

Notice is given that an ordinary meeting of the Tasman Creative Communities Subcommittee will be held on:

**Date:** **Wednesday 6 August 2025**  
**Time:** **10:00 am**  
**Meeting Room:** **Motueka Library Community Meeting Room**  
**Venue:** **Motueka Library**  
**32 Wallace Street, Motueka**

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## **Creative Communities Subcommittee**

### **Komiti iti Whakawhitinga Auha**

# **AGENDA**

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#### **MEMBERSHIP**

**Chairperson** Cr C Butler

**Members** Cr T Walker

Plus community representatives:

Lloyd Harwood

Gary Smith

Mary Nicholls

Donna McLeod

(Quorum 2 members)

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## AGENDA

**1 OPENING, WELCOME, KARAKIA**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**

That apologies be accepted.

**3 DECLARATIONS OF INTEREST**

**4 CONFIRMATION OF [MINUTES](#)**

That the minutes of the Creative Communities Subcommittee meeting held on Wednesday, 30 April 2025, be confirmed as a true and correct record of the meeting.

**5 REPORTS**

5.1 Consideration of 10 July 2025 Applications..... 4

Nil

**6 CLOSING KARAKIA**

## 5 REPORTS

### 5.1 CONSIDERATION OF 10 JULY 2025 APPLICATIONS

Decision Required

<b>Report To:</b>	Creative Communities Subcommittee
<b>Meeting Date:</b>	6 August 2025
<b>Report Author:</b>	Yulia Panfylova, Community Partnerships Coordinator
<b>Report Authorisers:</b>	John Ridd, Group Manager - Service and Strategy
<b>Report Number:</b>	RCSC25-08-1

#### 1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 To provide the Tasman Creative Communities Subcommittee the opportunity to consider the applications to the Tasman Creative Communities funding scheme and to make decisions on how much funding to allocate to each of the applications.

#### 2. Summary / Te Tuhinga Whakarāpoto

- 2.1 There are three funding rounds per annum closing 10 July 2025, 10 November 2025 and 10 March 2026. The funding is entirely from Creative New Zealand with an annual allocation, paid in two equal instalments in August 2025 and February 2026.
- 2.2 Creative New Zealand have confirmed the allocation of funds for 2025/2026 and indicated that the amount will be similar to previous years, which is \$49,684.
- 2.3 There was \$1,428 carried forward from the 2024/2025 financial year.
- 2.4 The total allocation available for the 10 July 2025 round is the amount of the first instalment (\$24,842) plus the amount left from 2024/25, equal \$26,270.
- 2.5 To ensure sufficient funding across all three rounds, we recommend allocating an amount close to \$17,000.
- 2.6 The Tasman Creative Communities Scheme received 22 applications (see Attachment 1) to the 10 July 2025 round, requesting a total of \$52,428. This funding round is the first of three funding rounds for the current financial year.

#### 3. Recommendation/s / Ngā Tūhunga

That the Creative Communities Subcommittee

- receives the Consideration of 10 July 2025 Applications RCSC25-08-1 report; and
- approves the funding allocations in the table below for the 10 July 2025 Tasman Creative Communities Fund:

	<b>Application for Funding</b>	<b>Project Details</b>	<b>Funding Approved (to be completed at the meeting)</b>
1	Chroma Chamber Choir	Christmas Cheer Concert	
2	Claire Stanley	Sing 2025	
3	DramaLAB	Ministry of Connection (worktitle)	
4	Fresh FM (T/A The Tasman Broadcasting Trust)	Youth Workshops	
5	Golden Bay Community Arts Council	Summer Arts Festival	
6	Komitimiti Music Group	Family Art and Craft Space	
7	Milo Haigh	REVEL REVEL Dance Festival	
8	Motueka Community House	Cultural Art Initiative	
9	Motueka Creatives	Trewevas Street Art Walk 2025	
10	Motueka Music Group	Accessible Concert for the Motueka Community	
11	Nelson Embroiderers Guild	What a Weekend	
12	Nelson Festivals Trust	2025 Nelson Arts Festival Tasman District Community Outreach	
13	Nelson Miniatures Club	Worlds Within Worlds – A Celebration of the Art of Miniatures Exhibition	
14	Nelson Symphony Orchestra	Solo Spotlight	
15	Nikkie Karki	Nelson Theatresports Comp 2025	
16	Onekaka Hall Homeschool Group	The Nature Connection hands-on forest woodworking skills.	
17	Riverside Community Trust	Riverside Music Festival	
18	Sarah Thomas	Te Whare One	
19	Stef Harris/Barry Sangster Blood Moon	Blood Moon	
20	Taonga Tuku Iho Gallery	Rangatahi Toi Wānanga	
21	Te Tai o Awatea	Taonga Tuku iho Wānanga series	

22	Wakefield Village Kindergarten	Discovering Music preschool sessions	
		<b>Total</b>	

#### 4. Background / Horopaki

- 4.1 Creative Communities is a nationally funded scheme via Creative New Zealand to support community arts and cultural activity. Council's role is to promote community wellbeing through allocating funding to local arts and cultural activities, on behalf of Creative New Zealand.

