

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 15 October 2024
Time: 4:00 pm
Meeting Room: Motueka Library
Venue: Wallace Street, Motueka
Zoom link: <https://us02web.zoom.us/j/89206859527?pwd=aSrcfpDcNnplXwFlp03KCUoBIJ4.1>
Meeting ID: 892 0685 9527
Meeting Passcode: 561981

Motueka Community Board

AGENDA

MEMBERSHIP

| | |
|---------------------------|-------------|
| Chairperson | T Graham |
| Deputy Chairperson | C Hutt |
| Members | D Armstrong |
| | N Hughes |
| | Cr B Dowler |
| | Cr B Maru |
| | Cr T Walker |

(Quorum 4 members)

Contact Telephone:
Email: tdc.governance@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

- 1 OPENING, WELCOME, KARAKIA
- 2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

- 3 PUBLIC FORUM
 - 3.1 Kevin Fourie 4
 - 3.2 Rick Bensemann..... 6

- 4 DECLARATIONS OF INTEREST

- 5 LATE ITEMS

- 6 CONFIRMATION OF [MINUTES](#)

That the minutes of the Motueka Community Board meeting held on Tuesday, 17 September 2024, be confirmed as a true and correct record of the meeting.

- 7 PRESENTATIONS

Nil

- 8 REPORTS

- 8.1 Discretionary Fund Applications..... 7
- 8.2 Motueka Community Board Report - October 2024..... 18
- 8.3 Motueka Community Board Finance Report - October 2024..... 34
- 8.4 Special Projects update 37

- 9 CORRESPONDENCE

Nil

- 10 CONFIDENTIAL SESSION

Nil

- 11 CLOSING KARAKIA

3 PUBLIC FORUM

3.1 KEVIN FOURIE

| | |
|----------------------------|---|
| Report To: | Motueka Community Board |
| Meeting Date: | 15 October 2024 |
| Report Author: | Gavin Dawson, Governance Advisor |
| Report Authorisers: | Richard Kirby, Group Manager - Community Infrastructure |
| Report Number: | RMCB24-10-6 |

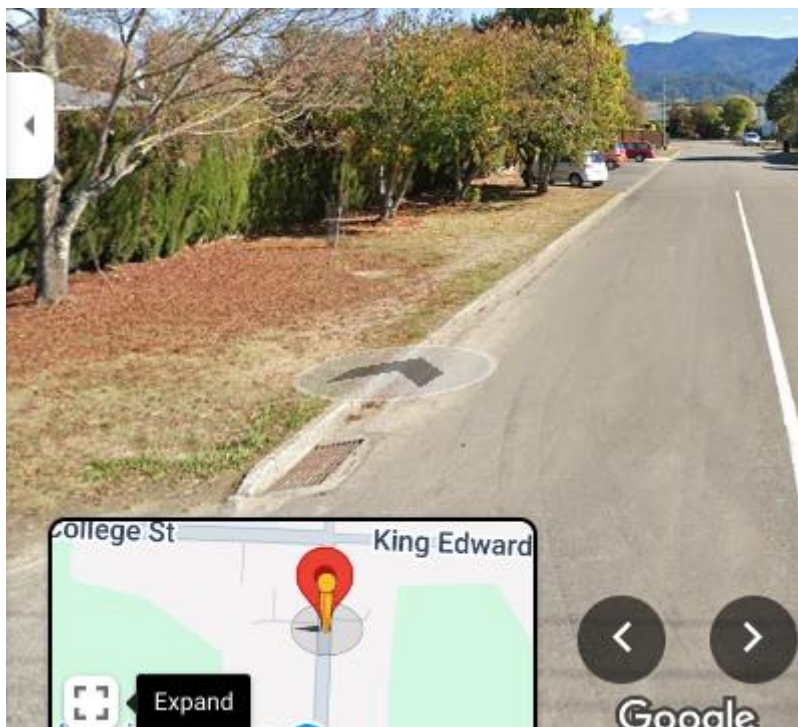
1. Public Forum / Te Matapaki Tūmatanui

Kevin Fourie will speak in public forum regarding maintenance of land at the corner of Thomason Avenue and Queen Victoria Street. An image has been provided with this report (**Attachment 1**).

2. Attachments / Tuhinga tāpiri

1. [↓](#) Image of location

5



3.2 RICK BENSEMANN

| | |
|----------------------------|---|
| Report To: | Motueka Community Board |
| Meeting Date: | 15 October 2024 |
| Report Author: | Gavin Dawson, Governance Advisor |
| Report Authorisers: | Richard Kirby, Group Manager - Community Infrastructure |
| Report Number: | RMCB24-10-7 |

| |
|--|
| 1. Public Forum / Te Matapaki Tūmatanui |
|--|

Rick Bensemenn will speak in public forum regarding tiny home village developments in the Motueka Ward.

| |
|--|
| 2. Attachments / Tuhinga tāpiri |
|--|

Nil

8 REPORTS

8.2 DISCRETIONARY FUND APPLICATIONS

| | |
|----------------------------|---|
| Report To: | Motueka Community Board |
| Meeting Date: | 15 October 2024 |
| Report Author: | Gavin Dawson, Governance Advisor |
| Report Authorisers: | Richard Kirby, Group Manager - Community Infrastructure |
| Report Number: | RMCB24-10-1 |

Summary

- 1.1 Two applications have been received for the October 2024 round of Motueka Community Board Discretionary Funding:
 - 1.1.1 Holopuni Sailing Canoes Aotearoa - \$700.00 (**Attachments 3 and 4**)
 - 1.1.2 Motueka Community Patrol - \$700.00 (**Attachment 5**)
- 1.2 The applications comply with the Tasman District Council Policy on Community Board Discretionary Funds (**Attachment 1**).
- 1.3 A list of the total Discretionary Fund applications granted this financial year is appended as **Attachment 2**.
- 1.4 The applicants have been asked to attend the meeting to speak to the applications.
- 1.5 The Motueka Community Board Discretionary Fund currently has a confirmed balance of \$19,390.
- 1.6 For approved applications, payment will be made to the applicant by direct credit within ten working days of the Council receiving the applicant's bank account details.

That the Motueka Community Board

1. receives the Discretionary Fund Applications – October report RMCB24-10-1; and
2. grants or declines the Motueka Community Board Discretionary Fund applications as follows:

| Applicant | Request | Grant/Decline |
|----------------------------------|----------|---------------|
| Holopuni Sailing Canoes Aotearoa | \$700.00 | |
| Motueka Community Patrol | \$700.00 | |

2. Attachments / Tuhinga tāpiri

| | | |
|----------------------|---|----|
| 1. ↓ | Tasman District Council Policy on Community Board Discretionary Funds | 9 |
| 2. ↓ | Discretionary Funds granted 2024-2025 financial year | 12 |

| | | | |
|----|-------------------|---|----|
| 3. | ↓ | Holopuni Sailing Canoes Aotearoa Discretionary Fund Application | 13 |
| 4. | ↓ | Holopuni Sailing Canoes Aotearoa Flyer | 15 |
| 5. | ↓ | Motueka Community Patrol application | 17 |



TASMAN DISTRICT COUNCIL POLICY ON COMMUNITY BOARD DISCRETIONARY FUNDS

POLICY REFERENCES

| | |
|---------------------------------------|--|
| • Sponsor: | Group Manager Finance - Mike Drummond |
| • Effective date: | 27 April 2023 |
| • Review due: | Five yearly |
| • Legal compliance: | Council approval of the Policy, which requires to comply with Council's Revenue and Financing Policy |
| • Associated Documents/References | Tasman District Council Revenue and Financing Policy |
| • Policy Number | P100 |
| • Approved by Council (If Applicable) | 27 April 2023 |

1. Purpose of the Community Boards' Discretionary Funding

Each of the two community boards in Tasman District receive funding from Council through targeted rates. The Boards may use part of the funding as a discretionary fund to allocate funding:

- a) for community projects and initiatives in their Ward that their Community Board considers will benefit their community; and
- b) to support their Community Board functions, including:
 - I. Board members attendance at conferences or training workshops;
 - II. Board advertising and communication;
 - III. Board community surveys;
 - IV. and for Board functions; and
- c) to support youth related activities in their Ward.

2. Application

This policy applies to the disbursement of funds from the Motueka and Golden Bay Community Board Discretionary Funds.



3. Review of this Policy

This policy may be amended either as part of a five yearly review or where one or both community boards have requested a review and proposed changes to the Policy.

