

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 17 September 2024
Time: 4:00 pm
Meeting Room: Motueka Library
Venue: Wallace Street, Motueka
Zoom link: <https://us02web.zoom.us/j/87379950409?pwd=4qN4pFbO60NVjQNMTeiDymN8j0caCs.1>
Meeting ID: 873 7995 0409
Meeting Passcode: 482166

Motueka Community Board

AGENDA

MEMBERSHIP

Chairperson	T Graham
Deputy Chairperson	C Hutt
Members	D Armstrong
	N Hughes
	Cr B Dowler
	Cr B Maru
	Cr T Walker

(Quorum 4 members)

Contact Telephone:
Email: tdc.governance@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

- 1 OPENING, WELCOME, KARAKIA
- 2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

- 3 PUBLIC FORUM
 - 3.1 Seaview Heights community housing development..... 4
 - 3.2 Pauline Church 5
 - 3.3 Peter Canton..... 6
- 4 DECLARATIONS OF INTEREST
- 5 LATE ITEMS
- 6 CONFIRMATION OF [MINUTES](#)

That the minutes of the Motueka Community Board meeting held on Tuesday, 20 August 2024, be confirmed as a true and correct record of the meeting.

That the confidential minutes of the Motueka Community Board meeting held on Tuesday, 20 August 2024, be confirmed as a true and correct record of the meeting.

- 7 PRESENTATIONS
 - 7.1 Long Term Plan Feedback..... 7
- 8 REPORTS
 - 8.1 Discretionary Fund Applications..... 8
 - 8.2 Board Report 28
 - 8.3 Motueka Community Wellbeing and Solutions Project funding..... 38
 - 8.4 Repurposing of special project funds - Motueka Historic Wharf 41
 - 8.5 Special Projects Action List..... 45
 - 8.6 Finance report (Late Covering Report)..... 46
- 9 CORRESPONDENCE
Nil
- 10 CONFIDENTIAL SESSION
Nil
- 11 CLOSING KARAKIA

3 PUBLIC FORUM

3.1 SEAVIEW HEIGHTS COMMUNITY HOUSING DEVELOPMENT

Report To:	Motueka Community Board
Meeting Date:	17 September 2024
Report Author:	Gavin Dawson, Governance Advisor
Report Authorisers:	Richard Kirby, Group Manager - Community Infrastructure
Report Number:	RMCB24-09-1

1. Public Forum / Te Matapaki Tūmatanui

Keith Griffiths will speak in public forum regarding the Seaview Heights community housing plan.

2. Attachments / Tuhinga tāpiri

Nil

3.2 PAULINE CHURCH

Report To: Motueka Community Board
Meeting Date: 17 September 2024
Report Author: Gavin Dawson, Governance Advisor
Report Authorisers: Elaine Stephenson, Governance Manager
Report Number: RMCB24-09-7

1. Public Forum / Te Matapaki Tūmatanui

Pauline Church will speak in public forum regarding general rubbish bins and bags.

2. Attachments / Tuhinga tāpiri

Nil

3.3 PETER CANTON

Report To: Motueka Community Board
Meeting Date: 17 September 2024
Report Author: Gavin Dawson, Governance Advisor
Report Authorisers: Elaine Stephenson, Manager Governance
Report Number: RMCB24-09-8

1. Public Forum / Te Matapaki Tūmatanui

Peter Canton will speak in public forum regarding Māori wards.

2. Attachments / Tuhinga tāpiri

Nil

7 PRESENTATIONS

0.0 LONG TERM PLAN FEEDBACK

Report To:	Motueka Community Board
Meeting Date:	17 September 2024
Report Author:	Pip Jamieson, Principal Planner - Strategic Policy
Report Authorisers:	Richard Kirby, Group Manager - Community Infrastructure
Report Number:	RMCB24-09-2

1. Presentation / Whakatakotoranga

A review is to be undertaken the Council's development, communications, decision making and production of the Tasman 10 Year Plan 2024-2034 (Long Term Plan/LTP) to identify recommended improvements and changes for future LTPs.

The review aims to:

- identify the minimum required by legislation, and only add key priorities for the community;
- develop a process that is workable, effective and efficient for staff, councillors and the community; and
- ensure the preparation is not limited to a three-yearly exercise but is a continuous process with inbuilt reviews.

To undertake this work, the Council has engaged a company 'Localise' to do this.

Gael and Alison from Localise are wanting feedback from Community Boards about what worked, what didn't work, and what changes they are recommended from their perspective of having input into the LTP process recently conducted.

2. Attachments / Tuhinga tāpiri

Nil

8 REPORTS

8.2 DISCRETIONARY FUND APPLICATIONS

Report To:	Motueka Community Board
Meeting Date:	17 September 2024
Report Author:	Gavin Dawson, Governance Advisor
Report Authorisers:	Richard Kirby, Group Manager - Community Infrastructure
Report Number:	RMCB24-09-3

Summary

- 1.1 Three applications have been received for the September 2024 round of Motueka Community Board Discretionary Funding:
 - 1.1.1 Wilderness Canoe Trust - \$600.00.
 - 1.1.2 Te Āwhina Marae o Motueka Society Incorporated - \$700.00 (deferred from August 2024 meeting at the request of the Board).
 - 1.1.3 Age Link Trust - \$700.00.
- 1.2 The applications comply with the Tasman District Council Policy on Community Board Discretionary Funds (**Attachment 1**).
- 1.3 The applications are attached (**Attachments 2, 3, and 4**). The applicants have been asked to attend the meeting to speak to the applications.
- 1.4 The Motueka Community Board Discretionary Fund currently has a confirmed balance of \$14,862.
- 1.5 For approved applications, payment will be made to the applicant by direct credit within ten working days of the Council receiving the applicant's bank account details.

