

Notice is given that an ordinary meeting of the Golden Bay Community Board will be held on:

**Date:** Monday 15 September 2025  
**Time:** 1.00pm  
**Meeting Room:** Collingwood Fire Station, Elizabeth Street,  
**Venue:** Collingwood  
**Zoom conference link:** <https://us02web.zoom.us/j/81515806202?pwd=LEKdFKj09bHcTRpXij24raq3GnXySQ.1>  
**Meeting ID:** 815 1580 6202  
**Meeting Passcode:** 542841

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## Golden Bay Community Board

### AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	A Langford	
<b>Deputy Chairperson</b>	G Knowles	
<b>Members</b>	H Dixon	Cr C Butler
	R Hewison	Cr C Hill

(Quorum 3 members)

Contact Telephone: 035438400  
Email: [tdc.governance@tasman.govt.nz](mailto:tdc.governance@tasman.govt.nz)  
Website: [www.tasman.govt.nz](http://www.tasman.govt.nz)

## **AGENDA**

### **1 OPENING, WELCOME, KARAKIA**

### **2 APOLOGIES AND LEAVE OF ABSENCE**

#### **Recommendation**

**That the apologies be accepted.**

### **3 PUBLIC FORUM**

3.1 Waitapu Splash and Bridges Hollow ..... 4

### **4 DECLARATIONS OF INTEREST**

### **5 LATE ITEMS**

### **6 CONFIRMATION OF [MINUTES](#)**

**That the minutes of the Golden Bay Community Board meeting held on Monday, 4 August 2025, be confirmed as a true and correct record of the meeting.**

### **7 PRESENTATIONS**

Nil

### **8 REPORTS**

8.1 Discretionary Fund Applications - September 2025 ..... 5

8.2 Dog Control Signs in Golden Bay ..... 21

8.3 Financial Summary ..... 23

8.4 Special Projects ..... 25

8.5 Board Report - September 2025 ..... 31

### **9 CORRESPONDENCE**

Nil

### **10 CONFIDENTIAL SESSION**

Nil

### **11 CLOSING KARAKIA**

### 3 PUBLIC FORUM

#### 3.1 WAITAPU SPLASH AND BRIDGES HOLLOW

**Report To:** Golden Bay Community Board

**Meeting Date:** 15 September 2025

**Report Author:** Roanna Grover, Governance Officer

**Report Authorisers:**

**Report Number:** RGBCB25-09-1

<b>1. Public Forum / Te Matapaki Tūmatanui</b>
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Axel Downard-Wilke will speak in public forum regarding Waitapu Splash and Bridges Hollow.

<b>2. Attachments / Tuhinga tāpiri</b>
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Nil

## 8 REPORTS

### 8.2 DISCRETIONARY FUND APPLICATIONS - SEPTEMBER 2025

<b>Report To:</b>	Golden Bay Community Board
<b>Meeting Date:</b>	15 September 2025
<b>Report Author:</b>	Roanna Grover, Governance Officer
<b>Report Authorisers:</b>	Kim Drummond, Group Manager - Environmental Assurance
<b>Report Number:</b>	RGBCB25-09-2

#### 1. Summary

- 1.1 Two applications have been received for the September 2025 round of Golden Bay Community Board Discretionary Funding:
  - 1.1.1 Takaka Golf Club (**Attachments 1-2**)
  - 1.1.2 Nelson Festivals Trust (**Attachment 3-4**)
- 1.2 All applicants have supplied supporting documentation.
- 1.3 Applicants have been encouraged to attend the meeting to speak to their applications.
- 1.4 For approved applications, payment will be made to the applicant by direct credit within ten working days of the Council receiving the applicant's bank account details.
- 1.5 In order to comply with clause 5.5 of the Discretionary Fund Policy (**Attachment 5**) the applicants are required to report back to the Board, within 6 months of the funding.



#### 2. Recommendation/s / Ngā Tūtohunga







**That the Golden Bay Community Board**

1. **receives the Discretionary Fund Applications – September 2025 Report RGBCB25-09-2; and**
2. **grants or declines the Golden Bay Community Board Discretionary Fund applications as follows:**

Applicant	Request	Grant/Decline
Takaka Golf Club	\$500.00	
Nelson Festivals Trust	\$500.00	

#### 3. Attachments / Tuhinga tāpiri

- |  |  |   |
|--|--|---|
| 1.  | Takaka Golf Club Inc - Discretionary Fund Application Form | 7 |
| 2.  | Takaka Gold Club Inc - Supporting Documents                | 9 |

3.	<a href="#"></a> <a href="#"></a>	Nelson Festivals Trust - Discretionary Fund Application Form	13
4.	<a href="#"></a> <a href="#"></a>	Nelson Festivals Trust - Supporting Documents	15
5.	<a href="#"></a> <a href="#"></a>	Tasman District Council Policy on Community Board Discretionary Funds	18

## Golden Bay Community Board Discretionary fund

Organisation name	Takaka Golf Club Inc
Postal Address	Street Address: P O Box 51, Takaka 7110 <small>Section 7(2)(a) - Protect the privacy of natural persons and including that of deceased natural persons</small> <div></div>
Contact person	Mike Dixon
Phone Number	<small>Section 7(2)(a) - Protect the privacy of</small> <div></div>
Email	<a href="mailto:info@takakagolfclub.co.nz">info@takakagolfclub.co.nz</a>
What is the purpose of your organisation?	Golf Club
Bank account number for you organisation:	<small>Section 7(2)(a) - Protect the privacy of natural persons</small> <div></div>
Amount applied for - up to \$500	500
Details of the project to be funded	<p>The golf club has been taking down the old and dangerous pine trees and replanting those areas with NZ natives. This is an ongoing project that involves the community. The Motupipi School children have helped with planting for a few years now and more recently the Puma football team help plant the latest area on Sunday 18th August.</p>
Please provide a detailed budget or quote for your funding application.	<a href="#">TGC Budget for GBCB.docx</a>
Who or what will benefit from the project in the Golden Bay community?	<p>Now in its tenth year, the restoration project has already seen over 6,500 native plants established. By planting species such as mānuka, lemonwood, flax, cabbage trees, and akeake, the initiative is creating a thriving wildlife corridor that stabilises the dunes and provides critical habitats for local lizards and wading birds that inhabit the estuary.</p> <p>This regeneration effort not only enhances the natural beauty of the golf course but also fosters community development and creates a more enriching recreational experience for visitors and players alike. The Takaka Golf Club's commitment to environmental stewardship ensures that its stunning landscape remains a haven for both people and wildlife.</p>

Describe any voluntary time and any other funding contributions received for this project

The green-keeper, Dave Win, is the "on the ground" person for this project. He gives up his weekend to do the planting with the locals (schools & sports) teams that help. Club members also volunteer when planting is happening as do some locals who live close by.