#### 5. Analysis and Advice / Tātaritanga me ngā tohutohu

- 5.1 Creative Communities is the Tasman District's funding scheme to support community arts. The funding comes entirely from Creative New Zealand. This funding, allocated by Creative New Zealand is distributed over three rounds during the financial year. The first round of this financial year is the subject of this report.

Creative New Zealand first instalment of two 2025/2026	\$24,842.00
Carried forward from previous year	\$1,428.30
<b>Total amount available for allocation</b>	<b>\$26,270.30</b>

- 5.2 We monitor the accountability process for Creative Communities projects by keeping a record of applicants with overdue reports. The following applicants have not yet provided accountability.

##### 5.2.1 Funding Round July 2024 – Accountability due 31 March 2025

- Dani Hedges - Arts in Residence
- Dani Hedges - Twilight Art Market
- Frostbridge Productions - Kismet Short film
- Nelson Festivals Trust - Nelson Arts festival Motueka events
- Te Pania Te Kawa McLetchie - Skateboard workshop

##### 5.2.2 Funding Round March 2024 – Accountability due 30 November 2024

- DramaLAB, Martine Baanvinger - Wyrd Sense
- Mary Nicholls - Winter Art Workshops Series 2024

##### 5.2.3 Funding Round November 2023 – Accountability due 31 July 2024

- Golden Bay Live Poets Society - Guest Koha and Publicity Funding

##### 5.2.4 Funding round July 2022 – accountability was due by 31 March 2023:

- The Nattery - Womens Wellness Series

- 5.3 For the July 2025 funding round we received 22 applications requesting \$52,428.
- 5.4 To ensure sufficient funding across all three rounds, we recommend allocating an amount close to \$17,000. This aligns with previous July rounds: in July 2024, the Subcommittee allocated \$14,625; in July 2023 - \$20,211; and in July 2022 - \$17,670.

- 5.5 All applications meet the criteria of the scheme. However, there is some uncertainty regarding the expenses submitted by the Onekaka Hall Homeschool Group. They have requested funding to purchase tools such as an adze and a gouge. While equipment is generally a non-eligible cost, we confirmed with Creative NZ that tools used specifically for producing art are considered differently and are eligible.
- 5.6 Council's role is to allocate the funding for the Tasman Creative Communities scheme via a representative Subcommittee, which understands the needs of our local community. The Subcommittee can assist with enabling the funding to be allocated cost effectively and where it can generate real benefits to the wellbeing of the community. Council's role is to promote community wellbeing through allocating funding to local arts and cultural activities, on behalf of Creative New Zealand. The funding to these groups enables them to also provide local public services to the Tasman community.
- 5.7 Applications must meet one of the following criteria:
- **Participation** – the project creates opportunities for local communities to engage with and participate in arts activities;
  - **Diversity** – the project supports the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity; or
  - **Young people** – the project enables and encourages young people (under 18 years) to engage with and actively participate in the arts.
- 5.8 These activities should:
- increase community participation in the arts; and
  - increase the range and diversity, making the arts more attractive and relevant to the various communities that make up the District.
- 5.9 Each Subcommittee member will be allocated a number of applications to review. Their role is to review their allocated applications before the Subcommittee meeting. It is highly recommended that each Subcommittee member calls their allocated applications to gain a deeper understanding of the applicant's project. The Subcommittee members then need to consider whether their allocated applications meet the criteria and, if so, how much funding they recommend allocating.
- 5.10 For further guidance on the process and criteria please refer to your assessor's guide or feel free to call me.

	<b>Application for Funding</b>	<b>Funding requested</b>	<b>Subcommittee member to consider the application</b>
1	Chroma Chamber Choir	\$ 1,300.00	Gary Smith
2	Claire Stanley	\$ 2,416.25	Lloyd Harwood
3	DramaLAB	\$ 2,025.00	Cr Walker
4	Fresh FM (T/A The Tasman Broadcasting Trust)	\$ 1,200.00	Donna McLeod
5	Golden Bay Community Arts Council	\$ 2,500.00	Mary Nicholls
6	Komitimiti Music Group	\$ 3,000.00	Cr Butler
7	Milo Haigh	\$ 4,900.00	Gary Smith
8	Motueka Community House	\$ 2,070.00	Lloyd Harwood

9	Motueka Creatives	\$ 900.00	Lloyd Harwood
10	Motueka Music Group	\$ 2,385.00	Mary Nicholls
11	Nelson Embroiderers Guild	\$ 3,017.06	Cr Walker
12	Nelson Festivals Trust	\$ 2,500.00	Cr Butler
13	Nelson Miniatures Club	\$ 1,500.00	Cr Walker
14	Nelson Symphony Orchestra	\$ 1,000.00	Donna McLeod
15	Nikkie Karki	\$ 2,139.50	Gary Smith
16	Onekaka Hall Homeschool Group	\$ 2,536.00	Gary Smith
17	Riverside Community Trust	\$ 1,850.00	Cr Butler
18	Sarah Thomas	\$ 3,144.39	Cr Walker
19	Stef Harris/Barry Sangster Blood Moon	\$ 5,000.00	Donna McLeod
20	Taonga Tuku Iho Gallery	\$ 3,250.00	Mary Nicholls
21	Te Tai o Awatea	\$ 1,600.00	Lloyd Harwood
22	Wakefield Village Kindergarten	\$ 2,195.00	Cr Butler
	<b>Total requested</b>	<b>\$ 52,428.20</b>	

## 6. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea

- 6.1 The funding for this scheme comes from Creative New Zealand and only passes through Council.

