
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
held
4:00 pm, Tuesday, 19 November 2024
at
Motueka Library, Wallace Street, Motueka

The [video recording](#) of this meeting is available on the Council's YouTube channel.

Present: Board Members T Graham (Chairperson), C Hutt (Deputy Chair), N Hughes, and Councillors B Dowler, B Maru and T Walker.

In Attendance: Councillor Jo Ellis, Councillor Glen Daikee, Grant Knowles (Golden Bay Community Board) Kaihoutū Hononga (R Thomas) Group Manager – Service and Strategy (J Ridd), Enterprise and Property Manager (N Chin), Reserves Officer (T Strange), and Governance Advisor (G Dawson).

The order of items differs from the published agenda.

1 OPENING, WELCOME

Chair Graham opened the meeting with a karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

4 DECLARATIONS OF INTEREST

Nil

6 CONFIRMATION OF MINUTES

Moved Board Member Hughes/Chairperson Graham
MCB24-11-1

That the minutes of the Motueka Community Board meeting held on Tuesday, 15 October 2024, be confirmed as a true and correct record of the meeting.

CARRIED

3 PUBLIC FORUM

3.1 Jude Ritchie

Jude Ritchie spoke regarding administrative support for the Motueka Community Board.

Questions and discussions included:

- Ongoing secretariat support and specialist governance advice – the Council's Governance Team intends to provide a coordinated and centralised service.

3.2 Steve Anderson

Steve Anderson spoke regarding a cycle trail in Motueka on the East Bank of the Motueka River.

Questions and discussions included:

- Providing a path for cyclists, walkers, and runners would service community and visitors – there needed to be a safe space where users were protected from the heavy traffic on the highway, which would encourage the community and visitors to get out around the area.

3.3 Ray Hellyer

Ray Hellyer spoke regarding the need for all councils to maintain high levels of service, and always operate in an accountable and transparent manner.

Questions and discussions included:

- The importance of all councils abide and adhere to the contracts with the community, agreed or implied.

3.4 Ian Williamson

Ian Williamson spoke regarding matters listed in a tabled document, which is available on the Council's website in the Minutes Attachment document.

Attachment 1 Supporting public forum notes

3.5 David Ogilvie

David Ogilvie acknowledged the contribution made by former Motueka Mayor, David Kennedy, and former Council staff member, Lloyd Kennedy.

7 PRESENTATIONS

7.1 Presentation: Port Motueka Structure Plan

Tania Bray, Council Coastal Planner, and Consultant Steph Styles, Boffa Miskall, spoke to the presentation on the Port Motueka Structure Plan, which was included in the agenda.

7.2 Presentation: Plan Change 82 and 83 - Outstanding Natural Features and Landscape and Natural Character and Coastal Environment.

Ms Bray and Ms Styles spoke to the presentation on Plan Change 82 and 83 - Outstanding Natural Features and Landscape and Natural Character and Coastal Environment, which was included in the agenda.

Questions and discussions included:

- Natural features such as sandspits and their former infrastructure use – changes in use and environmental standards for those features could be viewed as a contradiction given their previous use.

5 LATE ITEMS

Nil

8 REPORTS

8.1 Discretionary Fund Applications

There were no applications received for this meeting.

8.4 Motueka Harbour and Coastal Works Reserve Fund Policy Update

Enterprise and Property Services Manager, Nick Chin, presented the report, which was taken as read.

Questions and discussions included:

- The background, scope, and application of the policy.
- An amendment was agreed to clause 3 of the motion to reflect the role of the Board in the decision process for the Motueka Harbour and Coastal Works Reserve Fund.

**Moved Board Member Hughes/Deputy Chairperson Hutt
MCB24-11-2**

That the Motueka Community Board

1. receives the Motueka Harbour and Coastal Works Reserve Fund Policy Update RMCB24-10-2; and
2. recommends that the Tasman District adopts the draft amended Motueka Harbour and Coastal Works Reserve Fund Policy Update in Attachment 1 of the agenda report, with an amendment to include:
 - 2.1 That the Motueka Community Board must be consulted on all proposed expenditure from the Motueka Harbour and Coastal Works Reserve Fund.

