

Notice is given that an ordinary meeting of the Golden Bay Community Board will be held on:

**Date:** Monday 1 July 2024  
**Time:** 1.00pm  
**Meeting Room:** Collingwood Fire Station,  
**Venue:** Elizabeth Street, Collingwood  
**Zoom conference link:** <https://us02web.zoom.us/j/85033455589?pwd=NnhCYjVsc0hmc2lrTlNaWm16TDRtdz09>  
**Meeting ID:** 850 3345 5589  
**Meeting Passcode:** 087709

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## Golden Bay Community Board

### Hapori Whānui ō Mohua

# AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	A Langford	
<b>Deputy Chairperson</b>	G Knowles	
<b>Members</b>	H Dixon	Cr C Butler
	R Hewison	Cr C Hill

(Quorum 3 members)

Contact Telephone: 035250020  
Email: [jess.mcalinden@tasman.govt.nz](mailto:jess.mcalinden@tasman.govt.nz)  
Website: [www.tasman.govt.nz](http://www.tasman.govt.nz)



## AGENDA

**1 OPENING, WELCOME, KARAKIA**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**

**That apologies be accepted.**

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

**5 LATE ITEMS**

**6 CONFIRMATION OF [MINUTES](#)**

**That the minutes of the Golden Bay Community Board meeting held on Monday, 20 May 2024, be confirmed as a true and correct record of the meeting.**

**7 PRESENTATIONS**

Nil

**8 REPORTS**

8.1 Special Projects Fund .....	4
8.2 Discretionary Fund Application - July .....	23
8.3 Board Report - July .....	31
8.4 Financial Summary .....	49

**9 CORRESPONDENCE**

Nil

**10 CONFIDENTIAL SESSION**

Nil

**11 CLOSING KARAKIA**

## 8 REPORTS

### 8.1 SPECIAL PROJECTS FUND

**Decision Required**

<b>Report To:</b>	Golden Bay Community Board
<b>Meeting Date:</b>	1 July 2024
<b>Report Author:</b>	Abbie Langford, Chair; Jess McAlinden, Team Leader - Customer Services
<b>Report Authorisers:</b>	
<b>Report Number:</b>	RGBCB24-07-1

#### 1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 Following community consultation, the Board is now asked to identify projects for funding from the Golden Bay Community Board Special Projects Fund.

#### 2. Summary / Te Tuhinga Whakarāpoto

- 2.1 The Board collated a list of seven potential community projects to put forward for community consultation. The list consisted of the following projects:
- 2.1.1 Christmas Decorations for Commercial St, Tākaka and Tasman St, Collingwood
  - 2.1.2 Welcome to Tākaka/Golden Bay Mohua sign
  - 2.1.3 Contribution towards Pakawau playground development
  - 2.1.4 Funding towards construction of a tunnel house for the hanging basket volunteer group
  - 2.1.5 Replacing the wooden fence outside 44-50 Commercial Street (Dangerous Kitchen & Bay Takeaway)
  - 2.1.6 Upgrade existing CCTV network in - Tākaka and Collingwood
  - 2.1.7 Contribution towards upgrading Rockville Community Pool
- 2.2 Following a four week consultation period, the Board is now asked to consider projects for funding, using the community feedback received to aid its decision.
- 2.3 A total amount of \$37,747.00 is available in the Golden Bay Special Projects Fund for the Board to allocate to community projects.
- 2.4 A total number 228 submissions were received via online and hard copy submissions. Hard copy submissions were subsequently added to ther Shape Tasman website so the response data could be collated from a single source.

#### 3. Recommendation/s / Ngā Tūhunga

**That the Golden Bay Community Board**

1. receives the Special Projects Fund RGBCB24-07-1; and;
2. considers the community feedback received in Attachment 2 of the agenda report; and;
3. agrees to allocate funding to Special Projects 2024-2025 in principle, subject to receiving staff feedback on the scope and feasibility of the projects proposed for funding, as follows:

**2024-2025 Projects**

Christmas Decorations for Commercial St, Tākaka and Tasman St, Collingwood	
Welcome to Tākaka/Golden Bay Mohua sign	
Contribution towards Pakawau playground development	
Funding towards construction of a tunnel house for the hanging basket volunteer group	
Replacing the wooden fence outside 44-50 Commercial Street (Dangerous Kitchen & Bay Takeaway)	
Upgrade existing CCTV network in - Tākaka and Collingwood	
Contribution towards upgrading Rockville Community Pool	

