
MINUTES
of the
COMMUNITY AWARDS SUBCOMMITTEE MEETING
Komiti iti Ngā Tohu a Te Hapori
held
9:00 am, Tuesday, 30 September 2025
at
Sabine Room, Tasman District Council , 189 Queen Street,
Richmond

Present: Councillors C Butler (Chair), J Ellis, M Kininmonth and B Maru

In Attendance: Community Partnership Coordinator (Y Panfylova), Executive Assistant (T Fifield)

1 OPENING KARAKIA, WELCOME

The Chair opened the meeting with a karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 DECLARATIONS OF INTEREST

Councillor Maru declared a conflict of interest regarding his three nominations and did not participate in the discussions concerning them.

4 LATE ITEMS

Nil

5 CONFIRMATION OF MINUTES

Moved Councillor Ellis/Councillor Maru
CSCA25-09-1

That the minutes of the Community Awards Subcommittee meeting held on Thursday, 3 October 2024, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Councillor Ellis/Councillor Maru
CSCA25-09-2

That the confidential minutes of the Community Awards Subcommittee meeting held on Thursday, 3 October 2024, be confirmed as a true and correct record of the meeting.

CARRIED

6 REPORTS

Nil

7 CONFIDENTIAL SESSION

7.1 Procedural motion to exclude the public

Moved Councillor Butler/Councillor Maru
CSCA25-09-3

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

6.2 Consideration of Outstanding Community Service Award Nominations 2025

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

RESTATEMENTS

It was resolved while the public was excluded:

6.2 Consideration of Outstanding Community Service Award Nominations 2025

That the Community Awards Subcommittee

1. receives the Consideration of Outstanding Community Service Award Nominations 2025 RCSCA25-09-1; and
3. agrees that the decision be made publicly available once the recipients have been notified and that the report and its attachments remain confidential at this time.

CARRIED

The meeting concluded at 9.42 am

CONFIRMED AS A TRUE AND CORRECT RECORD BY THE CHAIRPERSON AND CHIEF EXECUTIVE UNDER STANDING ORDER 26.4:

Chairperson



Celia Butler

24/11/2025

Chief Executive



Leonie Rae

24/11/2025