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**MINUTES**  
of the  
**GOLDEN BAY COMMUNITY BOARD MEETING**  
held  
**1.00pm, Monday, 31 March 2025**  
at  
**Tākaka Office, 78 Commercial Street, Takaka**

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**Present:** A Langford (Chair), H Dixon, R Hewison, G Knowles (Deputy Chair),  
Councillors C Butler and C Hill

**In Attendance:** Group Manager - Environmental Assurance (K Drummond), Financial  
Performance Manager (M McGlinchey), and Governance Officer (R Grover)

**Absent:**

The order of items differed from the published agenda.

**1 OPENING, WELCOME**

The Chair opened the meeting, and invited Group Manager – Environmental Assurance, Kim Drummond to offer the karakia.

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Chair Langford/Deputy Chair Knowles**  
**GBCB25-03-1**

**That an apology be accepted for Board Member R Hewison.**  
**CARRIED**

### **3 PUBLIC FORUM**

#### **3.1 Cynthia McConville - Forest and Bird Golden Bay Branch**

Ms McConville spoke regarding variable oyster catchers in Golden Bay and advised Forest and Bird was seeking solutions in relation to off-leash dogs being exercised at two key Golden Bay sites (Milnthorpe/Collingwood and Pariwhakaoho) where variable oyster catchers nest.

Ms McConville tabled documents, which are available on the Council's website in the Minutes Attachment document and sought Community Board support for the Council to consider three key initiatives:

- Additional signage at the two key sites, raising awareness of shorebirds for beach users (suggested joint funding Tasman District Council and Department of Conservation)
- Employing a summer student to conduct a short survey of beach walkers to educate beach users at these two sites, and
- Hand out a "share the beach" flyer

Discussion took place regarding a consistent approach to conservation signage across councils.

**Action:** Shannon Green to follow up with the community board/present at next meeting regarding the traffic light system and signage with staff – details around the process for signage, the scope and local input.

Attachment 1 Forest and Bird Golden Bay Tabled Documents

### **4 DECLARATIONS OF INTEREST**

Nil

### **5 LATE ITEMS**

Nil

### **6 CONFIRMATION OF MINUTES**

Moved Deputy Chair Knowles/Board Member Dixon  
GBCB25-03-2

That the minutes of the Golden Bay Community Board meeting held on Monday, 17 February 2025, be confirmed as a true and correct record of the meeting.

**CARRIED**

### **7 PRESENTATIONS**

Nil

### **8 REPORTS**

#### **8.1 Board Report - March 2025**

The Chair presented the report, which was taken as read.

Questions and discussions included:

- The Representation Review Determination

- The ongoing rotation of every third Board meeting held at the Collingwood Fire Station (where possible)
- Government reforms and the wider impacts on councils
- The Harbourmaster was working well with the community and considering feedback around navigation safety – including offshore pipes being removed and community communications
- Agreement for Ned Wells – Marine Farming Association to present to the May Board meeting.

**Action:** Chair Langford to progress feedback Council fees and charges via an evening workshop with members on 16 April 2025.

**Action:** Stephen Richards to provide an update on the removal of the Waitapu toilet to Deputy Chair Knowles and discuss progressing communications.

**Moved Chair Langford/Councillor Butler**  
**GBCB25-03-3**

**That the Golden Bay Community Board**

1. **receives the Board Report - March 2025 RGBCB25-03-3.**

**CARRIED**

## **8.2 Annual Plan 2025/2026 Considerations**

Financial Performance Manager, Matthew McGlinchey, presented the report, which was taken as read. He advised the report recommendations had no rating impact on the community and noted that the usual process of having a workshop for members prior to any Annual Plan considerations was circumvented to fast track access to the Board's reserve funds to progress special projects.

Clause 3 of the recommendation was changed from approves the use of '\$15,000', to 'sufficient funds'.

**Moved Chair Langford/Board Member Dixon**  
**GBCB25-03-4**

**That the Golden Bay Community Board**

1. **receives the Annual Plan 2025/2026 Considerations report, RGBCB25-03-5; and**
2. **approves for inclusion in the Annual Plan 2025/2026, an additional amount for a Golden Bay Community Board Special Projects grant of \$15,000 over and above the normal \$5,000 budget, this additional spend should be funded from the existing Golden Bay Community Board reserve funds as at 30 June 2024; and**
3. **approves the use of sufficient funds from the existing Golden Bay Community Board reserve funds to offset any potential increase in budget as a result of the Local Government Remuneration Authority Determination increasing the amounts paid to community board members; and**
4. **notes that an additional \$4,000 will be required in the 2026/2027 Annual Plan from the existing Golden Bay Community Board reserve balance as at 30 June 2024.**

**CARRIED**

**8.4 Financial Summary - Period ending 28 February 2025**

Financial Performance Manager, Matthew McGlinchey presented the report, which was taken as read.

**Moved Deputy Chair Knowles/Chair Langford**

**GBCB25-03-5**

**That the Golden Bay Community Board**

- 1. receives the Financial Summary – period ending 28 February 2025 report RGBCB25-03-4.**

**CARRIED**

**8.3 Discretionary Fund Applications**

The Chair presented the report, and discussion included meeting topics, board matters and funding options.

**Action:** Roanna Grover to advise how the Governance Team was managing report backs to the community board on Discretionary Funds and the recent improvements made to financial reporting for the community boards.

**Action:** Chair Langford to include information and advertising about the Golden Bay Discretionary Fund in the next Board Matters communication and on the Council Website/Facebook.

**Moved Chair Langford/Board Member Dixon**

**GBCB25-03-6**

**That the Golden Bay Community Board**

- 1. receives the Discretionary Fund Applications – March 2025 report RGBCB25-03-2; and**
- 2. receives the Golden Bay Pottery Club Discretionary Funding Accountability Form (Attachment 2 to the report)**

**CARRIED**

**9 CORRESPONDENCE**

Nil

**10 CONFIDENTIAL SESSION**

Nil

Kim Drummond closed the meeting with the karakia.

The meeting concluded at 2.00pm

Confirmed as a correct record of proceedings by resolution on.

Unconfirmed