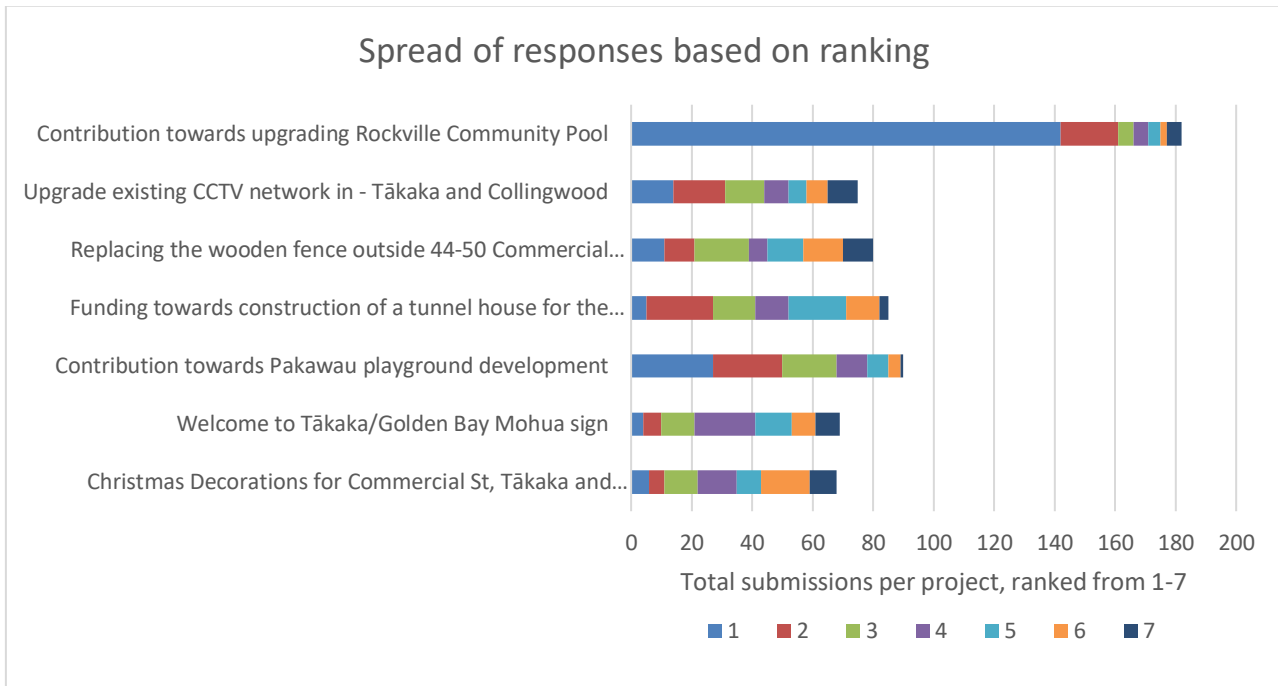
4. notes that staff feedback on the scope and feasibility of the Special Projects 2024-2025 proposed for funding will be provided at the Golden Community Board's 12 August 2024 meeting; and
5. agrees that the Golden Bay Community Board Special Projects 2024-2025 funding will be confirmed at the 12 August 2024 meeting, following consideration of staff feedback.

**4. Background / Horopaki**

- 4.1 The Joint Community Boards Special Project Fund policy is attached. (*Attachment one*)

**5. Responses**

- 5.1 Submitters were not required to rank all options, and could choose to only vote for those which were important to them.
- 5.2 In total, 228 submissions were received. The spread of results are detailed below:



5.3 A co-ordinated campaign by supporters of the Rockville Community Pool saw a significant number of submissions received which voted only for this project – resulting in a much higher number of responses than the other options.

