

Notice is given that an ordinary meeting of the Tasman District Council will be held on:

**Date:** Friday 16 May 2025  
**Time:** 9.30am - Fees & Charges and Development  
**Meeting Room:** Contributions Policy Hearings  
**Venue:** Tasman Council Chamber  
189 Queen Street, Richmond

**Zoom conference link:** <https://us02web.zoom.us/j/81094804892?pwd=KECE2LWdiDB17z8sHYL0MMbqzzkCok.1>  
**Meeting ID:** 810 9480 4892  
**Meeting Passcode:** 776526

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## **Tasman District Council**

### **Kaunihera Katoa**

# **AGENDA**

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#### **MEMBERSHIP**

<b>Mayor</b>	Mayor T King	
<b>Deputy Mayor</b>	Deputy Mayor S Bryant	
<b>Councillors</b>	Councillor C Butler	Councillor M Kininmonth
	Councillor G Daikee	Councillor C Mackenzie
	Councillor B Dowler	Councillor K Maling
	Councillor J Ellis	Councillor B Maru
	Councillor M Greening	Councillor D Shallcrass
	Councillor C Hill	Councillor T Walker

(Quorum 7 members)

Contact Telephone: 03 543 8400  
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## **AGENDA**

**1 OPENING, WELCOME, KARAKIA**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**

**That the apologies be accepted.**

**3 DECLARATIONS OF INTEREST**

**4 LATE ITEMS**

**5 REPORTS**

5.1 Draft Development and Financial Contributions Policy Hearing ..... 4

5.2 Draft Schedule of Fees and Charges 2025/2026 - Submissions Hearing ..... 10

**6 CONFIDENTIAL SESSION**

Nil

**7 CLOSING KARAKIA**

## 5 REPORTS

### 5.1 DRAFT DEVELOPMENT AND FINANCIAL CONTRIBUTIONS POLICY HEARING

Decision Required

<b>Report To:</b>	Tasman District Council
<b>Meeting Date:</b>	16 May 2025
<b>Report Author:</b>	Brylee Wayman, Senior Community Policy Advisor - Data Analyst
<b>Report Authorisers:</b>	Dwayne Fletcher, Strategic Policy Manager
<b>Report Number:</b>	RCN25-05-19

#### 1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 The purpose of this report is to accept the submissions on the Draft Development and Financial Contributions Policy 2024 – 2034 (2025 Review).
- 1.2 This report also sets out the schedule for speakers at the Hearings. Any changes to the submitter schedule will be advised at the beginning of the hearing.
- 1.3 This report does not contain the staff deliberations report. This will be provided to the Council prior to the deliberations, which is scheduled for 27 May 2025.

#### 2. Summary / Te Tuhinga Whakarāpoto

- 2.1 This report is to enable the Hearings Panel to accept and hear submissions on the Draft Development and Financial Contributions Policy 2024 – 2034 (2025 Review).
- 2.2 The consultation period for the Draft Development and Financial Contributions Policy 2024 – 2034 (2025 Review) was open between 24 March and 28 April 2025. We received 13 submissions.
- 2.3 At the time of writing, no late submissions have been received by 5 May 2025.
- 2.4 There are nine submitters who wish to be heard.
- 2.5 The schedule of speakers for this meeting is listed in this report. Subsequent changes to the schedule will be advised before the hearing commences.
- 2.6 The entirety of submissions has been provided to the Hearings Panel on LGHub and are also publicly available on the Council's [website](#).
- 2.7 An analysis of the submissions received will be presented to the Council prior to deliberations which are scheduled for 27 May 2025.

#### 3. Recommendation/s / Ngā Tūtohunga

**That the Tasman District Council**

- 1. receives the Draft Development and Financial Contributions Policy Hearing report, RCN25-05-19; and**

2. **accepts and considers all submissions received on the Draft Development and Financial Contributions Policy 2024 – 2034 (2025 Review) during the submission period of 24 March to 28 April 2025; and**
3. **declines to accept any late submissions on the draft Development and Financial Contributions Policy 2024 – 2034 (2025 Review) received after 28 April 2025.**

