

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 16 September 2025
Time: 4.00pm
Meeting Room: Motueka Library
Venue: Wallace Street, Motueka
Zoom conference link: <https://us02web.zoom.us/j/81048648325?pwd=8gnn8mxh84bIJlalPGnZ7xyhkvaEGG.1>
Meeting ID: 810 4864 8325
Meeting Passcode: 614791

Motueka Community Board

AGENDA

MEMBERSHIP

Chairperson	T Graham
Deputy Chairperson	C Hutt
Members	N Hughes
	Cr B Dowler
	Cr B Maru
	Cr T Walker
	Vacancy

(Quorum 4 members)

Contact Telephone: 03 543 8400
Email: tdc.governance@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME, KARAKIA

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That the apologies be accepted.

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

5 LATE ITEMS

6 CONFIRMATION OF [MINUTES](#)

That the minutes of the Motueka Community Board meeting held on Tuesday, 19 August 2025, be confirmed as a true and correct record of the meeting.

7 PRESENTATIONS

Nil

8 REPORTS

8.1 Discretionary Fund Application - Motueka Community Development Trust (MCDT).....	4
8.2 Financial Summary	13
8.3 Request for approval to remove the Lawson Cypress tree at Eginton Park.....	15
8.4 Board Report - September 2025	25
8.5 Special Projects Update.....	33

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

11 CLOSING KARAKIA

8 REPORTS

8.1 DISCRETIONARY FUND APPLICATION - MOTUEKA COMMUNITY DEVELOPMENT TRUST (MCDT)

Report To:	Motueka Community Board
Meeting Date:	16 September 2025
Report Author:	Terina Graham, Chair
Report Authorisers:	John Ridd, Group Manager - Service and Strategy
Report Number:	RMCB25-09-1

Summary

- 1.1 One application has been received for the September 2025 round of Motueka Community Board Discretionary Funding:
 - 1.1.1 Motueka Community Development Trust (**Attachments 1-2**)
- 1.2 One letter of thanks has been received from Wilderness Canoe Trust (**Attachment 4**)
- 1.3 The Motueka Community Development Trust has applied to the Motueka Community Board for \$674.00 to fund first aid training for two youth workers, a large first aid kit and fire safety equipment.
- 1.4 In order to comply with clause 4.4 of the Tasman District Council Policy on Community Board Discretionary Funds (**Attachment 3**) the applicants have supplied supporting documentation (**Attachments 1-2**).
- 1.5 The applicants have been asked to attend the meeting to speak to their application.
- 1.6 For approved applications, payments will be made by direct credit within ten working days of the Council receiving the applicant's bank account details.
- 1.7 In order to comply with clause 5.5 of the Discretionary Fund Policy (**Attachment 3**) the applicants are required to report back to the Board, within 12 months of the funding.
- 1.8 The application complies with the Discretionary Fund Policy (**Attachment 3**).









That the Motueka Community Board

1. receives the Discretionary Fund Application - Motueka Community Development Trust (MCDT) report RMCB25-09-1; and
2. grants or declines applications as follows, Attachment 1-2 of the agenda report:

Applicant	Request	Grant/Decline
Motueka Community Development Trust (MCDT) – 2 first aid courses and 1 first aid kit and safety equipment	\$674	

3. notes there are no accountability forms to be received for September 2025; and
4. acknowledges the letter of thanks received from the Wilderness Canoe Trust for funding to facilitate a day out on the water with Motueka High School students from The Base (Special Education Department) through the Motueka Community Board Discretionary Funds, Attachment 4 to the agenda report.

2. Attachments / Tuhinga tāpiri

- | | | |
|--|--|----|
| 1.   | Motueka Community Development Trust - Application | 6 |
| 2.   | Motueka Community Development Trust - Budget Costs | 8 |
| 3.   | Tasman District Council Policy on Community Board Discretionary Funds adopted 2023-04-27 | 9 |
| 4.   | Wilderness Canoe Trust - Letter of Thanks | 12 |

From: [Tasman District Council](#)
To: [TDC Governance](#)
Subject: Re: Motueka Community Board Discretionary fund - Ann Martin
Date: Tuesday, 19 August 2025 3:59:31 pm
Attachments: [MCB Budget for Safety Requirements.xlsx](#)

Motueka Community Board Discretionary fund

Organisation name	Motueka Community Development Trust
Postal Address	Street Address: Cl- P O Box 45, Motueka 7143 Street Address Line 2: 30 Old Wharf Rd City / Town: Motueka Region: Tasman Post Code: 7120 Country: New Zealand
Contact person	Ann Martin
Phone Number	[REDACTED]
Email	ann.martie@gmail.com
What is the purpose of your organisation?	<p>Motueka Community Development Trust (MCDT) was established to contribute to making Motueka an even better place to live.</p> <p>Our first project, The Spot, was established in 2024. This is a Youth Development Centre, catering to the needs of our Motueka Youth. We employ 3 Youth Workers who provide recreational and educational opportunities for 13 - 24 year olds. The Spot is situated next door to the Motueka Recreation Centre.</p> <p>Our current focus is to make The Spot a viable and sustainable enterprise.</p>
Bank account number for you organisation:	[REDACTED]
Amount applied for - up to \$700	\$674
Details of the project to be funded	First Aid training for 2 Youth Workers, a larger First Aid kit and Fire Safety equipment.
Please provide a detailed budget or quote for your funding application.	MCB Budget for Safety Requirements.xlsx
Who or what will benefit from the project in the Motueka community?	The staff of The Spot and the rangatahi/youth who access their services.
Describe any voluntary time and any other funding contributions received for this project	N/A
Have you asked anyone else for funding for this project?	No
Have you included any confidential information in your application or supporting documents that should only be	No

shared with Board members and not made public?

Terms and Conditions Accepted

Authorised signatory

Authorised signatory Ann Martin

Date 19-08-2025

You can [edit this submission](#) and [view all your submissions](#) easily.

