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**MINUTES**  
of the  
**OPERATIONS COMMITTEE MEETING**  
**Komiti Mahi**

held  
**9:31am, Thursday, 27 June 2024**

at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Councillor C Mackenzie (Chair), Deputy Mayor S Bryant, Councillors C Butler, G Daikee, B Dowler, J Ellis, C Hill (Zoom), M Kininmonth, K Maling, B Maru, D Shallcrass, T Walker (Deputy Chair) and Ms C Starkey

**In Attendance:** Golden Bay Board Member (D Armstrong) (Zoom), Group Manager - Community Infrastructure (R Kirby), Transport Manager (J McPherson), Programme Manager - Digital Innovation Programme - Information, Science & Technology (C Blythe), Chief Digital Officer - Information, Science & Technology (P Darlington), Reserves and Facilities Manager (G Reburn), Enterprise and Property Services Manager (Nick Chin), Waters and Waste Manager (M Schruer), Reserves Officer (T Strange), Democracy Services Advisor (K McLean) and Democracy Services Support Officer (L Omlo)

**1 OPENING, WELCOME**

Chair, Councillor Mackenzie opened the meeting with karakia.

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Councillor Walker/Councillor Dowler**  
**OC24-06-1**

**That the apologies from Mayor T King and Councillor M Greening be accepted.**

**CARRIED**

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### 3 PUBLIC FORUM

Joanna Santa Barbara, spoke on behalf of Nelson Tasman Climate Forum on the topic 'Climate Strategy Action Plan'. Ms Santa Barbara was joined by other Climate Forum members and collaboratively sang a song about building a better future.

### 4 DECLARATIONS OF INTEREST

Nil

### 5 LATE ITEMS

Nil

### 6 CONFIRMATION OF MINUTES

Discussion was held around the action items contained in the Operations Committee 16 May minutes and Mr McPherson answered questions.

The Chair confirmed that action items were managed by the Governance Team through a robust process.

**Moved Deputy Mayor Bryant/Councillor Maru  
OC24-06-2**

**That the minutes of the Operations Committee meeting held on Thursday, 16 May 2024, be confirmed as a true and correct record of the meeting.**

**CARRIED**

### 7 REPORTS

#### 7.1 Information Services Activity Report

Programme Manager - Digital Innovation Programme - Information, Science & Technology, Chris Blythe and Chief Digital Officer - Information, Science & Technology, Peter Darlington noted that there were no changes to the report and answered questions.

**Moved Councillor Butler/Councillor Maru  
OC24-06-3**

**That the Operations Committee**

1. **receives the Information Services Activity Report ROC24-06-1.**

**CARRIED**

#### 7.2 Community Infrastructure Group Activity Report

##### **Group Manager - Community Infrastructure Richard Kirby - Management update**

Mr Kirby introduced new staff/position changes in the Infrastructure Team.

##### **Enterprise and Property Services Manager - Nick Chin – Property update**

Mr Chin answered questions around the Tākaka Library, savings and benefits and the Tākaka Service Centre.

**Action:** Nick Chin - a confidential workshop to take place with Motueka Board Members.

**Programme Delivery Manager – Russell McGuigan - Programme Delivery Update**

Mr McGuigan answered questions around transport costs, reticulation upgrade costs, LTP funding, Richmond storm water project priorities, vegetation maintenance, water quality and the Motueka water project proposal.

**Waters and Wastes Manager – Mike Schruer - Waters and Wastes update**

Mr Schruer answered questions regarding storm water (several sites), treatment plants, high ground water levels, rain intensity, Pitfure Road upgrade and burst water mains.

Councillor Maling left the meeting at 10:36am and returned at 10:42am.

The meeting was adjourned at 10:53am and reconvened at 11:12am, Councillor Maru was not present, as he had tendered an apology to the Chair for early departure.

**Transportation Manager – Jamie McPherson – Transportation update**

Mr McPherson answered questions regarding the Wensley Road upgrades, cycleways / the Great Taste Trail, skid resistant measurements, NZTA funding, the Mapua Ferry schedule and services, Ebus generator systems and the Strafford Drive traffic management plan.

**Action:** Jamie McPherson - follow up with Councillor Kininmonth regarding the maintenance of the Mapua/Ruby Bay sculptures.

**Reserves & Facilities Manager – Grant Reburn - Reserves and Facilities update**

Mr Reburn and Reserves Officer, Tony Strange answered questions regarding housing priority lists, engagement/collaboration with Kainga Ora and other housing providers, considerations regarding housing applicants and Tasman District Council's 'housing criteria'.

**Action:** Grant Reburn - the table in the report around 'community housing waitlist' to be converted to show the trend of the list getting smaller/or larger over time going forward.

**Moved Councillor Shallcrass/Councillor Maling  
OC24-06-4**

**That the Operations Committee**

1. receives the **Community Infrastructure Group Activity Report ROC24-06-2.**

**CARRIED**

Councillor Mackenzie closed the meeting with karakia.

**8 CONFIDENTIAL SESSION**

Nil

The meeting concluded at 11:54am.

Confirmed as a correct record of proceedings by resolution on 22 August 2024.

**Moved Councillor Daikee/Councillor Ellis  
OC24-08-5**

**That the minutes of the Operations Committee meeting held on Thursday, 27 June 2024,  
be confirmed as a true and correct record of the meeting.**

**CARRIED**

Confirmed