We recently received 500 trees through Trees that Count (photos attached of the area planted with these and the volunteers).

Have you asked anyone else for funding for this project?

No

You can upload other files to support your application if you wish.

[New Planting 5.jpg](#)  
[New Planting 8.jpg](#)  
[New Planting Team1.jpeg](#)  
[New Planting Team2.jpeg](#)

Have you included any confidential information in your application or supporting documents that should only be shared with Board members and not made public?

No

Terms and Conditions

Accepted

Authorised signatory

Authorised signatory

Michael Dixon

Date

19-08-2025

Takaka Golf Club Inc – Budget for Replacement Planting

<b>Funding</b>		<b>Expenses</b>		
Club funds	670.00	Trees(root trainers)	300 @ \$3.90	1170.00
GBCB Trust Fund	500.00			
<b>Total</b>	<b>\$1170</b>			<b>\$1170</b>











TDC Governance <[tdc.Governance@tasman.govt.nz](mailto:tdc.Governance@tasman.govt.nz)>

**Subject:** Application - Golden Bay Community Board Discretionary Fund

A new application has been received.

**Name of organisation\***

Nelson Festivals Trust

**Address**

106 Collingwood Street

**Contact person\***

Kerry Sunderland

**Contact phone\***

[REDACTED]

**Email address\***

[development@nelsonartsfestival.nz](mailto:development@nelsonartsfestival.nz)

**What is the purpose of your organisation?**

Nelson Festivals Trust looks to the horizon, igniting sparks of transformation and inciting the power of creativity as a force for positive change. We fiercely stand as a champion for artists and the arts, a catalyst for crucial conversations, and a mirror to our moment in time. We foster connections, by uplifting and celebrating our whole community through artistic and cultural experiences. Now in our 31st year of delivering epic annual festivals (making us New Zealand's oldest annual regional multi-arts festival), our key offering the Nelson Arts Festival continues as a bright beacon for the arts in Aotearoa and a strong pou for the Nelson Tasman creative community. Every Spring, we curate, craft and nurture 11 days of unmissable arts experiences for and with the people of Whakatū Nelson and Te Tai-o-Aorere Tasman (and beyond). The events we deliver are awe-inspiring, audacious and accessible, all wrapped up in the warm embrace of manaakitanga that defines and holds us as people of Aotearoa and the Pacific.

**Amount applied for - up to \$500**

\$500

**Details of the project to be funded**

A bespoke Pukapuka Talks event called 'Packing a Punch: Short Stories Hit Hard' featuring Michelle Duff and Airana Ngarewa. Michelle Duff's short story collection

Surplus Women explores power and patriarchy. Airana Ngarewa's bilingual short story collection Pātea Boys delivers stories grounded in masculinity, place, and what it takes to survive. Together, they explore short story writing as a form built for impact and discuss why they're drawn to writing about people and places often left out of the national narrative. Chaired by Sunday Star-Times Short Story Award winner Fiona Sussman.

**Please provide a detailed budget or quote for your funding application\*.**

2025-Nelson-Arts-Festival-budget-for-Golden-Bay-event.pdf - [Download File](#) - *You must be logged in to view this file*

**Benefits - Who or what will benefit from the project in the Golden Bay community?**

With the support of Tasman District Creative Communities Festivals Fund we undertook a feasibility study last year to determine how we could support both the artistic community in Mōhua Golden Bay and also bring high quality arts events to the Bay for the general community to enjoy. This Pukapuka Talks event has been curated and developed in direct response to what we learned during the community consultation, with the input and advice of Golden Bay Community Arts Council arts worker Gary Brian Smith and Fiona Mountford at the Village Theatre in Tākaka. The event will benefit aspiring writers, readers as well as those who appreciate that understand other people's perspectives enhances community cohesion.

**Describe any voluntary time and any other funding contributions received for this project**

We have received Creative New Zealand funding for our main programme in Whakatū Nelson and some of this funding will support the authors' travel and accommodation but does not cover other key costs for this event, such as artist fees and production services. We will have a team of 2-3 volunteers supporting delivery of the event on the day.

**Who else have you asked for funding for this project?**

We have not applied elsewhere for funding for this specific project but we have applied for Tasman Creative Communities Scheme funding for our 'Authors in Schools' events in Motueka and Golden Bay, and a bespoke Pukapuka Talks event in Motueka

**Bank account number**

██████████

**You can upload a file to support your application**

2025-Nelson-Arts-Festival-Pukapuka-Talks-event-Packing-a-Punch.pdf - [Download File](#)  
- *You must be logged in to view this file*

## 2025 Nelson Arts Festival budget for Golden Bay event

Project costs		
Item	Detail	Amount
Artist fees – Short story event in Golden Bay	Michelle Duff, Airana Ngarewa, Fiona Sussman	\$800.00
Travel - Short story event in Golden Bay	50% of airfares for Michelle Duff	\$140.00
Accommodation - Short story event in Golden Bay	One night's accommodation for Michelle Duff (other authors accommodation covered elsewhere)	\$195.00
Production services	For one Pukapuka Talks event: Packing a Punch	\$600.00
Marketing & Publicity costs	Proportion of marketing team's time and expenses to promote the Golden Bay events	\$300.00
Manaakitanga	Meals & backstage snacks	\$50.00
Contingency	Based on CNZ's recommended rate of 3%	\$62.55
<b>Total Costs</b>		<b>\$2,147.55</b>

Project Income		
Income	Detail	Amount
Nelson Arts Festival contribution	CONFIRMED: Contribution to overheads related to delivering these events	\$797.55
Pukapuka Talks ticket sales	For short story event in Golden Bay	\$850.00
<b>Total Income</b>		<b>\$1,647.55</b>
<b>Costs less income</b>		<b>\$500.00</b>
<b>Amount we are requesting</b>		<b>\$500.00</b>



## Packing a Punch: Short Stories Hit Hard

Village Theatre, Tākaka | Wed Oct 22 | 6pm | 60 mins | Writers & Kōrero | All ages

### Event description:

Michelle Duff's *Surplus Women* explores power and patriarchy in an unforgettable collection of stories about women in past, present and future Aotearoa, challenging gender expectations with powerful prose, sometimes poignant and sometimes playful. Airana Ngarewa's second book, *Pātea Boys*, delivers raw, powerful stories grounded in masculinity, place, and what it takes to survive. In this session, chaired by fellow short story writer Fiona Sussman (winner of the 2018 Sunday Star Times Short Story Award), they'll discuss the short story as a form built for impact and why they're drawn to writing about people and places often left out of the national narrative.

