

Date: Thursday 13 November 2025
Time: 9.30am
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street, Richmond

Tasman District Council

Kaunihera Katoa

MINUTES ATTACHMENTS

ITEM	PAGE
RCN25-11-1 Establishment of Committee Structure for the 2025-2028 Term	
Attachment 1 Tabled Document - Joint Committee of Tasman District and Nelson City Interim Amended Delegations.....	2
RCN25-11-2 Appointment of Committee Chairs, Deputy Chairs, Membership and Other Council Appointments	
Attachment 1 Tabled Document - Appointment table 13 November 2025	3

PUBLIC FORUM: Council provides the opportunity for public forum input at its ordinary meetings. The views and opinions expressed in public forum do not necessarily reflect the position of the Tasman District Council, Council officers or elected members

Joint Committee of Tasman District and Nelson City (Joint Committee) – updated to reflect Tasman District Council membership

This is a joint Committee of Tasman District Council and Nelson City Council and as such must be established under of the Local Government Act 2002, Schedule 7, Clause 30(A):

30A Joint committees

- (1) A local authority may not appoint a joint committee under [clause 30\(1\)\(b\)](#) unless it has first reached agreement with every other local authority or public body that is to appoint members of the committee.
- (2) An agreement under subclause (1) must specify—
 - (a) the number of members each local authority or public body may appoint to the committee; and
 - (b) how the chairperson and deputy chairperson of the committee are to be appointed; and
 - (c) the terms of reference of the committee; and
 - (d) what responsibilities (if any) are to be delegated to the committee by each local authority or public body; and
 - (e) how the agreement may be varied.

1. Membership:

The Mayor, Deputy Mayor and 13 Councillors of Tasman District Council and the Mayor, Deputy Mayor and 11 Councillors of Nelson City Council (Total of 28 Members)

2. Quorum:

- a. The quorum at a meeting of the Joint Committee is set at 15, being a majority of members as the membership is an odd number.
- b. Of that quorum of 15 members, at least five must be from each local authority.

3. Areas of Responsibility:

- a. Matters relating to Statements of Expectation for all jointly owned Council Controlled Organisations and Council Controlled Trading Organisations.
- b. Receipt of six monthly presentations from Infrastructure Holdings Ltd, Port Nelson Limited, Nelson Airport Limited and Tasman Bays Heritage Trust.
- c. Discussion of policies, initiatives or directives stemming from central Government or external agencies that involve cross-boundary issues.
- d. Implementation of the Nelson Tasman Future Development Strategy.
- e. Joint transport planning matters referred to the Committee by the Joint Nelson Tasman Regional Transport Committee.
- f. Changes to the Saxton Field Management Plan in respect of alcohol advertising referred to the Committee by the Saxton Field Committee.

COUNCIL AND STANDING COMMITTEES	
Tasman District Council	Chair – Mayor Deputy Chair – Deputy Mayor Maru All other Councillors
Strategy, Finance and Performance	Chair – Cr Kit Maling Deputy Chair – Cr Dave Woods Mayor and Councillors
Environment, Regulatory and Operations	Chair – Cr Jo Ellis Deputy Chair – Cr Celia Butler Mayor and Councillors
Information Forum (not a committee under LGOIMA)	Chair – Cr Trindi Walker Deputy Chair – Cr Kerry Fernyhough Mayor and Councillors

OTHER COMMITTEES	
Audit and Risk Committee	Mayor Chair – appointed independent member – Graeme McGlenn 5 x Councillors: <ul style="list-style-type: none"> • Cr Brent Maru • Cr Paul Morgan • Cr Dave Woods • Cr Timo Neubauer • Cr Celia Butler 1 x appointed independent member: A Elstob
Chief Executive Officer Review Subcommittee	Mayor (Chair) Deputy Mayor Cr Jo Ellis
Council Contracts and Procurement Committee	Chair – Cr Mike Kininmonth Cr Dean McNamara Cr John Gully
District Licensing Committee	Mayor (<i>ex-officio</i>) Chair – Cr Jo Ellis Cr Trindi Walker 3 x appointed members: