
MINUTES
of the
ENVIRONMENT AND REGULATORY COMMITTEE MEETING
Komiti Ture
held
9.30am, Thursday, 17 July 2025
at
Tasman Council Chamber, 189 Queen Street, Richmond

The [video recording](#) of this meeting is available on the Council's YouTube channel

Present: Councillor C Hill (Chair), Deputy Mayor S Bryant, Councillors C Butler, B Dowler, G Daikee, J Ellis, M Greening (Zoom), M Kininmonth, C Mackenzie, D Shallcrass and T Walker

In Attendance: Group Manager - Environmental Assurance (K Drummond), Group Manager – Environmental Science (R Smith) and Governance Officer (R Grover)

Absent:

The order of items differed from the agenda.

1 OPENING KARAKIA, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Mayor King attended the meeting for item 7.2 Adopting the Enforcement Policy and companion Compliance Monitoring and Incident Response Guidelines.

Moved Councillor Dowler/Councillor Ellis
RC25-07-1

That the apologies be accepted from Mayor King and Councillors K Maling and B Maru for absence and from Deputy Mayor Bryant and Councillor Greening for lateness.

CARRIED

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Moved Councillor Daikee/Councillor Ellis
RC25-07-2

That the minutes of the Environment and Regulatory Committee meeting held on Thursday, 5 June 2025, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Councillor Kininmonth/Councillor Hill
RC25-07-3

That the minutes of the Animal Control Subcommittee meeting held on Tuesday, 27 May 2025, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS

7.1 Group Manager Report

Group Manager – Environmental Assurance, Kim Drummond, presented the report and answered questions.

Moved Councillor Butler/Councillor Mackenzie
RC25-07-4

That the Environment and Regulatory Committee

- 1. receives the Group Manager report RRC25-07-1; and**
- 2. approves, retrospectively, the Council's submission on the Building and Construction (Small Stand-alone Dwellings) Amendment Bill, Attachment 1 to the agenda report.**

CARRIED

7.3 Proposed Navigation Safety Infringement Offences and Fees Report

Mr Drummond and Senior Community Policy Advisor, Amy Smith, presented the report and answered questions.

Moved Councillor Shallcrass/Councillor Hill
RC25-07-5

That the Environment and Regulatory Committee

- 1. receives the Proposed Navigation Safety infringement offences and fees Report**

RRC25-07-3; and

- 2. endorses the proposed infringement offences and fees for the Tasman District Council's Navigation Safety Bylaw 2024; and**
- 3. delegates authority to the Chief Executive to make a formal request to the Ministry of Transport to make new infringement regulations for the Tasman District Council's Navigation Safety Bylaw 2024.**

CARRIED

Mayor King and Deputy Mayor Bryant joined the meeting at 11.34am.

7.2 Adopting the Enforcement Policy and companion Compliance Monitoring and Incident Response Guidelines

Team Leader - Compliance & Investigation (Water and Waste), Carl Cheeseman and Team Leader – Compliance & Investigation (Land and Air), Dave Shaw, presented the report and answered questions.

An alternative to the officer's recommendation was moved by Councillor Ellis and seconded by Councillor Greening with clauses 3 and 4 removed.

The motion was declared lost.

**MOVED Councillor Ellis/Councillor Greening
That the Environment and Regulatory Committee**

- 1. receives the Enforcement Policy and Compliance Monitoring and Incident Response Guidelines Report RRC25-07-2; and**
- 2. adopts the Council's Enforcement Policy and Compliance Monitoring and Incident Response Guidelines, attachments 1 and 2 to the agenda report.**

LOST

The officer's recommendation was moved and seconded.

Councillor Greening requested that his vote against the motion be recorded.

