
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING

held
4.00pm, Tuesday, 17 June 2025
at
Motueka Library, Wallace Street, Motueka

Present: Board Members T Graham (Chairperson), N Hughes and C Hutt (Deputy Chairperson), and Councillors B Dowler and B Maru

In Attendance: Councillor J Ellis, Golden Bay Board Member G Knowles, Group Manager – Service and Strategy (J Ridd) and Senior Governance Advisor (K McLean)

1 KARAKIA, OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Councillor Walker/Deputy Chairperson Hutt
MCB25-06-1

That the apology from Councillor T Walker be accepted.

CARRIED

3 PUBLIC FORUM

3.1 Marianne Vetterli - Tiny houses

Ms Vetterli spoke regarding her tiny home living experience and that she faced homelessness that she felt was due to actions taken by Council staff. She confirmed that direct neighbours had not objected to her living there, despite the Council's visit that had been triggered by a neighbour's complaint.

She said that since the Council staff had visited she had been left traumatized and unsure why

PUBLIC FORUM: Council provides the opportunity for public forum input at its ordinary meetings. The views and opinions expressed in public forum do not necessarily reflect the position of the Tasman District Council, Council officers or elected members.

the Council had taken a heavy handed approach to her situation and that she had suffered panic attacks and felt unsafe since the incident.

Councillor T Walker joined the meeting at 4.05pm.

Ms Vetterli tabled tiny home guidelines.

Attachment 1 Public Forum - Vetterli - Tabled Document

3.2 Mathias Shaeffner - Enforcement Workshop

Mr Shaeffner attended the meeting via Zoom and spoke regarding the enforcement workshop and asked that officers shared what happened at the workshop as the minutes or recording were not provided on the Council's website.

3.3 Ian Williamson - cost of living and earthquake prone buildings

Mr Williamson spoke about the cost of living effects across the community and that he had written a letter to Simone Watts to request help for the elderly with power bills over winter.

Mr Williamson asked for confirmation whether there was a list provided by Tasman District Council that identified commercial buildings that did not qualify for earthquake risks. He tabled speaking notes.

Attachment 1 Public Forum - Mr Williamson - Tabled Document

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Deputy Chairperson Hutt/Councillor Maru
MCB25-06-2**

That the minutes of the Motueka Community Board meeting held on Tuesday, 20 May 2025, be confirmed as a true and correct record of the meeting.

CARRIED

7 PRESENTATIONS

Nil

8 REPORTS

8.1 Discretionary Fund Application - TONE with Kase and chlo

Senior Governance Advisor, Kelsey McLean, presented the report and answered questions.

Moved Chairperson Graham/Deputy Chairperson Hutt

MCB25-06-3

That the Motueka Community Board

- 1. receives the Discretionary Fund Application – TONE with Kase and Chlo report RMCB25-06-2; and**
- 2. notes the revised amount funded of \$628.00 to TONE with Kase and Chlo for a First Aid Kit and First Aid training, Attachment 1 and 2 to the agenda report.**

CARRIED

8.2 Financial Summary - May 2025

Finance staff did not attend to present the finance report, the report was circulated late via email by Manager Finance, Paul Egan and tabled at the meeting.

Action: Paul Egan to circulate late reports to all Board Members, in future.

Moved Chairperson Graham/Councillor Dowler

MCB25-06-4

That the Motueka Community Board

- 1. receives the Financial Summary - May 2025 report.**

CARRIED

Attachment 1 MCB Finance Report May 2025 - Tabled Document

Attachment 2 Finance Summary May 2025 - Tabled Document

8.3 Board Report

Chairperson Graham presented the report.

Action: John Ridd to investigate heavy vehicle restrictions on residential streets.

Action: John Ridd to follow up regarding sunken manholes at Wharepapa Grove and the possible restrictions of heavy vehicles.

Action: John Ridd to follow up regarding Deputy Hutt's collated information from eight other councils around tiny homes.

Action: John Ridd to follow up regarding who decided to include tiny homes and vehicles in the granny flat legislation.

Action: John Ridd to follow up with the Mayor's office regarding the letter he wrote to the government two years ago and confirm what response was received.

Action: John Ridd to provide Mathias Shaeffner with the enforcement workshop PowerPoint presentation and a one page outline.

Moved Chairperson Graham/Councillor Maru
MCB25-06-5

That the Motueka Community Board

1. receives the Board Report RMCB25-06-3.

CARRIED

8.4 Special Projects Update

Deputy Chairperson, Claire Hutt, presented the report.

Action: Steve Elkington to circulate the Primmer Service Lane garden maintenance budget balance to members.

Moved Councillor Dowler/Board Member Hughes
MCB25-06-6

That the Motueka Community Board

1. receives the Special Projects Update report RMCB25-06-4; and
2. grants the amount of \$3,600 (excluding GST), from the Motueka Community Board Special Projects Fund, towards the formation of the garden and plantings for the Primmer Service Lane project; and
3. notes that the Motueka Bridge welcome sign project has been removed from the 2024-2025 projects list that was approved at the 21 May 2024 Motueka Community Board meeting and the amount of \$15,000 will remain in the Special Projects Fund.

CARRIED

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

The meeting concluded at 5.46pm.

Confirmed as a correct record of proceedings by resolution on Enter date .