4. Generic criteria for the allocation of Discretionary Funds by either the Motueka or the Golden Bay Community Board:

- 4.1 All approved projects and initiatives must contribute to Tasman District Council's Community Outcomes as set out in Council's 10 Year Plan;
- 4.2 Projects need to demonstrate local community support.
- 4.3 Projects must take place within the ward of the Community Board which has allocated funding for the project and demonstrate a clear benefit to that community, including addressing an identified community need.
- 4.4 Discretionary funding will not be provided for:
 - Ongoing operational costs that are not project specific;
 - Costs that cannot be verified with appropriate quotes;
 - Projects that have already been completed.
- 4.5 Funding is for not for individuals, and not to be for a project that is the responsibility of Central Government or other agencies.
- 4.6 Applications must be for a specific project and disclose any other Council funding applied for, e.g., Community Grants.
- 4.7 An organisation may receive only one Discretionary Fund grant a year.
- 4.8 Applications should be made three weeks before the Community Board receiving the application meets to consider funding allocations.
- 4.9 Applicants should provide appropriate financial statements e.g., a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- 4.10 Where appropriate (for example a public event), funding applications should be supported by an appropriate Health and Safety Plan. Funds will be allocated through monthly funding rounds. Applicants may be given less funding than they apply for.
- 4.11 Applicants are strongly encouraged to attend the meeting at which applications are considered, in order to speak to their request and answer any questions on the information supplied.
- 4.12 All decisions made by a community board to award funding to an applicant for a project will become public information following the meeting and be included in the minutes of the Board meeting. Applications and supporting information submitted to one of the community boards for funding will be included in an agenda for a meeting of that community board but be subject to the requirements of the Local Government Official Information and Meetings Act 1987 (which may require certain information to not be disclosed as part of a public agenda but distributed separately to Board members - for example financial or commercially sensitive information, personal information).
- 4.13 Funding is to be used only for the purpose approved. Unused funding must be returned to the Board at the termination or completion of the project.



- 4.14 Each year more project funding requests will be received than funds available and not all requests will be successful. The Board's decision on project funding is final and no correspondence will be entered into.
- 4.15 The Motueka and Golden Bay Community Boards acknowledge that there could be extraordinary situations with applications which do not fully meet the criteria described in this policy. The Community Boards reserve the right to consider and approve such applications where there are exceptional and unique circumstances, with the reasons for the approval to be recorded in the resolution.

5. Specific criteria for the allocation of Discretionary Funding by Motueka Community Board

- 5.1 Applications are to follow the Motueka Community Board Discretionary Fund application form template, available from the Council's website, the Motueka Council Office or Motueka Library
- 5.2 Written applications can be delivered to the Motueka Council office or sent to the Motueka Community Board, C/- Tasman District Council, 7 Hickmott Place, Motueka.
- 5.3 There is a \$700 maximum for applications for projects.
- 5.4 Projects must be completed within 12 months of receiving funding.
- 5.5 Successful applicants will report back to the Motueka Community Board on the project and how the funding was used, within 12 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

6. Specific criteria for the allocation of Discretionary Funding by the Golden Bay Community Board

- 6.1 Application forms are available from the Council website, or the Takaka Service Centre.
- 6.2 Written applications can be dropped off at the council office or sent to the Golden Bay Community Board, C/- Tasman District Council.
- 6.3 There is a \$500 maximum for applications for projects.
- 6.4 Projects must be completed within 6 months of receiving funding.
- 6.5 Successful applicants will report back to the Golden Bay Community Board on the project and how the funding was used, within 6 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

Adopted by Tasman District Council

Date of approval: 27 April 2023

Motueka Community Board Discretionary Funds Granted 2024/2025 Financial Year

| | | |
|------------------|---|-------------------|
| July | Brooklyn School (Motueka) | \$700.00 |
| | Motueka Group Riding for the Disabled Association | \$441.00 |
| August | Tākaka Hill Biodiversity Group Trust | \$614.15 |
| | Motueka Community House | \$700.00 |
| September | Wilderness Canoe Trust | \$600.00 |
| | Age Link Trust | \$700.00 |
| | Motueka Social English Group | \$500.00 |
| Total | | \$4,255.15 |

The following application to the Discretionary Fund has been received.

Name of organisation*

Holopuni sailing canoes Aotearoa

Address

25 Pah st Motueka

Contact person*

Tewera Henare

Contact phone*

Provided on application

Email address*

Provided on application

What is the purpose of your organisation?

Holopuni Aotearoa Land Base Demonstration Day. Our aim, is to promote and educate the haponi of Holopuni sailing Canoes and who Holopuni Aotearoa is. Our goal, is to grow the Holopuni Practitioners in Aotearoa, to create a sailing class and regionals, Nationals and international regattas around Aotearoa.

Amount applied for - up to \$700

\$700

Details of project to be funded:

- Promotion flyers
- operation cost, Fuel to get waka to and from venue
- land base Rig, Rope

Please provide a detailed budget or quote for your funding application..

Benefits - Who or what will benefit from the project in the Motueka community?

Maori

Pacifica whanau

Tangata Tiriti

Haponi o Motueka

Describe any voluntary time and any other funding contributions received for this project

Tewera Henare is a expert in Holopuni Sailing canoes and also has his own Holopuni to use as the display piece for the day and will be voluntary his time to support this kaupapa

Who else have you asked for funding for this project?

no one else.

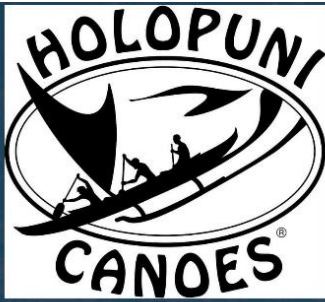
Bank account number

Provided on application

You can upload a file to support your application

Blue-White-Simple-Minimalist-Travel-Agency-Flyer_20241001_120401_0000.png - [Download File](#) - You must be logged in to view this file

Privacy Statement



Holopuni Aotearoa Demonstration Day

Saturday 9th Nov

Nau Mai Haeremai, Holopuni landbase

Demonstration day Motueka Yacht and Cruising Club

Our aim is to promote and educate the public about Holopuni canoes Aotearoa. Our goal is to create more Holopuni practitioner around Aotearoa to create regional, national and international regattas, promoting water safety and creating a pathway to waka haurua through a te ao Maori lense. Come have a kōrero with us and challenge your self at some landbase Activities and register your interest and take part in our survey to run Holopuni sailing programmes across Te Tau ihu o te waka o Māui



Phone
02041535732



Motueka Yacht
and Cruising
Club



aotearoaholopunicanoes@
gmail.com



The following application to the Discretionary Fund has been received.

Name of organisation*

Motueka Community Patrol

Address

68 High Street Motueka

Contact person*

Byron Le Vavasour

Contact phone*



Email address*



What is the purpose of your organisation?

Being Eyes and Ears for NZ Police to help make our community a safer place to live, also help protect the community's assets, parks etc.

Amount applied for - up to \$700

\$700

Details of project to be funded:

An AED Automated External Defibrillator to be carried in vehicle around while on patrol, covering an area from Mapua to Marahau, and clocking up between 500/600kms a month.

Please provide a detailed budget or quote for your funding application..

Benefits - Who or what will benefit from the project in the Motueka community?

Everyone in the community will benefit from having an AED on board patrol vehicle, we carry a list of available AED's around town but lose over 50% when the doors of business's are closed.

Describe any voluntary time and any other funding contributions received for this project

We applied to the TDC Community Grants Scheme, they have given us part of payment required to purchase an AED.

Who else have you asked for funding for this project?

Land Agents, Local Bank.

Bank account number



You can upload a file to support your application

Privacy Statement

8.2 MOTUEKA COMMUNITY BOARD REPORT - OCTOBER 2024

Information Only - No Decision Required

| | |
|----------------------------|---|
| Report To: | Motueka Community Board |
| Meeting Date: | 15 October 2024 |
| Report Author: | Terina Graham, Chair |
| Report Authorisers: | Richard Kirby, Group Manager - Community Infrastructure |
| Report Number: | RMCB24-10-3 |

1. Whakataukī / Māori Proverb

Whakapuāwai te kōrero, whakapuāwai te whakaaro.

When speech blossoms, so does thought.

This proverb emphasises how communication and conversation help ideas flourish, underscoring the connection between speaking openly and developing meaningful thoughts.