## 7. Options / Kōwhiringa

- 7.1 The options are outlined in the following table:

Option	Advantage	Disadvantage
1. The Creative Communities Subcommittee agrees to allocate funds to applicants that meet the criteria.	Applicants receive funding to deliver their proposed projects.	Some applicants may receive less funding than they applied for.
2. The Creative Communities Subcommittee does not allocate funds to some applicants.	This option is appropriate if the Subcommittee decide that the applicant does not meet the criteria.	Some applicants may receive less funding or no funding.

- 7.2 Option one is recommended.



## 8. Legal / Ngā ture

- 8.1 The proposed funding fits with the purpose of local government, where Section 10 of the Local Government Act 2002 states:
- “(1) The purpose of local government is—*
- (a) to enable democratic local decision-making and action by, and on behalf of, communities; and*
- (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.”*
- 8.2 The Council’s role in allocating the grant funding is to meet the needs of our local community by assisting community groups with a local public service to the Tasman community in order to deliver improved community wellbeing for present and future generations. In this case we are allocating funding on behalf of Creative New Zealand in order to allocate the funding to areas of local need and importance.

## 9. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

- 9.1 Creative Communities Grants subcommittee has an iwi representative who guides the decisions on the applications that may be of interest to Iwi. In addition, our communications and promotion on the scheme is consistent with the Creative Communities Guidelines, ensuring that all eligible applicants are treated fairly.

## 10. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

- 10.1 The decisions sought in this report have a low level of significance. The decisions do not have financial implications, they do not deal with strategic activities or assets; and do not result in changes to the Council’s levels of service. The decisions will be of some public interest, although we consider that this interest is likely to be relatively low.
- 10.2 Consultation is not necessary on the decisions to allocate Creative Communities funding due to the low level of significance of the decisions and it is the role of this Subcommittee to allocate this funding.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Low	Community groups who benefit from the funding are likely to have a high level of interest in this fund. However, the wider public are likely to have a low level of interest in the matter.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Moderate	This fund can financially support community groups which contribute to the wellbeing of our community.

	<b>Issue</b>	<b>Level of Significance</b>	<b>Explanation of Assessment</b>
3.	Is there a significant impact arising from duration of the effects from the decision?	No	
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
5.	Does the decision create a substantial change in the level of service provided by Council?	Low	There will be a level of service improvement for the organisations benefitting from the funding. However, this will not impact on Council's levels of service in the Long Term Plan 2024-2034.
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	All funding is entirely from Creative New Zealand and only passes through Council.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater or particular consideration of current legislation relating to water supply, wastewater and stormwater infrastructure and services?	No	

## **11. Communication / Whakawhitiwhiti Kōrero**

- 11.1 Consultation is not necessary on the decisions to allocate Creative Communities funding due to the low level of significance of the decisions and it is the role of this Subcommittee to allocate this funding.
- 11.2 We publicly notified the opportunity to apply for the funding.

## **12. Risks / Ngā Tūraru**

- 12.1 The main potential risk to the Council from allocating the funding through the Creative Communities Scheme is that some groups and individuals will not be happy if they are unsuccessful with this funding round, or if they receive less funds than applied for. The Subcommittee can mitigate the risks through clearly explaining the reasons for the decisions to the applicants.

## **13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi**

- 13.1 No climate change implications are expected from this grant allocation.

## **14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru**

- 14.1 This grant aligns with Tasman District Council's Long Term Plan 2018-2028 Community Outcome 5: Our communities have opportunities to celebrate and explore their heritage, identity and creativity.

## **15. Conclusion / Kupu Whakatepe**

- 15.1 There is funding in the Creative Communities Scheme for the Subcommittee to allocate. This funding is entirely from Creative New Zealand. We have publicly notified the availability of the funding to provide any groups interested in receiving funding the opportunity to apply.
- 15.2 The purpose of this Subcommittee meeting is to determine which applicants should receive funding and how much funding they should receive. The Creative Communities funding criteria needs to be applied to the consideration of the funding requests.

## **16. Next Steps and Timeline / Ngā Mahi Whai Ake**

- 16.1 The Subcommittee's funding allocation decisions will be advised to applicants following the meeting.

## **17. Attachments / Tuhinga tāpiri**

1. Creative Communities Applications July 2025