### More about Michelle Duff's book:

*Surplus Women* was inspired by the young women sent as domestic help from Britain to Aotearoa NZ from England in the 1850s. Michelle Duff's cast of hungry teenage girls, top detectives who forget to buy milk, frustrated archivists, duplicitous real estate agents, and 'surplus women' are all as vivid as wafts of Impulse from a backpack in the 90s.

PO Box 597  
Nelson 7040  
[nelsonartsfestival.nz](http://nelsonartsfestival.nz)

More about Airana Ngarewa's book:

*Pātea Boys* is a lively and playful bilingual collection of stories about growing up in Pātea. Interlinked and full of recurring characters, these stories are about growing up in small-town Aotearoa - sneaking away during cross country, doing bombs while the lifeguard isn't looking, peeling spuds on the marae, crashing a car at age four, and learning to live by the tikanga 'don't ask, don't tell'. Exuberant, exciting, poignant and heartfelt, each story is featured in English and te reo Māori. The perfect resource for those on their reo learning journeys as well as for readers who enjoyed *The Bone Tree*.

Bios:



**Michelle Duff** is a journalist and writer from Te Whanganui-a-Tara. She was the winner of the 2023 Fiction Prize from the International Institute of Modern Letters. Her journalism has appeared in Aotearoa and internationally, including in the Guardian, Stuff, New Zealand Geographic, the Melbourne Age, and the Sunday Times.



Born and raised in Pātea, **Airana Ngarewa** (Ngāti Ruanui, Nga Rauru, Ngāruahine) is the author of the bestselling novel *The Bone Tree*. He won the short story and poetry competitions at the Ronald Hugh Morrieson Literary Awards in 2022. His writing has also been published by RNZ, NZ Herald, Newsroom, and Landfall.

For more information or to ask questions, please contact:

**Kerry Sunderland | Pukapuka Talks Programme Lead**  
[pukapukatalks@nelsonartsfestival.nz](mailto:pukapukatalks@nelsonartsfestival.nz)

PO Box 597  
Nelson 7040  
[nelsonartsfestival.nz](http://nelsonartsfestival.nz)





## TASMAN DISTRICT COUNCIL POLICY ON COMMUNITY BOARD DISCRETIONARY FUNDS

### POLICY REFERENCES

• Sponsor:	<b>Group Manager Finance - Mike Drummond</b>
• Effective date:	27 April 2023
• Review due:	Five yearly
• Legal compliance:	Council approval of the Policy, which requires to comply with Council's Revenue and Financing Policy
• Associated Documents/References	Tasman District Council Revenue and Financing Policy
• Policy Number	P100
• Approved by Council (If Applicable)	27 April 2023

### 1. Purpose of the Community Boards' Discretionary Funding

Each of the two community boards in Tasman District receive funding from Council through targeted rates. The Boards may use part of the funding as a discretionary fund to allocate funding:

- a) for community projects and initiatives in their Ward that their Community Board considers will benefit their community; and
- b) to support their Community Board functions, including:
  - I. Board members attendance at conferences or training workshops;
  - II. Board advertising and communication;
  - III. Board community surveys;
  - IV. and for Board functions; and
- c) to support youth related activities in their Ward.

### 2. Application

This policy applies to the disbursement of funds from the Motueka and Golden Bay Community Board Discretionary Funds.



### **3. Review of this Policy**

This policy may be amended either as part of a five yearly review or where one or both community boards have requested a review and proposed changes to the Policy.

### **4. Generic criteria for the allocation of Discretionary Funds by either the Motueka or the Golden Bay Community Board:**

- 4.1 All approved projects and initiatives must contribute to Tasman District Council's Community Outcomes as set out in Council's 10 Year Plan;
- 4.2 Projects need to demonstrate local community support.
- 4.3 Projects must take place within the ward of the Community Board which has allocated funding for the project and demonstrate a clear benefit to that community, including addressing an identified community need.
- 4.4 Discretionary funding will not be provided for:
  - Ongoing operational costs that are not project specific;
  - Costs that cannot be verified with appropriate quotes;
  - Projects that have already been completed.
- 4.5 Funding is for not for individuals, and not to be for a project that is the responsibility of Central Government or other agencies.
- 4.6 Applications must be for a specific project and disclose any other Council funding applied for, e.g., Community Grants.
- 4.7 An organisation may receive only one Discretionary Fund grant a year.
- 4.8 Applications should be made three weeks before the Community Board receiving the application meets to consider funding allocations.
- 4.9 Applicants should provide appropriate financial statements e.g., a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- 4.10 Where appropriate (for example a public event), funding applications should be supported by an appropriate Health and Safety Plan. Funds will be allocated through monthly funding rounds. Applicants may be given less funding than they apply for.
- 4.11 Applicants are strongly encouraged to attend the meeting at which applications are considered, in order to speak to their request and answer any questions on the information supplied.
- 4.12 All decisions made by a community board to award funding to an applicant for a project will become public information following the meeting and be included in the minutes of the Board meeting. Applications and supporting information submitted to one of the community boards for funding will be included in an agenda for a meeting of that community board but be subject to the requirements of the Local Government Official Information and Meetings Act 1987 (which may require certain information to not be disclosed as part of a public agenda but distributed separately to Board members - for example financial or commercially sensitive information, personal information).
- 4.13 Funding is to be used only for the purpose approved. Unused funding must be returned to the Board at the termination or completion of the project.



- 4.14 Each year more project funding requests will be received than funds available and not all requests will be successful. The Board's decision on project funding is final and no correspondence will be entered into.
- 4.15 The Motueka and Golden Bay Community Boards acknowledge that there could be extraordinary situations with applications which do not fully meet the criteria described in this policy. The Community Boards reserve the right to consider and approve such applications where there are exceptional and unique circumstances, with the reasons for the approval to be recorded in the resolution.