2. Recommendation/s / Ngā Tūhunga

That the Motueka Community Board

1. receives the Motueka Community Board Report - October 2024 RMCB24-10-3; and
2. approves the allocation of \$xxxx from existing general board expenses funds for the 2024/2025 financial year for meeting related expenses.

3. Board Secretarial Support

- 3.1 Ongoing variance in support.
- 3.2 Chair and deputy will continue to monitor and report to Board in preparation for 2025.

4. 8-Week Rule – Board request Council review

- 4.1 The Board is fielding more concerns from Tiny-homeowners in our district who feel targeted. Concerned that council maybe proactively seeking out owners to encounter.
- 4.2 Board invited to the 4th council workshop on topic 12 December 2024.

5. Community Wellbeing Solutions

- 5.1 Refer to attached 'Discussion document' from the National Solutions Hui. Seeking input from community especially around cost-effective solutions (**Attachment 1**).
- 5.2 Board members, Graham, Hutt, Hughes and Councillor Walker hosted a community engagement initiative outside the Motueka Museum on Friday 27 September.

- 5.3 We encountered a steady flow of resident and visitor engagement touching on a variety of topics. Although the Boards set up was lively, the town was inevitably quiet for a (windy) spring Friday afternoon.
- 5.4 Discussed option of hosting again at the Sunday market with all Board members.

6. Items from Board Members

- 6.1 **Board financials** - Chair and Deputy met with Council staff at the end of September to work through the ongoing confusion with the use of Board expenses for board activity.
- 6.2 Matters uncovered:
 - 6.2.1 Staff thought \$2,500 in funds from the board approved 'community wellbeing solutions' project/ initiative was being given to another party to deliver a project.
 - 6.2.2 Chair and Deputy clarified it is a board driven initiative requiring funds to carry out board activities to drive the initiative with third-party support.
 - 6.2.3 Staff concern was having to justify elected member expense claims from the community wellbeing solutions initiative (Remuneration Authority Act 1977).
 - 6.2.4 For the board to deliver the initiative with efficacy, the board requires staff support to action requests promptly by setting up and processing purchase orders, which will alleviate the need for the Chair to carry expenses.
 - 6.2.5 Chair reiterated the proactiveness of this terms board to achieve positive outcomes for community. The importance to utilise the board expense line (\$9,000) with a preference that it go back into community, and this is a great initiative to do so.
 - 6.2.6 Staff acknowledge in the absence of policy or guidelines there is uncertainty of what and how the boards budget can be utilised. Board and finance team to workshop.
- 6.3 **Board Meeting refreshments** - most of our monthly meetings go over three hours, at the end of a working day for many. The Chair and Deputy see the value in ensuring we continue light refreshments for all meetings that are expected to go over two hours without a break. This cost will be met through recommendation two of this report, if passed by the Board.
- 6.4 **Motueka wastewater treatment plant** - verbal update from councillors Dowler, Walker, Maru and Chair.
- 6.5 **Board feedback on LTP process** – brief discussion by board members present at the 'community engagement' event. Chair draft responses for board input to survey.

7. Subject Heading Five

- 7.1 Updates from last meeting:
 - 7.1.1 **Mr Griffiths** - Seaview Heights housing plan. *Presented scope of housing development in Lower Moutere that had been presented to Council some years ago. Requesting support from Community Board to push council for a date of when they will work on the Motueka master plan.* Chair has planned to meet Mr Griffiths and Councillor Maling on Site in November.
 - 7.1.2 **Ms Church** - General rubbish and impacts moving from the old system of bins (presumably covered in rates) to user pays bags estimated at \$5 - \$7 per bag.

7.1.3 **Mr Canton** - expressed *unnerve by attacks on councillors who voted against agreeing to a Māori Ward. Questioned if it was racist by having ethnicity-based wards, welcoming anyone to have a more in-depth discussion.* Chair emailed thanking Mr Canton for sharing his perspective and that Councillor Maru would be keen to catch up.

7.1.4 **Mr Hellyer** - Addressed the Board regarding the importance of a community unified approach.

7.2 Discussion on items from today's Public Forum.

8. Action List

8.1 An update is attached to this report (**Attachment 2**).

9. Correspondence

| | | | |
|--------------|---|-------|---------------|
| 23 Sept 2024 | Motueka Community Board financial report | Email | Gavin Dawson |
| 23 Sept 2024 | "Nature's Future Our Future" | Email | Des Casey |
| 27 Sept 2024 | Pah Street Shared Path Site – Injury (five responses followed acknowledging notification) | Email | Richard Kirby |

10. Attachments / Tuhinga tāpiri

| | | |
|----------------------|---|----|
| 1. ↓ | Attachment 1 - Community Wellbeing Solutions document | 21 |
| 2. ↓ | Attachment 2 - Action List update | 29 |

Community Wellbeing Solutions Discussion Document - 2024

Community Wellbeing Solutions Discussion Document Draft 29 August 2024

The 'Motueka Community Board' and 'Working Group' wish to thank everyone for their intention and attention to improve community wellbeing for Motueka and beyond.

Message

Circumstances that do not improve over decades of new and repeating representatives requires honest reflection and bold decisions to ensure real change that has a core focus on helping improve the lives of the people of which the system is meant to serve.

This document does not pretend to be anything other than a collection of voices from community and organisations, that are doing their best within various constraints to deliver services for community.

We touch on some of the challenges and explore possible solutions with the realistic view that it literally takes a village. Everyone can lead from wherever they are, and if everyone else is consciously willing to collaborate in a meaningful way then we can achieve better outcomes.

Beginning

Housing, homelessness and youth engagement are prominent topics for the Motueka Community Board, which has initiated this Kaupapa to gather input from key voices to share ideas and solutions.

A working group was formed, comprising of Cultural advisor Sean Delany, MHS Principal John Prestidge, Councillor Trindi Walker and Motueka Community Board Chair Terina Graham.

On 17 May 2024 the Motueka Community Board hosted a 'Community Voice' meeting with local representatives. Further information from youth, homeless and those working directly with vulnerable people continues to be collated to formulate a broader engagement strategy.

Then

On Wednesday 14 August 2024 the Board hosted the 'National Solutions Meeting' held at Motueka Library, with an overarching lens on '**community wellbeing**', with two focus areas:

Homelessness and housing crisis. Youth engagement and attendance.

- The intention to share known challenges affecting our community.
- Learn from current or potential impacts and opportunities in various sectors.
- Identify solutions to improve wellbeing outcomes for our community.

Grateful to the representatives from various sectors and locals for collaborating, providing information, insights and ideas into this important Kaupapa.

Within this document is a summary table of some of the discussion and information shared over the past six months, aligning to ideas and possible solutions.

Next

- Share document and receive feedback (any new ideas).
- Conversations on initiatives have begun with various stakeholders.
- The Motueka Community Board will hold a **community engagement initiative**.
- The Motueka Community Board and Motueka Arts Council to run an awareness campaign focused on **homelessness and hope**.

*From all the korero, learnings and inner reflection, **the answer for better outcomes may be a sense of belonging and purpose**, this leads to attracting better connections and opportunities for personal fulfilment. The question is how we support people to find their purpose, when they are faced with genuine challenges like mental health issues, no home, or positive influencers.*

Community Wellbeing Solutions Discussion Document - 2024

This section captures high level conversations and ideas from hui and information sharing in respects to **Housing and Homelessness**.



Current state refers to where we are now. What is available and working, as well as concerns and challenges that need solving.