MOTUEKA COMMUNITY DEVELOPMENT TRUST
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Budget for additional safety requirements

Requirements	Unit cost	Number required	Total ex GST
Fire Safety equipment			
Fire Extinguisher	246.26	1	\$246.26
Fire Blanket	29.22	1	\$29.22
Sign -provide & install	20.87	1	\$20.87
First Aid			
Large First Aid Kit	45.95	1	\$45.95
First Aid training Level 1	195	2	\$331.50
			\$673.80



TASMAN DISTRICT COUNCIL POLICY ON COMMUNITY BOARD DISCRETIONARY FUNDS

POLICY REFERENCES

• Sponsor:	Group Manager Finance - Mike Drummond
• Effective date:	27 April 2023
• Review due:	Five yearly
• Legal compliance:	Council approval of the Policy, which requires to comply with Council's Revenue and Financing Policy
• Associated Documents/References	Tasman District Council Revenue and Financing Policy
• Policy Number	P100
• Approved by Council (If Applicable)	27 April 2023

1. Purpose of the Community Boards' Discretionary Funding

Each of the two community boards in Tasman District receive funding from Council through targeted rates. The Boards may use part of the funding as a discretionary fund to allocate funding:

- a) for community projects and initiatives in their Ward that their Community Board considers will benefit their community; and
- b) to support their Community Board functions, including:
 - I. Board members attendance at conferences or training workshops;
 - II. Board advertising and communication;
 - III. Board community surveys;
 - IV. and for Board functions; and
- c) to support youth related activities in their Ward.

2. Application

This policy applies to the disbursement of funds from the Motueka and Golden Bay Community Board Discretionary Funds.



3. Review of this Policy

This policy may be amended either as part of a five yearly review or where one or both community boards have requested a review and proposed changes to the Policy.

4. Generic criteria for the allocation of Discretionary Funds by either the Motueka or the Golden Bay Community Board:

- 4.1 All approved projects and initiatives must contribute to Tasman District Council's Community Outcomes as set out in Council's 10 Year Plan;
- 4.2 Projects need to demonstrate local community support.
- 4.3 Projects must take place within the ward of the Community Board which has allocated funding for the project and demonstrate a clear benefit to that community, including addressing an identified community need.
- 4.4 Discretionary funding will not be provided for:
 - Ongoing operational costs that are not project specific;
 - Costs that cannot be verified with appropriate quotes;
 - Projects that have already been completed.
- 4.5 Funding is for not for individuals, and not to be for a project that is the responsibility of Central Government or other agencies.
- 4.6 Applications must be for a specific project and disclose any other Council funding applied for, e.g., Community Grants.
- 4.7 An organisation may receive only one Discretionary Fund grant a year.
- 4.8 Applications should be made three weeks before the Community Board receiving the application meets to consider funding allocations.
- 4.9 Applicants should provide appropriate financial statements e.g., a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- 4.10 Where appropriate (for example a public event), funding applications should be supported by an appropriate Health and Safety Plan. Funds will be allocated through monthly funding rounds. Applicants may be given less funding than they apply for.
- 4.11 Applicants are strongly encouraged to attend the meeting at which applications are considered, in order to speak to their request and answer any questions on the information supplied.
- 4.12 All decisions made by a community board to award funding to an applicant for a project will become public information following the meeting and be included in the minutes of the Board meeting. Applications and supporting information submitted to one of the community boards for funding will be included in an agenda for a meeting of that community board but be subject to the requirements of the Local Government Official Information and Meetings Act 1987 (which may require certain information to not be disclosed as part of a public agenda but distributed separately to Board members - for example financial or commercially sensitive information, personal information).
- 4.13 Funding is to be used only for the purpose approved. Unused funding must be returned to the Board at the termination or completion of the project.



- 4.14 Each year more project funding requests will be received than funds available and not all requests will be successful. The Board's decision on project funding is final and no correspondence will be entered into.
- 4.15 The Motueka and Golden Bay Community Boards acknowledge that there could be extraordinary situations with applications which do not fully meet the criteria described in this policy. The Community Boards reserve the right to consider and approve such applications where there are exceptional and unique circumstances, with the reasons for the approval to be recorded in the resolution.

5. Specific criteria for the allocation of Discretionary Funding by Motueka Community Board

- 5.1 Applications are to follow the Motueka Community Board Discretionary Fund application form template, available from the Council's website, the Motueka Council Office or Motueka Library
- 5.2 Written applications can be delivered to the Motueka Council office or sent to the Motueka Community Board, C/- Tasman District Council, 7 Hickmott Place, Motueka.
- 5.3 There is a \$700 maximum for applications for projects.
- 5.4 Projects must be completed within 12 months of receiving funding.
- 5.5 Successful applicants will report back to the Motueka Community Board on the project and how the funding was used, within 12 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

6. Specific criteria for the allocation of Discretionary Funding by the Golden Bay Community Board

- 6.1 Application forms are available from the Council website, or the Takaka Service Centre.
- 6.2 Written applications can be dropped off at the council office or sent to the Golden Bay Community Board, C/- Tasman District Council.
- 6.3 There is a \$500 maximum for applications for projects.
- 6.4 Projects must be completed within 6 months of receiving funding.
- 6.5 Successful applicants will report back to the Golden Bay Community Board on the project and how the funding was used, within 6 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

Adopted by Tasman District Council

Date of approval: 27 April 2023



Motueka Community Board

Report on Grant for Wilderness Canoe Trust

Group: The Base, Motueka High School

Date: 8 May 2025

Location: Stephens Bay

Participants: 7 youth, 5 adults



Thanks to your support, we were able to take a group of rangatahi with disabilities from The Base at Motueka High School on a Canoe Journey at Stephens Bay. It was a beautiful autumn day – calm water, sunshine, and lots of laughter.

One of the highlights was enabling a wheelchair-using participant to take part fully in the experience. Using our purpose-built adaptive gear, we were able to support them safely in and out of the canoe. Once on the water, they were both physically supported and comfortable – and able to participate in an adventure with their peers.

It was a day full of connection, confidence, and achievement – and so we're grateful to the Motueka Community Board for making it possible.

Kind regards,

Meredith Rimmer

Funding and Finance coordinator

finance@canoejourneys.co.nz

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8.2 FINANCIAL SUMMARY**Information Only - No Decision Required**

Report To:	Motueka Community Board
Meeting Date:	16 September 2025
Report Author:	Liz Cameron, Assistant Management Accountant
Report Authorisers:	Paul Egan, Management Accounting Manager
Report Number:	RMCB25-09-2



1. Summary / Te Tuhinga Whakarāpoto

- 1.1 The financial report for the period ending 31 August 2025 is attached (**Attachment 1**).
- 1.2 The Motueka Community Board's net financial position as at 31 August is a surplus of \$9,558.
- 1.3 Expenses for the Board during July and August were meeting expenses and Local Government \$313.
- 1.4 The net position of the Motueka Community Board's overall funds as at 31 August is a surplus balance of \$184,231.

