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**MINUTES**  
of the  
**GOLDEN BAY COMMUNITY BOARD MEETING**  
held  
**1.00pm, Monday, 17 February 2025**  
at  
**Tākaka Office, 78 Commercial Street, Takaka**

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The [video recording](#) of this meeting is available on the Council's YouTube channel

**Present:** A Langford (Chair), H Dixon, R Hewison, G Knowles (Deputy Chair), and Councillor C Butler.

**In Attendance:** Councillor Jo Ellis (by Zoom), Group Manager - Environmental Assurance (K Drummond), Governance Advisor (G Dawson), Team Leader - Natural Hazards & Geomorphology (A Clement), Financial Performance Manager (Matthew McGlinchey), and Community Policy Advisor (Cat Budai) (by Zoom).

The order of items differs from the published agenda.

**1 OPENING, WELCOME**

Chair Langford invited the Group Manager - Environmental Assurance, K Drummond, to open the meeting with a karakia.

The Board acknowledged the passing of Don Rae, the husband of the Council Tasman District Council Chief Executive, Leonie Rae, and of Makere Chapman of Golden Bay.

## **2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Chair Langford/Deputy Chair Knowles**  
**GBCB25-02-1**

**That the apology from Councillor Chris Hill be accepted.**

**CARRIED**

## **4 DECLARATIONS OF INTEREST**

Nil.

## **5 LATE ITEMS**

Nil.

### **7.1 Presentation of Bravery Medal**

Chair Langford presented the Royal Humane Society of New Zealand Bravery Medal to Michael McKay on behalf of Mayor Tim King.

Along with Tony Cottle, Michael was involved in the rescue of three people after their boat upturned in choppy seas near Pakawau on New Years Day 2021.

### **3.1 Public Forum - Jan Dean**

Jan Dean spoke regarding white plastic downpipes in the Puponga Stream. A supporting image was presented, this is available on the Council's website in the Minutes Attachment document.

Questions and discussion included:

- Applicant get the permission of the landowner who will have the sign put up on their land (in writing), and that she obtain review and approval from the Council for the content of the sign before she is given the grant for the cost of producing it.
- This is intended to give the Council an opportunity to ensure that the content is accurate, and does not misrepresent any parties.

**Action:** Council staff to investigate the matter further and report back to the Board.

Attachment 1 Jan Dean supporting image

### **8.1 Discretionary Fund Applications**

Cynthia McConville, representing Golden Bay Forest and Bird, provided background information regarding the application and tabled signage examples which are available on the Council's website in the Minutes Attachment document. Ms McConville also acknowledged the passing of Makere Chapman, who was a Golden Bay Forest and Bird member, nominated by Mana Whenua.

**Moved Chair Langford/Board Member Hewison**

**GBCB25-02-2****That the Golden Bay Community Board**

1. receives the Discretionary Fund Applications – February 2025 report RGBCB25-02 6; and
2. grants or declines the Golden Bay Community Board Discretionary Fund applications as follows:

Applicant	Request	Grant/Decline
Golden Bay Forest and Bird	\$460.00	Grant

**CARRIED**

Attachment 1 Tabled signage examples

**6 CONFIRMATION OF MINUTES**

Moved Deputy Chair Knowles/Board Member Dixon  
**GBCB25-02-3**

That the minutes of the Golden Bay Community Board meeting held on Monday, 16 December 2024, be confirmed as a true and correct record of the meeting.

**CARRIED****7.2 Presentation: Plan Change 81 content and processes**

This agenda item was withdrawn from the agenda at the request of Council staff due to the need for further consultation with the Council.

**7.3 Presentation: Flood Mapping update**

Team Leader - Natural Hazards & Geomorphology, Alastair Clement, spoke to a PowerPoint presentation which is available on the Council's website in the Minutes Attachment document.

Questions and discussion included:

- The application of flood mitigation methods and relevant statutory and/or regulatory requirements for the Golden Bay area
- Insurance and finance impacts of flooding events and models for the Golden Bay community
- Flood model approaches that were reliable and robust, along with the tools in the process of developed for use by the public
- Timeframes and approach for mapping tool launch.

Attachment 1 Flood model presentation

#### **7.4 Presentation: Alcohol in Public Places Bylaw Review**

Community Policy Advisor, Cat Budai spoke via Zoom regarding early engagement with the Board for this bylaw review. She referred to the [Shape Tasman](#) website page.

Questions and discussion included:

- The process of review for the community and role of pre-engagement for the Board
- Enforcement of bylaws was dependent on the location of any alleged offending and who owned the land
- Council staff to confirm the enforceability of the Bylaw on Crown land.

The meeting was adjourned at 2.23 pm and reconvened at 2.32 pm.

### **8 REPORTS**

#### **8.2 Board Report - February 2025**

Chair Langford presented the report, which was taken as read.

Questions and discussions included:

- Opportunities to find savings in the Board budget were highlighted
- Financial updates for the 2025/26 financial year were explained
- Collaboration between the Board to occur in future to ensure that the aspirations of the Board and operational/financial constraints of the Council can be worked through effectively
- Self-regulation approach of aquaculture operations around the Pohara Port aims to address any negative environmental impacts through an environmental management plan
- The Board to encourage compliance with the environmental management plan and reach out to that group to ensure some level of public accountability.

**Moved Chair Langford/Board Member Hewison**

**GBCB25-02-4**

**That the Golden Bay Community Board**

- 1. receives the Board Report - February 2025 RGBCB25-02-7.**

**CARRIED**

#### **8.4 Special Projects Update - February 2025**

Chair Langford presented the report, which was taken as read.

Questions and discussions included:

- Priorities for projects and allocated funding was agreed
- Board Member Knowles to be the contact person for the Commercial Street fence, bench, and tree boxes project and the Tunnel Housing.

**Moved Deputy Chair Knowles/Chair Langford**

**GBCB25-02-5**

**That the Golden Bay Community Board**

- 1. receives the Special Projects Update - February 2025 report RGBCB25-02-9; and**

2. agrees to fund the following projects from the Golden Bay Community Board Special Projects Fund:
  - 2.1 Tunnel Housing - \$8,000.00
  - 2.2 Commercial Street fence, bench, and tree boxes - \$10,000.00
  - 2.3 Rockville Swimming Pool development - \$10,000.00
  - 2.4 Pakawau Playground Contribution - \$10,000.00; and
3. notes that the Golden Bay Community Board needs to make a recommendation to the Tasman District Council to access reserve Special Project funds for \$38,564.00.

**Recommendation to the Council:**

**That the Tasman District Council**

1. approves the request for the Golden Bay Community Board to access \$38,564.00. from the Special Projects budget for use in the 2024/25 financial year.

**CARRIED**

### **8.3 Financial Summary**

Chair Langford presented the report, which was taken as read.

**Moved Chair Langford/Board Member Dixon  
GBCB25-02-6**

**That the Golden Bay Community Board**

1. receives the Financial Summary report RGBCB25-02-8.

**CARRIED**

## **9 CORRESPONDENCE**

Nil

## **10 CONFIDENTIAL SESSION**

Nil

Group Manager - Environmental Assurance, K Drummond, closed the meeting with a karakia.

The meeting concluded at 3.35 pm.

Confirmed as a correct record of proceedings by resolution on Enter date .

Unconfirmed