Future state relates to where we would like things to be. Future state works on envisaging an ideal outcome and formulating a pathway to achieve it.

| Housing and Homelessness | |
|--|--|
| Challenges | Change |
| Land availability Council Zoning | Council to prioritise zoning to free up land. Allow development on some Rural 1 land. |
| Council policy & process | Council to review and amend policies, processes that are impacting community progress. Improve resource consent requirements and process. Council to amend the 8-week rule to empower individuals and community to solve housing problems, by helping each other. |
| Transient students, couch surfing, turning up to school hungry, no uniform, tired. | Attending school for friends, support, and food. It is seen as a safe place to be. Ensure capacity for student support - working with other agencies to have a positive presence / availability in schools. |
| Increasing reliance on grandparents raising grandchildren. | Local support group for grandparents. |
| Lack of rentals. Constraints for young and older people trying to find accommodation. Lack of adequate support and transport to view properties. | No-cost initiative happening = 'home-share scheme' where community members list an available room in their home, and they're matched with other members seeking accommodation. Allow for fully transportable tiny homes to be parked on family land for independence. (remove 8-week rule). |

Community Wellbeing Solutions Discussion Document - 2024

| Housing and Homelessness | |
|--|--|
| Higher risk of financial exploitation for youth being taken advantage of. Some landlords see opportunity in charging high board as paid through benefit. E.g. 16-year-old charged \$400 per week for room (food not included). | MSD awareness. Mitigation and education strategies for youth. Connect with supporters / volunteers. Where is the opportunity to engage prior to problem – MSD and youth support communicating, connecting youth to local support services. |
| Multi-generational living in unsuitable situations e.g. 8 people in 2-bedroom home, children having to give up bed for whanau needing somewhere to stay. | Schools and services ongoing communication and collaboration to support whanau. Awareness and action. Opportunity for youth to experience alternative surroundings / role-models. Inter-generational living can be positive if the right infrastructure is in place and enough food and money is available to cover expenses. |
| Approved developer dense living can create another set of issues. | Careful consideration on creating tiny home villages and intensification development. Education to encourage personal and community support with awareness of environmental impact. E.g. removing rubbish, property maintenance etc. |
| Isolation, lack of support. | Build awareness of being a good neighbour – may look different for each street. Encourage community to know your neighbours next to you and a few doors down. Share contact details (alternative family contact in emergency). Build relationships. |
| Impacts of Trauma. Over 80% of homeless people have experienced sexual abuse as a child. | Male Room provide support service in Nelson. Community House in Motueka. Require significant social change. Get the perpetrators out of children’s environment. Education and accessibility to support services for young, as well as adults that have suffered abuse. Fund healing options outside of mainstream approved treatments. |
| No homeless shelter or emergency housing in Motueka. Limited opportunity for homeless to attain accommodation. | Opportunity to have shelter, must be well managed with no drugs, alcohol or gangs. Successful Finland model ‘Housing First’ - combination of financial assistance, integrated and targeted support services <i>and</i> increasing supply. |
| Region rich in property with transient overseas owners | Policy review. Cost benefit wellbeing analysis. |
| Ongoing lack of social housing availability (Govt budgets to focus on building houses) | Governments Housing Budget 2023 Governments Housing Budget 2024 Need for sustainable across party approach to outlive successive governments. |

Community Wellbeing Solutions Discussion Document - 2024

This section captures high level conversations and ideas from hui and information sharing in respects to **Youth Engagement and Attendance**.

Disengagement can be defined as “not only the absence of engagement but also the presence of maladaptive processes and states” (Wang et al., 2019, p. 593). Students classed as disengaged if they (1) lack of motivation to participate in school (cognitive), (2) generally bad mood when attending school (affective), and/or (3) a tendency to show truant behaviour (behavioural) [<https://link.springer.com/article/10.1007/s11218-023-09829-4>]



Current state refers to where we are now. What is available and working, as well as concerns and challenges that need solving.

Future state relates to where we would like things to be. Future state works on envisaging an ideal outcome and formulating a pathway to achieve it.

| Youth Engagement and Attendance | |
|---|--|
| Challenges | Change |
| Risk of change to funding and programmes every 3 years. Lack of consistently available resources to better support | Every policy decision to ensure it is a ‘mokopuna decision’ – look forward 15-50 years ahead. Every initiative supported on its own merit. Community value. |
| Generational dysfunction Trauma Broken families <i>Dysfunctional families do more than demonstrate odd behaviours. Each member of the family is conditioned to behave and expect unhealthy behaviours to maintain the family’s homeostasis. “They take care of the system’s need for balance, rather than their own needs for growth” (Bradshaw 1988, p47). [The 5 Major Types of Dysfunctional Families Psychology Today]</i> | ‘Role modelling encouragement campaign’ to give ideas to parents and caregivers around good role modelling to help build impression in minds of youth about what positive, healthy, behaviour looks like and how to mimic it. Positive reinforcement. Teach skills, share knowledge, build values. Provide support to adults that may not have had positive influencers growing up and don’t know what good role modelling is. Focus on basic steps to build up to be a better role model. |
| | Building capability and capacity as a community. Better connections to deliver community driven initiatives (Community Led Development) Family support networks. Know who is doing what and how to connect. Variety of offerings to engage others through sports, music, church, arts, support groups etc. |

Community Wellbeing Solutions Discussion Document - 2024

| Youth Engagement and Attendance | |
|---|--|
| <p>Schools use tiered model to identify support needs for students. More students are requiring more support.</p> <p>level 1 – universal requires less support</p> <p>level 2 – targeted requires some support</p> <p>level 3 – individualised requires more support</p> | <p>Ongoing support services supporting primary and situated at High School for accessibility. Collaboration of various services, each case requires its own wrap around plan.</p> <p>Schools are a good place to provide support services for students, however earlier integration to wrap around the family needs to happen upfront and continue till stable.</p> <p>Basic needs to be met before learning can begin.</p> |
| <p>Substance abuse parents and sometimes rangatahi</p> <p>Anxiety and stress more common</p> <p>Basic needs not being met (Maslows pyramid)</p> <p>Parents busy working can't always be home when needed, tired when are home.</p> <p>More grandparents are raising grandchildren.</p> | <p>Local police are aware and monitoring closely.</p> <p>Require early intervention so it doesn't become a problem for youth. Share real life stories.</p> <p>Taking a health led approach (Portugal's example of shifting funds from enforcement to help)</p> <p>Limited Service Volunteer (LSV) opportunities through NZ Defence Force, provides free 6-week motivational training to improve self-discipline, confidence, motivation and initiative.</p> <p>Need bridging programme for when they are back in their own environment to be able to maintain learnings and stay motivated to keep up good habits.</p> <p>Practical skills to be taught - cooking, budgeting, goal setting. Could layer with learning basic home skills - cleaning, laundry, bike or car maintenance, mowing lawns etc</p> |
| <p>School structure does not always fit individual needs</p> <p><i>Need to move away from the industrial era model to a democracy model where we help youth find the place where talent and motivation collide. This instils self-belief, learning skills grow, allowing individuals to better face areas where they are weaker.</i></p> <p>[Democratic Education - the missing piece Yaacov Hecht TEDxBeitBerlCollege (youtube.com)]</p> | <p>Options for learning outside of school – H&S has made practical applications challenging.</p> <p>Integrated option with work experience and learning lessons through practical tasks.</p> <p>Take a holistic approach. Relevant localised learning. Earlier pathway options. Alternative programmes.</p> <p>Option to home school. Requires good support and networks for parents.</p> <p>Support individual to find their purpose by focussing on interests, adapt curriculum to suit.</p> <p>Look at replicating Yaacov Hecht, Democratic school (over 1,000 worldwide)</p> |
| <p>Just turning up to school is an achievement.</p> <p>May arrive hungry, tired, incorrect uniform but they feel safe being at school.</p> | <p>Success is different for everyone, adapt the metrics to capture small wins (showing up).</p> <p>For some the focus needs to be on meeting basic needs first, learning is secondary.</p> <p>Capture the full story. Requires resourcing to monitor and support.</p> |

Community Wellbeing Solutions Discussion Document - 2024

| Youth Engagement and Attendance | |
|---|---|
| <p>Ongoing funding issues.</p> <ul style="list-style-type: none"> - Class sizes overwhelming for teacher and students. - Resources to effectively do job. | <p>Volunteer model</p> <ul style="list-style-type: none"> - Big brothers-big sisters / Tuakana-Teina - Grandparent support in schools - Visit rest homes - Animal therapy in schools |
| <p>Most schools have tried to evolve, but the world rapidly changes and generations have vastly different expectations and needs (technology, instant gratification)</p> | <p>Shift in fundamental needs approach</p> <p>What does successful education look like from student perspective</p> <p>Balance of taught and supporting self-directed learning</p> |
| <p>Funding to maintain programmes that are working and trial ones that may benefit Tier 2 and 3 youth.</p> <p>Need preventative measures not just reactive</p> | <p>Interim response funding (IRF) can be accessed to help keep students engaged in learning following a challenging event. The funding is a short-term response while a more comprehensive plan is devised.</p> <p>Interim response fund (IRF) – Education in New Zealand</p> |