2. Recommendation/s / Ngā Tūtohunga**That the Motueka Community Board**

- 1. receives the Financial Summary – August 2025 report RMCB25-09-2.**

3. Attachments / Tuhinga tāpiri

- 1.   Financial Summary - August 2025

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TASMAN DISTRICT COUNCIL
Motueka Community Board

August 2025

Profit and Loss	Month						Budget
	Monthly Actual	Budget		August YTD Actual	August YTD Budget	Annual Budget %	2025/26
REVENUE							
CCB rate	6,426	6,693	96%	13,389	13,386	17%	80,321
Motueka Market	0	736	0%	2,061	957	14%	14,520
Closed Account Interest	0	677	0%	0	1,354	0%	8,123
Total revenue	6,426	8,106		15,451	15,697		102,964
EXPENSE							
Remuneration							
Chairperson Monthly Salary	1,402	1,350	104%	2,753	2,700	16%	16,828
Members	1,402	2,669	53%	2,753	5,235	9%	30,176
Community Board Members Reimbursements	0	0	0%	73	980	1%	5,885
Miscellaneous		0				0%	
Community Board discretionary fund	0	603		0	1,492	0%	5,816
Youth Development Fund	0	0	0%	0	0	0%	1,000
Community Board Special Projects	0	1,095	0%	0	1,587	0%	82,946
Community Board Expenses	23	0	0%	313	0	12%	2,629
Community Board member training	0	0	0%	0	0	0%	6,689
Total expenses	2,828	5,717		5,893	11,994		151,969
Net Charges	3,598	2,389		9,558	3,703		(49,005)

Year to date

Equity

Opening Surplus/(Deficit) Balance 1 July 2025	174,672
Net Income Surplus/(Deficit) August 2025	9,558
Closing Surplus/(Deficit) Balance 31 August 2025	184,231

Notes to the accounts

A) Discretionary fund

Balance brought forward from 2024/25	12,937
Plus budget allocation	5,816
Available funds	18,753
Less Expenditure	0
Remaining Balance	18,753

Discretionary fund expenditure

Total expenditure to 31 August 2025

B) Youth development fund

Balance brought forward from 24/25	5,825
Plus budget allocation	1,000
Available Funds	6,825
Less expenditure	-
Remaining Balance	6,825

Youth development fund expenditure

Total expenditure to 31 August 2025	0
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C) Special Projects

Balance brought forward from 24/25	88,597
Plus budget allocation 2025/26	82,946
Available funds	171,543
Less expenditure	0
Remaining balance	171,543

Special Projects Expenditure

Total expenditure to 31 August 2025

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8.3 REQUEST FOR APPROVAL TO REMOVE THE LAWSON CYPRESS TREE AT EGINTON PARK

Decision Required

Report To:	Motueka Community Board
Meeting Date:	16 September 2025
Report Author:	Lynne Hall, Horticultural Officer - Motueka & Golden Bay
Report Authorisers:	Tony Strange, Reserves Officer - Contracts and Projects
Report Number:	RMCB25-09-3

1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 This report is to request approval from the Motueka Community Board to remove a Lawson Cypress tree (*Chamaecyparis lawsoniana*) from Eginton Park.

2. Summary / Te Tuhinga Whakarāpoto

- 2.1 Council has been approached by neighbours of Eginton Park who are unhappy with the tree due to it causing shading to their property. The tree also impacts the more immediate neighbour by causing shading and dampness.
- 2.2 The tree has previously been reduced in height due to complaints from the neighbours who now want the tree removed.

3. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board

1. **receives the Request for approval to remove the Lawson Cypress tree at Eginton Park RMCB25-09-3; and**
2. **grants consent for the removal of the Lawson Cypress tree at Eginton Park; and**
3. **notes the total removal cost of \$2,987 including GST.**

4. Background / Horopaki

- 4.1 The tree appears to have been planted pre 1990 and the neighbours who have raised this issue have lived in their house for over 45 years during which time trees on the reserve have been planted, some to become quite tall over that time
- 4.2 The neighbours claim the tree is causing considerable distress to them in winter due to shading, and that continually reducing the height of the tree is costly.
- 4.3 The neighbours have now requested that the tree is removed altogether.

5. Analysis and Advice / Tātaritanga me ngā tohutohu

- 5.1 Parks and Reserves staff support the arborist report (attached) which details the history and issues, and agree with the recommendation to remove the tree based on complaints from the neighbours.
- 5.2 This situation differs from other requests made to Council for tree removal from reserves in that the neighbours have resided here prior to the tree in question being planted.
- 5.3 Staff recommend replacing the tree with native trees and shrubs.

6. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea

- 6.1 The tree has been estimated at \$2,987+gst. to be removed including chipping debris and leaving firewood rings on site, and \$1,550+gst to have the height reduced, crown lifted and chip debris.

7. Options / Kōwhiringa

- 7.1 The options are outlined in the following table:

Option		Advantage	Disadvantage
1.	Remove the tree	Neighbours are happy	Loss of amenity value. Sets a precedent for other trees to be removed due to neighbourhood concerns
2.	Reduce the height of the tree	Neighbours are relatively happy but prefer the tree is removed	Ongoing cost of tree maintenance

- 7.2 Option 1 is recommended – remove the tree.

8. Legal / Ngā ture

- 8.1 There is no legal requirement for the tree to be removed.

9. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

- 9.1 The tree is not native to New Zealand and No iwi engagement has been sought.

10. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	no	

	Issue	Level of Significance	Explanation of Assessment
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	low	
3.	Is there a significant impact arising from duration of the effects from the decision?	no	
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	no	
5.	Does the decision create a substantial change in the level of service provided by Council?	no	
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	no	
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	no	
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	no	
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	no	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater or particular consideration of current legislation relating to water supply, wastewater and stormwater infrastructure and services?	no	

11. Communication / Whakawhitiwhiti Kōrero

11.1 Site visits have been carried out and conversations had with the complainants, also the immediate neighbour, to discuss the impact of the reserve trees on them. For the latter, there is another tree (ash) of greater concern, but Council staff think this tree can be

managed in a way that reduces the effects on this property and that this tree should be retained.

12. Risks / Ngā Tūraru

- 12.1 The main risk of proceeding with tree removal is that it creates a precedent. There are several trees in the reserve (and across our reserve network) that neighbours claim are impacting their quality of life and by agreeing to this tree being removed it opens the door for similar requests.

13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi

- 13.1 Removal of mature trees is always a concern regarding climate change as trees capture and store carbon. Once a tree is felled that carbon goes back into the atmosphere.