**5. Specific criteria for the allocation of Discretionary Funding by Motueka Community Board**

- 5.1 Applications are to follow the Motueka Community Board Discretionary Fund application form template, available from the Council's website, the Motueka Council Office or Motueka Library
- 5.2 Written applications can be delivered to the Motueka Council office or sent to the Motueka Community Board, C/- Tasman District Council, 7 Hickmott Place, Motueka.
- 5.3 There is a \$700 maximum for applications for projects.
- 5.4 Projects must be completed within 12 months of receiving funding.
- 5.5 Successful applicants will report back to the Motueka Community Board on the project and how the funding was used, within 12 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

**6. Specific criteria for the allocation of Discretionary Funding by the Golden Bay Community Board**

- 6.1 Application forms are available from the Council website, or the Takaka Service Centre.
- 6.2 Written applications can be dropped off at the council office or sent to the Golden Bay Community Board, C/- Tasman District Council.
- 6.3 There is a \$500 maximum for applications for projects.
- 6.4 Projects must be completed within 6 months of receiving funding.
- 6.5 Successful applicants will report back to the Golden Bay Community Board on the project and how the funding was used, within 6 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

**Adopted by Tasman District Council**

**Date of approval: 27 April 2023**

**8.2 DOG CONTROL SIGNS IN GOLDEN BAY****Information Only - No Decision Required**

<b>Report To:</b>	Golden Bay Community Board
<b>Meeting Date:</b>	15 September 2025
<b>Report Author:</b>	Shannon Green, Team Leader - Regulatory Support
<b>Report Authorisers:</b>	Kim Drummond, Group Manager - Environmental Assurance
<b>Report Number:</b>	RGBCB25-09-3

**1. Summary / Te Tuhinga Whakarāpoto**

- 1.1 In 2024, Council adopted the updated Dog Control Policy and Bylaw, which introduced changes to dog control areas across the district. As part of this process, we identified opportunities to improve signage to better inform and guide dog owners. New 'generic' traffic light signs have been designed and are being used district wide in most locations.
- 1.2 In areas where traffic light signs are not suitable, info-board style signs have been designed to provide more detailed, location-specific information
- 1.3 The info-board signs arrived in Golden Bay on Thursday 4 September and will be installed shortly.

**2. Recommendation/s / Ngā Tūtohunga****That the Golden Bay Community Board**

- 1. receives the Dog Control Signs in Golden Bay Report RGBCB25-09-3.**

**3. Background and Discussion**

- 3.1 The 2024 review of the Dog Control Policy and Bylaw was informed by community feedback and aimed to ensure dog control measures are clear, consistent, and easy to understand.
- 3.2 Council uses a range of communication tools to keep the public informed about dog-related matters, including the website, printed materials, and signage. During the bylaw review hearings, community members highlighted the need for clearer signage. In response, Council developed:
- 3.3 Traffic light signs that use a simple red, yellow, and green system to indicate dog access rules.
- 3.4 Info-board signs for areas with more complex requirements or where visual context is important.
- 3.5 These signs are designed to be more readable and informative, helping dog owners understand where dogs are allowed, restricted, or prohibited.

#### **4. Significance and Engagement**

- 4.1 This signage improvement is part of an ongoing commitment to ensure dog control information is accessible and relevant. Council has:
- 4.2 Acted on feedback from submitters during the bylaw process.
- 4.3 Engaged with local community board members in the design of info-board signs to ensure they reflect the unique character of each area.
- 4.4 Included “You Are Here” mapping on info-board signs to help users orient themselves.

#### **5. Conclusion**

- 5.1 The introduction of new dog control signage in Golden Bay reflects Council’s commitment to clearer communication and community engagement. The updated signs, both the district-wide traffic light style and the locally tailored info-board style, respond directly to feedback received during the Dog Control Bylaw review process.
- 5.2 The info-board signs, in particular, demonstrate a collaborative approach, incorporating local input and practical features like “You Are Here” maps to help dog owners navigate rules confidently. These improvements support responsible dog ownership and contribute to safer, more enjoyable public spaces for everyone.

#### **6. Next Steps / Timeline**

- 6.1 The new signs have arrived in Golden Bay and will be installed in the coming weeks.
- 6.2 Council will continue to monitor signage effectiveness and make adjustments as needed, ensuring signs remain relevant and appropriately placed.
- 6.3 Future signage updates will continue to involve local community members to ensure accuracy and local relevance.

#### **7. Attachments / Tuhinga tāpiri**

Nil

**8.3 FINANCIAL SUMMARY****Information Only - No Decision Required**

<b>Report To:</b>	Golden Bay Community Board
<b>Meeting Date:</b>	15 September 2025
<b>Report Author:</b>	Liz Cameron, Assistant Management Accountant
<b>Report Authorisers:</b>	Paul Egan, Management Accounting Manager
<b>Report Number:</b>	RGBCB25-09-4



**1. Summary / Te Tuhinga Whakarāpoto**

- 1.1 The financial report for the financial month ending 31 August 2025 is attached.
- 1.2 The net financial position for the year-to-date is a deficit of \$1,385.
- 1.3 Board expenses YTD are \$664 and are made up of electricity and Board levy.
- 1.4 The net position for the Community Board's overall funds, as at 31 August 2025, is a surplus balance of \$106,512.
- 1.5 The financial report for the period ending 31 August 2025 is attached (**Attachment 1**).

**2. Recommendation/s / Ngā Tūtohunga****That the Golden Bay Community Board**

1. receives the Financial Summary Report RGBCB25-09-4.

**3. Attachments / Tuhinga tāpiri**

1.   Financial Summary - period ending 31 August 2025

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**TASMAN DISTRICT COUNCIL**  
Golden Bay Community Board

Aug-25

Profit and Loss	Monthly			YTD v Full Year		
	Actual	Budget	Budget %	YTD Actual	Annual Budget	Annual Budget %
<b>REVENUE</b>						
CCB rate	3,975	4,028	99%	8,100	48,342	17%
Golden Bay Market	0	19	0%	52	3,294	2%
Closed Account Interest	0	351	0%	0	4,217	0%
<b>Total revenue</b>	<b>3,975</b>	<b>4,398</b>		<b>8,153</b>	<b>55,853</b>	
<b>EXPENSE</b>						
<b>Remuneration</b>						
Chairperson Monthly Remuneration	1,258	0	0%	2,470	15,098	16%
Members Monthly Remuneration (3)	1,887	3,856	49%	3,705	29,998	12%
Community Board Members Reimbursements	322	616	52%	1,198	7,394	16%
<b>Miscellaneous</b>						
Community Board discretionary fund	1,500	403	372%	1,500	5,621	27%
Community Board Special Projects	0	0	0%	0	20,704	0%
Community Board Expenses	187	11	1701%	664	4,033	16%
<b>Total expenses</b>	<b>5,155</b>	<b>4,886</b>	<b>105%</b>	<b>9,538</b>	<b>82,848</b>	<b>12%</b>
<b>Net Charges</b>	<b>(1,179)</b>	<b>(488)</b>		<b>(1,385)</b>	<b>(26,995)</b>	