That the Motueka Community Board

1. receives the report RMCB24-07-2; and
2. grants or declines the Motueka Community Board Discretionary Fund applications as follows:

Applicant	Request	Grant/Decline
Wilderness Canoe Trust	\$600.00	
Te Āwhina Marae o Motueka Society Incorporated	\$700.00	
Age Link Trust	\$700.00	

2. Attachments / Tuhinga tāpiri

1. ↓	Attachment 1 - Discretionary Fund Policy	10
2. ↓	Attachment 2 - Wildnerness Canoe Trust application	13
3. ↓	Attachment 3 - Te Awhina application	16
4. ↓	Attachment 4 - Age Link Trust application	26



TASMAN DISTRICT COUNCIL POLICY ON COMMUNITY BOARD DISCRETIONARY FUNDS

POLICY REFERENCES

• Sponsor:	Group Manager Finance - Mike Drummond
• Effective date:	27 April 2023
• Review due:	Five yearly
• Legal compliance:	Council approval of the Policy, which requires to comply with Council's Revenue and Financing Policy
• Associated Documents/References	Tasman District Council Revenue and Financing Policy
• Policy Number	P100
• Approved by Council (If Applicable)	27 April 2023

1. Purpose of the Community Boards' Discretionary Funding

Each of the two community boards in Tasman District receive funding from Council through targeted rates. The Boards may use part of the funding as a discretionary fund to allocate funding:

- a) for community projects and initiatives in their Ward that their Community Board considers will benefit their community; and
- b) to support their Community Board functions, including:
 - I. Board members attendance at conferences or training workshops;
 - II. Board advertising and communication;
 - III. Board community surveys;
 - IV. and for Board functions; and
- c) to support youth related activities in their Ward.

2. Application

This policy applies to the disbursement of funds from the Motueka and Golden Bay Community Board Discretionary Funds.



3. Review of this Policy

This policy may be amended either as part of a five yearly review or where one or both community boards have requested a review and proposed changes to the Policy.

4. Generic criteria for the allocation of Discretionary Funds by either the Motueka or the Golden Bay Community Board:

- 4.1 All approved projects and initiatives must contribute to Tasman District Council's Community Outcomes as set out in Council's 10 Year Plan;
- 4.2 Projects need to demonstrate local community support.
- 4.3 Projects must take place within the ward of the Community Board which has allocated funding for the project and demonstrate a clear benefit to that community, including addressing an identified community need.
- 4.4 Discretionary funding will not be provided for:
 - Ongoing operational costs that are not project specific;
 - Costs that cannot be verified with appropriate quotes;
 - Projects that have already been completed.
- 4.5 Funding is for not for individuals, and not to be for a project that is the responsibility of Central Government or other agencies.
- 4.6 Applications must be for a specific project and disclose any other Council funding applied for, e.g., Community Grants.
- 4.7 An organisation may receive only one Discretionary Fund grant a year.
- 4.8 Applications should be made three weeks before the Community Board receiving the application meets to consider funding allocations.
- 4.9 Applicants should provide appropriate financial statements e.g., a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- 4.10 Where appropriate (for example a public event), funding applications should be supported by an appropriate Health and Safety Plan. Funds will be allocated through monthly funding rounds. Applicants may be given less funding than they apply for.
- 4.11 Applicants are strongly encouraged to attend the meeting at which applications are considered, in order to speak to their request and answer any questions on the information supplied.
- 4.12 All decisions made by a community board to award funding to an applicant for a project will become public information following the meeting and be included in the minutes of the Board meeting. Applications and supporting information submitted to one of the community boards for funding will be included in an agenda for a meeting of that community board but be subject to the requirements of the Local Government Official Information and Meetings Act 1987 (which may require certain information to not be disclosed as part of a public agenda but distributed separately to Board members - for example financial or commercially sensitive information, personal information).
- 4.13 Funding is to be used only for the purpose approved. Unused funding must be returned to the Board at the termination or completion of the project.



- 4.14 Each year more project funding requests will be received than funds available and not all requests will be successful. The Board's decision on project funding is final and no correspondence will be entered into.
- 4.15 The Motueka and Golden Bay Community Boards acknowledge that there could be extraordinary situations with applications which do not fully meet the criteria described in this policy. The Community Boards reserve the right to consider and approve such applications where there are exceptional and unique circumstances, with the reasons for the approval to be recorded in the resolution.

5. Specific criteria for the allocation of Discretionary Funding by Motueka Community Board

- 5.1 Applications are to follow the Motueka Community Board Discretionary Fund application form template, available from the Council's website, the Motueka Council Office or Motueka Library
- 5.2 Written applications can be delivered to the Motueka Council office or sent to the Motueka Community Board, C/- Tasman District Council, 7 Hickmott Place, Motueka.
- 5.3 There is a \$700 maximum for applications for projects.
- 5.4 Projects must be completed within 12 months of receiving funding.
- 5.5 Successful applicants will report back to the Motueka Community Board on the project and how the funding was used, within 12 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

6. Specific criteria for the allocation of Discretionary Funding by the Golden Bay Community Board

- 6.1 Application forms are available from the Council website, or the Takaka Service Centre.
- 6.2 Written applications can be dropped off at the council office or sent to the Golden Bay Community Board, C/- Tasman District Council.
- 6.3 There is a \$500 maximum for applications for projects.
- 6.4 Projects must be completed within 6 months of receiving funding.
- 6.5 Successful applicants will report back to the Golden Bay Community Board on the project and how the funding was used, within 6 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

Adopted by Tasman District Council

Date of approval: 27 April 2023

Gavin Dawson

From: website@tasman.govt.nz
Sent: Tuesday, 3 September 2024 10:51 am
To: TDC Governance; Emma Gee; Gavin Dawson
Subject: Grant Application - Motueka Community Board Discretionary Fund
Attachments: Form-submissionspage-760upload-field-2563Budget-Motueka-Community-Board-Sheet1.pdf; Form-submissionspage-760upload-field-237Motueka-Community-Board-Application-2024.pdf

Categories: Gavin to action

The following application to the Discretionary Fund has been received.

Name of organisation*

Wilderness Canoe Trust

Address

Provided in application

Contact person*

Meredith Rimmer

Contact phone*

Provided in application

Email address*

Provided in application

What is the purpose of your organisation?

The Wilderness Canoe Trust is dedicated to providing transformative canoeing adventures in Aotearoa's great outdoors, focusing on individuals who face various life challenges. We are based in Motueka and serve the Nelson-Tasman region.

Our core mission is to offer real life adventures in canoeing and bushcraft, with a specific emphasis on developing a connection to nature and building self-esteem.

Our large, open-topped Canadian canoes provide an accessible and stable way for people of all sizes and abilities to experience our beautiful waterways and coastlines.

As a charitable trust, we aim to make these outdoor adventures available to those who might otherwise be unable to participate due to financial or other barriers.

We collaborate with existing community groups, schools, and other organisations to support:

- Rangatahi / Youth-at-risk
- Individuals with physical disabilities
- Children from low socio-economic backgrounds
- People dealing with mental health challenges
- Young parents
- New migrants
- Families living with chronic illnesses

- Individuals facing various mental, physical, or financial obstacles

Our goal is to break down the barriers these communities face in accessing the outdoors and to offer them the rejuvenating, calming, and confidence-building benefits of engaging with nature.

