
MINUTES
of the
TASMAN DISTRICT COUNCIL MEETING
Kaunihera Katoa
held
9.37am, Thursday, 19 June 2025
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Mayor T King, Deputy Mayor S Bryant, Councillors C Butler (Zoom), G Daikee, B Dowler, J Ellis, M Greening (Zoom), C Hill, M Kininmonth, K Maling, C Mackenzie (Zoom), B Maru, D Shallcrass and T Walker (Zoom)

In Attendance: Chief Executive Officer (L Rae), Group Manager - Service and Strategy (J Ridd), Chief Financial Officer (M Drummond), Group Manager - Community Infrastructure (R Kirby), Group Manager - Environmental Science (R Smith), Kaihautū (R Thomas) and Senior Governance Advisor (K McLean)

1 KARAKIA, OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 PUBLIC FORUM

3.1 Marion Satherley - observations

Marion Satherley discussed the proposed reduction to public services, a previous decision to increase service costs without full information, rubbish bins, doggy doo bags, staffing of Council departments, business efficiency, accountability and improvements, ratepayer protection, rateable inflation and the Council's Local Government New Zealand (LGNZ) membership.

In response to Ms Satherley's comments, the Mayor clarified that LGNZ had nothing to do with the Chief Executive's employment and confirmed that LGNZ did not loan the Council money, that was the Local Government Funding Agency (LGFA), and ratepayer properties were not security for Council's borrowing.

PUBLIC FORUM: Council provides the opportunity for public forum input at its ordinary meetings. The views and opinions expressed in public forum do not necessarily reflect the position of the Tasman District Council, Council officers or elected members.

3.2 Mathias Shaeffner - homelessness by enforcement actions

Mathias Shaeffner discussed homelessness by enforcement actions and noted a situation that had occurred on his property that had left a lady in her sixties homeless and asked the Council to change its rules to stop other situations of homelessness.

4 DECLARATIONS OF INTEREST

Councillor Hill declared an interest for the confidential item 8.2 - Te Aorere Pa and noted she was on the Anaweka Waka working group, in relation to item 7.5 - Anaweka Waka - agreement in principle for location of facility.

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Councillor Kininmonth/Councillor Maling
CN25-06-6**

That the minutes of the Tasman District Council meeting held on Thursday, 20 March 2025, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Councillor Maling/Councillor Maru
CN25-06-7**

That the minutes of the Tasman District Council meeting held on Thursday, 8 May 2025, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Councillor Dowler/Councillor Kininmonth
CN25-06-8**

That the minutes of the Tasman District Council meeting held on Friday, 16 May 2025, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Councillor Maru/Councillor Daikee
CN25-06-9**

That the minutes of the Tasman District Council meeting held on Tuesday, 27 May 2025, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Councillor Maling/Councillor Dowler
CN25-06-10**

That the minutes of the Tasman District Council meeting held on Wednesday, 4 June 2025, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Deputy Mayor Bryant/Councillor Kininmonth
CN25-06-11**

That the minutes of the Extraordinary Tasman District Council meeting held on Thursday 5 June 2025, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Councillor Daikee/Councillor Kininmonth
CN25-06-12**

That the confidential minutes of the Tasman District Council meeting held on Thursday, 20 March 2025, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Councillor Daikee/Councillor Kininmonth
CN25-06-13**

That the confidential minutes of the Extraordinary Tasman District Council meeting held on Thursday, 5 June 2025, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS

7.1 Nelson-Tasman Regional Development Agency Presentation

Board Chairperson, Sarah-Jane Weir, Chief Executive Officer, Fiona Wilson, Visitor Destination Manager, Craig Boodee and Finance & Corporate Manager, Lauren Richards, presented a PowerPoint presentation and answered questions.

Attachment 1 NRDA - 6 Month Presentation

7.2 Recommendation from the Nelson Tasman Joint Waste Review Working Party - Nelson-Tasman Waste Management and Minimisation Plan 2025

Team Leader – Stormwater & Wastes, David Stephenson, presented the report.

