
MINUTES
of the
TASMAN DISTRICT COUNCIL MEETING
Kaunihera Katoa
held
1.00pm, Thursday, 31 October 2024
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Mayor T King, Deputy Mayor S Bryant, Councillors C Butler, G Daikee, B Dowler, J Ellis, M Greening (via Zoom), C Hill, M Kininmonth (via Zoom), C Mackenzie, B Maru, D Shallcrass and T Walker

In Attendance: Chief Executive Officer (L Rae), Chief Operating Officer (S Manners), Chief Financial Officer (M Drummond), Group Manager - Community Infrastructure (R Kirby), Group Manager - Environmental Assurance (K Drummond), Group Manager - Environmental Science (R Smith), Governance Manager (E Stephenson), Executive Assistant and Advisor to the Mayor (R Scherer), Senior Community Policy Advisor (B Wayman), Financial Accounting Manager (C Thomas), Chair Audit & Risk Committee (G McGlenn), Audit New Zealand representatives (Y Yang and C Jani)

1 OPENING, WELCOME

Mayor King welcomed everyone to the meeting and offered the opening karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Councillor Hill/Councillor Maru

CN24-10-15

That the apology from Councillor K Maling be accepted.

CARRIED

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

7 CONFIRMATION OF MINUTES

Nil

8 REPORTS

7.1 Adoption of Annual Report

Senior Community Policy Advisor, Brylee Wayman, Financial Accounting Manager, Charlotte Thomas and Chief Financial Officer, Mike Drummond presented the report, which was taken as read.

The following documents were tabled:

- an amended version of Volume 2 of the Annual Report
- an unsigned copy of the Representation Letter from the Mayor and Chief Executive Officer
- the Final Audit Opinion from Audit New Zealand.

Audit and Risk Committee Chair, Graeme McGlinn noted that the Audit and Risk Committee had recommended that the Council adopt the Annual Report and that the Mayor and the Chief Executive Officer sign the Representation Letter.

Audit New Zealand Auditor, Yvonne Yang presented the audit opinion. She noted that a small emphasis of matter had been included in the opinion relating to the uncertainty of the ongoing contract dispute between Waimea Water Limited and the Fulton Hogan/Taylor's Contracting Limited Joint Venture.

In response to a question regarding the emphasis of matter, Ms Yang noted that any changes arising from the contractor dispute would be considered as part of the 2024-2025 Annual Report.

In response to a question, Mr Drummond advised the elected members that the Council had passed on its concerns regarding the increase in audit fees to Audit New Zealand.

All those involved in preparing and finalising the Annual Report 2023-2024 in time to meet the statutory deadline were acknowledged.

Moved Councillor Mackenzie/Councillor Walker

CN24-10-16

That the Tasman District Council

- 1. receives the Adoption of Annual Report RCN24-10-27; and**
- 2. notes that the signed report from Audit New Zealand on the Annual Report 2024 will be provided following the 31 October 2024 Council meeting; and**

3. notes that the Audit and Risk Committee, on 3 October 2024, recommended to the Council the adoption of the 2024 Annual Report, subject to the remaining audit matters being resolved satisfactorily; and
4. adopts the Annual Report 2024, in Attachments 1 and 2 to the agenda report, including the audit report tabled at the 31 October 2024 Council meeting, pursuant to section 98 of the Local Government Act 2002; and
5. approves the Annual Report Summary 2024, in Attachment 3 to the agenda report, and notes that this will be audited before being made publicly available within one month of this meeting, pursuant to section 98 of the Local Government Act 2002; and
6. authorises the Mayor and Chief Executive Officer to sign the Statement of Compliance and Responsibility for the Annual Report 2024, on behalf of the Council; and
7. authorises the Mayor and Chief Executive Officer to sign the Letter of Representation to the auditor for the Annual Report 2024, on behalf of the Council; and
8. delegates to the Chief Executive Officer the ability to sign off any minor editorial amendments to the Annual Report and the Summary, prior to them being printed and made available on the Council's website.

CARRIED

Attachment 1 Schedule of Changes to Volume 2 of the Annual Report 2023-2024

Attachment 2 Mayor and Chief Executive Officer - Representation Letter for the Annual Report 2023-2024

Attachment 3 Audit Opinion for Tasman District Council Annual Report 2023-2024

9 CONFIDENTIAL SESSION

Nil

The Mayor offered the opening karakia and the meeting concluded at 1.30 pm.

Confirmed as a correct record of proceedings by resolution on Enter date .