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**MINUTES**  
of the  
**ENVIRONMENT AND REGULATORY COMMITTEE MEETING**  
**Komiti Ture**  
held  
**9.30am, Thursday, 1 May 2025**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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The [video recording](#) of this meeting is available on the Council's YouTube channel

**Present:** Councillor C Hill (Chair), Deputy Mayor S Bryant, Councillors C Butler, B Dowler, G Daikee, J Ellis, M Kininmonth, C Mackenzie, K Maling, B Maru (Deputy Chair), D Shallcrass and T Walker

**In Attendance:** Group Manager - Environmental Assurance (K Drummond), Group Manager – Environmental Science (R Smith), Governance Officer (R Grover)

**1 OPENING, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Councillor Walker/Councillor Ellis**  
**RC25-05-1**

**That the apologies from Councillor M Greening for absence and from Deputy Mayor Bryant for lateness be accepted .**

**CARRIED**

**Moved Councillor Walker/Councillor Maling  
RC25-05-2**

**That an apology from Mayor T King be accepted.**

**CARRIED**

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

**6 CONFIRMATION OF MINUTES**

**Moved Councillor Maling/Councillor Kininmonth  
RC25-05-3**

**That the minutes of the Animal Control Subcommittee meeting held on Monday, 24 February 2025, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**Moved Councillor Kininmonth/Councillor Maling  
RC25-05-4**

**That the minutes of the Animal Control Subcommittee meeting held on Thursday, 20 March 2025, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**7 REPORTS**

**7.1 Group Manager's report**

Group Manager - Environmental Assurance, Kim Drummond

Mr Drummond advised that staff were forming an internal environmental working group to progress a council submission to the Ministry for the Environment on the 'Have your say on proposed amendments to waste legislation' consultation document (consultation closes on 1 June 2025). Councillors C Butler, K Maling and B Maru agreed to be members of the working group.

**Action:** Shane Bruyns to include the communications strategy in the next General Manager's report to the Committee to enable home owners to understand what was happening with the system e.g. gully traps.

Deputy Mayor Bryant joined the meeting at 10.13am.

**Moved Councillor Dowler/Councillor Butler**

**RC25-05-5**

**That the Environment and Regulatory Committee**

1. receives the Group Manager's report RRC25-05-1.

**CARRIED**

**7.2 Harbourmaster's report**

Harbourmaster, Peter Renshaw

Group Manager - Environmental Assurance, Kim Drummond

**Moved Councillor Butler/Councillor Maru**

**RC25-05-6**

**That the Environment and Regulatory Committee**

1. receives the Harbourmaster's report RRC25-05-2.

**CARRIED**

**7.3 Regulatory Manager's report**

Regulatory Manager - Environmental Assurance, Shane Bruyns

Team Leader - Environmental Health, Deirdre O' Grady

Team Leader - Regulatory Support, Shannon Green

**Action:** Shannon Green to review current signage and consider feedback in relation to dog control signage in Golden Bay.

**Action:** Shannon Green to circulate draft signage process to the Golden Bay Community Board for public awareness.

**Action:** Shane Bruyns to work with Operations staff to align the reporting to committees on illegal dumping to ensure messaging was consistent.

**Action:** Shannon Green to report back to Councillor Walker in relation to the volume of infringements paid for freedom camping.

**Action:** Shane Bruyns to update the Regulatory Manager's report to include referrals in relation to homelessness to social services.

**Action:** Shane Bruyns to follow up regarding increased parking enforcement on Sunday mornings at Decks Reserve, Motueka – current signage states that freedom campers are required to vacate the area by 7am Sunday.

Deputy Mayor Bryant left the meeting at 11.27am

Deputy Chair, Councillor Maru acknowledged the work of departing District Licensing Committee member Mr David Lewis for his contribution over the years to the Tasman district.

**Moved Councillor Dowler/Councillor Shallcrass  
RC25-05-7**

**That the Environment and Regulatory Committee**

1. receives the Regulatory Manager's report RRC25-05-3.

**CARRIED**

**7.4 Environmental Data and Monitoring report**

Environmental Manager - Data & Monitoring, Mike Ede

Group Manager - Environmental Science, Rob Smith

**Moved Councillor Ellis/Councillor Mackenzie  
RC25-05-8**

**That the Environment and Regulatory Committee**

1. receives the Environmental Data and Monitoring report RRC25-05-4.

**CARRIED**

**7.5 Natural Hazards report**

Team Leader Natural Hazards & Geomorphology, Dr. Alastair Clement

Group Manager - Environmental Science, Rob Smith

**Moved Councillor Butler/Councillor Kininmonth  
RC25-05-9**

**That the Environment and Regulatory Committee**

1. receives the Natural Hazards report RRC25-05-5.

**CARRIED**

**8 CONFIDENTIAL SESSION**

Nil

The meeting concluded at 12.30pm.

Confirmed as a correct record of proceedings by resolution on Enter date .