student competition) that produces spatial concepts illustrating how Richmond can accommodate at least the level of population and employment growth assumed to be met through intensification in the Future Development Strategy 2022, within its existing urban area, while:**
 - a. considering economic development factors (e.g. prioritising Central Business and Medium Density Residential Zones of PC81);**
 - b. considering amenity;**
 - c. protecting productive land;**
 - d. reducing long-term operational infrastructure costs;**
 - e. enhancing environmental outcomes; and**
- 2. Request that this report details the scope and process for the competition, to be brought back to Council (or an appropriate Council committee) for approval to proceed with such a competition. This is to include:**
 - a. Objectives and desired outcomes (e.g. better connectivity, transit-supportive corridors, spatial restructuring of existing low-density neighbourhoods for efficient, well-designed intensification, housing diversity, better stormwater management through water-sensitive urban design and improved public realm quality);**
 - b. Eligible participants (e.g. New Zealand-based or international urban designers, registered architects, registered landscape architects, planning consultancies or in the case of a student competition, student teams from urban design, architecture, landscape architecture or planning disciplines);**
 - c. Information and materials to be provided to competitors;**
 - d. Competition deliverables (e.g. two A0 sheets, landscape format - one illustrated plan at 1:3,000 scale, one more detailed neighbourhood plan at 1:1,500 and three illustrations of key situations - plus one physical model of neighbourhood at scale 1:1,500, separate indicative unit and GFA schedule, specified sheet layout, plan orientation, no markings to identify submitter other than entry number);**
 - e. Pre-assessment checks (e.g. min 30-year growth target is met) and assessment criteria;**
 - f. Competition judges/jury (e.g. Council governance representative(s), Council operative representative, independent urban design specialists, together ensuring strong representation of spatial urban design skills, chaired by professional urban designer);**
 - g. Proposed pool of prize money and structure (1st prize, 2nd prize, 3rd prize plus honourable mentions to be determined by jury) and potential for the winner's future involvement in more detailed planning process;**
 - h. Budget estimate and potential external funding or sponsorship opportunities;**

- i. **Exhibition venue options and PR opportunities; and**
 - j. **A proposed timeline aligned with the Regional Spatial Strategy and the Long-Term Plan; and**
3. **Note that the purpose of such competition is not to predetermine zoning or consenting decisions, but to provide strategic, visual, and spatial evidence that:**
 - a. **Demonstrates feasible intensification scenarios;**
 - b. **Supports community engagements and informed discussion;**
 - c. **Provides Council with high-quality conceptual material for long-term planning.**

CARRIED

Attachment 1 Timo Neubauer - Presentation

7.11 Waimea Water Limited - Annual Report 2025

Waimea Water Limited Director, Doug Hattersley and Waimea Water Limited General Manager, Kelly Norris, presented a presentation and answered questions.

**Moved Deputy Mayor Maru/Councillor McNamara
CN25-12-5**

That the Tasman District Council

1. **receives the Waimea Water Limited - Annual Report 2025, report; and**
2. **notes the delivery of the Waimea Water Limited Annual Report 2025 in accordance with the requirements of the Local Government Act 2002.**

CARRIED

Attachment 1 Waimea Water Limited TDC Update 2025

7.4 Golden Bay Ward reserves - proposed process to classify existing reserves and review the RMP

Senior Community Policy Advisor, Anna Gerraty, presented the report and answered questions.

With the agreement of the mover Councillor Butler and seconder Councillor Morgan the word 'Hapu' was added to clause 9.

The meeting was adjourned at 12:40pm and reconvened at 1.07pm.

**Moved Councillor Butler/Councillor Morgan
CN25-12-6**

That the Tasman District Council

1. **receives the Golden Bay Ward reserves - proposed process to classify existing reserves and review the RMP RCN25-12-5; and**
2. **agrees to exercise the delegation from the Minister of Conservation to begin the process of classifying existing reserve areas within Golden Bay Ward, in accordance with Section 16 of the Reserves Act 1977; and**

3. agrees that, in terms of Section 41(5A) of the Reserves Act 1977, written suggestions for inclusion in the Draft Golden Bay Ward Reserve Management Plan would materially assist in its preparation; and
4. agrees to publicly notify, pursuant to Section 41 of the Reserves Act 1977, an invitation for suggestions/ideas for inclusion in a Draft Golden Bay Ward Reserve Management Plan; and
5. agrees that the areas of land to be covered by the Reserve Management Plan includes all parks and reserve land owned or administered by the Council within the Golden Bay Ward:
 - 5.1 including all reserves in the vicinity of Tata Beach, recreation reserves and some local purpose reserves (walkways, esplanade reserves, community facilities, car parks etc); and
 - 5.2 excluding Local Purpose (Road) Reserves and Local Purpose (Utility) Reserves or other such land that has been reserved solely for provision of water, wastewater or stormwater services; and
6. agrees that staff prepare background information on Golden Bay Ward reserves for display on the Council's website and officers to assist the public consultation processes associated with reserve classification and the Reserve Management Plan review; and
7. agrees that staff publish an article in the 23 January 2026 edition of Newsline, inviting suggestions/ideas for inclusion in a Draft Golden Bay Ward Reserve Management Plan, stating that suggestions may be made up until 30 March 2026; and
8. agrees that staff confirm that the appointment/vesting of each of the reserves to be covered by the Golden Bay Reserve Management Plan is held with the Council and to report back to the Council prior to public notification of a Draft Golden Bay Ward Reserve Management Plan; and
9. agrees that staff engage with Manawhenua ki Mohua, Te Tauihu Hapu, iwi and the Golden Bay Community Board, and consult with reserve/hall management committees within Golden Bay Ward, along with a wide cross section of the community, during the reserve classification and management plan review processes.

