

Notice is given that an ordinary meeting of the Tenders/Procurement Panel will be held on:

Date: Thursday 24 July 2025
Time: 8.30am
Meeting Room: Rautaki Room
Venue: 189 Queen Street, Richmond

Tenders/Procurement Panel

Komiti iti Karaati Hapori

AGENDA

MEMBERSHIP

Chairperson	Deputy Mayor S Bryant
Members	Cr M Kininmonth
	Cr K Maling
	CEO L Rae

(Quorum 2 (minimum of 2 elected member members))

Contact Telephone: 03 543 8400
Email: tdc.governance@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME, KARAKIA

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That the apologies be accepted.

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

5 LATE ITEMS

6 CONFIRMATION OF [MINUTES](#)

That the minutes of the Tenders/Procurement Panel meeting held on Thursday, 26 June 2025, be confirmed as a true and correct record of the meeting.

That the confidential minutes of the Tenders/Procurement Panel meeting held on Thursday, 26 June 2025, be confirmed as a true and correct record of the meeting.

7 REPORTS

Nil

8 CONFIDENTIAL SESSION

- 8.1 Procedural motion to exclude the public..... 5
- 8.2 Contract Extension - Supply of Marketing and Communication Design Services . 5
- 8.3 C1490 - Richmond Reticulation Gladstone Road Upgrade 5

9 CLOSING KARAKIA

8 CONFIDENTIAL SESSION

8.1 Procedural motion to exclude the public

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

8.2 Contract Extension - Supply of Marketing and Communication Design Services

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

8.3 C1490 - Richmond Reticulation Gladstone Road Upgrade

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.