
MINUTES
of the
**Public Water Supply Bylaw Hearing and Deliberations
Meeting**

held
9.30 am - Tuesday, 15 October 2024
at
Tasman Council Chamber, 189 Queen Street, Richmond

The [video recording](#) of this meeting is available on the Council's YouTube channel.

Present: Councillors C Hill (Chair), B Dowler, J Ellis, and Deputy Mayor S Bryant.

In Attendance: Councillors T Walker and G Daikee, Group Manager – Community Infrastructure (R Kirby), Group Manager – Service and Strategy (J Ridd), Strategic Policy Manager (D Fletcher), and Governance Advisor (G Dawson).

1 OPENING, WELCOME

Councillor Hill opened the meeting with a karakia at 9.30 am.

2 APOLOGIES AND LEAVE OF ABSENCE

**Moved Councillor Dowler/Councillor Ellis
SH24-10-1**

That apologies from Councillor K Maling and Cat M Kininmonth for leave of absence be accepted.

CARRIED

3 REPORTS

Submitter Mathias Schaeffner – Tasman Democracy (34008) did not attend.

3.1 Draft Public Water Supply Bylaw Submissions Hearing and Deliberations

Community Policy Advisor, Cat Budai and Senior Infrastructure Planning Advisor, Kim Arnold presented the report, which was taken as read.

Questions and discussions included:

- The process for responding to submitters - it was explained that all submitters would be provided with the outcome after the process was complete.
- Backflow prevention - there would be no change from existing arrangements.
- Backflow installation was dependent on the location of the boundary, and the bylaw provided for a range of options to address the location and design.
- The various types of pressure reducing valves - the type used depended on the individual owner and the type of property where applicable.

Moved Councillor Dowler/Councillor Ellis SH24-10-2

That the Public Water Supply Bylaw Hearing and Deliberations Panel

1. receives the Draft Public Water Supply Bylaw Submissions Hearing and Deliberations report RSH24-10-1; and
2. receives and considers all [eight submissions](#) on the Draft Public Water Supply Bylaw received by 16 September 2024; and
3. declines to accept any late Draft Public Water Supply Bylaw submissions received after 5.00 pm on 16 September 2024; and
4. agrees to changes set out in 'Table 1: Changes proposed in response to feedback in submissions' of Attachment 2 to the agenda report for the following clauses:
 - a. 4(1) (Revocation)
 - b. 6 (Interpretation; adds definitions for bulk water supply and cross-connection hazard)
 - c. 15(1) & (2) (Backflow Prevention)
 - d. 17(6) (Working near the public water supply network)
 - e. 20(2) (Continuity of supply and pressure)
 - f. 26(4) (On demand supply)
 - g. 27(3) (Restricted Flow Supply)
 - h. 29 (1), (2), (3), (7), (8) & (9) (Prohibition or restriction on use of public water supply)
 - i. 30(4) (Fire protection connection and use)
 - j. 31(2), (3), (4), (9) & (10) (Customer responsibility)

- k. **32(3) (Offences and penalties)**
- 5. **agrees to changes set out in 'Table 2: Other changes proposed by staff' of Attachment 2 to the agenda report relating to the following:**
 - a. **replace Title page text 'The Public Water Supply Bylaw 2024 is an amended Water Supply Bylaw 2016 (Amended 2019)' with Table 1 on the following page documenting the bylaw's review history;**
 - b. **2(1) (Title), clarifying this is an amended version of the 2016 bylaw rather than an entirely new bylaw; and**
- 6. **for the reasons set out in Table 3: Suggested changes from submitters that staff do not recommend' of Attachment 2 to the agenda report declines to amend wording in the following clauses:**
 - a. **15 (2) & (3) (Backflow Prevention)**
 - b. **17 (Working near the public water supply network)**
 - c. **19 (1) (Interference by trees and shrubs)**
 - d. **20 (Continuity of supply and pressure)**
 - e. **21 (Connection)**
 - f. **28 (Meters and restrictors)**
 - g. **29 (2) (Prohibition or restriction on use of public water supply)**
 - h. **30 (8) (Fire Protection connection and use)**
 - i. **Part D – Enforcement**
- 7. **in accordance with section 155 of the Local Government Act 2002:**
 - 7.1 **agrees that the draft Public Water Supply Bylaw (as amended by changes in resolutions 4-5 above) is the most appropriate form of bylaw for managing public water supply matters; and**
 - 7.2 **notes that the draft Public Water Supply Bylaw (as amended by changes in resolutions 4-5 above) does not give rise to any implications under the New Zealand Bill of Rights Act 1990; and**
- 8. **agrees that the amended Public Water Supply Bylaw 2016 and the Public Water Supply Bylaw Hearing and Deliberations Panel's recommendations be presented to the Full Council for consideration and adoption on 28 November 2024; and**
- 9. **delegates authority to Public Water Supply Bylaw Hearing and Deliberations Panel Chair and the Chief Executive Officer to approve any minor changes or minor editorial changes to the amended Public Water Supply Bylaw 2016, prior to being submitted to Tasman District Council.**

Recommendation to Tasman District Council

That the Tasman District Council:

- 1. **notes that a review of the Public Water Supply Bylaw 2016 has been undertaken; and**
- 2. **in accordance with sections 155, 159, and 160 of the Local Government Act 2002:**

- 2.1 agrees that the amended Public Water Supply Bylaw 2016 is the most appropriate form of bylaw for the regulation of Council managed water supplies; and**
- 2.2 notes that the amended Public Water Supply Bylaw 2016 does not give rise to any implications under the New Zealand Bill of Rights Act 1990; and**
- 3. pursuant to sections 156 and 160 of the Local Government Act 2002, adopts the amended Public Water Supply Bylaw 2016 (Attachment 1 to the agenda report) with effect from 1 January 2025; and**
- 4. authorises staff to publicly notify the amended Public Water Supply Bylaw 2016 and the date it is has effect from; and**
- 5. notes that the Water Supply Bylaw 2016 will need to be reviewed before 28 November 2034; and**
- 6. confirms the minutes of the 15 October 2024 Public Water Supply Bylaw Hearing and Deliberations Panel meeting as a true and correct record.**

CARRIED

The meeting closed at 9.41 am.

Confirmed as a correct record of proceedings by resolution on Enter date .