**Year to date**

**Equity**

Opening Surplus/(Deficit) Balance 1 July 2025	107,897
Net Income Surplus/(Deficit) August 2025	(1,385)
<b>Closing Surplus/(Deficit) Balance 31 August 2025</b>	<b>106,512</b>

**Notes to the accounts**

**A) Discretionary fund**

Balance brought forward from 2024/25	7,253
Plus budget allocation	5,621
Available funds	12,874
Less Expenditure	0
<b>Remaining Balance</b>	<b>12,874</b>

**Discretionary fund expenditure**

<b>Total expenditure to 31 August 2025</b>	<b>0</b>
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**B) Special Projects**

Balance brought forward from 24/25	32,782
Plus budget allocation	20,704
Available funds	53,486
Less expenditure	-
<b>Remaining balance</b>	<b>53,486</b>

**Special Projects**

<b>Total expenditure to 31 August 2025</b>	<b>-</b>
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### 8.3 SPECIAL PROJECTS

Information Only - No Decision Required

<b>Report To:</b>	Golden Bay Community Board
<b>Meeting Date:</b>	15 September 2025
<b>Report Author:</b>	Lynne Hall, Horticultural Officer - Motueka & Golden Bay
<b>Report Authorisers:</b>	Kim Drummond, Group Manager - Environmental Assurance
<b>Report Number:</b>	RGBCB25-09-5

#### 1. Special Projects

- 1.1 A number of special projects are now progressing to implementation stages and a project status summary is provided below. Further detail relating to special projects updates is covered in the Golden Bay Community Board Special Projects Updates Report (**see Attachment 1**).

Project	Current Status
Dangerous Kitchen Fence (DKF)	<p><b>Designs are being considered by members to progress the project forward.</b></p> <ul style="list-style-type: none"> <li>• Designs for the new fence have been progressed to Deputy Chair Knowles and circulated to members.</li> <li>• Some discussion has taken place around capability for the project vs. cost.</li> <li>• The Board needs to provide their position on progressing the project to build stage or to explore further design options which may impact project costs.</li> </ul>
Pakawau Playground	<p><b>Has not reached consent stage yet. Seeking direction from the Board to progress to consent stage.</b></p> <ul style="list-style-type: none"> <li>• Board Members expect to visit the proposed project site location following recent community feedback.</li> <li>• The Board needs to provide their position on progressing the project to the consent stage once the final project location is confirmed.</li> <li>• If the Board change the site location for the project, a recommendation to council will need to be made.</li> </ul>



Shade House – Planting Tunnels	<p><b>MOU agreement signed Takaka Primary School – the project is subject to agreement from Ministry of Education.</b></p> <ul style="list-style-type: none"> <li>Ministry of Education have requested information relating to the project from staff.</li> </ul>
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## 2. Pakawau Playground

- 2.2 The Board have previously endorsed the creation of a playground on Council-owned, residential zoned sea frontage land at Pakawau. Our view has been that it is the best place for play equipment, being along the main stretch of road close to the camp and café and where families congregate and can be seen by passing traffic. The Reserves Team are in the process of applying for resource consent and confirmation of this course of action is being sought.
- 2.3 The Board has received correspondence from an adjacent landowner suggesting a playground is not suitable for that location and that a better location would be on Council-owned Reserve Land at Tomatea Point. Board members intend to visit the site to assess the concerns of the land owner immediately prior to the Board meeting if weather permits.
- 2.4 In terms of considering Tomatea Point Recreational Reserve as an alternative site, the Board are reminded that area is managed as a rural recreation and esplanade reserve as a completely restored coastal dune ecosystem. This restorative work was implemented by the community coast care group.
- 2.5 Staff have previously advised that the Reserve has extremely high natural values and supports passive use by bird watchers, dog walkers, picnickers and people launching small boats, kayaks etc. These interests already compete with each other and it was considered that adding a playground would add another layer of complexity to managing the reserve.
- 2.6 Further, the Golden Bay ward management plan 2003 states the policy for Tomatea Point Recreation Reserve is to be maintained as an undeveloped reserve for picnicking, informal recreations and beach access. Most of the Pakawau foreshore is within the coastal heritage overlay and there is a midden specifically noted on this reserve. The land is low lying and may be vulnerable to the impacts of sea level rise given that it is not protected by a rock wall.

## 2. Recommendation/s / Ngā Tūtohunga

**That the Golden Bay Community Board**

- 3. receives the Special Projects report RGBCB25-09-5.**

## 3. Attachments / Tuhinga tāpiri

## Golden Bay Community Board Special Projects Update as at 5 September 2025

Projects 2024/25	Funds	Status – In progress	Overseer
<b>1. Pakawau Playground</b>  Res:  GBCB24- 09-3	<b>Budgeted</b> \$10,000  <b>YTD</b>	<p><b>25 Sep 2024, Jess McAlinden</b> Cr Butler to provide Ms Hall contact details for a contact person from the Pakawau Residents group for the Pakawau playground</p> <p><b>18 Dec 2024, Gavin Dawson</b> Lynne Hall been connected with relevant parties.</p> <p><b>29 Jan 2025, Gavin Dawson</b> Recommendation for support and fund to be considered at the 17/02/25 Board meeting.</p> <p><b>4 Mar 2025, Gavin Dawson</b> Board resolved to fund project for \$10k at 17 Feb 2025 meeting (GBCB25-02-5) – Council to consider request at March 27 Meeting. Consultation underway with Iwi, immediate neighbours, and archaeologist as part of the consent process.</p> <p><b>5 May 2025, Roanna Grover</b> Of the (five) neighbours approached for their feedback, one has objected to the play equipment being located on the road reserve. Their concerns are valid and compelling but not included in this report due to privacy issues. The Board will need to make a decision to proceed with the project based on the overall support.</p> <p><b>13 June 2025, Lynne Hall</b> The Board decided at the last meeting for the project to proceed to the Resource Consent stage as neighbours would get an opportunity to express their concerns through that process. This has not yet commenced.</p> <p><b>24 July 2025, Lynne Hall</b> In the process of engaging a consultant to prepare the resource consent application</p>	Lynne Hall

