
MINUTES
of the
TENDERS/PROCUREMENT PANEL MEETING
Komiti iti Karaati Hapori
held
9:00am, Thursday, 30 May 2024
at
Tasman District Council, 189 Queen Street, Richmond -
Rautaki Room

Present: Deputy Mayor S Bryant, Councillors M Kininmonth and K Maling and Chief Executive Officer L Rae (Microsoft Teams)

Attendance: Group Manager Community Infrastructure (R Kirby), Programme Delivery Manager (R McGuigan) and Democracy Services Advisor (K McLean)

1 OPENING, WELCOME

Deputy Mayor Bryant opened the meeting.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 DECLARATIONS OF INTEREST

Nil

4 LATE ITEMS

Nil

5. CONFIRMATION OF MINUTES

**Moved Councillor Kininmonth/Councillor Maling
TPCCC24-05-2**

The the minutes of the Tenders/Procurement Panel meeting held on Thursday, 14 March 2024, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Councillor Maling/Councillor Kininmonth
TPCCC24-05-3**

That the minutes of the Extraordinary Tenders/Procurement Panel meeting held on Wednesday, 8 May 2024, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Councillor Kininmonth/Councillor Maling
TPCCC24-05-4**

That the confidential minutes of the Tenders/Procurement Panel meeting held on Thursday, 14 March 2024, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Councillor Maling/Councillor Kininmonth
TPCCC24-05-5**

That the confidential minutes of the Extraordinary Tenders/Procurement Panel meeting held on Wednesday, 8 May 2024, be confirmed as a true and correct record of the meeting.

CARRIED

4.1 Procedural motion to exclude the public

**Moved Chief Executive Officer Rae/Councillor Kininmonth
TPCCC24-05-6**

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

6.2 Port Tarakohe Office/Ablution building contract award

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

RESTATEMENTS

It was resolved while the public was excluded:

6.2 Port Tarakohe Office/Ablution building contract award

That the Tenders/Procurement Panel

- 4. agrees that the report, attachments, and decision remain confidential at this time.**

The meeting concluded at 9:18am.

Confirmed as a correct record of proceedings by resolution on Enter date .