Community Wellbeing Solutions Discussion Document - 2024

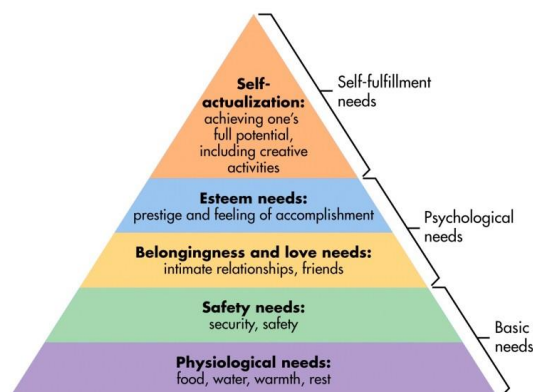
Reference:

Providers, Groups, Solutions

| Homeless / Housing | Combined | Youth |
|---|---|--|
| Motueka Community House | Motueka Family Service Center | He kai kei aku ringa (sainc.org.nz) |
| The Male Room | Te Piki Oranga | Kahui ako ki Motueka |
| Common Ground website | Te Kotahi te hoe Trust | Motueka High School |
| Common Ground YouTube | Motueka Community House | Youth Service Centre |
| Takaka cohousing | Inspiring Communities | Golden Bay WorkCentre Trust |
| Ka Uraora | Tau Toko Tane | |
| Orange Sky | Visionwest Waka Whakakitenga Building Hope Together | Interim response fund (IRF) – Education in New Zealand |
| Ka Uruora - Ka Uruora | Local Churches / Faith services | |
| Finland Housing Success | | |

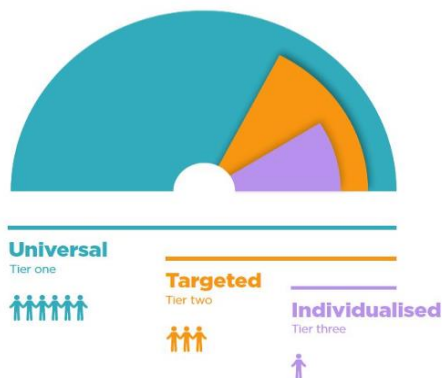
Maslow’s Pyramid - Abraham Maslow (1943)

This is a useful framework for professionals as well as individuals to consider, because it highlights that if basic needs are not met (e.g. safe and secure housing) other support interventions (e.g. counselling) may not yet be the priority. Services which focus only on the problem which someone initially presents with, and don’t seek to understand the individual’s wider needs, environment and life experiences, are going to be significantly less able to properly support that person.



[Jo Riley. How To Better Support People Who Have Experienced Sexual Violence: Normalising Living With Experiences of Sexual Violence. The Churchill Fellowship]

Identify Student Needs



This diagram indicates the three tiers to identify student’s needs.

- level 1 – Universal requires less support
- level 2 – Targeted requires some support
- level 3 – Individualised requires more support

Whare Tapa Whā - Sir Mason Durie (1984)

Community Wellbeing Solutions Discussion Document - 2024



Encapsulating a Māori view of health and wellness, ‘Whare Tapa Whā’ has four dimensions: taha wairua (spiritual health), taha hinengaro (mental health), taha tinana (physical health) and taha whānau (family health).

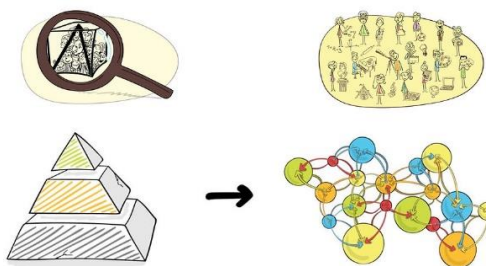
Different parts of a whareniui (meeting house) represent each dimension. The aim is for balance to ensure a stable structure (overall health and wellbeing). If each area is in good condition, it will support a strong whare.

[Te-Whare-Tapa-Wha-resource.pdf \(hqsc.govt.nz\)](https://www.hqsc.govt.nz/te-whare-tapa-wha-resource.pdf)

Democratic Education - Yaacov Hecht (1987)

The driving force of our world is difference. Life in a democracy is defined by human rights and freedom of choice, is the best structure for the growth of free human beings.

The industrial era schools were designed to create obedient factory workers. Children were put into same age groups, to study same subjects, at the same time by the same teacher. Traditional schooling was designed for dictatorship not democracy.



From teaching to learning

Need to move to a model where we help youth find the place where talent and motivation collide. This instils self-belief and helps one find their purpose. Learning skills grow allowing individuals to better face areas where they are weaker.

The challenge is to move out of the box back to our authentic creative space.



[Democratic Education - the missing piece | Yaacov Hecht | TEDxBeitBerlCollege \(youtube.com\)](https://www.youtube.com/watch?v=...)

Contact: Motueka Community Board Chair - Terina Graham
Terina.graham@tasman.govt.nz

| 1. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--------|--|------------------|-------------------|-------------|---------|-----------|
| Report | Motueka Community Board 19/09/2023 | Lynne Hall | Motueka bin wraps | 3/10/2023 | | |
| | 06 Oct 2023 10:35am McLean, Kelsey | | | | | |
| | It was requested that Councillor Walker liaise with Lynne Hall regarding the rubbish bins in Motueka being painted and report back to the next meeting. | | | | | |
| | 31 Oct 2023 9:37am Gee, Emma | | | | | |
| | Lynne Hall has ordered colour liners and working on quote for wrap for bin lids | | | | | |
| | 27 Nov 2023 12:43pm Gee, Emma | | | | | |
| | Councillor Walker - awaiting quote from Lynne Hall | | | | | |
| | 29 Feb 2024 11:24am Gee, Emma | | | | | |
| | Councillor Walker awaiting update from Lynne Hall | | | | | |
| | 14 Mar 2024 9:58am Gee, Emma | | | | | |
| | It was decided some time ago that painting would not work and we look into printed wrappers. Lynne has approached the Motueka printers on several occasions to get a quote for bin wrappers (designs by the Youth Council) and have not had yet had a response. Lynne just called again – they will get back to her in a couple of days. | | | | | |
| | 22 Mar 2024 9:17am Gee, Emma | | | | | |
| | Deputy Chair received the quote from Image Creators. Lynne Hall has received the quote and forwarded it to Councillor Walker who will table it at the Youth Council meeting next week | | | | | |
| | 22 Apr 2024 9:30am Gee, Emma | | | | | |
| | Cr Walker working with Lynne Hall, price for a part wrap and a circular diameter on top on the bins and working with the youth council for proposed artwork. | | | | | |
| | 25 Jun 2024 9:59am East, Halie | | | | | |
| | It was hoped that the art work for the bin wraps would be at the printers by the end of the term | | | | | |
| | 29 Aug 2024 12:56pm Dawson, Gavin | | | | | |
| | Four designs have been presented with four designs to tried on bins around Motueka village. | | | | | |
| | 7 Oct 2024, Dawson, Gavin | | | | | |
| | Confirmed that four bins can be covered – permission to proceed granted. | | | | | |

| 2. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--------|---|------------------|------------------------|-------------|---------|-----------|
| Report | Motueka Community Board 21/11/2023 | Brent Maru | Standing Orders review | 5/12/2023 | | |
| | 04 Dec 2023 11:03am Gee, Emma | | | | | |
| | Chair Maru to arrange a Board workshop for Motueka Community Board Standing Orders and Council's complaints process | | | | | |
| | 21 Dec 2023 1:47pm Gee, Emma | | | | | |
| | Democracy Services arranging | | | | | |
| | 29 Feb 2024 11:27am Gee, Emma | | | | | |
| | Ongoing | | | | | |
| | 22 Mar 2024 9:18am Gee, Emma | | | | | |
| | Ongoing | | | | | |
| | 08 Apr 2024 2:24pm Gee, Emma | | | | | |
| | Chair to arrange workshop for Board to discuss potential amendments in standing orders | | | | | |
| | 22 Apr 2024 9:30am Gee, Emma | | | | | |
| | Date yet to be set. | | | | | |
| | 25 Jun 2024 10:00am East, Halie | | | | | |
| | A date was still to be set for Standing Orders workshop, it was suggested that access to workshops be discussed at this | | | | | |

29 Aug 2024 12:54pm Dawson, Gavin

Matter deferred pending a review of Standing Orders by central government and LGNZ. Review session to take place once more information is known.

