
MINUTES
of the
TASMAN DISTRICT COUNCIL MEETING
Kaunihera Katoa
held
9.34am, Thursday, 31 July 2025
at
Tasman Council Chamber, 189 Queen Street, Richmond

The [video recording](#) of this meeting is available on the Council's YouTube channel

Present: Mayor T King, Deputy Mayor S Bryant, Councillors C Butler (via Zoom) G Daikee, B Dowler, J Ellis, M Greening (via Zoom), C Hill (via Zoom), M Kininmonth, K Maling, C Mackenzie, B Maru (via Zoom), D Shallcrass and T Walker

In Attendance: Chief Executive Officer (L Rae), Chief Operating Officer (S Manners), Group Manager - Service and Strategy (J Ridd), Chief Financial Officer (M Drummond), Group Manager - Environmental Science (R Smith), Kaihautū (R Thomas), Senior Governance Advisor (K McLean), Transportation Manager (J McPherson), Principal Hydrologist (M Doyle), General Counsel (L Townshend), Reserves and Facilities Manager (G Reburn), Assurance and Improvement Manager (D Hemara) and Executive Assistant and Advisor to the Mayor (R Scherer)

1 OPENING KARAKIA, WELCOME

Mayor King welcomed everyone to the meeting and offered the opening karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 PUBLIC FORUM

Nil

PUBLIC FORUM: Council provides the opportunity for public forum input at its ordinary meetings. The views and opinions expressed in public forum do not necessarily reflect the position of the Tasman District Council, Council officers or elected members.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Moved Councillor Kininmonth/Councillor Maling

CN25-07-1

That the minutes of the Tasman District Council meeting held on Wednesday, 11 June 2025, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Councillor Dowler/Councillor Mackenzie

CN25-07-2

That the minutes of the Tasman District Council meeting held on Thursday, 19 June 2025, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Councillor Maling/Councillor Kininmonth

CN25-07-3

That the minutes of the Tasman District Council meeting held on Wednesday, 25 June 2025, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Councillor Dowler/Councillor Daikee

CN25-07-4

That the confidential minutes of the Tasman District Council meeting held on Thursday 19 June 2025 be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS

7.1 Civil Defence Emergency - June/July 2025

Principal Hydrologist, Martin Doyle and Transportation Manager, Jamie McPherson, presented PowerPoint presentations that outlined the June severe weather event and road damage that occurred within the District.

Attachment 1 Marty Doyle - presentation

Attachment 2 Jamie McPherson - presentation

7.2 Local Government Ratepayer Assistance Scheme Proposal

Chief Financial Officer, Mike Drummond, presented the report which was taken as read.

Moved Mayor King/Councillor Maling

CN25-07-5

That the Tasman District Council

- 1. receives the Local Government Ratepayer Assistance Scheme Proposal report, RCN25-07-2; and**
- 2. notes the proposal prepared by Local Government New Zealand, Local Government Funding Agency, Rewiring Aotearoa and Cameron Partners, Attachment 1 to the agenda report; and**
- 3. notes the decision to support the final Local Government Ratepayer Assistance Scheme is a matter for a future Council decision; and**
- 4. declines the opportunity to invest in the proposed Local Government Ratepayer Assistance Scheme at this time; and**
- 5. declines at this time to participate in the proposed Local Government Ratepayer Assistance Scheme; and**
- 6. requests staff advise the Local Government Funding Agency, the Local Government Funding Agency Shareholders' Council and Local Government New Zealand of these decisions.**

CARRIED

7.3 Amendments to the Delegations Register

Chief Operating Officer, Steve Manners, Procurement Specialist, Doug Moffet, and Assurance and Improvement Manager, Deidre Hemera, presented the report and answered questions.

It was agreed that item 7.3 'Amendments to the Delegations Register' be left to lie on the table and a report with further information be brought back to the Tasman District Council.

Moved Councillor Dowler/Councillor Maling

CN25-07-6

That the Tasman District Council

- 1. That item 7.3 Amendments to the Delegation Register be left to lie on the table and a further report be brought back to the Tasman District Council.**

CARRIED

7.4 Richmond Association Football Club - Reserve Financial Contributions Funding

Reserves & Facilities Manager, Grant Reburn, presented the report and answered questions.

Moved Councillor Maling/Councillor Daikee

CN25-07-7

That the Council

1. receives the Richmond Association Football Club - Reserve Financial Contributions Funding report RCN25-07-4; and
2. approves additional funding of \$46,000 (excluding GST) from the Richmond Reserves Financial Contributions Account 2025/26 to cover the Development Contributions levied against the new changing rooms and toilets at Jubilee Park, Richmond.

CARRIED

7.5 Mayoral Relief Fund - June/July 2025

Executive Assistant & Advisor to the Mayor, Robyn Scherer, presented the report and answered questions.