		<b>5 Sept 2025, Lynne Hall</b> Project deferred awaiting a decision from the Community Board.	
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Projects 2024/25	Funds	Status – In progress	Overseer
<b>2. Planting Tunnels</b>  Res:  GBCB24- 09-3	<b>Budgeted</b> \$8000  <b>YTD</b>	<b>25 Sep 2024, Jess McAlinden</b> Chair Langford to reach out to the Primary Schools to see if there was any interest there to be a location for the tunnel house  <b>12 Dec 2024, Gavin Dawson</b> Two schools have indicated interest. Takaka School will continue the conversation in the new year.  <b>18 Dec 2024, Gavin Dawson</b> Project ongoing and progress report will provided once conversations with schools have taken place.  <b>29 Jan 2025, Gavin Dawson</b> Recommendation for support and fund to be considered at the 17/02/25 Board meeting.  <b>4 Mar 2025, Gavin Dawson</b> Board resolved to fund project for \$8k at 17 Feb 2025 meeting (GBCB25-02-5) – Council to consider request at March 27 Meeting. Options for the provision of required materials now being discussed.  <b>13 June 2025, Lynne Hall</b> The Tākaka Primary School Board have recently discussed the proposal and are happy for the tunnels to proceed based on a draft MOU. The MOU agreement needs to be confirmed by Council staff, after which construction can begin.	Board Member Grant Knowles

		<p><b>24 July 2025, Lynne Hall</b> Visited site with contractor, awaiting quote to carry out the work. MOU agreement still to be finalised.</p> <p>Sent MOU to school and discussed at board of trustees meeting – happy for tunnels to proceed – agreement signed and returned and Grant Reburn to review the MOU – which may require signing again.</p> <p><b>5 Sept 2025, Lynne Hall</b> MOU finalised, were due to proceed with build the week of 8 September but delayed due to additional requirements from Ministry of Education (MFE).</p>	
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Projects 2024/25	Funds	Status – In progress	Overseer
<b>3. Commercial Street Fence Replacement</b>  Res:  GBCB24- 09-3	<b>Budgeted</b>   <b>YTD</b>	<p><b>25 Sep 2024</b> Chair Langford to act as a Board representative with Ms Hall to oversee the replacement fence on Commercial Street.</p> <p><b>12 Dec 2024</b> A local builder is currently working through the approved contractor process with the Council. Material and design still being worked through.</p> <p><b>18 Dec 2024</b> Project ongoing and material and design still being worked through.</p> <p><b>29 Jan 2025</b> Project delayed due to availability of tradespeople to build the fence.</p> <p><b>4 Mar 2025</b> A possible builder been contacted with relevant information for accreditation to complete the</p>	Board Member Grant Knowles

		<p>works within Council H&amp;S policy. More information will be provided to the Board as matters progress.</p> <p><b>24 July 2025</b> Lynne Hall - to find out how far away the approval is and report back to the Board at the next meeting regarding timeframes and progress – held off till next meeting (4 August 2025).</p> <p><b>5 September 2025</b> Board Member Knowles – engaging with the contractor. Has sent photograph to board Members for feedback. Pending direction from the Board to progress the project.</p>	
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## 8.2 BOARD REPORT - SEPTEMBER 2025

Information Only - No Decision Required

<b>Report To:</b>	Golden Bay Community Board
<b>Meeting Date:</b>	15 September 2025
<b>Report Author:</b>	Abbie Langford, Chairperson
<b>Report Authorisers:</b>	Kim Drummond, Group Manager - Environmental Assurance
<b>Report Number:</b>	RGBCB25-09-6

### 1. Summary / Te Tuhinga Whakarāpoto

- 1.1 To provide an update on the activities and matters related to the Golden Bay Community Board.

### 2. Recommendation/s / Ngā Tūtohunga

**That the Golden Bay Community Board**

1. receives the Board Report - September 2025 RGBCB25-09-6.

### 3. Board updates

#### August Public Forum – Golden Bay Skills Park

- 3.1 Golden Bay Skills Park – Karl and Steve from GB Mountain Biking updated the board on the proposed skills park for Mohua.
- 3.2 No further action at this time

#### August Presentation – Project STRIM Group

- 3.3 Axel Doward-Wilkes spoke about the need for Mohua to have resilience around telecommunications. The STRIM group would like support from our board by:
  - 3.3.1 Requesting a technical investigation from Tasman District Council.
  - 3.3.2 Requesting Crown funding to support a secondary form of communication in an emergency.
- 3.4 Subsequent to the Community Board presentation, Mr Doward-Wilkes put the same request to Full Council in Public Forum. The matter is now able to be considered by council.

#### September Public Forum

- 3.5 At the time of writing we have one registration for public forum at the 15 September meeting. It concerns the Waitapu Splash and Bridges Hollow and seeks support from NZTA to address the flooding issues.

- 3.6 Initial staff advice on this matter is that the frequent closures at Waitapu Splash (due to flooding) is a level of service decision for NZTA. The flooding is a consequence of the state highway being in a flood plain.
- 3.7 There are options that could be explored to raise the road and provide a bridge over the flood overflow channel (like NZTA have done at Bridges Hollow). An alternative option is to install a stopbank, subject to the appropriate resource consents being granted. This approach was taken for SH6 near Kohatu.
- 3.8 Staff also note that the overflow at Bridges Hollow is more relevant in terms of the impact on the township, and NZTA is a party to that due to the role SH60 plays in intercepting floodwaters that come over McKenzie's bank and effectively funnelling them into the township. This suggests there is an overriding need to explore flood protection options for Tākaka in the near future and so, in part at least, this area will be a key component of those considerations.

#### **4. Visitor Promotions**

- 4.1 The Golden Bay Promotions Association (GBPA) decided to close the Visitor Information Centre in May this year.
- 4.2 Through the 2024 -2034 Long Term Plan (LTP), Council approved a three-year funding agreement (\$90k, of \$30k per year plus inflation) with GBPA for provision of a Visitor Information Centre, and objectives of visitor information/promotion and other aspects. The first year was 2024-2025.
- 4.3 The GBPA has submitted their proposed future activities with the hope the funding (\$30k for each of the two remaining years) will remain.
- 4.4 There are elements of the current agreement that compare with what GBPA have proposed and there are many aspects to be continued with some changes.
- 4.5 I recommend that the Board endorse continuing the Council's arrangement with the Golden Bay Promotions Association in accordance with the revised plan. The association is likely to prepare an annual report of activity that will be made available to a future board.
- 4.6 I further note that the upcoming 2027-2037 Long Term Plan process will allow a full review of promotional activity on behalf of Golden Bay.
- 4.7 An additional issue arises in relation to a lease between the Council and the future occupants of the GBPA building. The nature of the lease will depend on whether it is a community or business as a tenant of that building.