#### **4. Background / Horopaki**

- 4.1 On 20 March 2025, the Council approved the Draft Development and Financial Contributions Policy 2024-2034 (2025 Review) for consultation.
- 4.2 The Hearing Panel will consist of the Mayor and Councillors and the Hearing Panel Chair is Mayor Tim King and the Deputy Chair is Deputy Mayor Bryant.
- 4.3 Hearings are to be held on Friday, 16 May 2025, commencing at 9.30 am in Richmond at the Council Chambers.
- 4.4 Deliberations are to be held in Richmond at the Council Chambers on Tuesday 27 May 2025 commencing at 9.30 am.
- 4.5 All submissions received on the Draft Development and Financial Contributions Policy 2024-2034 (2025 Review) are available on Council's [website](#).
- 4.6 At the time of writing, no late submissions have been received by 5 May 2025.
- 4.7 Nine submitters have indicated they wish to speak to their submission. Speakers were contacted by email on 29 April 2025 with their scheduled speaking time. As at 5 May 2025, not all speakers have yet confirmed attendance at the hearing. Subsequent changes to the submitter speaking order will be advised before the beginning of the hearing day.

#### **5. Analysis and Advice / Tātaritanga me ngā tohutohu**

##### **The hearing process**

5.1 The schedule of this hearing is listed in the table below:

<b>Start Time</b>	<b>Duration</b>	<b>Speaker (Submission ID)</b>
9:30 AM	(5 mins)	Mr Vincent Revell on behalf of Nelson Tasman 2050 (34718)
9:30 AM	(5 mins)	Mr Tim Cook (34773)
9:30 AM	(5 mins)	Mr David Ogilvie (34818)
9:30 AM	(5 mins)	Nigel McFadden on behalf of Gibbons Holdings (34809)
9:30 AM	(5 mins)	Mr Iain Sheves on behalf of Wakatū Incorporation (34810)
10:00 AM	(10 mins)	Paton Rise Ltd and Wakefield Village (34829)
10:00 AM	(5 mins)	Projects and Ventures Ltd (34830)
10:00 AM	(5 mins)	Bruce Struthers (34802)
10:00 AM	(5 mins)	Mathias Schaeffner on behalf of Tasman Democracy Inc (34811)

- 5.2 Each submitter has been allowed a maximum of five minutes to speak to their submission. This time includes any points of clarification from the Hearing Panel. Submission 34829 is on behalf of two organisations who have been allocated five minutes each.
- 5.3 Staff have asked submitters to be available from the start of the half-hour that they have been assigned to, and staff have allocated up to five submitters per half-hour. This allows some flexibility if extra time is needed by the Hearing Panel for any points of clarification.
- 5.4 The Hearings Panel chair will seek direction from the Hearings Panel on any additional matters raised during the Hearings, which require staff advice in the staff deliberations report.

## **6. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea**

- 6.1 The decision to accept submissions has no financial implication. The deliberations on submissions on 27 May 2025 will consider the financial implications of changes to the Policy.

## **7. Options / Kōwhiringa**

- 7.1 The options are outlined in the following table.

<b>Option</b>		<b>Advantage</b>	<b>Disadvantage</b>
1.	Receives and considers all submissions received during the consultation period, 24 March to 28 April 2025.	All submitters who wish to be heard can be heard, and submissions can be considered within the deliberations report.	Any late submitters may not feel they have been heard by the Council.
2.	Receives and considers all submissions received during the consultation period, 24 March to 28 April 2025, and any late submissions received up until 15 May 2025.	Any late submissions have an opportunity to be considered by the Council.	Council staff have limited time to consider late submissions and prepare advice to the Council.
3.	Do not receive and consider all submissions received during the consultation period, 24 March to 28 April 2025.		This would damage the Council's reputation as the consultation material has already asked for submissions and speakers have been scheduled to speak at the Hearing.

- 7.2 Option 1 is recommended.**

**8. Legal / Ngā ture**

- 8.1 Section 106(6) of the LGA requires the Policy to be reviewed at least once every three years using a consultation process that gives effect to the requirements of section 82. However, consultation has been aligned with the consultation on the Schedule of Fees and Charges which uses a Special Consultative Procedure.
- 8.2 To ensure due process, it is important that the Hearing Panel receives and considers submissions with an open mind.

**9. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori**

- 9.1 The changes to remissions for developments on Māori land are partly in response to submissions from Iwi that were received during consultation on the Policy in 2024.
- 9.2 The review and draft changes have been communicated to Iwi Trusts at engagement hui in September and October 2024 and by emails sent in October 2024, January 2025, and during the consultation period.

