

Notice is given that an ordinary meeting of the Community Grants Subcommittee will be held on:

Date: Tuesday 28 May 2024
Time: 1.30 pm
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street, Richmond
Zoom conference link: <https://us02web.zoom.us/j/85140561037?pwd=NkZXS0xMaFRlWlFhY2hqY2crQlIBdz09>
Meeting ID: 851 4056 1037
Meeting Passcode: 539982

Community Grants Subcommittee

Komiti iti Karaati Hapori

AGENDA

MEMBERSHIP

Chairperson	Cr T Walker	
Members	Deputy Mayor S Bryant	Cr C Hill
	Cr G Daikee	Cr D Shallcrass

(Quorum 2 members)

Contact Telephone: 03 543 8400
Email: melanie.ellis@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME, KARAKIA

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 DECLARATIONS OF INTEREST

4 CONFIRMATION OF [MINUTES](#)

That the minutes of the Community Grants Subcommittee meeting held on Thursday, 8 February 2024, be confirmed as a true and correct record of the meeting.

5 REPORTS

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7 CLOSING KARAKIA

5 REPORTS

5.1 SPORT NZ RURAL TRAVEL FUND APPLICATIONS APRIL 2024

Decision Required

Report To:	Community Grants Subcommittee
Meeting Date:	28 May 2024
Report Author:	Lani Evans, Community Partnerships Co-ordinator
Report Authorisers:	John Ridd, Group Manager - Service and Strategy
Report Number:	RCSGS24-05-1

1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 This report provides the Subcommittee with the opportunity to consider and decide on the 14 applications received during the April 2024 funding round for the Sport NZ Rural Travel Fund.

2. Summary / Te Tuhinga Whakarāpoto

- 2.1 Sport NZ Rural Travel Fund applications are open to rural sports clubs and rural school teams with young people aged between 5-19 years. Funding is to reduce the barriers to participation of rural communities by providing help with the travel costs of participating in local sports competitions.
- 2.2 There are two funding rounds per annum closing 30 April and 31 October. The funding is entirely from Sport NZ and we get an annual allocation of \$31,826. In 2022/2023 financial year there was unused funds of \$4,942 which will be available to distribute to the April 2024 round. This year's allocation is \$36,768. Council allocated \$12,054 in the October 2023 round. The total amount available for the April 2024 round is \$24,714.
- 2.3 We received 14 applications to the April 2024 round, requesting a total of \$52,960.
- 2.4 The Community Grants Subcommittee's role is to consider and decide on the 14 applications received.

3. Recommendation/s / Ngā Tūtohunga

That the Community Grants Subcommittee

- receives the Sport NZ Rural Travel Fund Applications April 2024 RCSGS24-05-1; and
- approves the following allocations of funding to each application:

Golden Bay Association Football Club	\$
Huia Rugby Football Club	\$
Motueka Association Football Club	\$
Motueka Buckets Juniors - basketball	\$

Motueka High School Rugby	\$
Motueka Swim Club	\$
Murchison Netball Club	\$
Murchison Rugby Football Club	\$
Nelson Orienteering Club	\$
Riwaka Rugby Club	\$
Takaka Rugby Football Club	\$
Tapawera Netball Club	\$
Tapawera Rugby	\$
Tasman Hockey Club	\$
Total	\$

4. Background / Horopaki

- 4.1 Sport NZ Rural Travel Fund applications are open to rural sports clubs and rural school teams with young people aged between 5-19 years. Funding is to assist with travel costs of rural young people participating in local sports competitions.
- 4.2 There are two funding rounds per annum closing 30 April and 31 October. The funding is entirely from Sport NZ with an annual allocation of \$31,826. In 2022/2023 financial year there was unused funds of \$4,942 which will be available to distribute to the April 2024 round. The total allocated distributed during the October 2023 round was \$12,054. The total amount available for the April 2024 round is \$24,714.
- 4.3 We received 14 applications (**Attachment 1**) for the April 2024 round, requesting a total of \$52,960 from the available funding.
- 4.4 There is one outstanding accountability report from Tapawera Rugby Club. They have been sent a reminder and staff will advise the Subcommittee if it has been received before the meeting.
- 4.5 Councillors are requested to review the applications. The grants **do not** provide for:
- travel costs related to practice or training;
 - travel costs of coaches;
 - travel costs for regional or national events; and
 - travel costs related to interschool events during school time.
- 4.6 The Subcommittee's role is to allocate the funding for the Sport NZ Rural Travel Fund, as we understand the needs of our local community and can assist with allocating the funding cost-effectively and where it can generate real benefits to the community. The allocation of funding provides a local public service and supports community wellbeing by encouraging young people from rural areas to participate in sports and recreational activities to enhance their health and wellbeing.
- 4.7 Please come to the meeting with your recommendations to discuss with the rest of the Subcommittee for the amount of funding you would like to allocate to each of the applications.

- 4.8 Staff have provided the Subcommittee with comments and guidance on the applications based on fit with criteria and have suggested recommendations (**Attachment 2**). Our recommendations are contained in the following table.