14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru

- 14.1 Reserves General Policies, Sept 2015 – Reserves are managed to provide for public benefit while taking into account the interests of the adjoining neighbours.
- 14.2 The neighbours have resided next to the reserve prior to any tree planting which gives some valid weight to their request.

15. Conclusion / Kupu Whakatepe

- 15.1 Reserves staff recommend the tree is removed.

16. Next Steps and Timeline / Ngā Mahi Whai Ake

- 16.1 If approved by the Motueka Community Board, the tree will be removed over summer.

17. Attachments / Tuhinga tāpiri

1.  Arborist Report - Eginton Cypress

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Arborist Report - Eginton Park Cypress

3rd September 2025

This report concerns a Lawson cypress (*Chamaecyparis lawsoniana*) tree growing in the NE area of Eginton Park, Pethybridge Street, Motueka.

Lawson cypress is a slow growing species that has a pyramidal habit and can grow to 40 metres tall in New Zealand. In favourable conditions the species can live for several hundred years.

The Tree

The tree in Eginton Park is approximately 40-45 yrs old, planted in the mid 1980's as part of the original park planting and subdivision. It is one of three Lawson Cypressess of the same age and size growing in the northern part of the reserve.

The tree is approximately 8-9 metres tall, and 10 metres diameter at its widest point. The shape is broadly conical and domed. The base of the tree is approx. 2.2m from the boundary of 34 Pethybridge Street and the canopy overhangs the boundary by approx. 2 metres. The tree occupies an area of approx. 70 square metres (see appendix Fig 1.)

The tree has been pruned several times, when it was young to shape or control upward growth, and more recently to reduce the overall height. The pruning at a young age changed the single stem structure typical of this species to a multi-branching habit. There appears to be no evidence of structural problems.

Physiologically the tree has good vigour and overall good health with no apparent symptoms of pests or disease.

Environment

Over the years Eginton Park has been well planted with many exotic specimen trees both deciduous and evergreen, and a varied mix of New Zealand native trees and shrubs. The trees in the reserve shelter one another and they stood up well to the recent July storm.

The cypress in question grows in part of the reserve where there are already several evergreen trees and shrubs including many NZ native species. In the winter months shade and dampness are an effect on the areas to the SE, S and SW including neighbouring residential properties, the public walkway and turf areas.

The lower skirt of the cypress reaches the ground providing a popular and private place for children to gather and enjoy climbing around in the tree. Unfortunately, this sometimes results in unwanted behaviors, littering and noise.

The tree provides habitat for insects, and a safe nesting place for birds in the upper canopy. The seed and fruit of the Lawson's cypress has insignificant food value for wildlife; however, the flowering can provide pollen for insects such as bees and butterflies.

Options for Management

1. Prune

Reduce the height of the tree by approx. 2- 3 metres. This would reduce the reach of shade in the winter months, but not significantly. This approach would have a negative effect on the aesthetic appearance of the tree.

Lift the lower canopy by approx. 2 metres. This would allow some light and airflow below the canopy and make visible the area used by children.

Note - height reduction pruning would result in upward regrowth and therefore repeat maintenance with costs into the future.

2. Remove and replant

Remove the tree in question. Replant with a selection of more biodiverse species, ideally low to medium sized (at maturity) NZ native shrubs and one or two small sized (at maturity) deciduous specimen trees. Overall, this will greatly increase ecological variety and benefits to wildlife, and the deciduous trees will provide seasonal variation, summer shade and winter sun.

Replanting with another Lawson cypress is not recommended, as it would likely create the same conditions and issues in the future.

There are three Lawson cypress growing in the park, so the removal of one would not be taking away the benefits afforded by this species or the historic connection to the past.

Conclusion and Recommendation

The ecological, aesthetic and arboricultural factors discussed in this report show some advantages in the option of tree removal and replanting, over retention and pruning.

Overall, the option to remove would allow for several new tree and shrub plantings providing greater biodiversity and benefits to wildlife, as well as improved community wellbeing.

Removal of the cypress and replanting is recommended, with conditions that replacement species are carefully selected for site suitability, ecological and aesthetic values and located to avoid nuisance to residents in the future.

Report by: Louise Clives

National Cert. Hort. Arboriculture

National Diploma Arboriculture (Merrist Wood)

Appendices

Fig 1. Aerial image showing area covered by cypress, and distance to other two cypresses in the park

