
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
Hapori Whānui ō Motueka
held
4:00 pm, Tuesday, 18 June 2024
at
Motueka Library, Wallace Street, Motueka and via Zoom

Present: Board Members T Graham (Chairperson), D Armstrong, N Hughes and C Hutt (Deputy Chairperson), and Councillors B Dowler, B Maru and T Walker

In Attendance: Councillor Jo Ellis, Golden Bay Community Board Deputy Chair G Knowles, Group Manager - Community Infrastructure (R Kirby), Executive Assistant (H East), Property Officer (M Wilson) (via Zoom), and Reserves Officer (T Strange)

Absent:

1 OPENING, WELCOME, KARAKIA

The Chair welcomed everyone to the meeting and offered the opening karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 DECLARATIONS OF INTEREST

Councillor Walker declared an interest in item 8.1 - Further Community Lease Renewals for the Motueka Ward, in relation to clause a) Motueka Community Development Trust.

4 LATE ITEMS

Nil

5 CONFIRMATION OF MINUTES

**Moved Deputy Chairperson Hutt/Board Member Armstrong
MCB24-06-1**

That the minutes of the Motueka Community Board meeting held on Tuesday, 21 May 2024, be confirmed as a true and correct record of the meeting.

CARRIED

6 PUBLIC FORUM

6.1 John Murphy – Weka House new lease for possible Youth Centre - Motueka Community Development Trust

Mr Murphy spoke about the history of the Motueka Community Development Trust and how the youth space was established. Youth worker, Isaac London, gave an update on the current numbers and programmes available. The advantages of using Weka House as a Youth Centre were stated, including better collaboration between community groups, Ministry of Social Development (MSD) accreditation to allow further programmes and increased space to allow for a more fit-for-purpose facility.

6.2 Ray Hellyer

Mr Hellyer spoke to tabled speaking notes, which are available on Council's website in the Minutes Attachment Document.

Attachment 1 Ray Hellyer public forum speaking notes

6.3 Mathias Schaeffner

Mr Schaeffner spoke to tabled speaking notes, which are available on Council's website in the Minutes Attachment Document.

Attachment 1 Mathias Schaeffner public forum speaking notes

7 PRESENTATIONS

Nil

8 REPORTS

8.1 Further Community Lease Renewals for the Motueka Ward

Property Officer, Margot Wilson, spoke to the report, which was taken as read, and advised that the Motueka Community Gardens Trust lease would be put on hold, following a meeting with the group last Friday, and that she would come back to the Board at a later date with an update.

In response to a question, it was clarified that all the leases were on land held in Fee Simple and governed by the Local Government Act 2002, that the Property Services Manager was

delegated to make the final decision on the granting of the leases and that the Board would be informed if there was a different outcome from what it had endorsed.

Councillor Maru encouraged Tasman District Council to have a conversation regarding the gifting of Weka House to the charitable trust.

Discussion took place regarding community group lease charges.

Councillor Walker advised that she had previously been the Chair of the Motueka District Brass band, and had family members that were still members.

Councillor Walker had previously declared an interest in clause 2. a) in relation to the Motueka Community Development Trust and this was put separately as Cr Walker did not vote on this clause.

**Moved Councillor Maru/Deputy Chairperson Hutt
MCB24-06-2**

That the Motueka Community Board

1. receives the Further Community Lease Renewals for the Motueka Ward RMCB24-06-1; and
2. notes that the Property Services Manager - who is delegated to approve the leasing of Council Property – intends to grant new five-year tenancies to the organisations listed below pursuant to any special clauses/conditions as described in paragraphs 4.9 through 4.14 of the agenda report, and noting that these groups' occupations do not require public notification: and
3. requests that any deviation from these recommendations be brought back to the Motueka Community Board:
 - b) Motueka Highland Pipe Band Incorporated & Motueka District Brass Incorporated Lease offered pursuant to Sec 12(2) of the Local Government Act 2002. Title: NL4A1273. Legal Description: Pt Lot 1 DP 8862. Land classified as: Held in Fee Simple; and
 - c) Motueka Army Cadets - Lease offered pursuant to Sec 12(2) of the Local Government Act 2002. Title: NL4A1273. Legal Description: Pt Lot 1 DP 8862. Land classified as: Held in Fee Simple. Public Notification not required; and
 - d) Motueka Association Football Club Incorporated, Motueka Cricket Club Incorporated and Motueka Athletics Club - Lease offered pursuant to Sec 12(2) of the Local Government Act 2002. Title: NL3C/189. Legal Description: Part Lot 33 Deposited Plan 1599. Held in Fee Simple; and
 - e) Seniornet Motueka Incorporated and Motueka District Toy Library Incorporated - Lease offered pursuant to Sec 12 (2) of the Local Government Act 2002. Title: NL3C/189. Legal Description: Part Lot 33 Deposited Plan 1599. Land Classified as: Held in Fee Simple.

CARRIED

**Moved Councillor Maru/Deputy Chairperson Hutt
MCB24-06-3**

That the Motueka Community Board

2. notes that the Property Services Manager - who is delegated to approve the leasing of Council Property – intends to grant a new five-year tenancy to the organisation listed below pursuant to any special clauses/conditions as described in paragraphs 4.9 through 4.14 of the agenda report, and noting that this group’s occupation does not require public notification:
 - a) Motueka Community Development Trust – Lease offered pursuant to Sec 12(2) of the Local Government Act 2002. Title: NL4A1273. Legal Description: Pt Lot 1 DP 8862. Land classified as: Held in Fee Simple.

