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**MINUTES**  
of the  
**OPERATIONS COMMITTEE MEETING**  
**Komiti Mahi**

held  
**9.30am, Thursday, 29 May 2025**

at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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The [video recording](#) of this meeting is available on the Council's YouTube channel

**Present:** Councillor C Mackenzie (Chair), Mayor T King, Councillors C Butler, G Daikee, B Dowler, J Ellis, C Hill, M Kininmonth, K Maling, B Maru, D Shallcrass, and T Walker (Deputy Chair)

**In Attendance:** Chief Executive (L Rae), Chief Operating Officer (S Manners), Group Manager - Community Infrastructure (R Kirby), Downer Alliance Manager (D Hayes), Mouere Hills Community Centre Facilities Manager (K McLean) and Governance Officer (R Grover)

The order of items deferred from the agenda.

**1 OPENING KARAKIA, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Councillor Ellis/Councillor Dowler**  
**OC25-05-1**

**That the apologies be accepted from Deputy Mayor Bryant, Councillor M Greening, Ms C Starkey for absence and Councillor B Maru for lateness.**  
**CARRIED**

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

Nil

## **5 LATE ITEMS**

Nil

## **6 CONFIRMATION OF MINUTES**

**Moved Councillor Maling/Councillor Butler**

**OC25-05-2**

**That the minutes of the Operations Committee meeting held on Thursday, 17 April 2025, be confirmed as a true and correct record of the meeting.**

**CARRIED**

## **7 REPORTS**

### **7.1 Moutere Hills Community Centre Presentation – Katrina McLean**

Facilities Manager, Katrina McLean, presented a PowerPoint presentation and noted community contributions, memberships, estimated costs and requested Council funding.

### **7.2 Downer Alliance Report Presentation – Drew Hayes**

Downer Alliance Manager, Drew Hayes, presented a PowerPoint presentation and answered questions.

Attachment 1 Downer Alliance Presentation

The Mayor joined the meeting at 9.55am and Councillor Maru joined the meeting 10.13am.

### **7.6 Phase Two - Speed Management Consultation Report**

Transportation Planning Advisor, Jane Murray, Senior Infrastructure Planning Advisor – Transportation, Bill Rice and Strategic Policy Manager, Dwayne Fletcher, presented the report and tabled the Speed Management Phase Two Consultation Draft Questions document.

An alternative to the officers recommendation was moved and seconded with changes to clause 2.

**Action:** Jane Murray to update the Draft Speed Management consultation document to include advisory signs examples, cost implications and potential speed implementation.

**Action:** Jane Murray to adjust the speed management consultation timeline to 23 July 2025.

**Action:** Councillor Kininmonth to report back to the next meeting regarding the 50km speed limit at the Mapua Causeway.

**Moved Councillor Dowler/Councillor Butler**

**OC25-05-3**

**That the Operations Committee**

1. receives the Phase Two - Speed Management Consultation Report ROC25-05-4; and
2. adopts the Phase Two - Speed Management Consultation Document and Map Books (Attachments 1-6 of the agenda report) for public consultation, subject to the inclusion of advisory signs instead of regulatory signs being incorporated as an option in the consultation; and
3. agrees that the Phase Two - Speed Management Consultation Document and Map Books, on speed limit changes for narrow and winding unsealed roads, peri-urban roads, urban roads with no footpaths and other specific roads (Attachments 1-6 of the agenda report) be made available to the public for consultation during the period 9:00am, 11 June 2025 to midnight, 23 July 2025; and
4. delegates authority to the Chief Executive Officer and the Mayor to make any minor amendments to the Consultation Document and Map Books prior to them being made available for public consultation; and
5. notes that the full Council will consider, deliberate on the submissions, and make the final decision following consultation on speed limit changes for narrow and winding unsealed roads, peri-urban roads, urban roads with no footpaths and other specific roads.

**CARRIED**

Attachment 1 Speed Management Phase Two - Consultation Draft Questions

Mayor King left the meeting at 10.40am.

**7.3 Information Services Update Report**

Programme Manager - Digital Innovation Programme, Chris Blythe and Chief Operating Officer, Steve Manners, presented the report and took questions.

**Moved Councillor Maru/Councillor Kininmonth  
OC25-05-4**

**That the Operations Committee**

1. receives the Information Services Update report.

**CARRIED**

**7.4 Community Infrastructure Activity Report**

Group Manager – Community Infrastructure, Richard Kirby, presented the group manager update section of the report and answered questions.

Waters and Wastes Manager – Community Infrastructure, Mike Schruer, presented the the waters and waste update section of the report and answered questions.

**Action:** Mike Schruer to ensure regular updates are provided to the Golden Bay Ward Councillors regarding the Takaka Wastewater Treatment Plant matters.

Transportation Manager – Community Infrastructure, Jamie McPherson, presented the transport update section of the report and answered questions.

**Action:** Jamie McPherson to circulate the reactive maintenance strategy list, maps included, to members.

Team Leader – Reserves Operations Community Infrastructure, Richard Hilton, presented the reserves and facilities update section of the report on behalf of Mr Reburn and answered questions.

**Action:** Grant Reburn to email members regarding meter changes.

**Action:** Tony Strange to provide requested data regarding Pakawau Reserve measurements to Councillor Butler.

**Action:** Tony Strange to speak to a future Motueka Community Board regarding Council Cottages and plumbing issues in Motueka and what was required.

Programme Delivery Manager, Russell McGuigan, presented the programme delivery update section of the report and answered questions.

**Action:** Richard Kirby to provide a report regarding the new proposed Richmond Library closure period at the next meeting.

**Action:** Russell McGuigan to provide information on roundabout construction options for the Benoy Street project to Motueka Ward Councillors.

**Moved Councillor Maling/Councillor Dowler**  
**OC25-05-5**

**That the Operations Committee**

**1. receives the Community Infrastructure Activity Report.**

**CARRIED**

Councillors C Butler left the meeting at 12pm and B Maru at 12.10pm.

## **7.5 Submission to government - Proposed amendments to Waste Minimisation Act 2008 and Litter Act 1979 (item 6)**

Team Leader - Stormwater & Wastes, David Stephenson, Group Manager - Environmental Assurance, Kim Drummond, Community Policy Advisor, Cat Budai, presented the report and answered questions.

Clause 3 was added to the officers recommendation.

**Action:** David Stephenson to look into capability for including lithium ION batteries into the Council's submission.

**Moved Councillor Dowler/Councillor Maling**  
**OC25-05-6**

**That the Operations Committee**

1. receives the Submission to government - Proposed amendments to Waste Minimisation Act 2008 and Litter Act 1979 Report ROC25-05-3; and
2. approves the Council's submission (Attachment 1) on the Ministry for the Environment's consultation on proposed amendments to waste legislation.
3. authorises staff to prepare a draft submission in support of the proposed product stewardship regulations for agrichemicals, their containers and farm plastics, to be brought back to the committee for approval.

**CARRIED**

Attachment 1 Ministry for the Environment - Discussion Document - Agrichemicals, their containers and farm plastics

Attachment 2 Draft Tasman District Council Response - Proposed product stewardship regulations

**8 CONFIDENTIAL SESSION**

Nil

The meeting concluded at 12.30pm.

Confirmed as a correct record of proceedings by resolution on 10 June 2025.

**OC25-07-7**

**That the minutes of the Operations Committee meeting held on Thursday, 29 May 2025, be confirmed as a true and correct record of the meeting.**