Organisation	Amount requested	Amount recommended
Golden Bay Association Football Club	\$11,000	\$5000
Huia Rugby Football Club	\$4,560	\$2400
Motueka Association Football Club	\$1,000	\$655
Motueka Buckets Juniors - basketball	\$1,750	\$800
Motueka High School Rugby	\$950	\$400
Motueka Swim Club	\$1,000	\$500
Murchison Netball Club	\$3,800	\$1900
Murchison Rugby Football Club	\$3,000	\$1600
Nelson Orienteering Club	\$1,000	\$500
Riwaka Rugby Club	\$1,000	\$599
Takaka Rugby Football Club	\$12,000	\$5000
Tapawera Netball Club	\$2,000	\$1000
Tapawera Rugby	\$2,700	\$1400
Tasman Hockey Club	\$7,200	\$3000
Total	\$52,960	\$24,714

5. Options / Kōwhiringa

- 5.1 The Subcommittee has the ability to allocate all or part of the funding available, if the applications meet the criteria. Staff have recommended amounts for allocation to each of the applicants. If the Subcommittee agrees with the staff recommendations, they will be allocating a total of \$24,714 from the available funding of \$24,714. The Subcommittee can either accept those recommendations or alter them at the meeting, following discussion, provided the allocation remains within the budget.
- 5.2 The options are outlined in the following table:

Option		Advantage	Disadvantage
1.	The Community Grants Subcommittee agrees to fully allocate funds to successful applicants based on staff recommendations contained in Attachment 2.	The staff recommendations on the applications have been guided by the information provided by applicants, alongside further discussions with the applicants where additional information was required and compared against the criteria and eligibility.	Some applicants will receive less funding than they applied for.
2.	The Community Grants Subcommittee agrees to amend the recommended allocations contained in Attachment 2.	This option is appropriate if the Community Grants Subcommittee wishes to amend the recommended allocations based on the criteria.	Some applicants may receive less funding than recommended by staff.

5.3 Option 1 is recommended.

6. Legal / Ngā ture

6.1 There are no legal issues with making the decision to allocate funds from the Sport NZ Rural Travel Fund budget, provided the Subcommittee allocates the funds according to the criteria.

7. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

7.1 The staff did not involve Iwi in the process for several reasons. Firstly, Sport NZ Rural Travel Fund is only available to rural sport club teams and rural school club teams, and we have provided equal opportunity for both groups to apply. Secondly, the grant process is transparent and consistent to the Sport NZ Guidelines, ensuring that all eligible applicants are treated fairly. Thirdly, we have informed the schools and clubs directly about the availability of the grant, and we believe that this approach is the most effective way to ensure that those who are eligible for the grant are aware of it and can apply.

8. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

8.1 The decision sought in this report has a low level of significance. The decision does not have financial implications; it does not deal with strategic activities or assets; and does not result in changes to the Council's levels of service. The decision will be of some public interest, although we consider that this interest is likely to be relatively low.

8.2 Staff consider that consultation is not necessary on the decision to allocate the Sport NZ Rural Travel Fund funding due to the low level of significance of the decisions. We publicly notified the opportunity to apply for the funding.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Low	Community groups who benefit from the funding are likely to have a high level of interest in this fund. However, the wider public are likely to have a low level of interest in the matter.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Moderate	This fund can financially support community groups which contribute to the well-being of our community.
3.	Is there a significant impact arising from duration of the effects from the decision?	No	
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
5.	Does the decision create a substantial change in the level of service provided by Council?	Low	There will be a level of service improvement for the organisations that benefit from the funding. However, this will not impact on Council's levels of service in the Long Term Plan 2021-2031.
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	The funding for this grant comes from directly from Sport NZ.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to	No	

	Issue	Level of Significance	Explanation of Assessment
	freshwater and Affordable Waters services?		

9. Communication / Whakawhitiwhiti Kōrero

- 9.1 As part of our ongoing efforts to improve the efficiency and accessibility of our community grant system, we have created an online application form for Sport NZ Rural Travel Fund. The accountability form migrated online as well.

10. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea

- 10.1 This funding comes from Sport NZ and only passes through Council for local distribution.

11. Risks / Ngā Tūraru

- 11.1 The main potential risks to the Council from allocating the funding through the Sport NZ Rural Travel Fund are that some groups will not be happy with the allocation they receive, if any, and that the Subcommittee may not allocate the funding within the Fund criteria. The Subcommittee can mitigate the risks through clearly explaining the reasons for the decisions to the applicants and through careful consideration of the applications to ensure they meet the Fund criteria.

12. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi

- 12.1 The allocation of the Sport NZ Rural Travel Fund by the Council may reduce the greenhouse gas emissions (GHG) through minimising travel in private cars. Schools and clubs that receive the grants will be organising bus transportation or carpooling to get to competitions.

13. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru

- 13.1 There are no policy issues with making the decision to allocate funds from the Sport NZ Rural Travel Fund budget, provided the Subcommittee allocates the funds according to the criteria.

14. Conclusion / Kupu Whakatepe

- 14.1 There is funding in the Sport NZ Rural Travel Fund budget for the Subcommittee to allocate. This funding is entirely from Sport NZ. We have publicly notified the availability of the funding to provide any groups interested in receiving funding the opportunity to apply. The Subcommittee needs to apply the Fund criteria to the consideration of the funding requests.

15. Next Steps and Timeline / Ngā Mahi Whai Ake

- 15.1 The Subcommittee's funding allocation decisions will be advised to applicants following the meeting.

16. Attachments / Tuhinga tāpiri

1. Sport NZ Rural Travel Fund Applications - April 2024
2. Staff Recommendations

6 CONFIDENTIAL SESSION

6.1 Procedural motion to exclude the public

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

6.2 Waste Minimisation Projects Grant

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.