
MINUTES
of the
TENDERS/PROCUREMENT PANEL MEETING
Komiti iti Karaati Hapori
held
8.30am, Thursday, 25 September 2025
at
Rautaki Room , 189 Queen Street, Richmond

Present: Deputy Mayor S Bryant (Chair), Councillors M Kininmonth and K Maling and Acting Chief Executive Officer S Manners

Attendance: Procurement Specialist (D Moffet), Road Maintenance Programme Leader (B McManus), Waters and Wastes Manager (M Schruer), Programme Delivery Manager (R McGuigan) and Senior Governance Advisor (K McLean)

- 1 OPENING KARAKIA, WELCOME**
- 2 APOLOGIES AND LEAVE OF ABSENCE**
Nil
- 3 PUBLIC FORUM**
Nil
- 4 DECLARATIONS OF INTEREST**
Nil
- 5 LATE ITEMS**
Nil

6 CONFIRMATION OF MINUTES

Moved Councillor Maling/Councillor Kininmonth
TPCCC25-09-1

That the minutes of the Tenders/Procurement Panel meeting held on Thursday, 24 July 2025, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Councillor Maling/Councillor Kininmonth
TPCCC25-09-2

That the confidential minutes of the Tenders/Procurement Panel meeting held on Thursday, 24 July 2025, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS

Nil

8 CONFIDENTIAL SESSION**8.1 Procedural motion to exclude the public**

Moved Councillor Maling/Councillor Kininmonth
TPCCC25-09-3

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

8.2 2025 Storm Recovery Programme - Roading

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

RESTATEMENTS

It was resolved while the public was excluded:

8.2 2025 Storm Recovery Programme - Roothing

3. agrees that the report, attachments and decision remain confidential at this time.

The meeting concluded at 8.54am.

Confirmed as a correct record of proceedings by resolution on 2 October 2025.

TPCCC25-10-4

That the minutes of the Tenders/Procurement Panel meeting held on Thursday, 25 September 2025, be confirmed as a true and correct record of the meeting.

CARRIED