Last year, we hosted 570 children, young people, and high-needs adults. As a small team, we depend on funders like the Motueka Community Board to make these adventures possible.

Amount applied for - up to \$700

600

Details of project to be funded:

We are seeking funding to support a Canoe Journey for young people from the disabled community in the Motueka region.

We will collaborate with the following:

- The Base, Te Whare Pukeone, Motueka High School (students with special needs)

Our team love supporting differently-abled people to have fun, safe canoe adventures.

We have worked with the organisation listed above regularly for at least 4 years, meaning we have existing relationships with their staff and a well developed understanding of client needs.

On a Wilderness Canoe Journey, groups of up to 10 receive:

- Canadian canoes, paddles, and water safety gear
- Training and support from a qualified outdoor instructor

Paddling time ranges from 2 to 4 hours, depending on the group's stamina. We aim to use paddling locations that are local to each group to enhance the connection to their own local waterways and beaches. The Canoe Journey will likely take place at Port Motueka or Stephens Bay.

Please provide a detailed budget or quote for your funding application..

Budget-Motueka-Community-Board-Sheet1.pdf - [Download File](#) - *You must be logged in to view this file*

Benefits - Who or what will benefit from the project in the Motueka community?

Young people from the disabled community in Motueka

People with disabilities and special needs have lower participation rates in outdoor recreation. Wilderness Canoe Journeys are designed to be supportive of the various complex needs of these young people to offer a challenging, safe outdoor adventure that is otherwise rarely available.

The open-topped Canadian canoes are large and stable, allowing people of all sizes and abilities to participate. WTC also has a variety of aids to assist getting people with mobility challenges in and out of canoes and also supporting them during their journey on the water.

Describe any voluntary time and any other funding contributions received for this project

There are no volunteers involved in running a Canoe Journey.

We have secured funding to cover the mahi of our manager and our safety co-ordinator from Rātā Foundation and NZCT who assist in the coordination of Canoe Journeys. Their work is not included in the attached budget.

Who else have you asked for funding for this project?

We have asked Network Tasman Trust for funding to support four Canoe Journeys for people with disabilities in the entire Nelson-Tasman region. If we also receive funding from the Motueka Community Board, we will specifically use that money to organise Canoe Journeys for students with disabilities in the Motueka area.

Bank account number

Provided in application

You can upload a file to support your application

Motueka-Community-Board-Application-2024.pdf - [Download File](#) - *You must be logged in to view this file*

Privacy Statement

Jess McAlinden

From: website@tasman.govt.nz
Sent: Tuesday, 23 July 2024 9:00 pm
To: TDC Governance; Emma Gee; Gavin Dawson
Subject: Grant Application - Motueka Community Board Discretionary Fund
Attachments: Form-submissionspage-760upload-field-2563Project-Budget_-_Te-Ahurewa-Restoration_-_TAM-1.pdf; Form-submissionspage-760upload-field-237Signed-Letter-of-Support_-_Motueka-Maori-Committee-2.pdf

The following application to the Discretionary Fund has been received.

Name of organisation*

Te Āwhina Marae o Motueka Society Incorporated

Address

133 Pah Street, Motueka

Contact person*

Kat Duggan

Contact phone*

Provided with application

Email address*

Provided with application

What is the purpose of your organisation?

Te Āwhina Marae is a living, thriving and enduring Marae for the whānau, hāpu, and iwi of Motueka. Our marae was created as a place that openly welcomes all people to come and learn, seek shelter, find hospitality, access Hauora services, Kohanga Reo and much more.

Amount applied for - up to \$700

\$700

Details of project to be funded:

Constructed using native timbers, our church, Te Ahurewa, served the Motueka community well for more than a century. It is a recognised Heritage NZ Building. Despite much effort over the years to mitigate damage, caused predominantly by a leaking roof and poor ventilation and drainage, the church was taken out of use in 2022 due to structural and safety concerns.

In order to bring the building back into a usable state, the following work needs to be completed:

1. replacing the roof,
2. renovating the bell tower to increase safety,
3. renovating the windows that are rotting - this is a tricky task that will require specialist work,
4. repairing and repaint exterior stucco,
5. replacing a rotting door.

Please provide a detailed budget or quote for your funding application..

Project-Budget-_-Te-Ahurewa-Restoration-_-TAM-1.pdf - [Download File](#) - *You must be logged in to view this file*

Benefits - Who or what will benefit from the project in the Motueka community?

Te Āhurewa is one of the oldest buildings standing in Te Taihū, a place of great historical, cultural and spiritual significance. Restoring the church, which has become damaged over time, will enable us to reopen it to the community, as well as to visiting groups from outside the area. Here, they can learn about the history of the site and the people who were instrumental in bringing it to life, including Aotearoa's first Māori bishop, Frederick Bennett (1871 - 1950).

Bishop Bennett was an anglican priest who was ordained a deacon in Nelson Cathedral in 1896, before becoming the bishop in 1928. He was the driving force behind building Te Ahurewa to replace Te Amate Māori Church, the first Māori church in the Motueka area, which was destroyed by fire.

There are a number of historical markers on site at Te Ahurewa, including a lych-gate built as a memorial for Bishop Bennett. Erected in 1997, the centenary of the church, another plaque laid at the same time acknowledges 100 years of friendship between Māori and Pākehā. A third plaque pays tribute to Te Amate Church.

Around the interior walls of the church, two quotations from the address of Bishop Bennett at the opening ceremony in 1897, 'Ko au tena he hoa mo koutou I nga ra katoa a te mutunga ra ano o te ao' (Behold I will be with you even unto the end of the world); and 'Kia mataara koutou me te inoi' (Watch and pray).

Undertaking restoration work will not only enable us to preserve this piece of history, but to open it up and share the knowledge with others now and into the future. The church has, in the past, been the destination of visits from schools and other marae groups to learn about the history of the site. Restoring the church will enable these visits to recommence.

In preserving our church, we will restore these historical markers; educating all those who visit the grounds on the history of the church, the site, and the people who started it all.

The benefits of the work would be twofold:

- It would enable us to preserve and share the historical significance of Te Āhurewa into the future
- It will provide our community with a space to come together for both religious and non-religious gatherings - offering a special place alongside a sense of community and identity.

Describe any voluntary time and any other funding contributions received for this project

Many hours have already been donated 'in kind' toward this project in the hope that we will secure funding to undertake it. This includes work in the form of project management, stakeholder engagement and funding applications.

Who else have you asked for funding for this project?