CARRIED

8.6 Special Projects update

Tony Strange, Reserves Officer, presented the report, which was taken as read. Updates are available on the Council's website in the Minutes Attachment document.

**Moved Chairperson Graham/Deputy Chairperson Hutt
MCB24-11-3**

That the Motueka Community Board

1. receives the Special Projects update report RMCB24-11-6.

CARRIED

Attachment 1 Special Projects status updates

8.2 Board Report

Chair Graham presented the report, which was taken as read.

Questions and discussions included:

- Motueka tiny home abatement notice matter – a resource consent application was now being processed.
- Board Actions – updates were provided and available on the Council's website in the Minutes Attachment document.
- Eight week rule for tiny houses – the need to have clarity and resolution on the matter .
- Feedback was provided on public forum matters.

**Moved Chairperson Graham/Deputy Chairperson Hutt
MCB24-11-4**

That the Motueka Community Board

1. receives the Board Report RMCB24-11-11.

CARRIED

Attachment 1 Board Action status updates

8.3 Motueka Community Board Extraordinary Vacancy

Gavin Dawson, Governance Advisor, presented the report, which was taken as read.

Questions and discussions included:

- The process and background to the relevant statute and regulation.
- The time required and scope for participation with the community organisations.

The motion was taken in parts.

**Moved Chairperson Graham/Deputy Chairperson Hutt
MCB24-11-5**

That the Motueka Community Board

- 1. receives the Motueka Community Board Extraordinary Vacancy report RMCB24-11-2; and**
- 2. notes that an extraordinary vacancy on Motueka Community Board has been created following the resignation of Board Member David Armstrong, effective from 1 November 2024; and**
- 3. acknowledges the work of Board Member David Armstrong in the fulfilment of his role as a Motueka Community Board member; and**
- 4. confirms that the extraordinary vacancy created by the resignation of Board Member David Armstrong be left vacant for the remainder of the 2022 - 2025 triennium, as per clause 117(3)(b) of the Local Electoral Act 2001; and**
- 5. notes that this decision be publicly notified, in accordance with section 119 of the Local Electoral Act 2001; and**

CARRIED

**Moved Chairperson Graham/Board Member Hughes
MCB24-11-6**

That the Motueka community Board

- 6. makes the following appointments to replace Board Member David Armstrong, for the remainder of the 2022 – 2025 triennium:**
 - 6.1 Accessibility for All (A4A) – Deputy Chair Claire Hunt.**
 - 6.2 Marahau Sandy Bay Ratepayers and Residents Association – Chair Terina Graham.**
 - 6.3 Motueka Aerodrome Advisory Group – Board Member Nick Hughes.**
 - 6.4 Te Awhina Marae - Chair Terina Graham.**
 - 6.5 Full Council liaison role- Chair Terina Graham.**

CARRIED

8.5 Request for Approval to Correct the Spelling of Pah Street, and Pah Street West, Motueka

Chair Graham presented the report, which was taken as read.

Questions and discussions included:

- Explanation of the Street naming policy.
- Māori history of the area.
- Historical information on other regional sites of significance for Iwi was explained and the role that they have in the name change process.
- Board Member Hughes expressed concern over the cost of street name changes and the financial impact of making changes individually, rather than in larger batches.

Moved Deputy Chairperson Hutt/Chairperson Graham MCB24-11-7

That the Motueka Community Board

- 1. receives the Request for Approval to Correct the Spelling of Pah Street, and Pah Street West, Motueka report RMCB24-11-3; and**
- 2. approves the correction of the spelling of Pā Street and Pā Street West.**

CARRIED

Board Member Hughes requested that his vote against the motion be recorded.

8.7 Financial Summary

Chair Graham introduced the report, which was taken as read.

Questions and discussions included:

- Possible transfer of funds between budget codes.
- Current year-to-date balances of Board finances.

Moved Chairperson Graham/Deputy Chairperson Hutt MCB24-11-8

That the Motueka Community Board

- 1. receives the Financial Summary report RMCB24-11-12.**

CARRIED

9 CORRESPONDENCE

Nil

The meeting concluded at 7.08 pm.

Confirmed as a correct record of proceedings by resolution on Enter date .

Confirmed