**10. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui**

- 10.1 The overall significance of this decision is low as the report relates to the acceptance of the submissions received. The deliberations on submissions on 27 May 2025 is likely to have a higher level of significance.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Low	It will be expected that the Council will accept the submissions received within the consultation period.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Low	
3.	Is there a significant impact arising from duration of the effects from the decision?	No	
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
5.	Does the decision create a substantial change in the level of service provided by Council?	No	
6.	Does the proposal, activity or decision substantially affect debt, rates or	No	

	Issue	Level of Significance	Explanation of Assessment
	Council finances in any one year or more of the LTP?		
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater or particular consideration of current legislation relating to water supply, wastewater and stormwater infrastructure and services?	No	

#### **11. Communication / Whakawhitiwhiti Kōrero**

- 11.1 The consultation material was communicated in the usual Council channels (Shape Tasman, Newline, social media) as well as in newsletters to the development and building sector. Emails were sent directly to developers, and stormwater and planning consultants.
- 11.2 All submitters have had the opportunity to indicate whether they would like to speak to their submission at a hearing. Those who indicated that they wished to speak have been contacted to arrange a time during the hearing.

#### **12. Risks / Ngā Tūraru**

- 12.1 There is risk of damage to Council's reputation if the submissions are not accepted and considered.

#### **13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi**

- 13.1 There are no climate change considerations associated with the decision to accept submissions.

#### **14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru**

- 14.1 The submissions will inform deliberations of the Draft Development and Financial Contributions Policy 2024 – 2034 (2025 Review).



<b>15. Conclusion / Kupu Whakatepe</b>
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- 15.1 This report recommends that the Hearing Panel accept the submissions received during the consultation period of 24 April to 28 April 2025, and declines to accept those received after that date.
- 15.2 The report also lists the proposed order of submitters at the hearings. Staff will provide a deliberations report to the Hearing Panel prior to the deliberations, which are to be held on 27 May 2025.

<b>16. Next Steps and Timeline / Ngā Mahi Whai Ake</b>
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- 16.1 Deliberations on the Draft Development and Financial Contributions Policy 2024 – 2034 (2025 Review) will take place on 27 May 2025. Any changes to the Policy will be adopted on 25 June 2025 and will come into effect from 1 July 2025.

<b>17. Attachments / Tuhinga tāpiri</b>
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Nil

**7.2 DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026 - SUBMISSIONS HEARING****Information Only - No Decision Required**

<b>Report To:</b>	Tasman District Council
<b>Meeting Date:</b>	16 May 2025
<b>Report Author:</b>	Emily Garland, Graduate Community Policy Advisor
<b>Report Authorisers:</b>	John Ridd, Group Manager - Service and Strategy; Alan Bywater, Team Leader - Community Policy
<b>Report Number:</b>	RCN25-05-18

**1. Purpose of the Report / Te Take mō te Pūrongo**

- 1.1 The purpose of this report is to accept the submissions on the Statement of Proposal for the Draft Schedule of Fees and Charges 2025/2026.
- 1.2 This report also sets out the schedule for speakers at the Hearing. Any changes to the submitter schedule will be advised at the beginning of the meeting.
- 1.3 This report does not contain the staff deliberations report. This will be provided to the Council prior to the deliberations, which is scheduled for 27 May 2025.

**2. Summary / Te Tuhinga Whakarāpoto**

- 2.1 This report is to enable the Hearings Panel to accept and hear submissions on the Draft Schedule of Fees and Charges 2025/2026.
- 2.2 The consultation period for the Draft Schedule of Fees and Charges 2025/2026 was open between 24 March and 28 April 2025. We received one late submission by 5 May 2025. In total we received 64 submissions.
- 2.3 Staff recommend that the Hearing Panel does not accept any late submissions received after 5 May 2025. At the time of writing, none have been received beyond this point.
- 2.4 There are 16 submitters who wish to be heard.
- 2.5 The schedule of presenters for this meeting is listed in this report. Subsequent changes to the schedule will be advised before the hearing commences.
- 2.6 A copy of the submissions made by those submitters wishing to be heard has been circulated to the Hearing Panel.
- 2.7 The entirety of submissions has been provided to the Mayor and Councillors on LG Hub and are also available for viewing by the public on the Council's [website](#). Personal contact information has been redacted.
- 2.8 An analysis of the submissions received will be presented to the Council prior to deliberations which are scheduled for 27 May 2025.