DIA Lottery Environment & Heritage Committee, Whakarewa Trust

Bank account number

Provided with application

You can upload a file to support your application

Signed-Letter-of-Support-_-Motueka-Maori-Committee-2.pdf - [Download File](#) - *You must be logged in to view this file*

Privacy Statement

Motueka Māori Committee
Delivered via email

1 July 2024

Re: Māori Committee Letter of Support for Te Āwhina Marae o Motueka Society Application to repair Te Ahurewa Tapu in Motueka

Tēnā koutou katoa,

The Motueka Māori Committee is part of the NZ Māori Council, which can be traced back to Te Kotahitanga Movement and Māori Parliaments in the 1800's and 1900's. Despite not being statutorily recognised as a national body until 1962, when The Māori Community Development Act 1962 (the Act) was established, we have long been working to protect and improve outcomes for our people and our taonga. Under the Act, particularly Section 18, there is a requirement that any community application should be supported to care for our taonga, including Te Ahurewa Tapu.

For more than 100 years, we and our tupuna have done our best to maintain Te Ahurewa Tapu both as a place of worship and as a site of great cultural, spiritual and historical significance for our people, the people of Motueka and the Anglican community of Aotearoa. Unfortunately, as with many buildings of its age, long-term exposure to the elements has taken its toll, and we have been unable to keep up with the required work to fix the issues - patching them is no longer good enough.

We fully support the vision and work of the Board of Trustees for Te Āwhina Marae o Motueka Incorporated Society (TAM) and we acknowledge their undertaking and commitment to seeking funding to repair Te Ahurewa Tapu so that it can be used once again. The TAM Board is representing us, the Motueka Māori Committee and the kaitiakitanga of Te Ahurewa Tapu, in their work. To be able to undergo the required repairs would be enabling us to fulfill our responsibility to reopen the church for both faith and non-faith-based community, whanau events, and keep a significant piece of our history alive into the future. This is also aligned with our obligations under The Māori Community Development Act 1962.

We wholeheartedly support TAM in this funding application and we thank you for considering it. We welcome you to get in touch if you have any questions.

Ngā mihi nui



Archdeacon Emeritus Harvey Ruru QSM
Chairperson
Motueka Māori Committee



Te Ahurewa Restoration Project Budget

TE ĀWHINA



Te Ahurewa Restoration Project Budget

Our beloved church, Te Ahurewa, has been closed for the past couple of years due to safety concerns.

Te Ahurewa is a recognised Pouhere Taonga, or Heritage New Zealand building and is of significant historical and cultural significance to the people of Te Āwhina Marae and the wider Motueka community.

Constructed using native timbers, Te Ahurewa served the community as a place of worship for more than a century before damage caused by rotting walls, doors and ceilings caused its closure.

A budget to repair the damage has been prepared and is as follows:

Te Ahurewa Restoration Project

Budget for Te Ahurewa Restoration	Cost
Work/Trades	
P&G	\$7,224.00
Scaffold - Roof edge protection	\$11,308.00
Carpentry - New fascia to gables	\$7,052.00
Allowance for repair window	\$914.00
Single Entry Door replacement	\$2,209.00
Allowance to straight up Bell Tower	\$860.00
Allowance for painting to Bell Tower	\$807.00
Roof in 0.55	\$46,787.00
RWG	\$7,740.00
Re-paint Cladding and Windows outside, incl. waterblast	\$21,070.00
allowance for mobile scaffold - pc sum \$1,500.00	\$1,613.00

Te Ahurewa Restoration Project

Option temp. Roof (Erect and dismantle temp. roof / - hire temp. roof for 4 weeks / - shrink wrap gable end)	\$12,171.00
PC sum for craning	\$4,000.00
Prov.Sum Bell Tower	\$5,000.00
Prov. Sum Window Repairs	\$10,000.00
Prov.Sum - Electrical Repairs	\$7,500.00
Contingency	\$28,810.00
Professional Fees/Construction Management	\$20,000.00
Communications (OD&Co): Stakeholder engagement, documentation of the process through photography and written records.	\$5,000
TAM Project management	\$21,000
TOTAL	\$221,065.00



TE ŌWHIRNO

Gavin Dawson

From: website@tasman.govt.nz
Sent: Thursday, 29 August 2024 1:48 pm
To: TDC Governance; Emma Gee; Gavin Dawson
Subject: Grant Application - Motueka Community Board Discretionary Fund
Attachments: Form-submissionspage-760upload-field-2563Community-Grants-Application-Form-2024-completed.pdf

Categories: Gavin to action

The following application to the Discretionary Fund has been received.

Name of organisation*

Age Link Trust

Address

Provided in application

Contact person*

Emma Fifita

Contact phone*

Provided in application

Email address*

Provided in application

What is the purpose of your organisation?

This is a food share initiative - Alive Community Care - to support those within the Motueka Community who are facing food insecurity.

Amount applied for - up to \$700

\$700

Details of project to be funded:

Managed entirely by volunteers, this food share initiative - Alive Community Care - supports people facing food insecurity in the Motueka community.

Please provide a detailed budget or quote for your funding application..

Community-Grants-Application-Form-2024-completed.pdf - [Download File](#) - *You must be logged in to view this file*

Benefits - Who or what will benefit from the project in the Motueka community?

Members of the Motueka community - and from the entire Tasman region - benefit from being donated boxes of food on a fortnightly basis.

Describe any voluntary time and any other funding contributions received for this project

The people who pack and distribute the food boxes are all volunteers.

Who else have you asked for funding for this project?

The TDC (as you'll see from the attached pdf which has all the details)

Bank account number

Provided in application

You can upload a file to support your application

Privacy Statement

8.2 BOARD REPORT

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	17 September 2024
Report Author:	Terina Graham, Chair
Report Authorisers:	Richard Kirby, Group Manager - Community Infrastructure
Report Number:	RMCB24-09-4

1. Whakataukī / Māori Proverb

Inā kei te mohio koe ko wai koe, I anga mai koe I hea, kei te mohio koe, kei te anga atu ki hea.
If you know who you are and where you are from, then you will know where you are going.

2. Recommendation/s / Ngā Tūhunga

That the Motueka Community Board

1. receives the Board Report RMCB24-09-4.

3. Board Secretariat Support

- 3.1 The Board had a challenging start to the year with changes made to the provision of Board Secretary support by the Council.
- 3.2 The Board has been advised that the full wrap around services discussed in August 2024 have had to be deferred due to staffing commitments across the whole governance structure of the Council.
- 3.3 Service levels will return to pre-August 2024 levels, with the Gavin Dawson, Governance Advisor, providing secretariat and meeting support, and governance advice when required.
- 3.4 This matter is ongoing and will be worked on as matters progress.

