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**MINUTES**  
of the  
**SAXTON FIELD COMMITTEE MEETING**  
**Komiti Whenua Saxton**  
held  
**1:30pm, Wednesday, 14 May 2025**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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The [video recording](#) of this meeting is available on the Council's YouTube channel

**Present:** Mr D Shaw (Chairperson), Tasman District Councillors J Ellis and B Maru and Nelson City Councillors C Rollo and T Skinner

**In Attendance:** **Tasman District Council:** Reserves & Facilities Manager (G Reburn), Reserves Officer - Recreation and Systems (R Coleman), and Governance Officer (R Grover)

**Nelson City Council:** Group Manager Community Facilities (A White), Parks and Facilities Asset Planner (D Callaghan), Team Leader Parks and Facilities Activity Management (K Noldan) and Principal Planner Parks and Facilities (P Harrington)

**1 OPENING, WELCOME**

The Chair opened the meeting and invited Group Manager Community Facilities, Andrew White (NCC) to offer the opening karakia.

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

**6 CONFIRMATION OF MINUTES**

**Moved Councillor Ellis/Councillor Rollo  
SFC25-05-10**

**That the minutes of the Saxton Field Committee meeting held on Thursday, 27 February 2025, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**7 REPORTS**

**7.1 Saxton Field Activity Report**

Nelson City Council Parks and Facilities Activity Planner, Debby Callaghan, presented the report and discussed in further detail basketball hoops, skatepark location options, cricket media towers, indoor cricket proposal sponsorship and capital projects.

**Action:** Debby Callaghan to confirm when the floor maintenance was due and review the decision making around fixed or portable basketball hoops.

**Moved Councillor Maru/Councillor Rollo  
SFC25-05-11**

**That the Saxton Field Committee**

- 1. receives the Saxton Field Activity Report RSFC25-05-1.**

**CARRIED**

**8 CONFIDENTIAL SESSION**

Nil

The meeting concluded at 2.08pm.

Confirmed as a correct record of proceedings by resolution on 06 August 2025.

**SFC25-08-12**

**That the minutes of the Saxton Field Committee meeting held on Wednesday, 14 May 2025, be confirmed as a true and correct record of the meeting.**