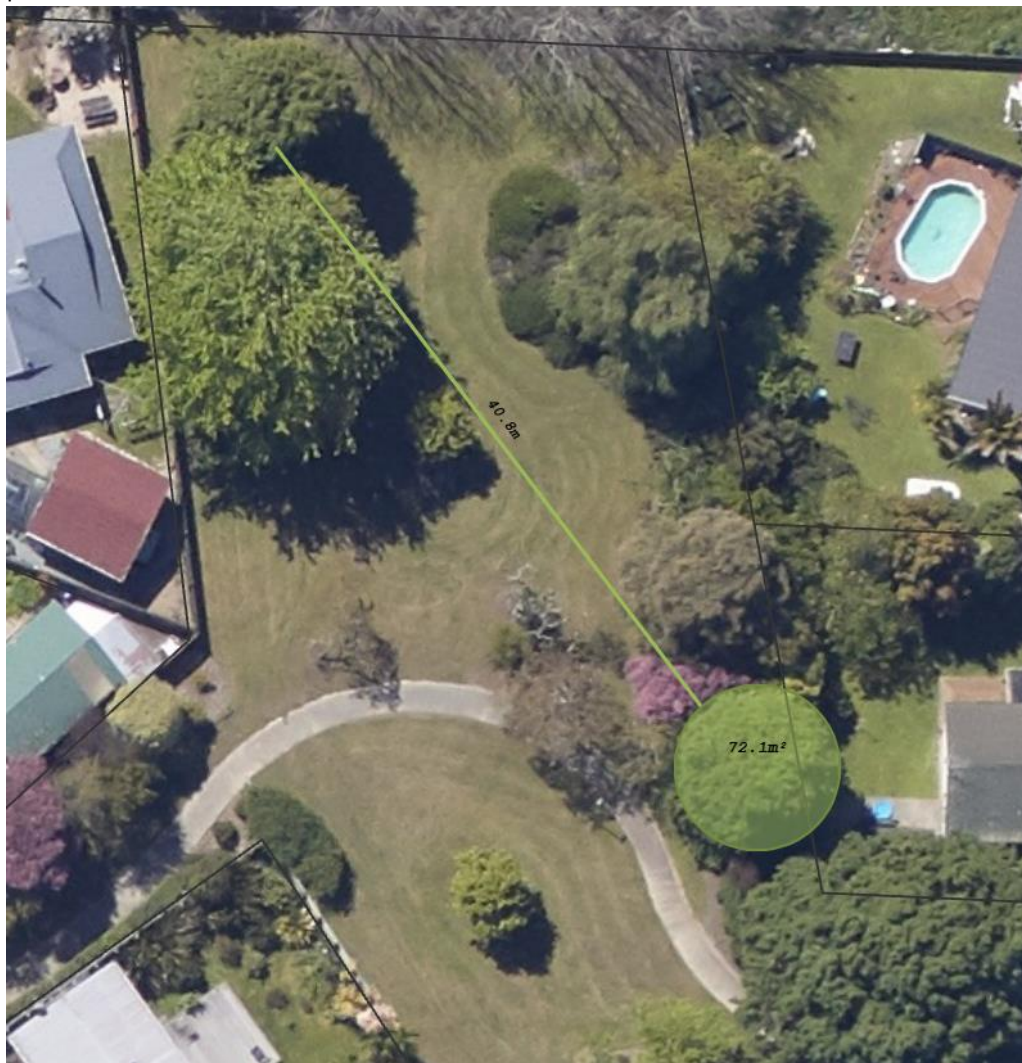


Fig 2. Cypress tree in centre of group (looking from west to east)



Fig 3. Western side of cypress (looking from south to north)



Fig 4. Cypress viewed from the end of Pethybridge Street (looking from east to west)



8.4 BOARD REPORT - SEPTEMBER 2025**Information Only - No Decision Required**

Report To:	Motueka Community Board
Meeting Date:	16 September 2025
Report Author:	Terina Graham, Chair
Report Authorisers:	John Ridd, Group Manager - Service and Strategy
Report Number:	RMCB25-09-4

1. Mihi / Welcome

‘E ngā Whatukura, e ngā Māreikura, tēnā koutou katoa’

Welcome acknowledging the masculine and feminine energies

On behalf of the Board, we thank the Motueka Community for entrusting us as your elected representatives for this triennium.

2. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board

- 1. receives the Board - September 2025 report RMCB25-09-4; and**
- 2. approves the letter written on behalf of the Motueka Community Board to the Tasman Regional Transport Committee regarding support for the Motueka Bridge upgrade options to extend or build a new bridge.**

3. Updates from last meeting

- 3.1 July Cancelled Board Meeting** – CEO Leonie Rae phoned Chair to apologise, after reflection with staff as to how the meeting cancellation came about. *As per the minutes:* The Chief Executive acknowledged that the decision to cancel the meeting was necessary due to public safety concerns during the State of Emergency declared in the Nelson Tasman Region, as Civil Defence Emergency Management had advised avoid travelling during severe weather conditions.

It was noted that aspects of the process, particularly around communication with the Chair prior to a decision being made, should have been managed more effectively. As a result, the meeting cancellation protocols have been updated to ensure best practise in future situations.
- 3.2 Staff response regarding placard properties from the Motueka floods:**

There were 10 Red and 45 Yellow, these do not distinguish between consented dwellings and those that are not consented. In most cases, the assessor would not have the required information to determine if the building was consented or not. Further, the placard system is

intended to provide guidance on safe access for buildings which is not just limited to consented dwellings; therefore, the placards relate to any habitable or occupiable building.

- 3.3 The Managed Out' documentary' is available to watch for free [Managed Out Documentary - Reality Check Radio](#) Board members were invited to attend the screening in July, but due to poor weather conditions it was cancelled. Councillor Walker attended the rescheduled event. It was also well attended in Golden Bay, as noted by Golden Bay Deputy Knowles.

4. Community Board Achievements and Challenges - refer to supplementary information

- 4.1 Acknowledging the democratic process of bringing an eclectic group of individuals together to represent the needs of the Motueka Community and I am confident we cover a broad spectrum of our community and have in our own ways advocated to the best of our abilities.
- As the third Chair, with the seventh Secretary and second Executive Officer to the Board, I can attest that it has certainly been a challenging term for this Board, with some rewarding highlights that we should also be proud of. To all Board members, thank you! Your effort and passion shall not be unnoticed by those that follow closely, we have had some positive wins for community and some lingering frustrations. I hope that the good work and progress made from our time here will provide motivation for the next and future Boards to build on.
- 4.2 Community Wellbeing Solutions initiative - formed from the Chair's experiences around the Motueka High School Board and Community Board engagements where concerns regarding cost-of-living crisis, housing and homelessness and impact on youth engagement and attendance was frequently discussed (*Refer to supplementary information*).
- 4.2.1 Outcomes: Community Voice meeting, Meeting with Ministry representatives, Homeless Awareness Campaign, Youth Engagement Program with local business
- 4.3 Board's proposal to amend the TRMP '8-week rule' - Council rule, requiring anyone living in anything, anywhere in the Tasman district for more than 8 weeks requires a resource consent. The Board formally proposed in February 2024 to Councillors to request staff review the Rule and suggested an amendment from 8 weeks to 108 weeks. After a year of four workshops, and the matter being deferred, the "rule" continues to impact community, while the proposed solution is marginalised (*Refer to supplementary information*).
- 4.4 Board Values created for and by the Board (agreed 11/11/22):
- 4.4.1 Operate with integrity, honesty and respect for each other and our role as community representatives.
- 4.4.2 Provide clear, positive communication to and for the community.
- 4.4.3 Empower ourselves and others to support wellbeing.
- 4.5 Special Projects - the Board have successfully completed 23 Special Projects this term, with several still to be completed, and several more approved for this financial year.
- 4.6 Discretionary Fund - the Board has granted over 45 Discretionary Fund applications this term.

5. Items from Board Members

- 5.1 Council Culture review for improvements have been an ongoing request from the Board. This is in relation to internal operations for staff wellbeing and improving the connection of

council and community engagement. The Board have heard many stories from constituents about their experiences with Council regarding poor communication, service, and feelings of intimidation.

5.1.1 The Chair has had several meetings raising this concern (1) with Mayor & Janine Dowding (2) Senior Leadership Team (3) Mayor, Acting CEO & Councillor Walker

5.1.2 Motueka Councillors have also spoken with various staff and elected members reiterating concerns.

5.1.3 On the 30th May the Board met with Group Manager Environmental Assurance, General Counsel and other staff to discuss a major contention of enforcement department engagement with community. There was some good information sharing, but it was evident that for positive change, a major shift in attitudes and understanding alongside legislative amendments, consistent interpretation and clear communication in a calm, kind, cooperative manner is required with full commitment from all involved.