4. 8-week rule

- 4.1 On behalf of the Board, Board Member Hughes attended a third workshop with Council regarding the Board's request to review Council's eight-week rule used to enforce rules regarding residents of tiny homes, tents, cars, caravans etc requiring a resource consent if found to be living in a stationary abode for more than eight weeks.
- 4.2 The following feedback was provided to the Chair by Service & Strategy Group Manager Mr John Ridd.
- 4.3 We replayed the outcomes of the two previous workshops.
- 4.4 We outlined what we knew about Government Reform around "Granny Flats" and really clarified the function of the definition of a building which drives the eight week rule.

- 4.5 There was broad questioning and discussion from elected members around the issues as they saw it and officers provided technical advice where required around the RMA.
- 4.6 It didn't land on a conclusion in responding to the recommendation as further information was requested as follows
 - 4.6.1 How many complaints have TDC received specifically around Minor Dwellings [as this is wider than Tiny Homes]
 - 4.6.2 How many complaints have been resolved without leading to further action [i.e. the occupant having worked on a solution with TDC]
 - 4.6.3 What provisions do other Councils have in their plans relating to Minor Dwellings
- 4.7 A further workshop was requested to discuss the answers to these questions.

5. Community Wellbeing Solutions Project for Motueka

- 5.1 Update on activity has been provided separate this report on 10 September 2024.
- 5.2 Suggested dates for Board engagement outside of the Museum Friday 27 September or Friday 4 October. Engagement opportunity to be advertised.

6. Items from Board Members

- 6.1 The **Motueka wastewater treatment plant** was located at a site without consultation with Iwi having cultural and environmental impacts. It is at capacity for a growing region and requiring a relocation by 2035. Councillors Walker, Dowler and Chair Graham have been engaged alongside TDC staff and Iwi representatives, who are still working through the committee structure and terms of reference before tackling the issue at hand.
- 6.2 **EPod** - David Armstrong (**Attachment 1**).
- 6.3 **Aerodrome area** - Nick Hughes
- 6.4 **Historical Wharf** - Claire Hutt - update as per presentation by Mr Richards.
- 6.5 **Submissions** - Board submitted on the Representation Review and may require retrospective approval (**Attachment 2**).

7. Items from Public Forum

- 7.1 Updates from last meeting
 - 7.1.1 **Mr Alborn from Tasman Dog Owners Group** - concerns with Dog Bylaw and negative commentary around dogs being main cause of harm to little blue penguins. Provided alternative information proposing a misunderstanding and misrepresentation. Chair spoke with Mr Alborn suggesting he meet with Little Blue Penguin Trust to work through varying opinions and work toward a solution. Mr Alborn agreed and has tried to set up a time to meet.
 - 7.1.2 **Mr Hellyer** - Shaggery River concerns with build-up. Deputy Chair Hutt put through a service request last month and will provide Mr Hellyer an update.
- 7.2 Discussion on items from today's Public Forum.

8. Action list

8.1 See attached list (**Attachment 3**).

9. Attachments / Tuhinga tāpiri

1. ↓	ePod report	31
2. ↓	Submission confirmation	32
3. ↓	Action update - September 2024	33

Summary of investigations into Motueka buying an ePod

Around May, the Community Board held a meeting/workshop with Amanda Power, South Island Sales Manager of the company First72 ePod (epod.co.nz), during which it was agreed that at least one ePod unit would be beneficial to Motueka and perhaps Riwaka. In July Chair Graham asked me to find out more about what such an acquisition would entail for the board.

We chatted for a bit about the potential role of the community board MCB in a project to get an ePod going. Amanda agreed with me that these types of multi-year projects are best run by community organisations (such as trusts) that are set up and managed by active project champions. MCB's role could be providing input to key early decisions like location, size and fit-out, contents and access control, and perhaps some initial and/or regular top-up funding. Individual board members could also be members of the governance trust.

She suggested a project could start with a basic ePod and then businesses and donors, encouraged by the fact that a unit was actually in place and not just a concept looking for big funds, could top it up in stages with new add-ons and products. She has since sent board members quotes for 10-foot and 20-foot options.

Such a community trust would need to be able to recruit supporters, including business cash funders or material donors, such as, for instance, Mitre 10 for generators, Countdown for nappies. The local fire brigade may be interested in being part of the project. Amanda has spoken with a manager at Talley's about possible support and they said they were open to further discussion. Amanda said she would also be available to offer project briefings to any interested people or businesses.

She suggested such a project could start with a basic ePod and then businesses and donors could top it up in stages with new add-ons and products, encouraged by the fact that a unit was actually in place and not just a concept looking for big funds.

ePod could also help with advice on periodic or disaster-related government and NGO funding such as MPI, as and when they become available. They could help with filling out funding applications.

Part of our conversation centred on the wisdom or otherwise of the community board running the project. I explained what I see as the need for MCB to not be the lead initiator/developer and subsequent governance body in the project, given likely changes in the board's membership in a year's time and every three years. (Other current board members may have an alternate view on this.) We are a governance body, not an operational one, and past boards cannot direct what future boards' projects and expenditure will be. The best we could do would be a significant initial part-funder (perhaps up to \$20k) as a special project.

These types of projects are best run by community organisations (such as trusts) that are set up and managed by up to a handful (and at least two) "project champions" to drive it - in much the same way that MCB initiated the conversations about the Motueka 2030 project in 2020, but quickly handed it over to the separate Motueka 2030 trust.

One or more MCB members may want to be more closely involved in (a) seeking out project champions and potential community trust members, and/or (b) being part of an ongoing project in parallel to their MCB work. Or members could decide it could be a MCB-driven project.

Confirmation of your submission.

2 September [Representation Review | Shape Tasman](#)

You have submitted the following information:

- Organisation: **Motueka Community Board**
- Position: **Chair**
- Email: terina.graham@tasman.govt.nz
- Address:
- **Motueka,**
- Phone: **0274837462**
- Desire to Speak: **I do not wish to speak**

Subject(s) submitted on:

- 1 What about the Council's proposed representation arrangements do you support? Please give reasons.
- 3. Do you support having a Community Board in your Ward? Why/why not?

The Motueka Community Board supports Council's recommendations of the **Representation Review**, proposing to retain everything as it is at present (including retention of the two Community Boards), and addition of a Māori ward as voted in by Council last year.