**Moved Deputy Mayor Bryant/Councillor Maru
CN25-06-14**

That the Tasman District Council

- 1. receives the Recommendation from the Nelson Tasman Joint Waste Review Working Party - Nelson-Tasman Waste Management and Minimisation Plan 2025 report, RCN25-06-7; and**
- 2. adopts the Nelson Tasman Waste Management and Minimisation Plan 2025 (Attachment 3 to the agenda report).**

CARRIED

7.3 Dedication of Local Purpose (Road) Reserve as Legal Road

Principle Planner – Resource Consents, Phil Doole, presented the report and answered questions.

Moved Deputy Mayor Bryant/Councillor Ellis

CN25-06-15

That the Tasman District Council

- 1. receives the Dedication of Local Purpose (Road) Reserve as Legal Road report, RCN25-06-6; and**
- 2. in exercise of its powers under Section 111 of the Reserves Act 1977, dedicates the following Local Purpose (Road) Reserves as Road:
Lot 3 DP 605595 being 261 square metres, with Record of Title 1226135; and**
- 3. delegates authority to sign any documents required to give effect to the resolution in clause 2 above to the Group Manager, Community Infrastructure, or the Chief Executive Officer.**

CARRIED

7.4 Amendment to the Tasman District Council Traffic Control Devices Register and Traffic Control Bylaw

Senior Transportation Engineer, Mike Van Enter and Manager Transportation, Jamie McPherson, presented the report and noted that clause 2 had been updated to reflect that the Bylaw was now standalone.

Action: Officers to consider the use of clear (less ambiguous) signage in the Traffic Control Bylaw 2016.

Moved Deputy Mayor Bryant/Councillor Daikee

CN25-06-16

That the Tasman District Council

- 1. receives the Amendment to the Tasman District Council Traffic Control Devices Register and Traffic Control Bylaw report RCN25-06-9; and**
- 2. approves amendments to regulations, controls, restrictions and prohibitions in the Traffic Control Devices Register of the Tasman District Traffic Control Bylaw 2016 pursuant to clause 7(3) of the Bylaw, as proposed by the Diagrammatic Descriptions and associated GIS co-ordinates in Attachment 1 to the agenda report, with effect from 20 June 2025 or the date the traffic control device is installed, whichever is later; and**
- 3. notes that the Traffic Control Devices Register of the Traffic Control Bylaw 2016 will be updated accordingly.**

CARRIED

7.5 Anaweka Waka - agreement in principle for location of facility

General Counsel, Leith Townshend, presented the report and answered questions.

Moved Councillor Maru/Councillor Dowler

CN25-06-17

That the Tasman District Council

- 1. receives the Anaweka Waka - agreement in principle for location of facility report, RCN25-06-10; and**
- 2. notes that legal ownership of the Waka has not been determined by the Māori Land Court but both claimants have jointly offered support for the approach below; and**
- 3. agrees in principle, subject to future consultation, that 79-81 Commercial Street, Tākaka is an appropriate location for the housing of the Anaweka Waka; and**
- 4. notes that consultation will be required under the Reserves Act and Local Government Act to allow for any future use on this site; and**
- 5. notes that there are a number of options regarding ownership, operation and governance of any facility built on the site and that these are being explored by the Working Group before coming back to the Council for approval.**

CARRIED

7.6 Waimea Community Dam - Industrial User Policy

Group Manager Corporate Services, Mike Drummond, presented the report and answered questions.

The meeting was adjourned at 10.52am and reconvened at 11.03am.