CARRIED

Councillor Walker abstained.

8.2 Discretionary Fund Application - Motueka Group Riding for the Disabled Association Incorporated

The Board noted that the application had since been withdrawn and the applicant had been invited to apply in the new financial year.

8.3 Motueka Community Board Report

The Chair spoke to the Board Report.

Group Manager Community Infrastructure, Richard Kirby, noted that neither Council, nor the Department of Conservation (DoC) were the owners, but that an unmarked sign warning of safety issues would be erected at the Janie Seddon. It was noted that deterioration of the wreck could become an issue in the future.

It was noted that the Kaiteriteri summer bus service was provided by the Kaiteriteri Recreational Reserve Board, not by the Council.

Board member Hughes expressed frustration that the Community Board was not given the opportunity to present its case at the TRMP 8-week workshop and regarding what he felt was the lack of responses being provided by the Council to his emails.

Councillor Walker advised that she would follow up with the Chief Executive Officer to ensure that the Board would continue to be involved in future workshops/discussions regarding the TRMP 8-week rule.

Public forum

- It was suggested to share the whakapapa of the Youth Centre’s new lease at Weka house.
- Council culture was discussed, in particular the request for a retraction requested by Mr Hellyer, which Mr Kirby confirmed had been dealt with internally
- A discussion was held about workshops being private or open. Mr Kirby explained the differences between workshops, briefings and meetings. It was suggested that this be discussed during the proposed standing orders workshop.

Action List

- It was hoped that the art work for the bin wraps would be at the printers by the end of the term
- A date was still to be set for Standing Orders workshop, it was suggested that access to

workshops be discussed at this

- Motueka Aerodrome complaint - the plane was still receiving maintenance in Timaru for the next 6-8 weeks
- A date for a catch up with FENZ was tentatively scheduled for 5 July 8.00am (TBC)
- Maintenance at the Motueka Bridge was complete
- Twin Oaks - the Reserves team will liaise with the Community Board and arborist if necessary.

Action: Group Manager Environmental Assurance, Kim Drummond, to follow up on another TRMP 8 week rule workshop.

Action: Kim Drummond to follow up on Mathias Schaeffer's request to the Environment and Regulatory Committee for court case information.

Action: Reserves Officer, Tony Strange, to follow up with Mr Kemp regarding accessible seating

Moved Chairperson Graham/Councillor Dowler
MCB24-06-4

That the Motueka Community Board

1. **receives the Motueka Community Board Report RMCB24-06-3.**

CARRIED

8.4 Financial Summary - period ending 31 May 2024

The Board noted that funding related to the financial year rather than the calendar year.

Action: Assistant Management Accountant, Liz Cameron, to be advised that the Discretionary Funds expenditure for Keep Motueka Beautiful should be amended to the Historical Wharf Committee.

Moved Chairperson Graham/Board Member Hughes
MCB24-06-5

That the Motueka Community Board

1. **receives the Financial Summary report RMCB24-6-4 and;**
2. **notes that the Discretionary Funds expenditure for Keep Motueka Beautiful should be amended to the Historical Wharf Committee.**

CARRIED

8.5 Special Projects Action List

Deputy Chair Hutt updated the board on the special projects.

Action: Tony Strange to confirm with the Reserves and facilities team the last months Motueka Community Board minutes.

Action: Cr Walker to forward emails to reserve Officer Tony Strange regarding Iwi and the Decks Reserve project.

Moved Deputy Chairperson Hutt/Councillor Dowler

MCB24-06-6

That the Motueka Community Board

1. receives the Special Projects Action List RMCB24-06-5 report; and
2. following consideration of staff feedback on the scope and feasibility of the projects proposed for funding, agrees to allocate funding to the following Special Projects 2024-2025:
 - a) Install a table and seating in the Wharepapa Grove Reserve - \$3,000
 - b) Revamp and update the Motueka map outside the iSite building - \$1,500
 - c) Add a nest swing to the playground on Ted Reed Reserve, Riwaka - \$10,000
 - d) Install a picnic table and seating at the northern end of The Kumaras on the foreshore walkway - \$3,000
 - e) Install shade sail over the outdoor gym equipment in Memorial Park - \$18,000
 - f) 2024-2025 Projects
 - g) Physical works towards the restoration of the Historical wharf - \$10,000
 - h) Fix footpath crossing at the intersection of Wratt Street and High Street up to a maximum of \$10,000
 - i) Welcome Sign - 'Motueka' stone-work welcome sign by the Motueka Bridge as you enter from Golden Bay - \$15,000
 - j) Concrete pads extension under seating at Motueka River x 2 tables \$5,000

CARRIED

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

The meeting concluded at 6:30pm

Confirmed as a correct record of proceedings by resolution on 16 July 2024.

**Moved Deputy Chairperson Hutt/Board Member Armstrong
MCB24-07-7**

That the minutes of the Motueka Community Board meeting held on Tuesday, 18 June 2024, be confirmed as a true and correct record of the meeting.

CARRIED