1.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 19/09/2023	Lynne Hall	Rubbish bin designs for Motueka village	3/10/2023		
	<p>06 Oct 2023 10:35am McLean, Kelsey It was requested that Councillor Walker liaise with Lynne Hall regarding the rubbish bins in Motueka being painted and report back to the next meeting.</p> <p>31 Oct 2023 9:37am Gee, Emma Lynne Hall has ordered colour liners and working on quote for wrap for bin lids</p> <p>27 Nov 2023 12:43pm Gee, Emma Councillor Walker - awaiting quote from Lynne Hall</p> <p>29 Feb 2024 11:24am Gee, Emma Councillor Walker awaiting update from Lynne Hall</p> <p>14 Mar 2024 9:58am Gee, Emma It was decided some time ago that painting would not work and we look into printed wrappers. Lynne has approached the Motueka printers on a number of occasions to get a quote for bin wrappers (designs by the Youth Council) and have not had yet had a response. Lynne just called again – they will get back to her in a couple of days.</p> <p>22 Mar 2024 9:17am Gee, Emma Deputy Chair received the quote from Image Creators. Lynne Hall has received the quote and forwarded it to Councillor Walker who will table it at the Youth Council meeting next week</p> <p>22 Apr 2024 9:30am Gee, Emma Cr Walker working with Lynne Hall, price for a part wrap and a circular diameter on top on the bins and working with the youth council for proposed art work.</p> <p>25 Jun 2024 9:59am East, Halie It was hoped that the art work for the bin wraps would be at the printers by the end of the term</p> <p>29 Aug 2024 12:56pm Dawson, Gavin Four designs have been presented with four designs to tried on bins around Motueka village.</p>					

2.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 21/11/2023	Brent Maru	Standing Orders review	5/12/2023		
	<p>04 Dec 2023 11:03am Gee, Emma Chair Maru to arrange a Board workshop for Motueka Community Board Standing Orders and Council's complaints process</p> <p>21 Dec 2023 1:47pm Gee, Emma Democracay Services arranging</p> <p>29 Feb 2024 11:27am Gee, Emma Ongoing</p> <p>22 Mar 2024 9:18am Gee, Emma Ongoing</p> <p>08 Apr 2024 2:24pm Gee, Emma Chair to arrange workshop for Board to discuss potential amendments in standing orders</p> <p>22 Apr 2024 9:30am Gee, Emma Date yet to be set.</p> <p>25 Jun 2024 10:00am East, Halie A date was still to be set for Standing Orders workshop, it was suggested that access to workshops be discussed at this</p> <p>29 Aug 2024 12:54pm Dawson, Gavin Matter deferred pending a review of Standing Orders by central government and LGNZ. Review session to take place once more information is known.</p>					

3.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 20/02/2024	Barry Dowler	Motueka Aerodrome noise complaints	5/03/2024		
	<p>01 Mar 2024 2:56pm Gee, Emma Motueka Aerodrome noise complaints - Councillor Dowler to meet with interested parties, report back and invite Senior Enterprise Portfolio Officer, Stephen Batt, to the next meeting</p> <p>14 Mar 2024 9:57am Gee, Emma Stephen Batt met with CR Dowler and Inflight representatives to discuss the noisy aircraft that features in a number of complaints, it was decided to meet with the company director from Auckland to see if anything can be rectified and this meeting is scheduled for this Friday 15/03/2024. , A subsequent complaint has been received from Daniel Huelsmeyer which sent to the Leonie Rae and all Councillors. A working group within council has been set up to respond on council's multiple responsibilities that this matter raises. Please note that Mr Huelsmeyer is challenging all facets of the aerodrome operation both through Council and the Civil Aviation Authority.</p> <p>22 Mar 2024 9:20am Gee, Emma Councillor Dowler will come back to the board with the costs to Motueka Airport due to investigations they have had to undertake in response to complaints</p> <p>22 Apr 2024 9:32am Gee, Emma Cr Dowler has sent an email to a staff member and will have a reply for next meeting.</p> <p>07 Jun 2024 1:22pm Gee, Emma Chair Graham noted that the plane is still being serviced in Timaru</p> <p>25 Jun 2024 10:01am East, Halie Motueka Aerodrome complaint - the plane was still receiving maintenance in Timaru for the next 6-8 weeks</p> <p>29 Aug 2024 12:58pm Dawson, Gavin Board has been advised that new quieter plane will be bused to reduce noise.</p>					

4.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 20/02/2024	Brent Maru	Meetings with emergency services	5/03/2024		
	<p>01 Mar 2024 2:58pm Gee, Emma Councillor Maru to check in monthly with local Police, Fire and Ambulance services</p> <p>22 Mar 2024 9:20am Gee, Emma Councillor Maru to check in regularly</p> <p>08 Apr 2024 2:25pm Gee, Emma Date being set for May/June</p> <p>25 Jun 2024 10:01am East, Halie A date for a catch up with FENZ was confirmed for 5 July 8.00am</p> <p>29 Aug 2024 12:58pm Dawson, Gavin Matter ongoing and meetings being organised with the relevant groups.</p>					

5.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
New Item	Motueka Community Board 19/03/2024	Tony Strange	Outdoor seating plans	2/04/2024		
	<p>09 Apr 2024 3:53pm Gee, Emma Mr Strange to liaise with Mr David Kemp in regards to seating plans, underway</p>					

22 Apr 2024 9:33am Gee, Emma
 Tony Strange will be visiting the menzshed with Steve Richards with the model and ask for quote

25 Jun 2024 10:03am East, Halie
 Tony Strange, to follow up with Mr Kemp regarding accessible seating

29 Aug 2024 1:00pm Dawson, Gavin
 Update to be provided at the September meeting of the Board.

6.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/04/2024	Tony Strange	Parker Street oak trees	30/04/2024		
<p>24 Apr 2024 12:10pm Gee, Emma Mr Strange to follow up on the maintenance of the protected twin oaks on Parker Street.</p> <p>13 May 2024 8:32am Gee, Emma Chair spoke with Council re: history. Visited area and met with affected residents. Tree area protrudes onto the road, leaves completely covered the path and reserve. Apparently, a child skidded off scooter trying to navigate path on slippery leaves. , Engaged an independent arborist provide options. , Council has requested their arborist do another assessment after 1 July (once leaves have dropped)</p> <p>25 Jun 2024 10:03am East, Halie Twin Oaks - the Reserves team will liaise with the Community Board and arborist if necessary.</p> <p>29 Aug 2024 1:01pm Dawson, Gavin Update to be provided at the September Board meeting.</p>						

7.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 18/06/2024	Kim Drummond	Environment and Regulatory Committee court matters	2/07/2024		
<p>25 Jun 2024 10:41am East, Halie Kim Drummond to follow up on Mathias Schaeffer's request to the Environment and Regulatory Committee for court case information</p> <p>29 Aug 2024 1:05pm Dawson, Gavin Matter deferred.</p>						

8.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 18/06/2024	Tony Strange	Reserves and facilities team update	2/07/2024		
<p>25 Jun 2024 10:45am East, Halie Tony Strange to confirm with the Reserves and facilities team the last months Motueka Community Board minutes.</p> <p>29 Aug 2024 1:02pm Dawson, Gavin Matter deferred pending further discussions.</p>						

9.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 18/06/2024	Tony Strange	Special Projects Action List	2/07/2024		
25 Jun 2024 10:47am East, Halie Cr Walker to forward emails to reserve Officer Tony Strange regarding Iwi and the Decks Reserve project.						

