
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING

held
4.00pm, Tuesday, 15 April 2025
at
Motueka Library, Wallace Street, Motueka

The [video recording](#) of this meeting is available on the Council's YouTube channel

Present: Board Members T Graham (Chairperson), N Hughes and C Hutt (Deputy Chairperson), and Councillors, B Maru and T Walker

In Attendance: Group Manager – Service & Strategy (J Ridd), Finance Manager (P Eagan), Reserves & Facilities Manager (G Reburn), Reserves Officer (T Strange), and Senior Governance Advisor (K McLean)

The order of items differs from the published agenda.

1 KARAKIA, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Chairperson Graham/Deputy Chairperson Hutt
MCB25-04-1

That the apology from Councillor B Dowler be accepted.
CARRIED

3 PUBLIC FORUM

3.1 Geoff Rowling - Zoning, Future Growth and Natural Hazards

Geoff Rowling tabled speaking notes and asked questions regarding Plan Change 81 and involvement in protecting Motueka from natural hazards.

3.2 Dr Robert Mitchel

Dr Robert Mitchel spoke regarding potential for the area, his experience in Local Government and barriers dealing with Central Government. He noted he would be submitting on Plan Change 81 and his attendance at the community meeting.

He answered questions around international expertise within the community and Project Kōkiri.

3.3 Ian Williamson

Ian Williamson tabled speaking notes and spoke regarding the Motueka Bridge, SH60, crime funding, and toilet facilities.

4 DECLARATIONS OF INTEREST

Board Member Hughes declared a conflict of interest in relation to agenda item 8.3 - Discretionary Fund Applications - April 2025.

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Moved Councillor Maru/Board Member Hughes
MCB25-04-2

That the minutes of the Motueka Community Board meeting held on Tuesday, 18 March 2025, be confirmed as a true and correct record of the meeting.

CARRIED

7 PRESENTATIONS

Nil

8 REPORTS

8.3 Discretionary Fund Application - April 2025

Chloe Meegan and Kasey Burn, spoke to their application.

The Chairperson noted that at the 17 March 2025 Motueka Board meeting, their previous application for a music licensing fee of \$700.00 had been left to lie on the table as it was an operational cost and did not align with the Discretionary Fund Policy.

It was agreed that the new application for First Aid training and a First Aid Kit aligned with the Policy and was granted.

Moved Chairperson Graham/Councillor Walker
MCB25-04-3

That the Motueka Community Board

1. receives the Discretionary Fund Application - April 2025 report RMCB25-04-1; and
2. grants the application as follows:

Applicant	Request	Grants/Declines
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TONE with Kase and Clo	\$ 680.00	Grants
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3. notes that should the application be successful, the applicant(s) will report back to the Motueka Community Board on the project and how the funding was used (with receipts), within 12 months.

CARRIED

8.1 Finance Report - period ending March 31 2025 (late item) Verbal Update

Finance Manager, Paul Eagan, tabled the finance report and supporting material.

ACTION: Paul Eagan to update the tabled document figures and circulate to all Board Members.

Attachment 1 Finance Tabled Document

8.2 2025/26 Annual Plan Proposal

Finance Manager, Paul Eagan

Discussion was held regarding clause 2 of the recommendation and the rationale for the proposed amount of \$40,000.

It was agreed that item 8.2 '2025/26 Annual Plan Proposal' be left to lie on the table and further information be provided back to the May 2025 meeting.

Moved Chairperson Graham/Deputy Chairperson Hutt
MCB25-04-4

That the Motueka Community Board

1. receives the 2025/26 Annual Plan Proposal RMCB25-04-6; and
2. agrees that item 8.2 2025/26 Annual Plan Proposal be left to lie on the table.

CARRIED

8.4 Special Projects

Reserves Officer – Contracts & Projects, Tony Strange

Reserves & Facilities Manager, Grant Reburn

Deputy Chair Hutt tabled a document.

Moved Chairperson Graham/Deputy Chairperson Hutt
MCB25-04-5

That the Motueka Community Board

1. receives the Special Projects report RMCB25-04-3.

CARRIED

8.5 Board Report - April 2025

Chairperson, Terina Graham

Group Manager Service & Strategy, John Ridd

Action: John Ridd to confirm workshop dates (preference 7 or 9 May).

Action: John Ridd to send invites to Board Members to attend the freedom camping workshop.

Action: John Ridd to follow up if the 8 week rule recommendation from the Motueka Community Board went to the Council.

Action: Kelsey McLean to raise a purchase order for an ANZAC wreath.

Action: Chair Graham and Deputy Chair Hutt to meet with Maureen Pugh.

Moved Chairperson Graham/Deputy Chairperson Hutt
MCB25-04-6

That the Motueka Community Board

1. receives the Board Report - April 2025 report, RMCB25-04-4.

CARRIED

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

The meeting concluded at 6.31pm.

Confirmed as a correct record of proceedings by resolution on Enter date .