#### **5. Golden Bay Santa Parade**

- 5.1 The Council has funded the Golden Bay Recreation Park Centre (GBRC) to run the annual Santa Parade for the last two years and they recently advised they would not be able to do this any longer. In the short term this means there is no agency to run the 2025 parade and in so doing utilise the Council's \$5,000 available for this. Initially both the Golden Bay Promotions Association and the Golden Bay Community Arts Council were identified as suitable alternatives to pick up this activity.
- 5.2 Subsequently it has become apparent that the Golden Bay Promotion Association is not in a position to run the Santa Parade for 2025. However, the Golden Bay

Community Arts Council may be well placed to do so. The Golden Bay Community Arts Council have indicated they will be able to submit a proposal for the Board's consideration, in time for the September board meeting.

## **6. Poetry Rock at Rototai**

- 6.1 At the last meeting, the Board were presented with concerns raised by Helen McKinlay in relation to the poetry rock and the associated signage and rocks located at Rototai.
- 6.2 Staff advised that the placements of the existing rocks is intended to prevent vehicle access to the beach at that location, and the associated signage is necessary to achieve that purpose.
- 6.3 Therefore, I recommend we communicate back to Helen McKinlay that we are unable to find a solution that addresses her concerns regarding an alternative way of restricting access to the beach.

## **7. Dog Signage in Golden Bay**

- 7.1 A report to the September board meeting has been provided with key updates on dog signage in Golden Bay.

## **8. Recent Penguin Deaths in Golden Bay**

- 8.1 Between April and July 2025, eleven penguin deaths were reported in Golden Bay, raising concern among the local community, conservation groups, and regulatory authorities. Initial investigations indicated that the injuries sustained were consistent with dog attacks.
- 8.2 To confirm canine involvement, forensic testing was initiated using swabs collected from the deceased penguins to detect traces of dog saliva or DNA. The Council is actively collaborating with the Department of Conservation (DOC) in efforts to identify the dog(s) responsible, though test results are still pending.
- 8.3 In response to the penguin deaths, a stakeholder meeting was held on 19 August 2025 at the Tākaka Council Office. Attendees included representatives from Tasman District Council Regulatory Services, DOC, Golden Bay Dog Owners Association, Mohua Penguin Trust, Tasman Blue Penguin Trust, and Ward Councilor Celia Butler. The meeting focused on addressing community concerns about the penguin deaths, sharing updates on the investigation, exploring public education opportunities, and developing strategies that balance environmental protection with responsible dog ownership.
- 8.4 Key outcomes from the meeting included a commitment to improve dog signage around sensitive areas, the development of public education materials, and the establishment of a dedicated working group to coordinate efforts aimed at preventing future wildlife incidents. The discussion also highlighted the critical importance of collaboration between Council, DOC, and the community, with a shared commitment to wildlife protection and responsible dog ownership clearly evident throughout the meeting.
- 8.5 Next steps involve awaiting forensic results to inform enforcement actions, implementing signage improvements, launching an education campaign in October,



and convening the newly formed working group by mid-September to begin strategic planning.

## **9. Pūponga Tidal Channel**

- 9.1 The Harbourmaster's Office has completed a risk assessment of the Pūponga Tidal Channel, a shallow and dynamic waterway near Farewell Spit frequently used by recreational vessels. The assessment identified several moderate to high risks, including vessel groundings, collisions with submerged dredge debris, disorientation during tidal transitions, and potential fuel spills. These risks are compounded by the absence of formal navigation aids and the presence of informal, non-compliant markers.
- 9.2 The assessment incorporated community feedback, incident history, and site observations. It concluded that while no fatalities have occurred to date, the current conditions pose unacceptable risks to safety, property, and the environment. A structured mitigation pathway is now in development.
- 9.3 A formal proposal to address these risks including potential installation of compliant Aids to Navigation will be presented at a future community board meeting.

## **10. Gravel in Rivers**

- 10.1 Gravel has long been a subject of discussion in relation to our rivers, engaging landowners, engineers, and scientists in conversations across riverbanks, technical reports, and Council meetings. Historically, gravel extraction from rivers has been an ongoing activity, facilitated by contractors utilizing the aggregate for various applications. The quantity and location of gravel removal are determined annually based on identified needs.
- 10.2 The primary objectives of gravel management include:
  - 10.2.1 Mitigating flood risk through preservation of river channel capacity,
  - 10.2.2 Preventing bank erosion to safeguard infrastructure and agricultural land,
  - 10.2.3 Supporting ecological health and maintaining river aesthetics,
  - 10.2.4 Providing aggregate for construction purposes via controlled extraction.
- 10.3 According to the Tasman Resource Management Plan, provision of aggregate for commercial use is considered the lowest priority among these goals.
- 10.4 Gravel supply within rivers is influenced by unpredictable natural events such as floods and landslips, making consistent annual extraction challenging. Extraction decisions require consideration of long-term supply trends. Unlike finer sediments, gravel does not move continuously; it requires high-energy flows to mobilize, typically exhibiting movement in bursts or pulses that vary in distance depending on flood intensity.
- 10.5 There have been instances of excessive gravel extraction in certain Tasman rivers, leading to lowered groundwater levels and necessitating remedial measures, including construction of weirs. The Tasman Resource Management Plan addresses this by prioritising gravel extraction for river management over commercial purposes.
- 10.6 Council actively monitors gravel levels at strategic locations. Data indicate that, on average, river catchments do not provide sufficient gravel to maintain stable channels,

with most rivers experiencing degradation rather than aggradation. Monitoring methods have evolved from cross-section surveys to advanced LiDAR (Light Detection and Ranging) technology, improving the accuracy of gravel volume assessments.

- 10.7 Gravel extraction by Council is targeted to resolve specific river management challenges, which vary according to the characteristics and management requirements of each river. Most rivers are managed to minimise bank erosion, and in such areas, extraction intended to increase flow capacity or reduce flooding is generally avoided, as it tends to exacerbate bank instability.
- 10.8 Gravel extraction is permitted under a global consent for river management purpose. People can apply to extract gravel from the rivers, this is generally done in the dry bed on large beaches that are skimmed off. The consent holder needs to show that gravel is available and can be taken without significant adverse effects.
- 10.9 Gravel is valuable, but its heavy weight makes transportation costly, so operators prefer sourcing it near end users to reduce expenses.

