
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING

held
4.00pm, Tuesday, 18 March 2025
at
Motueka Library, Wallace Street, Motueka

The [video recording](#) of this meeting is available on the Council's YouTube channel

Present: Board Members T Graham (Chairperson), N Hughes and Councillors B Dowler, B Maru and T Walker

In Attendance: Group Manager - Community Infrastructure (R Kirby), Reserves Officer (S Richards), Reserves Officer (T Strong) and Senior Governance Advisor (K McLean)

The order of items differ from the published agenda.

1 OPENING, WELCOME

Chair Graham opened the meeting with karakia and welcomed councillors, board members and staff.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Chairperson Graham/Councillor Dowler
MCB25-03-1

That the apology from Deputy Chairperson C Hutt be accepted.

CARRIED

3 DECLARATIONS OF INTEREST

Board Member Hughes declared a conflict of interest that related to agenda item 8.1 - Discretionary Fund Applications - March 2025.

4 LATE ITEMS

Nil

5 CONFIRMATION OF MINUTES

**Moved Board Member Hughes/Councillor Maru
MCB25-03-2**

That the minutes of the Motueka Community Board meeting held on Tuesday, 18 February 2025, be confirmed as a true and correct record of the meeting.

CARRIED

6 PUBLIC FORUM

6.1 Jude Ritchie – Council Transparency

Jude Ritchie spoke regarding Council transparency and tabled speaking notes, which are available on the Council's website, in the Minute Attachments Document.

Attachment 1 Jude Ritchie - Tabled Speaking Notes

6.2 Ian Williamson - Toilets along the Motueka Quay waterfront

Ian Williamson spoke regarding increased toilet facilities and photographs being published in Newline once the Stage 2 stock bank project was complete.

6.3 Mathias Schaeffner - Council's response to LGOIMA request reference 2661

Mathias Schaeffner spoke and tabled speaking notes, which are available on the Council's website, in the Minute Attachments Document.

Attachment 1 Mathias Schaeffner - Tabled Speaking Notes

6.3 Christin Schaeffner - paragraphs 3.2.6 and 7.1 on the Agenda

Christin Schaeffner spoke and tabled speaking notes, which are available on the Council's website, in the Minute Attachments Document.

Attachment 1 Christin Schaeffner - Tabled Speaking Notes

8 REPORTS

8.5 Heritage Wharf Restoration Project

Reserves Officer, Stephen Richards and Chair – Heritage Wharf Restoration Committee, Isobel Mosely (via Zoom), presented the report and took questions around timeframes, resource consent, consultant and architect involvement, budgets and scope reduction.

During discussion, the words ‘the consideration of’ were added to clause 2 of the recommendation.

Moved Board Member Hughes/Councillor Dowler MCB25-03-3

That the Motueka Community Board

- 1. receives the Heritage Wharf Restoration Project report; and**
- 2. supports in principle the consideration of the allocation of Tasman District Council funds to the Heritage Wharf Restoration Project in the 2025/26 Annual Plan.**

CARRIED

Councillor Walker requested that her vote against the motion be recorded.

8.4 Special Projects Update

Reserves Officer – Contracts & Projects, Tony Strange, presented the report and updates were provided on projects included in the register, noting that an updated copy would be provided in the agenda for the April meeting.

ACTION: Governance team to circulate an updated projects register with the inclusion of February updates, to all board members and staff.

Moved Chairperson Graham/Board Member Hughes MCB25-03-4

That the Motueka Community Board

- 1. receives the Special Projects Update report RMCB25-03-4.**

CARRIED

8.2 Board Report - March 2025

Chairperson Graham presented the report and tabled a document, which is available on the Council's website, in the Minute Attachments Document.

Discussion included:

- Annual Plan cost savings
- Rubbish bins
- Port future-proofing

- Housing, minor residential dwellings.

Public forum actions:

- Action:** **Ian Williamson** - Chairperson Graham to follow up with staff regarding future plans for the installation of more toilets in the region.
- Action:** **Ian Williamson** - Chairperson Graham to follow up with staff regarding photos of the river stopbank project (stage 2) to be made public through Newsline and invite Mr Williamson to the opening (if there is one).
- Action:** **Mathias Schaeffner** – Chairperson Graham to share public forum tabled notes with Kim Drummond and invite him to the next April board meeting.
- Action:** **Christin Schaeffner** – Chairperson Graham to follow up with Mrs Schaeffner regarding input into the 2025 Motueka Community Board Elections information.

Board report actions:

- Action:** Chairperson Graham to follow up with Kim Drummond and John Ridd around the review of the 8 week rule progress.
- Action:** Chairperson Graham to follow up with Kim Drummond for clarification on the term 'building' for caravans or tiny homes.
- Action:** Deputy Hutt to include AED Defibrillator machine at the salt water baths as a potential project when they go out for voting.
- Action:** Chairperson Graham to forward the letter she received regarding the Motueka Aerodrome to Councillor Dowler.

**Moved Chairperson Graham/Board Member Hughes
MCB25-03-5**

That the Motueka Community Board

1. **receives the Board Report - March 2025 report RMCB25-03-2.**

CARRIED

Attachment 1 Motueka Maintenance Activities

8.1 Discretionary Fund Applications - March 2025

Discussion and questions included the music licensing fee as an operational cost, inconsistent targeting of music charges and whether the money would be going to those artists who created the music.

It was agreed that the Discretionary Fund Application for \$700 from TONE with Kase and chlo be left to lie on the table and further information be provided back to the 15 April 2025 meeting.

**Moved Chairperson Graham/Councillor Dowler
MCB25-03-6**

That the Motueka Community Board

1. **receives the Discretionary Fund Applications – March 2025 report; and**
2. **agrees that the Discretionary Fund Application for \$700 from TONE with Kase and chlo be left to lie on the table.**

CARRIED

8.3 Financial Summary - period ending 28 February 2025

Chairperson Graham presented the report and answered questions.

Action: Deputy Hutt to commence the special projects process.

Action: Councillor Walker to liaise with Youth Council regarding a proposal for the board to approve a grant of \$1,000.

**Moved Chairperson Graham/Councillor Walker
MCB25-03-7**

That the Motueka Community Board receives the Financial Summary - period ending 28 February 2025

CARRIED

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

The meeting concluded at 6:52pm.

Confirmed as a correct record of proceedings by resolution on Enter date .