5.2 Lessons learned from severe weather / flooding events in Motueka.

5.3 Boards brief for incoming Board parts (*included in the supplementary information*). The Chairperson and Group Manager Service & Strategy, John Ridd, meeting to capture ideas and support transition.

5.4 Board Review - annual special project funding proposal submitted in July meeting which was cancelled and moved to August then deferred for September to seek support: Great Taste Trail, Motueka Christmas Parade, Keep Motueka Beautiful.

5.5 Other items - updates / opportunity for closing remarks (3-5mins).

6. Items from Public Forum

6.1 Discussion on today's public forum:

6.2 Updates from last board meetings public forum:

6.2.1 Mr Ian Williamson

6.2.1.1 Suggested Board could contribute to street sweeper given council are not tending to gutters as regularly. Staff response that any bad areas to put through a service request and council will service.

6.2.1.2 Queries from community regarding gravel extraction under Motueka Bridge.

6.2.1.3 Is there a 5-yearly resurfacing budget for roads particularly dealing with heavy loads such as Pa street. Have Council considered option of a straight road for larger vehicles to go straight down Queen Victoria Street to Parker Street.

6.2.1.4 Follow up on Oak Tree trimming on Parker Street. The intended meeting between staff and residents was postponed. Trimming 30% of tree was planned for July but did not happen due to bad weather, should be done now.

6.2.2 David Ogilvie

- 6.2.2.1 Request for public report at November Board meeting regarding the Moutere Inlet Margin (Motueka Estuary) Land Report (was promised to be looked at after Waimea inlet project, through ‘better off funding’).

6.2.3 Mrs Christin Schöffner

- 6.2.3.1 Queried delegation changes – staff explained at meeting that it is not unusual to have high turnover of delegations. Happens when new council elected, role or process changes requiring delegation changes to be within legal requirements.
- 6.2.3.2 Concerns with staff time wasted monitoring empty caravan during state of emergency.
- 6.2.3.3 Highlighted the advantages a mobile home is in extreme weather events.

7. Correspondence

7.1 Correspondence list:



Date	From	Subject
03/07/25	Lynley	Managed Out Road Trip Comes to Top of The South
1/09/2025	Kevin Fourie	DC Burial cost Rate increase Structure / Calls to curb price rises for burial and cremation fees

8. Items to be Tabled

8.1 Items to be tabled:

- 8.1.1 Letter to the Tasman Regional Transport Committee, on behalf of the Motueka Community Board, regarding support for the Motueka Bridge upgrade options.
- 8.1.2 August public forum speaker notes – available on the Council's website in the Minute Attachments Document.
- 8.1.3 Board report additional information.

9. Attachments / Tuhinga tāpiri

1.   Actions Attachment

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Division:		Date From:
Committee:	Motueka Community Board	Date To:
Officer:		
Action Sheets Report		Printed: Tuesday, 9 September 2025 10:26:47 PM

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 18/03/2025	Trindi Walker	Financial Summary - period ending 28 February 2025	1/04/2025		
01 Apr 2025 11:28am McLean, Kelsey						
Action: Councillor Walker to add a proposal for the board to approve a grant of \$1,000 to the Tasman Youth Council to the 18 April 2025 board report – ongoing						
Update:						
Cr Walker – nothing further has happened on this action, still awaiting the Youth Council to send through a proposal.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 17/06/2025	Steve Elkington	Special Projects Update	1/07/2025		
08 Jul 2025 9:58am McLean, Kelsey						
Action: Steve Elkington to circulate the Primmer Service Lane Garden maintenance budget balance to members.						
Response:						
The only budget available is Landscape Maintenance which has been considerable reduced so therefore, out of the question. The proposal was to plant native grasses that require no maintenance, but the bed would require weeded from time to time, even though it has been covered with a thick layer of mulch to reduce weed infestation over the next year. The alternative is to leave the garden bed unplanted and not carry out any maintenance. The garden bed creates separation between the service lane and community housing site and softens this area. To have paved the area the cost to undertake including ongoing maintenance, would far exceed the cost of a small garden plot of approximately 40m2. With the option to do nothing, we could still plant some grasses in the narrow border separating the lane from the carpark. This would help define the edge of the carpark. I could approach the Hotel and ask them to pay for the plants.						
Estimate to supply and plant up to 30 grasses allowance \$200 and weed every 6months a further \$60.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 17/06/2025	John Ridd	Board Report	1/07/2025		
08 Jul 2025 9:55am McLean, Kelsey						
Action: John Ridd to investigate heavy vehicle restrictions on residential streets. – discuss at the meeting.						
Meeting has been arranged to discuss.						

Division:		Date From:
Committee:	Motueka Community Board	Date To:
Officer:		
Action Sheets Report		Printed: Tuesday, 9 September 2025 10:26:47 PM

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Trindi Walker	Board Report - August 2025	2/09/2025		
09 Sep 2025 10:00pm McLean, Kelsey Action: Councillor Walker to distribute the 'Managed Out' documentary link. - confirm at the meeting.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Steve Elkington	Special Projects 2025-2026	2/09/2025		
09 Sep 2025 9:59pm McLean, Kelsey Action: Councillor Dowler and Steve Elkington to meet on site and discuss options regarding the Foster Street Footpath item 7.4 -ongoing Response: emails circulated regarding 3 options, site visit still to happen.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Claire Hutt	Board Report - August 2025	2/09/2025		
09 Sep 2025 10:01pm McLean, Kelsey Action: Claire Hutt to organise a meeting regarding the Oak Trees being trimmed and report back to Ian Williamson with confirmed dates. - update at the meeting.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Claire Hutt	Special Projects 2025-2026	2/09/2025		
09 Sep 2025 9:58pm McLean, Kelsey Action: Claire Hutt and officers to discuss additional projects for the September board meeting report. - discuss at the meeting.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Claire Hutt	Special Projects 2025-2026	2/09/2025		

Division:**Committee:** Motueka Community Board**Officer:****Date From:****Date To:****Printed: Tuesday, 9 September 2025 10:26:47 PM****Action Sheets Report**

09 Sep 2025 9:58pm McLean, Kelsey

Action: Claire Hutt to put in a service request for safety issues on Staple Street. - **update at the meeting.**

