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**MINUTES**  
of the  
**TENDERS/PROCUREMENT PANEL MEETING**  
**Komiti iti Karaati Hapori**  
held  
**8.30am, Thursday, 17 April 2025**  
at  
**Rautaki Room , 189 Queen Street, Richmond**

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**Present:** Deputy Mayor S Bryant, Councillors M Kininmonth and K Maling and Chief Executive Officer L Rae

**Attendance:** Project Manager (G Griffith), Programme Delivery Manager (R McGuigan), Team Leader – Rivers & Coastal Structures (D Arseneau), Transportation Manager (J McPherson), Procurement Specialist (D Moffet) and Senior Governance Advisor (K McLean)

**1 KARAKIA, OPENING, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

## 6 CONFIRMATION OF MINUTES

Moved Councillor Maling/Councillor Kininmonth  
TPCCC25-04-1

That the minutes of the Tenders/Procurement Panel meeting held on Thursday, 5 December 2024, be confirmed as a true and correct record of the meeting.

**CARRIED**

Moved Councillor Kininmonth/Chief Executive Officer Rae  
TPCCC25-04-2

That the confidential minutes of the Tenders/Procurement Panel meeting held on Thursday, 5 December 2024, be confirmed as a true and correct record of the meeting.

**CARRIED**

## 7 REPORTS

Nil

## 8 CONFIDENTIAL SESSION

### 8.1 Procedural motion to exclude the public

Moved Councillor Kininmonth/Councillor Maling  
TPCCC25-04-3

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### 8.2 River Maintenance & Operations Contract C1552

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good

	person who supplied or who is the subject of the information.	reason for withholding exists under section 7.
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**CARRIED****RESTATEMENTS**

It was resolved while the public was excluded:

**8.2 River Maintenance & Operations Contract C1552**

4. agrees that the decision be released once Taylor's Contracting has been notified of the decision and that the report and attachment remain confidential at this time.

The meeting concluded at 8.53am.

Confirmed as a correct record of proceedings by resolution on 12 June 2025.