Moved Councillor Maling/Councillor Dowler

CN25-06-18

That the Tasman District Council

- 1. receives the Waimea Community Dam - Industrial User Policy report, RCN25-06-11; and**
- 2. approves the Waimea Community Dam – Industrial User Policy (attachment 1 to the agenda report) (as amended at the meeting); and**
- 3. notes the Industrial User Policy provides for the recovery of application processing costs based on full cost recovery from applicants; and**
- 4. approves the proposed fee and requests staff add this new application fee to the current Fees and Charges Schedule; and**
- 5. agrees that:**
 - 5.1 fees will be calculated based on the actual time and resources expended by Council staff in processing applications.**
 - 5.2 applicants will be required to pay a deposit based on a processing fee estimate at the time of application submission.**
 - 5.3 The Council reserves the right to withhold processing and/or approval of applications until the fee payment has been received; and**

6. notes this decision will be communicated to Waimea Water Limited and Waimea Irrigators Limited following this meeting.

CARRIED

7.7 Remits to Local Government New Zealand Annual General Meeting

Mayor King presented the report and answered questions.

Clauses 1-7 of the officers recommendation were updated to reflect the Council's support for/against each remit and prioritisation.

**Moved Councillor Maling/Councillor Dowler
CN25-06-19**

That the Tasman District Council

1. receives the Remits to Local Government New Zealand Annual General Meeting RCN25-06-12; and
2. rejects Remit 1 "Security System Payments" proposed by Far North District Council and Central Otago District Council; and
3. supports Remit 2 "Improving Joint Management Agreements" proposed by Northland Regional Council; and
4. supports Remit 3 "Alcohol Licensing Fees" proposed by Far North District Council; and
5. supports Remit 4 "Aligning public and school bus services" proposed by Nelson City Council; and
6. rejects Remit 5 "Review of local government arrangements to achieve better balance" proposed by Tauranga City Council; and
7. prioritises the five remits in the following order:
 - 7.1 Alcohol Licensing Fees
 - 7.2 Improving Joint Management Agreements
 - 7.3 Aligning public and school bus services
8. notes that Councillors Maling and Maru will attend the Local Government New Zealand Annual General Meeting on 16 July 2025 as the Tasman District Council delegates, with Councillor Maling as the presiding delegate.

CARRIED

7.8 Council Debenture Trust Deed Amendments - Local Government Funding Agency Security Stock

Mr Drummond presented the report and answered questions.

Moved Deputy Mayor Bryant/Councillor Maling
CN25-06-20

That the Tasman District Council

- 1. receives the Council Debenture Trust Deed Amendments - Local Government Funding Agency Security Stock report, RCN25-06-13; and**
- 2. approves the proposed changes to the Council's Debenture Trust Deed as set out in pro-forma trust deed (Attachment 1 to the agenda report); and**
- 3. upon receipt of a certificate from Simpson Grierson confirming that it has received written confirmation of approval for the proposed amendments to the Council's Debenture Trust Deed as set out in the pro-forma trust deed (Attachment 1 to the agenda report) from:**
 - Covenant Trustee Services Limited; and**
 - If required, the Council's bankers****authorises:**
 - the execution by two elected members of an amendment deed to the Council's Debenture Trust Deed that provides for changes to the Debenture Trust Deed substantially in accordance with changes marked-up on the pro-forma trust deed (Attachment 1 to the agenda report); and**
 - the Chief Executive Officer to sign a Local Government Act 2002 section 118 Certificate in relation to that amendment deed; and**
- 4. approves unbudgeted expenditure in relation to legal costs and Covenant Trustee Services Limited fees of up to \$15,000 (less any contribution from Local Government Funding Agency Limited) to be charged to the Council's Treasury cost centre and treated as a cost of Council borrowing.**

CARRIED

7.9 Amendments to the Delegations Register

Legal Advisor, Lakan Beech, and Mr Townshend, presented the report and answered questions.