10.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/07/2024	Terina Graham	National Solutions Hui	30/07/2024		
30 Jul 2024 1:14pm Dawson, Gavin Chair Graham to email Board members regarding an upcoming meeting between , herself, Councillor Walker, Principal John Prestige and Sean Delany in , preparation for the Board's National Solutions meeting.						
29 Aug 2024 1:21pm Dawson, Gavin Completed.						

11.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/07/2024	Trindi Walker	Water culvert used by school students	30/07/2024		
30 Jul 2024 1:17pm Dawson, Gavin Councillor Walker to raise this with the NZTA on behalf of Mr Williamson.						
29 Aug 2024 1:24pm Dawson, Gavin Complete.						

12.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/07/2024	Richard Kirby	Request for information from public	30/07/2024		
30 Jul 2024 1:19pm Dawson, Gavin Richard Kirby to check with Mike Drummond regarding a response to Mr , Schaeffner's request for information.						

13.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/07/2024	Brent Maru	Financial Summary	30/07/2024		
30 Jul 2024 1:21pm Dawson, Gavin Councillor Maru to email finance staff to gain clarity regarding his questions , relating to the Community Board targeted rate, equity and the mechanism , for the Board to access equity, the closed account and unspent budget.						
29 Aug 2024 1:22pm Dawson, Gavin Matter ongoing and part of annual process undertaken by the Council after September every year. More information to come as matters progress.						

14.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/07/2024	Claire Hutt	Special Projects Action List	30/07/2024		
30 Jul 2024 1:26pm Dawson, Gavin						
Deputy Chair Hutt to send a photo of the exact location of the seating area to Lynne Hall.						

15.	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Motueka Community Board 16/07/2024	Claire Hutt	Special Projects Action List	30/07/2024		
30 Jul 2024 1:27pm Dawson, Gavin						
Deputy Chair Hutt to relook at this project to move the seat to Tasman District Council land.						

8.3 MOTUEKA COMMUNITY WELLBEING AND SOLUTIONS PROJECT FUNDING**Decision Required**

Report To:	Motueka Community Board
Meeting Date:	17 September 2024
Report Author:	Gavin Dawson, Governance Advisor
Report Authorisers:	Elaine Stephenson, Manager Governance; Richard Kirby, Group Manager - Community Infrastructure
Report Number:	RMCB24-09-9

1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 To amend the Motueka Community Board decision made on 20 August 2024 regarding the Motueka Community Wellbeing and Solutions Project (Project) (**Attachment 1**), to reflect the correct approval process for project funding, which is not covered by either the Tasman District Council Policy on Community Board Discretionary Funds or the Tasman District Council Policy on Community Boards Special Projects Fund.

2. Summary / Te Tuhinga Whakarāpoto

- 2.1 The Board resolved to establish and fund the Project using funds available in the 2024/25 financial year in clause 3 of the decision below (MCB24-08-04).

“MCB24-08-4

That the Motueka Community Board

- 1. receives the Motueka Community Board Report RMCB24-08-5; and*
 - 2. retrospectively approves the following Motueka Community Board expenses: - Toad Hall, \$775 + GST (National Solutions hui hosted by the Motueka Community Board) - Terina Graham, \$116.50 (reimbursement of National Solutions hui expenses) - Mrs Smiths Café, 73.74 + GST (Motueka Community Board communications training catering); and*
 - 3. supports and approves the Motueka Community Board involvement and funding of the Motueka Community Wellbeing and Solutions Project up to the value of \$2,500 for the 2024/25 financial year”.*
- 2.2 After the 20 August 2024 Motueka Community Board meeting, it was clarified that the advice provided on the process to approve funds for the Project was incorrect and that the funding decision needed to be referred to the Council for approval.
- 2.3 This is because the Project does not fit the criteria outlined in either the Tasman District Council Community Boards Special Projects or Discretionary Funds Policies.
- 2.4 This report proposes that the previous decision be amended to make a recommendation to the Council to grant the funding, which will ensure that funding is approved using the correct process and Project implementation can begin.

3. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board

- 1. receives the Motueka Community Wellbeing and Solutions Project funding report RMCB24-09-9; and**
- 2. amends clause 3 of Motueka Community Board decision MCB24-08-4 below,**

FROM:

That the Motueka Community Board

- 3. *supports and approves the Motueka Community Board involvement and funding of the Motueka Community Wellbeing and Solutions Project up to the value of \$2,500 for the 2024/25 financial year.***

TO:

- 3. That the Motueka Community Board**

recommends to the Council that it approves up to \$2,500 from Motueka Community Board funds for the 2024/2025 financial year, for the planning and delivery of the Motueka Community Wellbeing and Solutions Project.

4. Attachments / Tuhinga tāpiri

- 1. [↓](#) Motueka Solutions Project Brief**

40

Motueka Solutions Project Brief

20 August 2024

Background

Housing, homelessness and youth engagement became prominent topics around both the Motueka Community Board and Motueka High School Boards for Chair Graham. After discussions with key stakeholders Chair proposed to the Board that we gather input from key voices and collaborate on ideas for solutions to tackle these concerns.

On the 17 May 2024 the Motueka Community Board hosted a 'Community Voice' meeting with local representatives working in the community, youth or housing sectors.

Further information from youth, homeless and those working directly with vulnerable was collated to formulate a broader engagement strategy.

On Wednesday 14 August 2024 the National Solutions Meeting held at Motueka Library, hosted by the Motueka Community Board and 'Motueka Solutions working group' with the intention to:

- Share known challenges affecting our community.
- Learn from current or potential impacts and opportunities in various sectors.
- Aim to identify solutions to improve wellbeing outcomes for our community.

Proposed campaign

Part of the campaign includes connecting with key stakeholders, key influencers from various ministries and departments, local voices, affected parties and those who have found solutions. This is supported by some Ministers and government representatives.