7 Oct 2024, Dawson, Gavin

Expected release of reviewed Standing Orders in November. Council will review and approve first, followed by community boards.

| 3. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--------|---|------------------|-------------------------------------|-------------|---------|-----------|
| Report | Motueka Community Board 20/02/2024 | Barry Dowler | Motueka Aerodrome noise disturbance | 5/03/2024 | | |
| | <p>01 Mar 2024 2:56pm Gee, Emma Motueka Aerodrome noise complaints - Councillor Dowler to meet with interested parties, report back and invite Senior Enterprise Portfolio Officer, Stephen Batt, to the next meeting</p> <p>14 Mar 2024 9:57am Gee, Emma Stephen Batt met with CR Dowler and Inflight representatives to discuss the noisy aircraft that features in a number of complaints, it was decided to meet with the company director from Auckland to see if anything can be rectified and this meeting is scheduled for this Friday 15/03/2024. A subsequent complaint has been received from Daniel Huelsmeyer which sent to the Leonie Rae and all Councillors. A working group within council has been set up to respond on council's multiple responsibilities that this matter raises. Please note that Mr Huelsmeyer is challenging all facets of the aerodrome operation both through Council and the Civil Aviation Authority.</p> <p>22 Mar 2024 9:20am Gee, Emma Councillor Dowler will come back to the board with the costs to Motueka Airport due to investigations they have had to undertake in response to complaints</p> <p>22 Apr 2024 9:32am Gee, Emma Cr Dowler has sent an email to a staff member and will have a reply for next meeting.</p> <p>07 Jun 2024 1:22pm Gee, Emma Chair Graham noted that the plane is still being serviced in Timaru</p> <p>25 Jun 2024 10:01am East, Halie Motueka Aerodrome complaint - the plane was still receiving maintenance in Timaru for the next 6-8 weeks</p> <p>29 Aug 2024 12:58pm Dawson, Gavin Board has been advised that new quieter plane will be used to reduce noise.</p> <p>7 Oct 2024, Dawson, Gavin New quieter plane to be used 1 October 2024.</p> | | | | | |

| 4. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--------|---|------------------|--|-------------|---------|-----------|
| Report | Motueka Community Board 20/02/2024 | Brent Maru | Board meetings with emergency services | 5/03/2024 | | |
| | <p>01 Mar 2024 2:58pm Gee, Emma Councillor Maru to check in monthly with local Police, Fire and Ambulance services</p> <p>22 Mar 2024 9:20am Gee, Emma Councillor Maru to check in regularly</p> <p>08 Apr 2024 2:25pm Gee, Emma Date being set for May/June</p> <p>25 Jun 2024 10:01am East, Halie A date for a catch up with FENZ was confirmed for 5 July 8.00am</p> <p>29 Aug 2024 12:58pm Dawson, Gavin Matter ongoing and meetings being organised with the relevant groups.</p> | | | | | |

7 Oct 2024, Dawson, Gavin
 Clarification being sought on 16 October 2024 – add Epod to the agenda.

| 5. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|----------|--|------------------|-----------------------|-------------|---------|-----------|
| New Item | Motueka Community Board 19/03/2024 | Tony Strange | Outdoor seating plans | 2/04/2024 | | |
| | <p>09 Apr 2024 3:53pm Gee, Emma Mr Strange to liaise with Mr David Kemp in regards to seating plans, underway</p> <p>22 Apr 2024 9:33am Gee, Emma Tony Strange will be visiting the menzshed with Steve Richards with the model and ask for quote</p> <p>25 Jun 2024 10:03am East, Halie Tony Strange, to follow up with Mr Kemp regarding accessible seating</p> <p>29 Aug 2024 1:00pm Dawson, Gavin Update to be provided at the September meeting of the Board.</p> <p>7 Oct 2024, Dawson, Gavin Complete. Accessible seating has been agreed and is currently being made by the Motueka Menz Shed.</p> | | | | | |

| 6. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--------|---|------------------|-------------------------|-------------|---------|-----------|
| Report | Motueka Community Board 16/04/2024 | Tony Strange | Parker Street Oak trees | 30/04/2024 | | |
| | <p>24 Apr 2024 12:10pm Gee, Emma Mr Strange to follow up on the maintenance of the protected twin oaks on Parker Street.</p> <p>13 May 2024 8:32am Gee, Emma Chair spoke with Council re: history. Visited area and met with affected residents. Tree area protrudes onto the road, leaves completely covered the path and reserve. Apparently, a child skidded off scooter trying to navigate path on slippery leaves. , Engaged an independent arborist provide options. , Council has requested their arborist do another assessment after 1 July (once leaves have dropped)</p> <p>25 Jun 2024 10:03am East, Halie Twin Oaks - the Reserves team will liaise with the Community Board and arborist if necessary.</p> <p>29 Aug 2024 1:01pm Dawson, Gavin Update to be provided at the September Board meeting.</p> <p>7 Oct, Dawson, Gavin Council staff meeting with impacted parties to discussed potential remedies.</p> | | | | | |

| 7. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--------|---|------------------|--|-------------|---------|-----------|
| Report | Motueka Community Board 18/06/2024 | Kim Drummond | Environment and Regulatory Committee court matters | 2/07/2024 | | |
| | <p>25 Jun 2024 10:41am East, Halie Kim Drummond to follow up on Mathias Schaeffer's request to the Environment and Regulatory Committee for court case information</p> <p>29 Aug 2024 1:05pm Dawson, Gavin Matter deferred.</p> | | | | | |

7 Oct 2024, Dawson, Gavin
No update – matter before the courts.

| 8. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--------|--|------------------|--------------------------------|-------------|---------|-----------|
| Report | Motueka Community Board 18/06/2024 | Tony Strange | Reserves and facilities update | 2/07/2024 | | |
| | <p>25 Jun 2024 10:45am East, Halie Tony Strange to confirm with the Reserves and facilities team the last months Motueka Community Board minutes.</p> <p>29 Aug 2024 1:02pm Dawson, Gavin Matter deferred pending further discussions.</p> <p>7 Oct 2024, Dawson, Gavin Updates to be provided at the November Board meeting.</p> | | | | | |

| 9. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--------|--|------------------|-----------------------------------|-------------|---------|-----------|
| Report | Motueka Community Board 16/07/2024 | Richard Kirby | Request for information by public | 30/07/2024 | | |
| | <p>30 Jul 2024 1:19pm Dawson, Gavin Richard Kirby to check with Kim Drummond regarding a response to Mr Schaeffner's request for information.</p> <p>7 Oct 2024, Dawson, Gavin Response provided – complete.</p> | | | | | |

| 10. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--------|--|------------------|-------------------|-------------|---------|-----------|
| Report | Motueka Community Board 16/07/2024 | Brent Maru | Financial Summary | 30/07/2024 | | |
| | <p>30 Jul 2024 1:21pm Dawson, Gavin Councillor Maru to email finance staff to gain clarity regarding his questions, relating to the Community Board targeted rate, equity and the mechanism, for the Board to access equity, the closed account and unspent budget.</p> <p>29 Aug 2024 1:22pm Dawson, Gavin Matter ongoing and part of annual process undertaken by the Council after September every year. More information to come as matters progress.</p> <p>7 Oct 2024, Dawson, Gavin Meeting planned with the Finance Department on relevant matters.</p> | | | | | |

| 11. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--------|--|------------------|-------------------------|-------------|---------|-----------|
| Report | Motueka Community Board 17/09/2024 | Pip Jamieson | Long Term Plan Feedback | 1/10/2024 | | |
| | <p>7 Oct 2024 11:46am Dawson, Gavin Gael and Pip to work together on alternative to collect feedback.</p> | | | | | |

| 12. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|---|------------------------------------|------------------|---|-------------|---------|-----------|
| Report | Motueka Community Board 17/09/2024 | Gavin Dawson | Motueka Community Wellbeing and Solutions Project funding | 1/10/2024 | | |
| 7 Oct 2024, Dawson, Gavin | | | | | | |
| Discussions ongoing regarding funding criteria and processes. | | | | | | |

| 13. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--|------------------------------------|------------------|-----------------------------|-------------|---------|-----------|
| Report | Motueka Community Board 17/09/2024 | Gavin Dawson | Coastal values presentation | 1/10/2024 | | |
| 7 Oct 2024 11:47am Dawson, Gavin | | | | | | |
| Gavin arrange speakers on coastal values for the November Board meeting. | | | | | | |

| 14. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|--|------------------------------------|------------------|--------------------------------|-------------|---------|-----------|
| Report | Motueka Community Board 17/09/2024 | Richard Kirby | Status of a Motueka Masterplan | 1/10/2024 | | |
| 7 Oct 2024 11:48am Dawson, Gavin | | | | | | |
| Richard to provide clarification on arrangements, if any, for a Motueka Master Plan. | | | | | | |

| 15. | Meeting | Officer/Director | Subject | Est. Compl. | Emailed | Completed |
|---|------------------------------------|------------------|--|-------------|---------|-----------|
| Report | Motueka Community Board 17/09/2024 | Gavin Dawson | Seaview Housing Development and Fastrack processes | 1/10/2024 | | |
| 7 Oct 2024 11:49am Dawson, Gavin | | | | | | |
| Gavin to organise a presentation from the Planning Team | | | | | | |