CARRIED

7.5 Quarterly Treasury Report

Chief Financial Advisor, Mike Drummond, Financial Strategy and Planning Manager, Matthew McGlinchey and Financial Analyst, James Bagnall presented the report and answered questions.

Moved Councillor Maling/Councillor Butler
CN25-12-7

That the Tasman District Council

1. receives the Quarterly Treasury Report RCN25-12-6.

CARRIED

7.6 Financial Report Year to Date October 2025

Mr McGlinchey and Team Leader Management Accounting, Paul Egan, presented the report and answered questions.

Moved Councillor Butler/Councillor Ellis

CN25-12-8

That the Tasman District Council

- 1. receives the Financial Report Year to Date October 2025 report RCN25-12-7.**

CARRIED

7.7 Acoustic Insulation Condition in Plan Change 81

Team Leader Urban & Rural Policy, Jeremy Butler, presented the report and answered questions.

Moved Councillor Maling/Councillor Ferneyhough

CN25-12-9

That the Tasman District Council

- 1. receives the Acoustic Insulation Condition in Plan Change 81, report RCN25-12-8; and**
- 2. approves the inclusion of amendments to the wording of the Plan Change 81 Schedule of amendments to:**
 - Introduce a definition of “Habitable Room” to the Tasman Resource Management Plan;**
 - amend Policy 11.1.3.4 to include human health as a reason for mitigation of noise effects;**
 - amend Rule 17.1A.3.2 to include a condition requiring noise insulation, appropriate design and a commissioning test report for any new dwellings proposed to be built within 60m of the white edge line of identified roads; and**
 - any other consequential changes needed to explanatory text and supporting documents such as the Section 32 Assessment; and**
- 3. delegates authority to the Strategy, Finance and Performance Committee Chairperson to make any minor amendments to Change 1 to the Tasman Regional Policy Statement and Plan Change 81 to the Tasman Resource Management Plan prior to notification**

CARRIED

7.9 Upgrading Furniture and Technology in the Council Chamber

Mr Manners presented the report and answered questions.

With the agreement of the mover Councillor Maling and seconder councillor Butler, the words “subject to removing 6.3 line item 11” was added to clause 2 of the motion.

Mayor King returned to the meeting at 2.24pm and resumed the chair.

Moved Councillor Maling/Butler

That the Tasman District Council

1. *receives the Upgrading Furniture and Technology in the Council Chamber report; and*
2. *endorses the budgeted expenditure to upgrade Furniture and Technology in the Council Chamber, subject to removing 6.3 line item 11.*

LOST (by show of hands)

**Moved Mayor King/Councillor McNamara
CN25-12-10**

That the Tasman District Council

1. **receives the Upgrading Furniture and Technology in the Council Chamber report; and**
2. **endorses the budgeted expenditure to upgrade Furniture and Technology in the Council Chamber, subject to removing 6.3 line item 10 and 11.**

CARRIED

7.10 Tasman District Council Schedule of Meetings 2026

Ms Byrne and Senior Governance Advisor, Kelsey McLean, presented the report and answered questions. They noted clauses 2.1 and 2.2 had been added to the officers recommendation.

**Moved Councillor McNamara/Councillor Ellis
CN25-12-11**

That the Tasman District Council

1. **receives the Tasman District Council Schedule of Meetings 2026 report, RCN25-12-11; and**
2. **in accordance with Clause 19 (6), Schedule 7 of the Local Government Act 2022, adopts the proposed Tasman District Council Schedule of Meetings 2026 in Attachment 1 to the agenda report, subject to the below changes:**
 - 2.1 **the Motueka Community Board meeting cycle to be changed from six-weekly to monthly; and**
 - 2.2 **updated titles of joint committees as required; and**
3. **notes that the Schedule of Meetings may be amended, as required, to enable Council business to be performed efficiently.**

CARRIED

The meeting was adjourned at 2.58pm and reconvened at 3.11pm.

8 CONFIDENTIAL SESSION

8.1 Procedural motion to exclude the public

**Moved Mayor King/Deputy Mayor Maru
CN25-12-12**

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by

section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

8.2 Waimea Water Limited - Statement of Expectations

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

8.3 Waimea Community Dam - Risk Update

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

RESTATEMENTS

It was resolved while the public was excluded:

8.2 Waimea Water Limited - Statement of Expectations

6. agrees that the report and its decisions remain confidential at this time and be released after approval of the Statement of Expectations by Waimea Irrigators Limited; and
7. agrees that the Statement of Expectations be made publicly available (in accordance with clause 6) on the Tasman District Council website 30 days after it is received by Waimea Water Limited.

8.3 Waimea Community Dam - Risk Update

4. agrees that the Waimea Community Dam - Risk Update report and attachments will remain confidential at this time.

The meeting concluded at 3.50pm.

Confirmed as a correct record of proceedings by resolution on Enter date .

Unconfirmed