
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING

held
4:00 pm, Tuesday, 17 December 2024
at
Motueka Library, Wallace Street, Motueka

The [video recording](#) of this meeting is available on the Council's YouTube channel.

Present: Board Members T Graham (Chair), N Hughes and C Hutt (Deputy Chair), and Councillors B Dowler, B Maru and T Walker.

In Attendance: Councillor Jo Ellis, Group Manager - Community Infrastructure (R Kirby), Reserves Officer (T Strange), and Governance Advisor (G Dawson).

The order of items differs from the published agenda.

1 OPENING, WELCOME

Chair Graham opened the meeting with a karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Chairperson Graham/Deputy Chairperson Hutt
MCB24-12-1

That apology for lateness from Councillor Brent Maru be accepted.

CARRIED

4 DECLARATIONS OF INTEREST

Nil

3 PUBLIC FORUM

3.1 Nicci Pavey

Nicci Pavey spoke regarding the need for social and community housing.

Questions and discussions included:

- Solutions should focus on addressing housing and affordability challenges for a range of vulnerable groups.
- A joined up and collaborative approach which includes government, non-profit, and commercial sectors was needed.

3.2 Pauline Church

Pauline Church spoke regarding the new Motueka suburbs.

Questions and discussions included:

- The challenges of dealing with increased population in the area and the loss of space were ongoing.
- Concerns about the way that the older area and new development have been integrated.
- Solutions need to be worked through to ensure all people that use and live in the area can do so with ease.

3.3 Ray Hellyer

Ray Hellyer spoke regarding important documents on local government matters.

Questions and discussions included:

- The public needed to know what the legal obligations of local and central government were and the rights of individuals. Council should be proactive and display these at Motueka Library and Service Centre.

3.4 Keith Griffiths

Keith Griffiths spoke about the proposed Seaview housing development.

Questions and discussions included:

- The challenges of getting through the due diligence planning phases of applications – the standards and expectations were very high, but also very unclear, and it was hard to know for developers what they actually needed to provide.
- Climate change and managed retreat – the land subject to the development offered a workable solution and plans for low lying land to be turned to wetland dealt with those challenges.
- Ongoing constructive conversation was needed between Council planners, iwi, and developers to work on housing solutions for the Motueka area.

3.5 Kevin Fourie

Keith Griffiths spoke about the monitoring solar energy use and generation by Tasman District Council and signage at the Motueka Saltwater Baths.

Questions and discussions included:

- Improvement to signage at the Motueka Saltwater Baths to ensure the safe use of the facility, control of dogs, and avoid overcrowding in the accommodation area.
- Council should be more proactive in promoting the use and achievements of solar energy use at its service centres and libraries.

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

The Board felt that the 19 November 2024 minutes should record Board Member Hughes' reason for voting against Item 8.5 – Renaming of Pah Road, Motueka. The Board was advised that the Council does not record members' reasons for voting either for or against a motion in the minutes, and this was a well-established convention throughout local government in New Zealand.

The words 'excluding agenda item 8.5' were added to the motion to reflect the Board's view.

**Moved Councillor Maru/Deputy Chairperson Hutt
MCB24-12-2**

That the minutes of the Motueka Community Board meeting held on Tuesday, 19 November 2024, be confirmed as a true and correct record of the meeting excluding agenda item 8.5.

CARRIED

7 PRESENTATIONS

Nil

8 REPORTS

8.1 Discretionary Fund Applications

Chair Graham presented the report, which was taken as read.

**Moved Deputy Chairperson Hutt/Board Member Hughes
MCB24-12-3**

That the Motueka Community Board

- 1. receives the Discretionary Fund Applications – October report RMCB24-12-1; and**

2. grants or declines the Motueka Community Board Discretionary Fund applications as follows:

Applicant	Request	Grant/Decline
Motueka Art Group	\$700.00	Grant

CARRIED

8.2 Board Report

Chair Graham presented the report, which was taken as read.

Questions and discussions included:

- Board Actions – updates were provided and available on the Council’s website in the Minutes Attachment document.
- Flag poles at Riwaka RSA Memorial were approved for installation.
- Maintenance of weeds and footpaths – limited resourcing meant that a programme must be put together which balanced out the needs of the whole region.
- Communication needed to manage community expectations.
- Motueka Port Structural Plan – work was ongoing to work through the Plan and related challenges. Multiple regulation and statutes applied, which complicated some matters.
- Reopening of the original port channel where possible was supported.
- Regulations and statutes that apply to tiny homes and eight week rule – there was a need to find a durable solution to help vulnerable communities and deal with the housing crisis.

The meeting was adjourned at 6.18 pm and reconvened at 6.25 pm.

The meeting agreed to the removal of clause 5 regarding firefighting water supply.

The motion was taken in parts.

Moved Board Member Hughes/Deputy Chairperson Hutt MCB24-12-4

That the Motueka Community Board

- 1. receives the Board Report RMCB24-12-2; and**
- 2. approves \$6785.00 from the Special Projects budget to purchase and install two flag poles for the Riwaka Memorial site in time for Anzac Day 25 April 2025; and**
- 3. recommends that the Tasman District Council include the restoration of the original channel and seawall to be included in the Port Motueka Structure Plan; and**
- 4. approves the transfer of \$3000 from the training budget line of General Board expenses for use, as general expenses in the General Board expenses category.**

CARRIED

Moved Board Member Hughes/Chairperson Graham MCB24-12-5

- 5. recommends that the Tasman District Council staff consider triaging service request complaints solely regarding minor dwellings as per the eight week rule.**

CARRIED

Attachment 1 Board Action Update - 18 Dec 2024

8.3 Special Projects update

Reserves Officer, Tony Strange, presented the report, which was taken as read.

Updates are available on the Council's website in the Minutes Attachment document.

**Moved Chairperson Graham/Councillor Dowler
MCB24-12-6**

That the Motueka Community Board

1. receives the Special Projects update report RMCB24-12-3.

CARRIED

Attachment 1 Special Projects Update - 18 Dec 2024

8.4 Finance report

Chair Graham introduced the report, which was taken as read.

Questions and discussions included:

- Possible transfer of funds between budget codes.
- Current year-to-date balances of Board finances.

**Moved Deputy Chairperson Hutt/Board Member Hughes
MCB24-12-7**

That the Motueka Community Board

1. receives the Financial Summary report RMCB24-12-4; and
2. Transfers \$5,000 from \$14862 add to \$5669 budget allocation discretionary funds subject to Finance approval.

CARRIED

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

Chair Graham closed the meeting with a karakia

The meeting concluded at 7.05 pm.

Unconfirmed

Confirmed as a correct record of proceedings by resolution on Enter date .

Unconfirmed