
MINUTES
of the
TASMAN DISTRICT COUNCIL MEETING
Kaunihera Katoa
held
12 noon, Thursday, 10 October 2024
at
Tasman Council Chamber, 189 Queen Street, Richmond

The [video recording](#) of this meeting is available on the Council's YouTube channel

Present: Mayor T King, Deputy Mayor S Bryant, Councillors C Butler, G Daikee, J Ellis, M Greening, C Hill, B Maru, D Shallcrass and T Walker

In Attendance: Chief Operating Officer (S Manners), Executive Assistant and Advisor to the Mayor (R Scherer), Chief Financial Officer (M Drummond), Group Manager – Environmental Assurance (K Drummond), Group Manager - Community Infrastructure (R Kirby), Group Manager – Environmental Science (R Smith), Finance Manager (M McGlinchey), Financial Analyst (J Bagnall), Governance Manager (E Stephenson) and Management Accounting Manager (P Egan)

1 OPENING, WELCOME

Mayor King welcomed everyone to the meeting and offered the opening karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Councillor Hill/Councillor Walker

CN24-10-8

That apologies from Councillors B Dowler, M Kininmonth, C Mackenzie, K Maling and D Shallcrass be accepted.

CARRIED

3 PUBLIC FORUM

3.1 Mathias Schaeffner – Tasman Democracy

Mr Schaeffner spoke regarding an action item from the Council meeting of 15 February 2024, regarding the provision of a breakdown of Local Government Official Information and Management Act 1987 (LGOIMA) requests to be included in future Chief Executive Updates. Mr Schaeffner suggested that the LGOIMA information provided since February 2024 did not satisfactorily meet the agreed action.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Councillor Hill/Councillor Ellis
CN24-10-9**

That the minutes of the Tasman District Council meeting held on Wednesday, 2 October 2024, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Councillor Ellis/Councillor Maru
CN24-10-10**

That the confidential minutes of the Tasman District Council meeting held on Wednesday, 2 October 2024, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS

7.1 Quarterly Treasury Report

Financial Analyst, James Bagnall and Chief Financial Officer, Mike Drummond presented the report which was taken as read.

Discussion included:

- Interest rates
- Interest swaps
- Debt figures, and
- Port and Airport dividends

Moved Deputy Mayor Bryant/Councillor Daikee

CN24-10-11

That the Tasman District Council receives the Quarterly Treasury Report, RCN24-10-4.

CARRIED

7.2 2024 Activity Balances Report

Finance Manager, Matt McGlinchey, Management Accounting Manager, Paul Egan and Mr Drummond presented the report, which was taken as read.

Action: Group Manager – Community Infrastructure to provide further information around the deficits in the kerbside recycling and resource recovery centres activities.

Action: Mr Drummond agreed to provide a list of the maintenance and renewal programme for the community assets activity.

Moved Councillor Butler/Councillor Walker

CN24-10-12

That the Tasman District Council

- 1. receives the 2024 Activity Balances Report RCN24-10-5; and**
- 2. approves the funding of Activity Operating Carryovers as listed in Attachment 1 of the agenda report from Activity balances; and**
- 3. approves the use of \$50,000 of general rates income from 2023/24 for the additional special grants funds for the 2024/2025 financial year.**

CARRIED

Councillor Greening asked that his vote against the motion be recorded.

7.3 2024 Capital Carry Over Report

Mr Egan presented the report, which was taken as read.

Moved Councillor Daikee/Councillor Hill

CN24-10-13

That the Tasman District Council

- 1. receives the 2024 Capital Carry Over Report RCN24-10-6; and**
- 2. approves the proposed capital budget carryovers totalling \$9.8 million into the 2024/2025 financial year as set out in Attachment 1 of the agenda report; and,**
- 3. approves the proposed carry outs of \$2.7 million from the 2024/2025 financial year as set out in Attachment 1 of the agenda report; and,**
- 4. approves the carry back of budget from 2024/2025 to 2023/2024 of \$1.99 million as set out in Attachment 1 of the agenda report; and**
- 5. notes the project timing adjustments of \$250,000 reducing 2024/25 budgets; and**
- 6. approves the proposed loan funded operating carryovers of \$1.4 million from the 2023/2024 financial year as set out in Attachment 2 of the agenda report.**

CARRIED

Chief Operating Officer, Steve Manners clarified that information on LGOIMAs was included in the Chief Executive Officer's Update to every Council meeting and on the Council's website. He noted that information on private individuals was not provided for privacy reasons.

8 CONFIDENTIAL SESSION

Nil

Mayor King offered the closing karakia and the meeting concluded at 12.54 pm.

Confirmed as a correct record of proceedings by resolution on Enter date .

Unconfirmed