### 3. Recommendation/s / Ngā Tūtohunga

That the Tasman District Council

1. receives the Draft Schedule of Fees and Charges 2025/2026 - Submissions Hearing report, RCN25-05-18; and
2. accepts and considers all submissions received on the Draft Schedule of Fees and Charges 2025/2026 during the submission period of 24 March to 28 April 2025; and
3. accepts and considers the late submission received on 29 April 2025 as follows:

Submitter	Date Received
Augustine Mathews and David Allen	29 April 2025

and;

4. declines to accept any late submissions on the draft Schedule of Fees and Charges 2025/2026 received after 5:00 pm on 5 May 2025.

### 4. Background / Horopaki

- 4.1 On 20 March 2025, the Council approved the Statement of Proposal for the Draft Schedule of Fees and Charges 2025/2026 for consultation. Consultation took place from 24 March to 28 April 2025.
- 4.2 The Hearing Panel will consist of the Mayor and Councillors and the Hearing Panel Chair is Mayor Tim King and the Deputy Chair is Deputy Mayor Bryant.
- 4.3 Hearings are to be held on Friday 16 May 2025, commencing at 9.30 am in Richmond at the Council Chambers.
- 4.4 Deliberations are to be held in Richmond at the Council Chambers on Tuesday 27 May 2025 commencing at 9.30 am.
- 4.5 All submissions received on the Draft Schedule of Fees and Charges 2025/2026 are available on the Council's [website](#).
- 4.6 Sixteen (16) submitters have indicated they wish to speak to their submission. Speakers were contacted on 29 April 2025 with their schedule speaking time. As at 7 May 2025, not all speakers have yet confirmed attendance at the hearing. Subsequent changes to the submitter speaking order will be advised before the beginning of the hearing day.
- 4.7 Each submitter has been allowed a maximum of five minutes to speak to their submission. This time includes any points of clarification from the Hearing Panel.
- 4.8 Staff have asked submitters to be available from the start of the half-hour that they have been assigned to, and staff have allocated up to six submitters per half-hour.

### 5. Analysis and Advice / Tātaritanga me ngā tohutohu

The hearing process

- 5.1 The schedule of this hearing is in the table below:

Start Time	Duration	Speaker and Submission ID
10:45 AM	(5 mins)	Bruce Struthers (34823)

10:45 AM	(5 mins)	Mathias Schaeffner on behalf of Tasman Democracy (34831)
10:45 AM	(5 mins)	Mark Woodhouse (34721)
10:45 AM	(5 mins)	Katrina Ballantyne on behalf of Māpua Boat Club (34795)
10:45 AM	(5 mins)	Tim Robinson (34796)
11:15 AM	(5 mins)	Rene Kampman (34798)
11:15 AM	(5 mins)	Annette Walker (34800)
11:15 AM	(5 mins)	Clare Kininmonth (34806)
11:15 AM	(5 mins)	Mr R N Hellyer (34821)
11:15 AM	(5 mins)	Augustine Mathews and David Allen (34834)
11:45 AM	(5 mins)	Katie Lavers on behalf of Dog Owners of Golden Bay (34816)
11:45 AM	(5 mins)	Carol Dayman (34738)
11:45 AM	(5 mins)	Scott Burnett on behalf of Forest & Bird (34780)
11:45 AM	(5 mins)	Cynthia McConville on behalf of Forest and Bird Golden Bay (34787) Via Zoom
11:45 AM	(5 mins)	Graham Fraser (34788)
11:45 AM	(5 mins)	Lionel Hume on behalf of Federated Farmers of New Zealand (34832)

- 5.2 Each submitter has been allowed a maximum of five (5) minutes to speak to their submission. This time includes any points of clarification from the Hearing Panel.
- 5.3 Staff have asked submitters to be available from the start of the half hour that they have been assigned, and staff have allocated up to six submitters per half hour.
- 5.4 The Hearings Panel chair will seek direction from the Hearings Panel on any additional matters raised during the Hearings, which require staff advice in the staff deliberations report.

## **6. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea**

- 6.1 The decision to accept submissions has no financial implications. The deliberations on submissions on 27 May 2025 will consider the financial implications as part of deliberating on the content in the submissions.