Moved Councillor Mackenzie/Councillor Dowler

CN25-07-8

That the Tasman District Council

1. receives the Mayoral Relief Fund - June/July 2025 report, RCN25-07-5; and
2. approves the eligibility criteria for the Mayoral Relief Fund outlined in Attachment 1 to the agenda report as follows:
 - 2.1 applicants must, at the time of their application, be experiencing financial hardship as a result of the emergency events on Thursday/Friday 26/27 June 2025 and Friday 11 July 2025; and
 - 2.2 priority will be given to those who are defined as owner/occupier or occupiers of property in the Tasman District at the time of the event; and
 - 2.3 applicants are not eligible for funding assistance from any other source for the same items(s); and
3. agrees that priority will be given to applications for:
 - 3.1 items which are not covered by insurance or other funds (such as Work and Income New Zealand and the Natural Hazards Commission); and
 - 3.2 extra financial burden/costs due to severe weather events not covered by insurance or other funds; and
 - 3.3 family or personal crisis support which is not covered by insurance, another agency or fund (such as the Ministry of Social Development).
4. approves the following members of the panel to consider applications to the Mayoral Relief Fund:
 - 4.1 Mayor Tim King (Chair)
 - 4.2 Mayor Nick Smith
 - 4.3 Deputy Mayor Stuart Bryant
 - 4.4 Councillor Christeen Mackenzie
 - 4.5 Councillor Trindi Walker
 - 4.6 Kaihautū Renee Thomas (representing iwi interests); and

5. notes that the Ministry of Primary Industries will provide \$340,000 funding assistance targeted specifically at the primary sector; and
6. approves the following members of the separate panel to consider the funding of \$340,000 targeted at the primary sector:
 - 6.1 Tim Stevenson (Programme Director, MPI)
 - 6.2 Deputy Mayor Stuart Bryant
 - 6.3 Wayne Langford (Federated Farmers President).

CARRIED

7.6 Waimea Water Limited - Final Statement of Intent 2025/2026

Mr Drummond presented the report and answered questions.

Moved Councillor Maling/Councillor Mackenzie

CN25-07-9

That the Tasman District Council

1. receives the Waimea Water Limited - Final Statement of Intent 2025/2026 report, RCN25-07-6; and
2. notes the delivery of the Waimea Water Limited Final Statement of Intent 2025-2026 (Attachment 1 to the agenda report) as required under the Local Government Act 2002; and
3. notes Waimea Irrigators Limited, has agreed to the final Waimea Water Limited Statement of Intent 2025-2026 (Attachment 1 to the agenda report); and
4. notes that the final Waimea Water Limited Statement of Intent (Attachment 1 to the agenda report) will be made publicly available on the Councils' website within one month, as required under the Local Government Act 2002.

CARRIED

7.7 Local Government Funding Agency Limited - Final Statement of Intent 2025-2028

Mike Drummond presented the report and answered questions.

Moved Councillor Mackenzie/Councillor Kininmonth

CN25-07-10

That the Tasman District Council

1. receives the Local Government Funding Agency Limited - Final Statement of Intent 2025-2028 report, RCN25-07-8; and
2. receives the letter to Shareholders from the Local Government Funding Agency (Attachment 1 to the agenda report); and
3. notes the delivery of the Local Government Funding Agency final Statement of Intent 2025-2028 as required under the Local Government Act 2002; and

4. agrees to the Local Government Funding Agency final Statement of Intent 2025-2028; and
5. notes the final Local Government Funding Agency Statement of Intent (Attachment 2 to the agenda report) will be made publicly available on the Council's website.

CARRIED

7.8 Chief Executive's Update

Chief Executive, Leonie Rae, presented the report and answered questions.

Action: Joanna Cranness to remove the first table under 'staff number statistics (month 2025' in future reports.

Moved Councillor Greening/Councillor Maru

CN25-07-11

That the Tasman District Council

1. receives the Chief Executive's Update report, RCN25-07-9.

CARRIED

7.9 Mayoral Update Report

Mayor King presented his report and acknowledged the children's book "The Lucky Little Pig", written in the aftermath of Cyclone Gabrielle. He thanked the Author, Stacey Smith, who had donated 150 copies for tamariki who had been affected by the recent Tasman District weather event.

Moved Mayor King/Councillor Dowler

CN25-07-12

That the Tasman District Council

1. receives the Mayoral Update Report RCN25-07-10.

CARRIED

8 CONFIDENTIAL SESSION

8.1 Procedural motion to exclude the public

Moved Councillor Maling/Councillor Walker

CN25-07-13

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

8.2 Penalty Remission Referral

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution

The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
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CARRIED**RESTATEMENTS**

It was resolved while the public was excluded:

8.2 Penalty Remission Referral**That Tasman District Council**

3. notes that staff will advise the ratepayer of this decision within seven days of this meeting.

The meeting concluded at 12:14pm.

Confirmed as a correct record of proceedings by resolution on 11 September 2025.

CN25-09-14

That the minutes of the Tasman District Council meeting held on Thursday, 31 July 2025, be confirmed as a true and correct record of the meeting.