8.3 MOTUEKA COMMUNITY BOARD FINANCE REPORT - OCTOBER 2024

Information Only - No Decision Required

| | |
|----------------------------|--|
| Report To: | Motueka Community Board |
| Meeting Date: | 15 October 2024 |
| Report Author: | Liz Cameron, Assistant Management Accountant |
| Report Authorisers: | Mhairi Lamont, Management Accountant |
| Report Number: | RMCB24-10-4 |

1. Summary / Te Tuhinga Whakarāpoto

- 1.1 The Draft financial report for the period ending 30 September 2024 is attached (**Attachment 1**). It is expected that the surplus will increase once closed account interest is processed later this week.
- 1.2 The net financial position as at 30 September is a surplus of \$10,980.
- 1.3 Expenses during September were T Graham reimbursement \$116 and Catering \$674.
- 1.4 The net position of the Motueka Community Board's overall funds as at 30 September 2024 is a surplus balance of \$239,141.

2. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board

1. **receives the Financial Summary report, RMCB24-10-4.**

3. Attachments / Tuhinga tāpiri

1. [↓](#) Financial Summary

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TASMAN DISTRICT COUNCIL
Motueka Community Board

September 2024

| Profit and Loss | Month | | | September YTD Actual | September YTD Budget | Annual Budget % | Budget 2024/25 |
|--|----------------|-----------------|------------|----------------------|----------------------|-----------------|----------------|
| | Monthly Actual | Budget | | | | | |
| REVENUE | | | | | | | |
| CCB rate | 6,563 | 6,552 | 100% | 19,688 | 19,656 | 100% | 78,618 |
| Motueka Market | 897 | 882 | 102% | 1,862 | 1,782 | 104% | 13,200 |
| Closed Account Interest | 0 | 970 | 0% | 2,137 | 2,910 | 73% | 11,635 |
| Total revenue | 7,459 | 8,404 | | 23,687 | 24,348 | | 103,453 |
| EXPENSE | | | | | | | |
| Remuneration | | | | | | | |
| Chairperson Monthly Salary | 1,351 | 1,351 | 100% | 4,004 | 4,629 | 87% | 18,514 |
| Members | 2,027 | 2,022 | 100% | 6,008 | 5,491 | 109% | 21,964 |
| Community Board Members Reimbursements | 150 | 490 | 31% | 447 | 1,470 | 30% | 5,885 |
| Miscellaneous | | | | | | | |
| Community Board discretionary fund | 0 | 0 | 0% | 1,141 | 1,459 | 78% | 5,669 |
| Youth Development Fund | 0 | 0 | 0% | 0 | 0 | 0% | 1,000 |
| Community Board Special Projects | 0 | 24,946 | 0% | 0 | 25,733 | 0% | 41,160 |
| Community Board Expenses | 790 | 363 | 218% | 1,107 | 363 | 305% | 9,262 |
| Litter Cart | 0 | 0 | 0% | 0 | 0 | 0% | 0 |
| Motueka CB Sculpture maintenance | 0 | 0 | 0% | 0 | 0 | 0% | 0 |
| Cost of Elections | 0 | 0 | 0% | 0 | 0 | 0% | 0 |
| Total expenses | 4,318 | 29,172 | 15% | 12,707 | 39,145 | 32% | 103,454 |
| Net Charges | 3,141 | (20,768) | | 10,980 | (14,797) | | (1) |

Year to date

Equity

| | |
|--|----------------|
| Opening Surplus/(Deficit) Balance 1 July 2024 | 228,161 |
| Net Income Surplus/(Deficit) September 2024 | 10,980 |
| Closing Surplus/(Deficit) Balance 30 September 2024 | 239,141 |

Notes to the accounts

A) Discretionary fund

| | |
|--------------------------------------|---------------|
| Balance brought forward from 2023/24 | 14,862 |
| Plus budget allocation | 5,669 |
| Available funds | 20,531 |
| Less Expenditure | 1,141 |
| Remaining Balance | 19,390 |

Discretionary fund expenditure

| | |
|--|--------------|
| Brooklyn School 16/07/24 | 700 |
| Motueka Group Riding for the Disabled 16/07/24 | 441 |
| Total expenditure to 30 September 2024 | 1,141 |

B) Youth development fund

| | |
|------------------------------------|--------------|
| Balance brought forward from 24/25 | 4,825 |
| Plus budget allocation | 1,000 |
| Available Funds | 5,825 |
| Less expenditure | 0 |
| Remaining Balance | 5,825 |

Youth development fund expenditure

| | |
|---|----------|
| Total expenditure to 30 September 2024 | 0 |
|---|----------|

C) Special Projects

| | |
|------------------------------------|----------------|
| Balance brought forward from 23/24 | 147,839 |
| Plus budget allocation | 41,160 |
| Available funds | 188,999 |
| Less expenditure | 0 |
| Remaining balance | 188,999 |

Special Projects Expenditure

| | |
|---|----------|
| Total expenditure to 30 September 2024 | - |
|---|----------|

8.4 SPECIAL PROJECTS UPDATE

Information Only - No Decision Required

| | |
|----------------------------|---|
| Report To: | Motueka Community Board |
| Meeting Date: | 15 October 2024 |
| Report Author: | Gavin Dawson, Governance Advisor |
| Report Authorisers: | Richard Kirby, Group Manager - Community Infrastructure |
| Report Number: | RMCB24-10-8 |

1. Summary / Te Tuhinga Whakarāpoto

- 1.1 A status update on Motueka Community Board special projects is attached to this report (**Attachment 1**).

2. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board

1. receives the Special Projects update report, RMCB24-10-8.

3. Attachments / Tuhinga tāpiri

1. [Attachment 1 - Special Projects Status Update](#)

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Motueka Community Board - Special Projects Action List as at 7 Oct 2024

| Projects 2020/21 | Funds | Status | Overseer |
|--|----------|--|------------------------------|
| <p>1.Decks Reserve Accessible Playground Equipment Resolution 15/12/20</p> | \$30,000 | <p>16/02/21 Awaiting quote from Lynne Hall 20/07 Chair Maru to have a conversation with Susan Edwards and Janine Dowding 17/08 Awaiting update from Susan Edwards 28/02 Lynne has approached 3 playground companies before Christmas hopefully they will come back with something soon 15/03 Youth Council keen for a carousel, ongoing 15/11 Mr Kirby informed the Board of delays in sourcing accessible playground equipment 03/02/23 Update from Grant Reburn, Reserves Officer: <i>Staff have been planning the upgrade of Decks Reserve Playground items and are currently preparing a layout plan. A wheelchair carousel has been ordered and should be delivered within the next month. This item will be funded by the Motueka Board's special projects fund which had \$30,000 allocated for a carousel in 2022/23. The carousel installation will occur at the same time as the other playground items which depending on supply times and contractor availability is expected to be around May this year.</i> 18/04 Carousel purchased, staff working on layout design 09/05 Staff to share design with Members prior to the May meeting and will be present for feedback 16/05 Initial design plan presented to Members 12/06 Update from Grant, following presentation to Board in May further incorporation of playground elements will continue. Further allocation of funding from the Board would provide for more accessible opportunities. Accessible Carousel purchased with Board funded 30K. for financial summary at bottom of spreadsheet 06/07 Update from Tony Strange Currently acquiring an estimate for the entire play area footprint to be reinstated with rubber matting so that we can present these costs to the Board and they can decide to reallocated funding to accommodate this 18/07 Concept plan and quote tabled, Tony to provide more detailed costings and visuals, also provide a breakdown that is quantified in stages while also providing a cost for the entire project 10/08 Update form Tony, not enough competitive financial information as our consultants have only been able to include costs from one supplier, ongoing 15/08 Update to be provided at the September meeting</p> | Cr Walker/Tony Strange |