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Tony Strange	Special Projects Update	2/09/2025		
09 Sep 2025 9:56pm McLean, Kelsey						
Action: Officers to provide an update on Decks Reserve and Teed Reeve Reserve to the September Board meeting. - officers are providing an update under the special projects report.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Paul Egan	Financial Summary	2/09/2025		
09 Sep 2025 9:57pm McLean, Kelsey						
Action: Terina Graham and Claire Hutt to liaise with Paul Egan regarding the training budget carryover. - update at the meeting.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Stephen Richards	Special Projects Update	2/09/2025		
09 Sep 2025 9:57pm McLean, Kelsey						
Action: Stephen Richards to provide an update on the Motueka Quay Heritage Wharf Project regarding options, the business case put forward to the Tasman District Council meeting and maintenance budgets.						
Officer update on Heritage Wharf Business Case:						
In response to the annual plan submission for funding where Council has asked for a business case to be developed, the Restoration group have been exploring 4 options for restoration.						
To date the Restoration Group had only been exploring the option to restore to its original length using natural granite blocks. Some needing to be quarried from Marahau. To date the group have achieved an Archaeological Authority from Heritage NZ on this option and have obtained structural engineering plans and costing from a quantity surveyor.						
As preparation and information gathering for the business case, the restoration group met with Heritage NZ Dean Rainbow, Conservation Architect Ian Bowman, and archaeologist Amanda Young to discuss 3 more possible options. The restoration group are now investigating options which look to reduce the restoration length and use reconstituted concrete blocks as cost saving measures.						
The group is also preparing a funding application to the Lotteries Heritage fund which will be submitted in early December.						
Going forward:						
Provide a full update on the restoration project, this will include options and costs for each option. This is in response from an annual plan submission for funding, where Council have asked for a business case looking at the various options and costs. So, the restoration group are looking at.						
Option 1 Restore at original length using granite blocks						
Option 2 Restore at original length using concrete impregnated granite blocks						

Division:		Date From:
Committee:	Motueka Community Board	Date To:
Officer:		
Action Sheets Report		Printed: Tuesday, 9 September 2025 10:26:47 PM

Option 3 Restore at shortened length using granite blocks
Option 4 Restore at shortened length using concrete impregnated granite blocks.
These options will form the basis of the business case.
We will also update our funding applications, budgets to date, and conversations with Heritage NZ and Archaeologists.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/08/2025	Tony Strange	Special Projects Update	2/09/2025		
09 Sep 2025 9:56pm McLean, Kelsey						
Action: Officers to provide an update on the Saltwater Baths regarding the crack and if it will withhold what they are trying to achieve to the September Board meeting. — officers to provide an update at the meeting.						

8.5 SPECIAL PROJECTS UPDATE

Decision Required

Report To:	Motueka Community Board
Meeting Date:	16 September 2025
Report Author:	Tony Strange, Reserves Officer - Contracts and Projects
Report Authorisers:	John Ridd, Group Manager - Service and Strategy
Report Number:	RMCB25-09-5

1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 To provide an update on the Motueka Community Board special projects, Attachment 1 to the agenda report.

2. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board

1. receives the Special Projects Update report RMCB25-09-5.

3. Attachments / Tuhinga tāpiri

1.   Special Projects - September 2025

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Motueka Community Board - Special Projects Action List as at 15 April 2025

Projects 2020/21	Funds	Status – In progress	Overseer
1.Decks Reserve Accessible Playground Equipment First Resolution date 15/12/20 Second Resolution date 16/05/23	Budgeted (2 resolutions) \$40,000 YTD \$40,000	16/02/21 Awaiting quote from Lynne Hall 20/07 Chair Maru to have a conversation with Susan Edwards and Janine Dowding 17/08 Awaiting update from Susan Edwards 28/02 Lynne has approached 3 playground companies before Christmas hopefully they will come back with something soon 15/03 Youth Council keen for a carousel, ongoing 15/11 Mr Kirby informed the Board of delays in sourcing accessible playground equipment 03/02/23 Update from Grant Reburn, Reserves Officer: <i>Staff have been planning the upgrade of Decks Reserve Playground items and are currently preparing a layout plan. A wheelchair carousel has been ordered and should be delivered within the next month. This item will be funded by the Motueka Board's special projects fund which had \$30,000 allocated for a carousel in 2022/23. The carousel installation will occur at the same time as the other playground items which depending on supply times and contractor availability is expected to be around May this year.</i> 18/04 Carousel purchased, staff working on layout design 09/05 Staff to share design with Members prior to the May meeting and will be present for feedback 16/05 Initial design plan presented to Members 12/06 Update from Grant, following presentation to Board in May further incorporation of playground elements will continue. Further allocation of funding from the Board would provide for more accessible opportunities. Accessible Carousel purchased with Board funded 30K. for financial summary at bottom of spreadsheet 06/07 Update from Tony Strange Currently acquiring an estimate for the entire play area footprint to be reinstated with rubber matting so that we can present these costs to the Board and they can decide to reallocated funding to accommodate this 18/07 Concept plan and quote tabled, Tony to provide more detailed costings and visuals, also provide a breakdown that is quantified in stages while also providing a cost for the entire project 10/08 Update from Tony, not enough competitive financial information as our consultants have only been able to include costs from one supplier, ongoing 15/08 Update to be provided at the September meeting	Tony Strange