5.4 The full response summary report is attached. (**Attachment two**)

**6. Communication / Whakawhitiwhiti Kōrero**

6.1 The following items were also suggested by submitters as alternative projects for funding consideration:

- 6.2 (1) A safer, higher and more robust fence bordering the Takaka Playground and Reilly St. This is a genuine H&S risk for young children using the play area who with the current small fence can easily stray onto Reilly St by jumping the fence. Reilly St is used by commercial vehicles and has moderate traffic throughout the day, and there are often cars parked along Reilly St which further restricts visibility.  
 (2) A walking/biking track from Takaka extending to Rangihaeata. Acknowledging some of this sits with NZTA (Waka Kotahi) but TDC collaboration and co-funding for this would be hugely valuable for the community.
- 6.3 Sealing portions of the cycleway to Pohara
- 6.4 30km/hour speed limit Takaka CBD like in Motueka. Redirecting heavy vehicle traffic via Meihana street. Make Takaka CBD pedestrian friendly and safe.
- 6.5 A basketball hoop in the town centre by the playground/skatepark  
 More big trees and nature reserve/greens with trees, more wild than the village green, like the area in Motueka by the New World.
- 6.6 A permanent course for Disc Golf Golden Bay
- 6.7 Cleaning up some of the businesses exteriors in town (having a standard to abide by) especially the south end. The chemist is particularly bad and El gecko shops are an embarrassment. Public energy and funding if necessary.  
 Bike/walking lane town to Springs turnoff.. but an upgrade of current ones. better

<p>sealing and grading. Unless you are on a mountain bike they are TERRIBLE, an absolute joke and waste of funds.          Raised/better highlighted zebra crossings and one in the middle of town (but please no blocking of traffic)          I voted for pool above as I'm sure it must be important to those in the area (I've never used it)          More seating through town.</p>
<p>6.8 Concrete Ford up the Rameka          A number of walkers, bikers use it. The road is 2wd and the Ford is easy and cheap. See the old one upstream in a far worse location</p>
<p>6.9 Contributions towards establishing an early education centre in Collingwood</p>
<p>6.10 Cycle path to Pupu springs and bringing houses up to healthy homes standards.</p>
<p>6.11 Cycleway, improvement or maintenance</p>
<p>6.12 Disc Golf Golden Bay. Great new sport just starting up in the bay!</p>
<p>6.13 Donations for roof repairs Aorere Hall</p>
<p>6.14 GB Sustainable Living Centre</p>
<p>6.15 Golden Bay Disc Golf          Permanent Disc Golf (9 Holes) course for the new activity we bring to the bay. We have just recently been registered as a charitable trust (#50205533) and we are now looking for support and funding.          We have scouted for suitable public areas in GB, we have met with TDC once re the possible use of Pohara Valley reserve last year but decided it was too sensitive environment being a SW catchment and a difficult terrain; we have held the occasional trial day on a few reserves around the Bay (Clifton, East Takaka and Rototai) Some reserves would be suitable yet seemed too small or busy to setup a permanent course. We have good feedback and support from the community and we are currently setting up pop-up courses twice a week on the Rec park grounds by the tennis courts on Park Ave.          Been doing so since September 2023 with the support of the Rec Centre.          Since TDC is supportive of DG over the hill with permanent courses at Isel Park (Stoke), Saxton Fields (Richmond) &amp; Rabbit Is. NCC is also with a course at Branford Park (Matai Valley), we hope Golden Bay will get similar support from the council. Now that we are a registered CT, we will approach GB Community board and others to present ourselves.          We have a few places in mind for the long term development of DG in GB and would appreciate all support and funding.          Happy to discuss further. Please feel free to contact us at <a href="mailto:discgolfgoldenbay@gmail.com">discgolfgoldenbay@gmail.com</a>          Much Appreciated,          Alexis</p>
<p>6.16 I feel that the projects listed are rather unimportant. What needs to be focused on is the youth. A full size basketball court and a wheels park (skate/bmx etc) close to town that can be utilized anytime of the day would be a great place to start. Lets get rolling with this (pun intended).</p>

