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**MINUTES**  
of the  
**STRATEGY AND POLICY COMMITTEE MEETING**  
**Komiti Rautaki me te Kaupapahere**  
held  
**9.30am, Thursday, 26 June 2025**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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The [video recording](#) of this meeting is available on the Council's YouTube channel.

**Present:** Councillor K Maling (Chair), Councillors C Butler (Deputy Chair), G Daikee, B Dowler, J Ellis, C Hill (Zoom), M Kininmonth, C Mackenzie, B Maru, D Shallcrass and T Walker (Zoom)

**In Attendance:** Golden Bay Board Member (H Dixon), Group Manager - Service and Strategy (J Ridd) and Senior Governance Advisor (K McLean)

**Absent:** Councillor M Greening

**1 OPENING KARAKIA, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Councillor Kininmonth/Councillor Ellis**  
**SPC25-06-1**

**That the apologies from Mayor T King and Deputy Mayor S Bryant be accepted.**

**CARRIED**

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

**6 CONFIRMATION OF MINUTES**

**Moved Councillor Butler/Councillor Kininmonth  
SPC25-06-2**

**That the minutes of the Strategy and Policy Committee meeting held on Friday, 9 May 2025, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**Moved Councillor Daikee/Councillor Kininmonth  
SPC25-06-3**

**That the confidential minutes of the Strategy and Policy Committee meeting held on Friday, 9 May 2025, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**7 REPORTS**

**7.1 Chair's Report**

The Chairperson presented his report.

**Moved Councillor Maling/Councillor Ellis  
SPC25-06-4**

**That the Strategy and Policy Committee**

- 1. receives the Chair's Report, Error! No document variable supplied..**

**CARRIED**

**7.2 Council's greenhouse gas emissions inventory for 2023/2024**

Senior Community Advisor, Anna Gerraty, presented the report and answered questions.

**Moved Councillor Butler/Councillor Maling  
SPC25-06-5**

**That the Strategy and Policy Committee**

- 1. receives the Council's greenhouse gas emissions inventory for 2023/2024 report RSPC25-06-2; and**
- 2. notes that approximately 40% of supplier-related emissions may be excluded due to incomplete data, which could materially affect total Scope 3 emissions estimates; and**

3. notes that the Council is on track to meet its 2030 target for reducing biogenic methane emissions, but is not currently on track to meet its 2030 or 2035 targets for reducing net emissions of all other greenhouse gases; and
4. notes that staff will continue monitoring progress against emissions reduction targets and report back annually on trends and key challenges.

**CARRIED**

### **7.3 Annual Report on Progress Implementing the Tasman Climate Response and Resilience Strategy and Action Plan**

Ms Gerraty and Senior Climate Change Advisor, Barbara Lewando, presented the report and answered questions.

**Action:** Anna Gerraty/Barbara Lewando to follow up with Alistair Clement regarding the environmental map viewer points of clarification disclaimer, specifically that the maps do have an impact on LIMS and to circulate Mr Clement's response to all Elected Members.

**Action:** Officers to consider updating the process summary graph to indicate whether completion dates have been pushed out.

#### **Moved Councillor Walker/Councillor Maru SPC25-06-6**

**That the Strategy and Policy Committee**

1. receives the Annual Report on Progress Implementing the Tasman Climate Response and Resilience Strategy and Action Plan report RSPC25-06-3; and
2. notes the key achievements made during the reporting period, including:
  - 2.1 a 92% reduction in biogenic methane emissions since 2020/2021;
  - 2.2 completion and independent verification of the 2023/2024 emissions inventory;
  - 2.3 installation of solar panels on several Council facilities;
  - 2.4 strengthened national and regional collaboration through the Local Emissions Data Platform;
  - 2.5 ongoing efforts to help communities live more sustainably, including initiatives that promote circularity, reduce waste, and encourage repair and reuse; and
3. acknowledges that some actions have been delayed or paused due to financial constraints and that these will be reconsidered through future Annual and Long Term Plan processes, while other actions have been paused awaiting central Government direction.

**CARRIED**

#### **7.4 Consultation Material - Transportation Policies and Procedures Manual**

Transportation Manager, Jamie McPherson and Transportation Planning Advisor, Jane Murray, presented the report and answered questions.

**Action:** Officers to ensure companion documents are aligned with the Transportation Policies and Procedures Manual and consideration taken with companion documents changing and the potential for inaccurate information, to ensure they are not in conflict.

**Action:** Officers to investigate whether permanent electric fencing between roads and properties was covered in the Transportation Policy.

#### **Moved Councillor Mackenzie/Councillor Kininmonth SPC25-06-7**

**That the Strategy and Policy Committee**

- 1. receives the Consultation Material - Transportation Policies and Procedures Manual report RSPC25-06-4; and**
- 2. notes that the Draft Transportation Policies and Procedures Manual is still subject to final document formatting and language style changes; and**
- 3. agrees to publicly notify the Draft Transportation Policies and Procedures Manual (Attachment 1 to the agenda report) on 30 June 2025, with submissions closing on 20 July 2025, and deliberations scheduled for 7 August 2025; and**
- 4. delegates authority to the Mayor and the Group Manager – Community Infrastructure to sign off any further minor editorial amendments to the Draft Transportation Policies and Procedures Manual before public notification.**

**CARRIED**

#### **7.5 Strategic Policy and Environmental Policy Activity Report**

Strategic Policy Manager, Dwayne Fletcher, presented the strategic policy activity section of the report and answered questions.

Environmental Policy Manager, Barry Johnson, presented the environmental policy activity section of the report and answered questions.

#### **Moved Councillor Maru/Councillor Kininmonth SPC25-06-8**

**That the Strategy and Policy Committee**

- 1. receives the Strategic Policy and Environmental Policy Activity Report Error! No document variable supplied..**

**CARRIED**

## **8 CONFIDENTIAL SESSION**

Nil

The meeting concluded at 10.38am.

Confirmed as a correct record of proceedings by resolution on 07 August 2025

**SPC25-08-9**

**That the minutes of the Strategy and Policy Committee meeting held on Thursday, 26 June 2025, be confirmed as a true and correct record of the meeting.**

Confirmed