	<p>10/11 Tony Strange will be meeting with members of CCS Disability Action regarding design considerations and advice</p> <p>21/11 Ongoing, Tony working on quotes, planning to add a basketball hoop</p> <p>19/12 Tony to report back to the Board in February</p> <p>20/02/24 Tony noted that this there is a procurement process. There has been reprioritisation of existing budgets with good news \$200,000 added for this project. Mr Strange will start ordering for this project within two weeks</p> <p>05/04 Update from Joe Bywater We are undertaking an options analysis and quantifying all items that the Community Board have requested. Through this information we will be able to put together a preliminary cost and present this back to the board for approval. Typically we would allocate between 15% and 30% contingency for a project which would cover any variations and cost escalations – this would be incorporated into the overall project budget but only spent on items above and beyond the initial estimates. We would expect that most of the risks would be realised fairly early on in the construction process and can provide regular budget updates</p> <p>16/04 Tony Strange to provide feedback about costings for the accessible playground at Decks Reserve. Hope to have information by next week. Chair Terina Graham, Cr Walker and Deputy Chair Claire Hutt to form a project advisory team as just a liaison at this stage.</p> <p>21/05 – advisory group met and determined best option for Board review. Board endorsed at May meeting. 16/07 - the contract had been awarded; the timeframe was by the end of July. Lynne Hall to liaise with the Comms team regarding a comms plan for the basketball court and change of playground and signage.</p> <p>20/09/24 – Project running to schedule and budget. Two accessible drinking fountains also installed. Council staff working to ensure that Iwi are involved throughout.</p> <p>17/10/2024 – Board Chair, Deputy Chair, and Cr Walker did a site visit. Have requested thorough communications that tells the story of the journey from inception to its current state.</p> <p>26/11/24 – alternative waste management options are under review by the Community Infrastructure team. Council staff will report back to the Board on the options considered. Menzshed constructing benches and there is a plan to switch the drums to the configuration in the plans.</p> <p>18/12/2024 – Work nearly finished with replacement plants and grass to be installed due to the weather conditions.</p> <p>04/03/2025 – Current weather conditions delaying the installation of replacement plants and grass. Council staff will advise when that will take place as matters progress.</p> <p>18/03/25 – Bike rack installation still required, potential cameras required.</p>	
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		<p>15/4/2025 – items still not complete</p> <p>13/05/2025 – last invoice for Decks Reserve hit the ledger in January – confirmation required if this project is now complete?</p> <p>20/05/2025 – bike stand to be installed</p> <p>16/9/2025 – the bike racks have been installed – project complete</p>	
<p>6. Ted Reed Reserve, Riwaka</p> <p>Install Nest Swing</p> <p>Resolution date 18/06/24</p>	<p>Budgeted \$10,000</p> <p>YTD \$6,405</p>	<p>21/05 Add a nest swing to the playground on Ted Reed Reserve, Riwaka</p> <p>20/09/2024 – site ready for installation with basket swing being located and checked that all parts are ready for safety reasons.</p> <p>17/10/2024 – swing awaiting some parts. To be installed once they arrive.</p> <p>26/11/2024 – new parts have arrived and waiting to be installed by staff.</p> <p>04/03/2025 – project delayed due to ground investigations at location that now need to take place. The Board will be updated as matters progress.</p> <p>18/03/25 – landfill testing is currently in progress and an update will be provided to confirm if the location will need to be changed within the reserve.</p> <p>15/4/2025 – continuing to do testing and depending on findings, options/impacts.</p> <p>20/05/2025 – still undertaking testing</p> <p>16/9/2025 – Lynne to provide an update at the meeting.</p>	Lynne Hall
<p>Saltwater Baths</p> <p>Resolution date 16/05/2023</p>	<p>Budgeted \$5,000</p> <p>YTD \$4,351</p>	<p>13/05/2025 unspent resolution amount of \$649.00 – plantings of \$649 will be done by financial year end June 30.</p> <p>20/05/2025 – have the plantings been completed? – ongoing</p> <p>16/09/2025 - Lynne to provide an update at the meeting.</p>	Lynne Hall
<p>Motueka Quay – contribution to historical wharf restoration</p> <p>Resolution date 18/06/2024</p>	<p>Budgeted \$10,000</p> <p>YTD \$0</p>	<p>13/05/2025 - The heritage restoration committee has now been granted an archaeological authority from Heritage NZ to carry out maintenance works on the wharf, it's also been determined the works do not trigger the need for a resource consent.</p> <p>The restoration committee is now focusing on funding approximately \$350,000, which they have raised \$100,000 already.</p> <p>20/05/2025 – resolution from Council re AP deliberations: <i>requests officers investigate options and present a business case back to the full Council for the Motueka Heritage Wharf Restoration Project.</i></p> <p>16/09/2025 – In response to the annual plan submission for funding where Council has asked for a business case to be developed, the Restoration group have been exploring 4 options for restoration. To date the Restoration Group had only been exploring the option to restore to its original length using natural granite blocks. Some needing to be quarried from Marahau. To date the group have achieved an Archaeological Authority from Heritage NZ on this option and have obtained structural engineering plans</p>	David Arseneau/ Stephen Richards

		<p>and costing from a quantity surveyor.</p> <p>As preparation and information gathering for the business case, the restoration group met with Heritage NZ Dean Rainbow, Conservation Architect Ian Bowman, and archaeologist Amanda Young to discuss 3 more possible options. The restoration group are now investigating options which look to reduce the restoration length and use reconstituted concrete blocks as cost saving measures.</p> <p>The group is also preparing a funding application to the Lotteries Heritage fund which will be submitted in early December.</p>	
Motueka Cemetery Resolution date 16/08/2022	Budgeted \$8,000 YTD \$5007	<p>\$2,999 left to spend, Awaiting metal gates.</p> <p>20/05/2025 – have the metal gates been installed? – ongoing</p> <p>16/09/2025 – 6 concrete posts have been made by Alpha Precast, and 3 sets of wrought iron gates have been made by Infield engineering. The gates are getting powder coated ahead of installation by alpha precast. This should be completed by the end of September. The remaining funds for this project will be used to pay for gate and post installation.</p>	Steve Richards
Primmer Service Lane Project Resolution date 17/06/2025	Budgeted \$3600 YTD \$0	<p>17/6/2025 – Steve Elkington to circulate the Primmer Services Lane garden maintenance budget balance to members.</p> <p>16/9/2025 – chip sealed the other day (held back due to weather) but since the surface has warmed up it has been sealed, planter beds have been covered in mulch but not planted at this point – complete</p>	Steve Elkington

Complete Projects:

i-Site Wallace Street Budgeted \$1,500 / YTD \$988.00	Project complete and payments made
Cnr Wratt & High St – crossing improvement Budgeted \$10,000 / YTD \$10,000	Project is complete and payments made
Wharepapa Grove Reserve – install table seating Budgeted \$3,000 / YTD \$2,775	Project is complete and payments made
Motueka Bridge (sign) – project cancelled 20/05/2025 Budgeted \$15,000 YTD \$0	Project cancelled and no payments made
Memorial Park Budgeted \$18,000 YTD \$14,518	Project is complete and payments made
Decks Reserve Accessible Playground Equipment Budgeted \$40,000 YTD \$40,000	Project complete and payments made

Finance overview/summary:

Projects that came under approved budget OR cancelled to put back into the pot:	\$15,000 Motueka Bridge \$4,952 – Trewavas Street \$3,650 - Motueka River concrete pads \$225 - Wharepapa Grove Reserve \$512 - iSite Wallace Street \$3482 – Memorial Park
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