## **11. Tākaka Village Green**

- 11.1 The Tākaka Village Green is now available for bookings on the council's website. A trial period for booking the Village Green will continue till the end of October 2025.
- 11.2 There is no charge for bookings during the trial period, however in the absence of a current licence to occupy being in place for the Village Green, stall holders who wish to use the space will need to complete the Council Reserves Booking Form Online and confirm the following information:
  - 11.2.1 They hold Public Liability Insurance
  - 11.2.2 They have a Public Health/Food Safety certificate if applicable
  - 11.2.3 They Confirm that the site will be left free of rubbish and damage will be reported
  - 11.2.4 That users will ensure that there are no impediments to other site users
  - 11.2.5 That wheeled vehicles and stalls not to be used on the site.
- 11.3 The Market has operated on the Village Green for over 10 years. The site is zoned as Central Business, and the activity is permitted under current zoning rules. If large signs are used, they must also comply with section 16.2 of the Tasman Resource Management Plan (TRMP).
- 11.4 Although the land is not classified as a reserve, it has been owned by the Council since 2004 – with the stated intention of converting it to a reserve at some point.
- 11.5 The Council's [Public Places Bylaw](#) permits the activity provided a written agreement is in place with the Council (see section 8 of the Bylaw).
- 11.6 Section 138 of the Local Government Act applies, but stalls are unlikely to impeded public access, so this requirement is likely to be met.
- 11.7 The recommended solution is to identify an individual or individuals willing to enter into an agreement with the Council (licence to occupy). The local grower who has a stall on Wednesday morning (and has indemnity insurance) could be one such individual. In order to cover the anticipated Friday activity over summer, that agreement could be

varied. Alternatively, the agreement that is in place for the Village Market on Saturdays could be varied.

## 12. Incoming Golden Bay Community Board

- 12.1 As the Board comes to the end of our term, we aim to provide an outgoing brief and recommendations paper for the incoming Board. There is plenty for this Board to reflect on and be proud of – it has been a privilege for us all to represent our Golden Bay Community. All the best to the candidates.

## 13. Thank You from Golden Bay Community Board Chair - Abbie Langford

- 13.1 As my time on the community board comes to an end, I want to express my sincere gratitude to everyone who has been a part of this journey. I have learned a lot along the way and have support from some wonderful people.
- 13.2 To all of the council staff, and leadership team. Thank you for your support, expertise, and commitment. Your hard work behind the scenes has been instrumental in turning our ideas into reality and ensuring our community thrives. In particular our board support staff, past and present, who have ensured that meetings ran smoothly, our questions were answered, and that the board moved forward in supporting the Golden Bay Community.
- 13.3 To my fellow board members, both past and present, it has been an honour to serve alongside you. I'm grateful for the collaboration, passion, and diverse perspectives you've brought to the table. Our collective efforts have led to meaningful progress, and I'm proud of what we've accomplished together.
- 13.4 Most importantly, to the community, thank you for entrusting me with this responsibility. Your engagement, feedback, and participation have been the driving force behind our work. It is your passion that truly makes this community a special place to live and work.
- 13.5 Serving on this board has been a privilege, and I'm filled with immense gratitude for the opportunity to have played a small part in shaping our community's future. I look forward to seeing all the wonderful things yet to come.

## 14. Attachments / Tuhinga tāpiri

1.  Golden Bay Community Board - General Actions Update

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## Golden Bay Community Board General Actions Update – September 2025

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Golden Bay Community Board 31/03/2025	Abbie Langford	Board Report - May 2025	21/05/2025		
24 June 2025						
Action:	Grant Reburn to advise the Board if the Golden Bay Reserve Management Plan (RMP) could progress earlier than 2027 to enable the Tākaka Village Green to be formally made a reserve during the next RMP review process. – action on hold – the Village Green is being managed as a public space currently under the Council's Public Places Bylaw. A three month trial period has commenced till the end of October for usage of the Village Green – bookings for the Village Green can now be made on the Council's website via the reserves booking system.					
Action:	Roanna Grover to invite FAMA (Farmers Across the Arthur Marble Aquifer) to present at a future meeting. Will progress to the new Golden Bay Community Board.					
Action:	Roanna Grover to advise the Board when the consultation opens for Plan Change 84 (fresh water plan change). – in progress - Roanna emailed the plan change team for any updates on consultation timing as plan change paused on 9 May 2025.					
Action:	Roanna Grover to include 'Opportunities for Consultation' as a standing item in the Board Report (where there are consultations progressing relevant to Golden Bay). – in progress - ongoing					
4 August 2025						
Action:	Martin Doyle to present to the Board at a future meeting in relation to flooding impacts in Golden Bay, once the technical summary is produced. – matter for the new board					
Action:	Roanna Grover to progress the request for engagement with Emergency Management staff to discuss a formal evacuation plan for Golden Bay. – in progress					
Action:	Grant Reburn to advise if commercial activity at the Takaka Village Green can be restricted per week, and provide further information in relation to staff resourcing and system requirements – if council staff will have some role in confirming business is being conducted appropriately. – in progress – future report back to the new board					
Action:	Grant Reburn to report back to the Board in relation to public liability insurance requirements – options for insurance and exemptions for regular ongoing commercial activity at the Takaka Village Green, including further advice around if the Board can have the delegations for the Village Green. - in progress – future report back to the new board					
Action:	Abbie Langford to progress a response to Helen McKinley in relation her concerns regarding the Poetry Rock at Rototai. – in progress - also included as an item in the September Board Report					
Action:	Jamie McPherson to email writers from the Golden Bay community, requesting a shared pathway advising them to consult with the Golden Bay Cycleways Group and to advise that there is currently no funding to progress with a shared pathway.					
Action:	Jess McAlinden to sort a small sign for the Tākaka Service Centre to promote available services such as consenting appointments on alternate Mondays. – in progress – Roanna has advised staff to progress this at the Takaka Service Centre and will follow up with an email to Jess.					
Action:	Shannon Green to follow up on dog signage for Golden Bay and Councillor Butler to email list of sites to Roanna and Shannon for Golden Bay controlled exercise area signs. – actioned report progressed to September meeting in relation to dogs and signage in Golden Bay.					