**Moved Councillor Mackenzie/Councillor Dowler
RC25-07-6**

That the Environment and Regulatory Committee

- 1. receives the Enforcement Policy and Compliance Monitoring and Incident Response Guidelines Report RRC25-07-2; and**
- 2. adopts the Council's Enforcement Policy and Compliance Monitoring and Incident Response Guidelines, attachments 1 and 2 to the agenda report; and**
- 3. delegates authority to the Group Manager - Environmental Assurance, to make minor amendments to the Council's Enforcement Policy that do not change the overall intent or direction of the Policy; and**
- 4. notes that the Committee's expectation is that any amendments made by the Group Manager – Environmental Assurance will be reported back to the next Committee meeting.**

CARRIED

The meeting was adjourned at 12pm and resumed at 12.30pm. Deputy Mayor Bryant and Mayor King were not present.

7.4 Creation of easements over 53 Paton Road

Senior Property Officer, Kevin O'Neil and Programme Leader - Property Transactions, Robert Cant, presented the report.

Moved Councillor Dowler/Councillor Daikee

RC25-07-7

That the Environment and Regulatory Committee acting on behalf of the local authority as administering body of the Paton Reserve:

- 1. receives the Creation of easements over 53 Paton Road Report RRC25-07-4; and**
- 2. agrees that public notification of the proposed easements at Paton Reserve is not required, as the easements do not:**
 - 2.1 materially alter or permanently damage the Reserve; and**
 - 2.2 permanently affect the public's rights to access the areas of Reserve; and**
- 3. approves the creation of the easements for the right to convey electricity, telecommunications and water through Paton reserve, the right to drain water and for the right to drain sewerage located within the land retained as Reserve at Paton Reserve, Richmond: and**
- 4. consents under Section 48(1)(a) of the Reserves Act 1977 to the creation of an easements over the areas of Paton Reserve marked "A" and "B" on SO 607626 and areas "A", "B" & "C" on LT 618124, Attachment 2 to the agenda report; and**
- 5. delegates authority to the Reserves and Facilities Manager to apply conditions to the easements and execute all relevant documentation necessary to give effect to the decision; and**
- 6. That the Regulatory Committee, acting on behalf of the local authority in exercising a delegation from the Minister of Conservation:**
 - 6.1 confirms that the decision to grant easements over areas of Paton Reserve under Section 48(1) complies with the requirements of the Reserves Act 1977 in that:**
 - 6.1.1 the status of the land has been correctly identified, and that the Council has the authority to make the decision; and**
 - 6.1.2 the necessary statutory processes have been followed; and**
 - 6.1.3 a decision has been taken not to publicly notify the proposed easements as there will be no material or permanent damage to the Reserve and the public right to access the Reserve will not be permanently affected.**

CARRIED

7.6 Contact Recreation Water Quality - 2024-25 Season Report (item 5)

Principal Scientist - Freshwater & Estuarine Ecology, Trevor James and Group Manager - Environmental Science, Rob Smith, presented the report and answered questions.

Action: Rob Smith to progress clear public messaging around water quality and the Rahui in place.

Moved Councillor Mackenzie/Councillor Ellis
RC25-07-8

That the Environment and Regulatory Committee

1. receives the Contact Recreation Water Quality - 2024-25 Season Report RRC25-07-6.

CARRIED

7.5 District-wide Water Monitoring Report

Compliance & Investigations Officer, Neil Green and Mr Cheeseman, presented the report and answered questions.

Moved Councillor Mackenzie/Councillor Kininmonth
RC25-07-9

That the Environment and Regulatory Committee

1. receives the District-wide Water Monitoring Report RRC25-07-5.

CARRIED

7.7 Annual Dairy Farm Compliance Monitoring Report 2024 – 2025

Compliance and Investigations Officer, Jane Stuart and Mr Cheeseman, presented the report and answered questions.

Moved Councillor Butler/Councillor Kininmonth
RC25-07-10

That the Environment and Regulatory Committee

1. receives the Annual Dairy Farm Compliance Monitoring Report 2024 - 2025 RRC25-07-5.

CARRIED

8 CONFIDENTIAL SESSION

Nil

The meeting concluded at 1.01pm.

Confirmed as a correct record of proceedings by resolution on 28 August 2025.

RC25-08-11

That the minutes of the Environment and Regulatory Committee meeting held on Thursday, 17 July 2025, be confirmed as a true and correct record of the meeting.