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**MINUTES**  
of the  
**GOLDEN BAY REC PARK MANAGEMENT COMMITTEE**  
**MEETING**

**Komiti iti Whakahaere Paka Whakarei ki Mohua**  
held

**9.58am, Tuesday, 9 September 2025**

at

**Rec Park Centre, 2032 Takaka Valley Highway, Takaka**

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**Present:** Councillor C Butler (Deputy Chair), Clarissa Brunning (Netball Association), Wayne Packard (User Group), Anthony Tait (Rugby Association), Jenna Bowden (Football Association) and Duncan McKenzie (A&P Association)

**In Attendance:** Acting Reserves & Facilities Manager (T Strange), and Governance Officer (R Grover), Golden Bay Rec Park Manager (A Tait)

**Apologies:** Councillor C Hill (Chair)

**1 OPENING KARAKIA, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

Moved Bruning/Tait  
GBRPMC25-09-1

That the apology be accepted from Councillor Hill.

**CARRIED**

**3 PUBLIC FORUM**

Nil

#### **4 DECLARATIONS OF INTEREST**

Nil

#### **5 LATE ITEMS**

**Moved Packard/Tait**  
**GBRPMC25-09-2**

That the late item, 7.3, Proposal - Upgrade and extension of barrier/hoardings at Golden Bay Recreation Park, be considered at today's meeting. In accordance with section 46A(7) of the Local Government Official Information and Meetings Act 1987 and Standing Order 9.12, the reason the item was not on the agenda is because the required information was not available at the time the agenda was circulated, and the reason that the item cannot be delayed until a subsequent meeting is because this is the last meeting of the triennium.

**CARRIED**

#### **6 CONFIRMATION OF MINUTES**

**Moved Bruning/Tait**  
**GBRPMC25-09-3**

That the minutes of the Golden Bay Rec Park Management Committee meeting held on Wednesday, 19 March 2025, be confirmed as a true and correct record of the meeting.

**CARRIED**

#### **7 REPORTS**

##### **7.1 New Lease at Golden Bay Recreation Park for Golden Bay Tennis Club Incorporated**

Property Officer, Margot Wilson presented the report. There were no questions.

The delegation for the decision sat with the Environment and Regulatory Committee.

**Moved McKenzie/Bruning**  
**GBRPMC25-09-4**

**That the Golden Bay Rec Park Management Committee**

- 1. receives the New Lease at Golden Bay Recreation Park for Golden Bay Tennis Club Incorporated Report RGBRPM25-09-1; and**
- 2. approves the request to Council to grant a 5-year lease under section 54(1)(b) of the Reserves Act 1977; and**

##### **Recommendation to Environment and Regulatory Committee**

**That the Environment and Regulatory Committee**

- 1. grants the lease, under section 54(1)(b) of the Reserves Act 1977, to Golden Bay Tennis Club Inc for a period of 5-years.**

**CARRIED**

## **7.2 Golden Bay Rec Park Activity Report**

Reserves Officer – Recreation & Systems, Rob Coleman presented the report as read and answered questions.

Key discussion topics included:

- Tree removals near the tennis courts
- Completion of the tennis court line marking
- Recent vandalism to the sports field
- St John's Ambulance Building - lease ends in November 2025 and future use of the building was discussed. Noting, the health of the building will inform useability.
- Consolidation of buildings on the park and using spaces to their full potential – feasibility study and storage requirements at the Golden Bay Rec Park.

General Business included:

- Fire Department key access following a recent fire call out at the facility.
- A working group for front signage for the Rec Park (garden side font) was established at the meeting. Members include: Reserves Officer, Tony Strange, Reserves Officer, Rob Coleman and Golden Bay Rec Park Manager, Amanda Tait.
- The current Terms of Reference and membership of the Committee was discussed.

**Action:** Lynne Hall to progress a report to a future Golden Bay Community Board regarding tree removals near the Tennis Courts, then report back to the committee.

**Action:** Rob Coleman to progress a feasibility study (including storage options for all stakeholders) of all building provision throughout the Golden Bay Rec Park to inform options for future use of the buildings and report back at a future meeting.

**Action:** Tony Strange to look into the Rec Centre Management Agreement and report back to the committee regarding clarification of grandstand management and responsibilities in the new management agreement. e.g. responsibility for the grandstand in an emergency situation.

**Action:** Golden Bay Rec Park Signage Working Group – Tony Stange, Rob Coleman, Amanda Tait to progress and circulate signage options to committee members (email). Once a preferred option is established by the committee, staff will contract out the job (locally if possible).

**Moved Packard/Tait**  
**GBRPMC25-09-5**

**That the Golden Bay Rec Park Management Committee**

- 1. receives the Golden Bay Rec Park Activity Report RGBRPM25-09-2.**

**CARRIED**

## **7.3 Proposal - Upgrade and extension of barrier/hoardings at Golden Bay Recreation Park**

Reserves Officer – Recreation & Systems, Rob Coleman took the report as read.

Golden Bay Association Football Club, President, Jenna Bowden advised the Football Club would be seeking sponsors for the hoardings noting these would need to be family friendly.

**Action:** Rob Coleman to find out more information relating to stormwater maintenance - stormwater tank and clearing of the ditch, and where this sits at council.

**Moved Bowden/Tait**  
**GBRPMC25-09-6**

**That the Golden Bay Rec Park Management Committee**

- 1. receives the Proposal - Upgrade and extension of barrier/hoardings at Golden Bay Recreation Park Report RGBRPM25-09-3; and**
- 2. approves the upgrade of the current barriers at the junior fields Golden Bay Recreation Park and the extension of these barriers across the junior pitch at the Golden Bay Recreation Park (outlined in paragraph 7.2 in the agenda report); and**
- 3. notes that the full cost of the barrier/hoardings upgrade to the junior fields and extension to the barriers to the junior pitch project at the Golden Bay Recreation Park will be fully funded by the Golden Bay Association Football Club.**

**CARRIED**

## **8 CONFIDENTIAL SESSION**

Nil

The meeting concluded at 10.47am.