## **7. Options / Kōwhiringa**

- 7.1 The options are outlined in the following table:

Option		Advantage	Disadvantage
1.	Receives and considers all submissions received during the consultation period, 24 March to 28 April 2025, and any late submissions received up until 5 May 2025.	All submitters who wish to be heard can be heard.	Council staff have limited time to consider late submissions and prepare advice to the Council.
2.	Receives and considers all submissions received during the consultation period, 24 March to 28 April 2025.	Submissions can be fully analysed for the deliberations report on 27 May 2025.	Submitters wishing to place a late submission may not feel they have been heard by the Council.
3.	Do not receive and consider all submissions received during the consultation period, 24 March to 28 April 2025.		This would damage the Council's reputation as the consultation material has already asked for submissions and speakers have been scheduled to speak at the Hearing.

## 7.2 Option one (1) is recommended.

### 8. Legal / Ngā ture

- 8.1 The Council is required to consult on most fees in a manner that meets the general requirements of section 82 of the LGA, which grants the Council flexibility in choosing the most effective way to engage with the community. However, the Council must consult on some charges using the Special Consultative Procedure (SCP) as set out in section 83 of the LGA. This includes Resource Consent fees (section 36(3) of the RMA) and some Environmental Health fees (section 205 of the Food Act 2014).
- 8.2 Providing the opportunity for submitters to present their submissions to the Council is a requirement of the Special Consultative Procedure. Consequently, the Council has chosen to consult on all fees and charges using the SCP to ensure all legal obligations are met in a single process.
- 8.3 To ensure due process, it is important that the Hearing Panel receives and considers submissions with an open mind.

### 9. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

- 9.1 Iwi were notified of the consultation on changes to the Schedule of Fees and Charges via email, sent to the Chief Executive Officers and Pou Taiao of our nine iwi partners. The email included a summary of the consultation, key submission dates, a link to submit via Shape Tasman, and the option to email a submission directly. The decision to send this email was guided by the advice of Council's Kaihautū Hononga.

**10. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui**

10.1 The overall significance of this decision is low as the report relates to the acceptance of the submissions received. The deliberations on submissions on 27 May 2025 is likely to have a higher level of significance.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Low	It will be expected that the Council will accept the submissions received within the consultation period.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Low	There may be social impacts if the Council does or does not accept late submissions.
3.	Is there a significant impact arising from duration of the effects from the decision?	No	
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
5.	Does the decision create a substantial change in the level of service provided by Council?	No	
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater or particular consideration of current legislation relating to water	No	

	Issue	Level of Significance	Explanation of Assessment
	supply, wastewater and stormwater infrastructure and services?		

## 11. Communication / Whakawhitiwhiti Kōrero

- 11.1 All submitters have had the opportunity to indicate whether they would like to speak to their submission at a hearing. Those who indicated that they wished to speak have been contacted to arrange a time to present their submission during the hearing.

## 12. Risks / Ngā Tūraru

- 12.1 There is a low level reputational risk if late submissions are not accepted as submitters may not feel that they have been heard by Council

## 13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi

- 13.1 There are no climate change considerations associated with the decision to accept submissions.

## 14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru

- 14.1 The submissions will inform deliberations of the Draft Schedule of Fees and Charges 2025/2026. The Draft Schedule of Fees and Charges 2025/2026 proposes fee changes from the 2024/2025 Schedule. The proposed fee levels are considered to be consistent with the levels of funding from fees and charges indicated for each activity in the Council's Revenue and Financing Policy.

## 15. Conclusion / Kupu Whakatepe

- 15.1 This report recommends that the Hearing Panel accept the submissions received during the consultation period of 24 April to 28 April 2025. It also recommends that the Hearing Panel accept the late submissions received up until 5 May 2025, and declines to accept those received after that date.
- 15.2 The report also lists the proposed order of submitters at the hearings. Staff will provide a deliberations report to the Hearing Panel prior to the deliberations, which are to be held on 27 May 2025.

## 16. Next Steps and Timeline / Ngā Mahi Whai Ake

- 16.1 The next steps for the Draft Schedule of Fees and Charges are:

Date	Process
16 May 2025	Hearings
27 May 2025	Deliberations of the Draft Schedule of Fees and Charges 2025/2026 and considers Adoption of Dog Control fees

25 June 2025	Tasman District Council considers Adoption of the Final Schedule of Fees and Charges 2025/2026
1 July 2025	Fees set during this process become effective

## 17. Attachments / Tuhinga tāpiri

Nil