| Projects 2020/21 | Funds | Status | Overseer |
|------------------|-------|--|----------|
| | | <p>10/11 Tony Strange will be meeting with members of CCS Disability Action regarding design considerations and advice</p> <p>21/11 Ongoing, Tony working on quotes, planning to add a basketball hoop</p> <p>19/12 Tony to report back to the Board in February</p> <p>20/02/24 Tony noted that this there is a procurement process. There has been reprioritisation of existing budgets with good news \$200,000 added for this project. Mr Strange will start ordering for this project within two weeks</p> <p>05/04 Update from Joe Bywater We are undertaking an options analysis and quantifying all items that the Community Board have requested. Through this information we will be able to put together a preliminary cost and present this back to the board for approval. Typically we would allocate between 15% and 30% contingency for a project which would cover any variations and cost escalations – this would be incorporated into the overall project budget but only spent on items above and beyond the initial estimates. We would expect that most of the risks would be realised fairly early on in the construction process and can provide regular budget updates</p> <p>16/04 Tony Strange to provide feedback about costings for the accessible playground at Decks Reserve. Hope to have information by next week. Chair Terina Graham, Cr Walker and Deputy Chair Claire Hutt to form a project advisory team as just a liaison at this stage.</p> <p>21/05 – advisory group met and determined best option for Board review. Board endorsed at May meeting.</p> <p>16/07 - the contract had been awarded; the timeframe was by the end of July. Lynne Hall to liaise with the Comms team regarding a comms plan for the basketball court and change of playground and signage.</p> <p>7 Oct 24 – Project running to schedule and budget. Two accessible drinking fountains also installed. Council staff working to ensure that lwi are involved throughout. 27 September site visit with project sponsors. Walked over the entire site and provided an update on lwi input and agreed on the opening date 8th November and blessing.</p> | |

| Projects 2022/23 | Funds | Status | Overseer |
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| 2.Mārahau/Sandy Bay Association Coastal Maintenance Grant Resolution 16/08/22 | \$2,500 | 15/11 Board Secretary to follow up on invoices for work 8/12 Ongoing 15/12/22 Part payment made, \$1236.90, for some spraying work, more to come 16/04/24 Ongoing 08/05/24 – Board to discuss. | Cr Walker |

| Projects 2022/23 | Funds | Status | Overseer |
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| | | <p>21/05 Councillor Walker advised that the Mārahau-Sandy Bay Residents Association had been reconvened. It was noted that the reference to the coastal maintenance grant to the Association is not an annual grant.</p> <p>16/07 – Remove the word 'Annual' as this was a one-off event.</p> <p>20/09/2024 – Cr Walker working with Chris Lynch on funding process.</p> | |
| <p>3.Motueka Cemetery Maintenance and Enhancement Plan Resolution 16/08/22</p> | \$8,000 | <p>15/11 Mr Kirby to speak with Reserves staff</p> <p>16/11 Email forward onto Members from David Ogilvie by Chair Armstrong</p> <p>20/12 Chair Armstrong to speak with David Ogilvie</p> <p>21/02/23 Richard Hollier has advised there is already a landscape plan from 2013, no need to spend 8K. David to request a copy of the work plan to and circulate to members for the next meeting – actioned</p> <p>23/03 Richard Kirby emailed Grant Reburn, Reserves & Facilities Manager, can the \$8,000 allocated funds be used to complete the implementation of the landscape plan from 2013. Report back to the MCB at its meeting 18 April via a staff report</p> <p>06/04 Update from Grant Reburn sent on to Members</p> <p>20/6 Chair Maru to follow up with Grant Reburn</p> <p>06/07 Update form Steve Richards Following discussions at previous Board Meetings and with chair it was agreed that staff would continue with previous Motueka Cemetery Plan works using money currently available in the budget</p> <p>18/07 Ongoing, Mr Kirby stated that the 8k to be used to implement the next stage of capital works in the 2013 Management Plan, not to go towards a new plan, ongoing</p> <p>17/10 Steve Richards provided an update, Richard Hilton & Lynne Hall are working on and will come back to the Board</p> <p>21/11 Steve to liaise with Deputy Chair Graham on updates</p> <p>16/04/24 Ongoing Mr Ogilvie has met with staff have a plan forward and working well</p> <p>06/05/24 Replaced cemetery sign, improved font, easier to read. Old water tank and stand removed. The back fence will be removed and plants have been ordered for this area. Plants ordered for the garden area on Old Wharf Road/Memorial drive corner. Plantings aim for July-August.</p> <p>Waiting on prices to line mark the carpark, build new wrought iron gates. The Motueka men's shed are building a new seat for the Old cemetery area. Still on programme of work to look into is the handwashing sink for the toilets.</p> | <p>Steve Richards/ Chair Graham</p> |

| Projects 2022/23 | Funds | Status | Overseer |
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| | | <p>21/05 Update from Stephen Richards - Quotes received, Toilet handbasins \$2500, 2x bench seats concrete pads \$900, 2 x bench seats \$1000 Motueka menz shed Still waiting on wrought iron gate quote. Can proceed with toilet hand basins and bench seats asap once approved by Community board.</p> <p>10/06 Update from Steve Richards - - I have instructed 2 x concrete pads (\$900 each) to be installed for the 2 new bench seats. I have managed to repurpose one seat from York Park and rebuild a second seat costing (\$400), I have also attached the quote to upgrade the cemetery gates from farm gates to wrought iron gates. The quote is for one gate entrance, and we have 3 that need upgrading.</p> <p>It would be great if the Community board can approve the Cemetery quotes for the hand basin and 2 x bench seat installation so I can get those jobs completed. I can see we will need to find further funds to complete the entrance gate upgrades, even if we do one at a time</p> <p>7/10/2024 – installation of three new wrought iron gates and concrete posts will occur when budgets allow. Price for each gate \$3080 from Infield engineering and concrete posts \$590 from Alpha precast. Total \$3670. A second price from Inwood engineering in Brightwater is \$3750.</p> | |

| Projects 2024/25 | Funds | Status | Overseer |
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| <p>4. Wharepapa Grove Reserve Install table + seating Resolution 18/06/24</p> | \$3,000 | <p>21/05 Install a table and seating in the Wharepapa Grove Reserve</p> <p>16/07 – update - It was confirmed that the seating had been ordered through Menzshed. Deputy Chair Hutt to send a photo of the exact location of the seating area to Lynne Hall.</p> <p>7/10/2024 – table and seating due to be installed as soon as it is ready. Under construction by Motueka Menz shed.</p> | |
| <p>5. iSite Wallace St Update Map Resolution 18/06/24</p> | \$1,500 | <p>21/05 Revamp and update the Motueka map outside the iSite building</p> <p>20/09/2024 – design to be distributed to the Board for viewing.</p> | |
| <p>6. Ted Reed Reserve, Riwaka Install Nest Swing Resolution 18/06/24</p> | \$10,000 | <p>21/05 Add a nest swing to the playground on Ted Reed Reserve, Riwaka</p> <p>7/10/2024 – site ready for installation with basket swing being located and checked that all parts are ready for safety reasons. Waiting on parts to arrive (1 month at least) also waiting on quotes from contractors plus bark for fall zone to be confirmed.</p> | |

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| <p>7. the Kumaras Northen end Install seating Resolution 18/06/24</p> | <p>\$3,000</p> | <p>21/05 Install a picnic table and seating at the northern end of The Kumaras on the foreshore walkway 16/07 update - The Department of Conservation (DoC) was happy to approve the seat but would not maintain it. Deputy Chair Hutt to relook at this project to move the seat to Tasman District Council land. 7/10/2024 – Council staff awaiting direction from the Board.</p> | |
| <p>12. Memorial Park Shade sail over gym equipment Resolution 18/06/24</p> | <p>\$18,000</p> | <p>21/05 Install shade sail over the outdoor gym equipment in Memorial Park 20/09/2024 – Investigations underway to how the sails can used over play equipment. Gym equipment well used by the community. Council staff to perform due diligence on the matter. 7/10/24 Tony Strange will be picking this project up. Contact has been made with 2 shade sale suppliers to meet on site and provide quotes. Costs to be confirmed.</p> | |
| <p>15. Motueka Bridge (Riwaka side) Resolution 18/06/24</p> | <p>\$15,000</p> | <p>21/05 Welcome Sign - 'Motueka' stone-work welcome sign by the Motueka Bridge as you enter from Golden Bay 20/09/2024 – Deputy Chair met with NZTA and they have confirmed that no traffic management is required.</p> | |