<p>6.17 I'd like to suggest a permanent Disc Golf Course for Golden Bay. Over the last year we have been gathering to play disc golf with our removable baskets (like the 'hole' in golf but for discs) and setting up pop-up courses. This is great but it's only up for 2 hours a week then it's gone. The beauty of a permanent course is that anyone can turn up and play at any time, there are no time restrictions. It's a great way to bring people together, get exercise and get out in nature. It's a sport that any age or ability can pick up easily and is cheap to start (one disc is about \$25). We've been told that people would travel from outside the Bay to play a permanent course and there is a big community of disc golfers over in Nelson and Richmond, the courses have been a big success over there. Tournaments could be arranged with coffee and food carts, bringing people over the hill to play in the events.</p> <p>We already have some baskets and discs for people to use, so we'd be looking for funding to find a location, construct 'tee' areas, attach baskets to the ground and make signage. We'd be willing to do some course maintenance ourselves, but a location that is already maintained or part-maintained would be ideal.</p>
<p>6.18 I'd suggest funding towards a community pool for Takaka as the high school pool doesn't really allow wide access. It would be a huge community asset. One of the local motels has been for sale for a long time and has an indoor pool, just as a thought. I realize that this is probably beyond the scope of the kind of funding talked about here, but it's a suggestion. I also want to register that I would prefer not to have my tax dollars put towards Christmas decorations (as a non Christian I think that it is important to note that Christmas is absolutely not a secular or general holiday), and I am opposed to publicly funded CCTV systems for what it's worth. Thanks for your consideration</p>
<p>6.19 Improving signage and maintenance of paths in Labyrinth Rocks park.</p>
<p>6.20 Maintenance on the cycle way between pohara and takaka          It's appalling          Grass is seldom mown          Weeds are seldom controlled          There is noxious weed Bristle grass everywhere and not controlled.          Track is rough in places and dangerous not safe for small children to be using          White road marker posts are often destroyed          Huge puddles that take ages to soak away and get muddy          White barriers are now in poor condition.</p>
<p>6.21 Making Takaka town look pretty over the holiday period or longer with Christmas lights          lights like Richmond and Motueka would so so amazing!          Pikipirunga Mountain Bike trail on Takaka hill</p>
<p>6.22 New playground upgrade for Collingwood</p>
<p>6.23 Outdoor gym for the community to encourage more people to exercise for free.</p>
<p>6.24 Proposed Bike Park on Fonterra land at Motupipi St</p>
<p>6.25 Reducing speed in Pohara to 30km</p>
<p>6.26 replace roof on Rockville Community Hall</p>
<p>6.27 Rockville Hall needs a new roof</p>
<p>6.28 Rockville Hall- new roof</p>
<p>6.29 Rockville hall reroofing</p>



6.30	Rockville Hall roofing
6.31	Skate park, toilets at the Totara car park on Rameka creek
6.32	The Collingwood playground desperately needs a fence around it and an upgrade.
6.33	The new roof for the Rockville hall which is currently occupied by bay fitness gym.
6.34	Upgrade and maintain the Pohara cycleway
6.35	Upgrade cycle way to Pohara - to seal
6.36	Walking and cycle path pohara to Tata beach Upgrade shoddy cycle path between pohara and TAKAKA
6.37	We are in a time of needing to be careful with budget and must look at "need to have" and not "Like to have" Christmas decorations - nice but not necessary. Need to be stored, which is an extra cost Welcome Sign - also "nice" and will need to be maintained. Extra Cost. Pakawau Playground - where on earth did this idea come from? Most of the people who live there are retired and when family come to stay they play at the beach. The Camp has a small playground already. Crazy to spend \$ there and down the track more for maintenance/inspection etc Tunnel house - another nice idea but not essential. Replacing fence?? Is this not something Dangerous Kitchen could do? The footpath along there is treated like their private dining room already. CCTV - it seems that this is becoming an unfortunate need. Swimming Pool - yes. It is an existing facility with committed community so please support it.
6.38	Welcome back the native birds. Funding towards a trapping co-ordinator for the East Mohua Trapping Collective.

## 7. Attachments / Tuhinga tāpiri

1. <a href="#">↓</a>	Community Boards Special Projects Fund Policy	10
2. <a href="#">↓</a>	Golden Bay Special Projects - Submission Summary report	18

**DRAFT****TASMAN DISTRICT COUNCIL POLICY ON COMMUNITY BOARDS SPECIAL PROJECT FUND****POLICY REFERENCES**

• Sponsor:	Group Manager - Finance
• Effective date:	
• Review due:	Five yearly
• Legal compliance:	Council approval of the Policy, which is required to comply with the Council's Revenue and Financing Policy
• Associated Documents/References	Tasman District Council Revenue and Financing Policy Tasman District Council Policy on Community Boards Discretionary Fund
• Policy Number	P101
• Approved by Council (If Applicable)	2 May 2024

**1 Purpose**

- 1.1 This policy sets out the criteria and process for the disbursement of funds for the Golden Bay Community Board and Motueka Community Board Special Projects Funds.

**2 Objective**

- 2.1 The Community Board Special Projects Funds are in place to support:
- 2.1.1 Council infrastructure related projects; and
  - 2.1.2 Community projects and initiatives that the board considers will benefit the well-being of the community.
- 2.2 Special Project funding is for projects that fit within the scope, and meet the general principles, criteria and specific requirements for the respective Community Board as per this policy.