Another part of the campaign is community awareness which includes showcasing durable A0 black and white posters of reality and hope. This is an initiative supported by Motueka Arts Council.

In conjunction with the community awareness campaign around community wellbeing, it is proposed that the Board dedicate some hours of community presence outside the Museum. Allowing for members of the community to engage directly with available community board members (including Councillors) to discuss any topics, concerns and ideas.

Intended next steps

1. **Article** in local papers about the hui (thanks to Emily Beaumont)
2. **Summary report** with proposed Actions
 - a. Shared with attendees, organisations directly engaged in mahi, Council, Ministries and government organisations.
3. **MCB community engagement**
 - a. On the street (supply fruit, sweets)
 - b. Engaging with youth (supply kai and vouchers)
 - c. Engaging with homeless (supply kai and vouchers)
4. **Awareness campaign** – reality & hope
 - a. Posters x4 \$156 (total 8)
 - b. Engage with other community groups
5. **Regroup**
 - a. Smaller working groups on specific initiatives (supply kai for any hui over 2hrs)
 - b. Invested stakeholders from initial hui (catering) early 2025

Estimated costs for future phases of 'community wellbeing Motueka solutions project' \$2,500

Mauri Ora. Thank you.

8.4 REPURPOSING OF SPECIAL PROJECT FUNDS - MOTUEKA HISTORIC WHARF**Decision Required**

Report To:	Motueka Community Board
Meeting Date:	17 September 2024
Report Author:	Gavin Dawson, Governance Advisor
Report Authorisers:	Elaine Stephenson, Manager Governance; Richard Kirby, Group Manager - Community Infrastructure
Report Number:	RMCB24-09-10

1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 To amend the Motueka Community Board decision made on 18 June 2024 regarding the restoration of the Motueka Historic Wharf (Project), to reflect the repurposing of those special project funds allocated for physical works, to be allocated for required planning and due diligence work.

2. Summary / Te Tuhinga Whakarāpotō

- 2.1 The Board resolved to allocate funding for the Project from the 2024/25 Special Project budget for \$10,000 in clause 2 (g) of the decision below (MCB24-06-6).

“MCB24-06-6

That the Motueka Community Board

- 1. receives the Special Projects Action List RMCB24-06-5 report; and*
- 2. following consideration of staff feedback on the scope and feasibility of the projects proposed for funding, agrees to allocate funding to the following Special Projects 2024-2025:*
 - a) Install a table and seating in the Wharepapa Grove Reserve - \$3,000*
 - b) Revamp and update the Motueka map outside the iSite building - \$1,500*
 - c) Add a nest swing to the playground on Ted Reed Reserve, Riwaka - \$10,000*
 - d) Install a picnic table and seating at the northern end of The Kumaras on the foreshore walkway - \$3,000*
 - e) Install shade sail over the outdoor gym equipment in Memorial Park - \$18,000*
 - f) 2024-2025 Projects*
 - g) Physical works towards the restoration of the Historical wharf - \$10,000*
 - h) Fix footpath crossing at the intersection of Wratt Street and High Street up to a maximum of \$10,000*
 - i) Welcome Sign - ‘Motueka’ stone-work welcome sign by the Motueka Bridge as you enter from Golden Bay - \$15,000*

j) *Concrete pads extension under seating at Motueka River x 2 tables \$5,000”*

- 2.2 The project has progressed over the past few months and several matters have been identified that need to be addressed. An update on the Project has been provided with this report (**Attachment 1**).
- 2.3 This report proposes that the previous decision be amended to repurpose the already approved funding from physical works to planning and due diligence.

3. Recommendation/s / Ngā Tūhunga

That the Motueka Community Board

1. **receives the Repurposing of special project funds - Motueka Historic Wharf RMCB24-09-10; and**
2. **amends clause 2 (g) of the Motueka Community Board decision MCB24-06-6 below,**
FROM:
 - g) **Physical works towards the restoration of the Historical wharf - \$10,000****TO:**
3. **That the Motueka Community Board**
 - g) **Planning and due diligence work relating to the restoration of the Historical wharf - \$10,000**

4. Attachments / Tuhinga tāpiri

1. [↓](#) Attachment 1 - Wharf Project update

43

HERITAGE WHARF RESTORATION PROJECT UPDATE

Report to: Motueka Community Board

Date: 17 September 2024

Report Author: Stephen Richards, Landscape Architect, Parks & Reserves

1. Summary

Progress on the Heritage Wharf Restoration Project is summarised and the immediate need for funding identified.

2. Progress report

Over the last few months the Heritage Wharf Restoration Group has:

- Refined the objectives regarding the level of restoration;
- Commissioned an arborist report which recommended removal of the pohutukawa trees.
- Initiated iwi consultation through the Council's process;
- Publicised the project and surveyed opinion of over 400 visitors to the wharf. 93% of respondents agreed that the wharf should be restored and 74% thought the pohutukawas should be removed.
- Commissioned an archaeologist's report half funded by an MCB discretionary grant.
- Liaised with Heritage New Zealand regarding their requirements for an archaeological authority.
- Developed budget estimates for the project:

<i>Estimated costs</i>	
Planning, design, consents	\$28,000
Restoration works	\$287,000
- Commenced fund raising. At this stage we have \$17,500 committed funds (including the \$10,000 MCB special projects funding) and we have requested \$78,000 in grants and donations, which we should hear the results of in the next 2-3 months.
- Commenced liaison with the Lotteries Environment and Heritage fund, which we hope will fund around half of the project works.

The next step is to commission a detailed design by a structural engineer, for which we have an estimate of \$10,000. We will also need a TDC resource consent (estimate \$7,000) and specialist input from a conservation architect. Unfortunately we are held up by having insufficient funds at the present time to proceed.

Therefore we request that the Community Board requirement that the \$10,000 special projects grant be restricted to physical works be removed, so that the funds can be used for design or consenting to enable the project to proceed.



8.5 SPECIAL PROJECTS ACTION LIST

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	17 September 2024
Report Author:	Emma Gee, Team Leader - Customer Services (Motueka)
Report Authorisers:	Richard Kirby, Group Manager - Community Infrastructure
Report Number:	RMCB24-09-6

1. Summary / Te Tuhinga Whakarāpoto

- 1.1 Please note that the status update table will be released separate from this agenda, as detailed information is still being gathered at the time of agenda release.

2. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board

1. receives the Special Projects Action List report RMCB24-08-6.

3. Attachments / Tuhinga tāpiri

Nil

8.6 FINANCE REPORT (LATE COVERING REPORT)

This report was not completed in time for the agenda publication.