Moved Councillor Maru/Councillor Kininmonth
CN25-06-21

That the Tasman District Council

- 1. receives the Amendments to the Delegations Register report RCN25-06-14; and**
- 2. approves the proposed additions to delegations as set out in Attachment 1 to the agenda report, being an extract from the Council's Delegations Register with additions to Part Two – Governance and Part Four – Statutory Delegations, to reflect the delegations to the Principal Advisor - Environmental Assurance; and**
- 3. notes that the Delegations Register will be updated to reflect approved changes.**

CARRIED

7.10 Treasury Report

Financial Analyst, James Bagnall and Mr Drummond, presented the report and answered questions.

**Moved Councillor Maling/Councillor Kininmonth
CN25-06-22**

That the Tasman District Council

- 1. receives the Treasury Report, RCN25-06-15.**

CARRIED

7.11 Risk Report

Risk and Assurance Advisor, Amy Clarke, and Assurance and Improvement Manager, Diedre Hemera, presented the report and answered questions.

**Moved Councillor Maru/Councillor Kininmonth
CN25-06-23**

That the Tasman District Council

- 1. receives the Risk Report, RCN25-06-16.**

CARRIED

7.12 Waimea Water Limited - Quarterly Report ended 31 March 2025

Mr Drummond presented the report and answered questions.

**Moved Councillor Ellis/Deputy Mayor Bryant
CN25-06-24**

That the Tasman District Council

- 1. receives the Waimea Water Limited - Quarterly Report ended 31 March 2025 report, RCN25-06-17; and**
- 2. notes the receipt of the Quarterly Report for the period ended 31 March 2024 from Waimea Water Limited; and**
- 3. notes the Waimea Water Limited Quarterly Report (or a link to the report) will be published on the Council's website within seven (7) days of this meeting.**
- 4. agrees that the September and March quarterly Waimea Water Limited reports will be provided to elected members and placed on the Council's website and no longer be the subject of an Officer's report to the Council.**

CARRIED

7.13 Mayor's Update Report

Mayor King presented the report and answered questions.

Moved Mayor King/Councillor Kininmonth
CN25-06-25

That the Tasman District Council

1. receives the Mayor's Update Report, RCN25-06-18.

CARRIED

7.14 Chief Executive's Update

Chief Executive, Leonie Rae, presented the report and answered questions.

Action: Paula Dempsey to attach the comparisons graph for the monthly numbers and Council's proactive releases published to the website, to the Chief Executive's report, rather than a link.

Action: Leonie Rae to consider risks around development contributions and report back to the next meeting, through her report.

Moved Deputy Mayor Bryant/Councillor Dowler
CN25-06-26

That the Tasman District Council

1. receives the Chief Executive's Update report, RCN25-06-19.

CARRIED

8 CONFIDENTIAL SESSION**8.1 Procedural motion to exclude the public**

Moved Councillor Hill/Councillor Dowler
CN25-06-27

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

8.2 Te Aorere Pa - Collingwood Holiday Park - Annual Rent and Back Rent Compensation

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of

reason for withholding exists under section 7.	disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	information for which good reason for withholding exists under section 7.
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8.3 Strategic Land Purchase for Road

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

8.4 Waimea Water Limited - Board Composition

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

RESTATEMENTS

It was resolved while the public was excluded:

8.2 Te Aorere Pa - Collingwood Holiday Park - Annual Rent and Back Rent Compensation

5. agrees that the decision and report remain confidential at this time.

8.3 Strategic Land Purchase for Road

10. agrees that the decision will only be made public once negotiations are concluded and that the report remains confidential at this time.

8.4 Waimea Water Limited - Board Composition

18. agrees that the decision will be released to Waimea Water Limited, Waimea Irrigators Limited and Crown Irrigation Investments Limited; and
19. agrees that this Waimea Water Limited - Board Composition paper and the attachments will remain confidential until such time as negotiations with Waimea Irrigators Limited and Waimea Water Limited are completed and the requisite changes to the Company's Constitution have been made.

The meeting concluded at 2.04pm.

Confirmed as a correct record of proceedings by resolution on Enter date .