**3 Definitions**

**Council infrastructure related projects** are Council-led infrastructure projects on Council property that are business as usual but do not meet the threshold for district-wide priorities for direct Council funding, but are considered by the respective boards to be of high priority for the respective ward and specific to the ward's needs.

**Community projects and initiatives** are projects for physical assets outside of 'bricks and mortar' Council infrastructure projects which may benefit the social, economic, environmental, and cultural well-being of the community and have the support of the ward community.

**Board** is the Motueka Community Board and the Golden Bay Community Board comprising of elected Community Board members and Ward Councillors.

## 4 Scope

- 4.1 Special Project Funding may be used for projects meeting the objective of the fund to:
  - 4.1.1 Fund a project in full;
  - 4.1.2 'Seed' a project (where funding from other sources will also be sought but for which funding has not yet been secured);
  - 4.1.3 Contribute to a project that has already been started; or
  - 4.1.4 Allow a project to be completed.
- 4.2 Special Project funding will not be provided for:
  - 4.2.1 Ongoing operational costs;
  - 4.2.2 Costs that are not project specific;
  - 4.2.3 Costs that cannot be verified with appropriate quotes;
  - 4.2.4 Projects that have already been completed;
  - 4.2.5 Events or services.

## 5 Policy

### General principles

- 5.1 All approved projects must fit within the purpose of local government contained in section 10 of the Local Government Act 2002, that is, to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.
- 5.2 Funding is not for projects that are for the personal benefit of individuals or for projects or activities intended for personal or commercial gain.
- 5.3 Funding is not for projects that are the responsibility of central government or other agencies.
- 5.4 Projects supported may be those of low priority to the Council in the context of district-wide priorities, but a high priority for the local community as determined by community feedback or consultation through other Council or Community Board processes such as Long-Term plan submissions.
- 5.5 A project or initiative may only receive special project funding once per financial year (1 July – 30 June).

## 6 Criteria

- 6.1 Criteria for projects for Community Board Special Project funding is as follows:
  - 6.1.1 Projects need to demonstrate their contribution to Council's Community Outcomes as set out in the Council's current Long Term Plan;
  - 6.1.2 Projects need to demonstrate local community support;
  - 6.1.3 Projects need to meet the definition of either Council Infrastructure Related Projects or Community Projects or Initiatives and be for the benefit of the whole community;
  - 6.1.4 Project funding may not exceed the maximum for Special Projects funding as set under each Community Board's specific criteria unless extraordinary circumstances apply;
  - 6.1.5 Council-led projects must be achievable within Council resource and planning constraints, as advised by Council staff, and have Council support;
  - 6.1.6 Projects not on or in Council property must have evidence of the written agreement of the private landowner prior to being agreed upon; and

- 6.1.7 Quotes or cost estimates for completion of projects must be obtainable to be able to complete the Special Project within the funding timeframes set by the board.
- 6.1.8 Where Special Projects Funding is allocated to a project as seed funding, evidence of likely additional funding sources must be provided.

## 7 Selection process

- 7.1 The Board, as part of the annual budget process, and with the assistance of Council officers, will prepare a list of projects to be considered for the upcoming financial year. Projects put forward for consideration may be identified through:
  - 7.1.1 Feedback from the community received through other submission processes or following specific notification on the Special Projects fund;
  - 7.1.2 Discussion with Council staff on which Council projects in the ward may not be prioritised in the upcoming financial year;
  - 7.1.3 Projects or initiatives put forward by board members which have community support.
- 7.2 In preparing the list of projects to be considered, weight may be given to projects which require Council or Community Board funding to secure further funding to complete the project.
- 7.3 Council officers will assist the Board or nominated board member/s to review the list of projects using the assessment form provided in Appendix A, ensuring:
  - 7.3.1 Compliance with the Special Projects Fund Policy scope, principles and criteria and any other Council policies that may apply;
  - 7.3.2 Feasibility for completion of any Council-led projects with consideration for resource constraints;
  - 7.3.3 Any ongoing maintenance that may be required once the project is completed can be managed within Council resource constraints or by another party who has agreed to be responsible for ongoing maintenance;
  - 7.3.4 Feasibility within the specific criteria for the respective Community Board funding limit; and
  - 7.3.5 Appropriate quotes or cost estimates, timeframes, and resources are obtainable for the projects or initiatives.
- 7.4 Remaining projects will be reviewed and prioritised by the Board with a decision made on:
  - 7.4.1 which projects will be shortlisted
  - 7.4.2 what community consultation will take place
  - 7.4.3 the method for community feedback and/or the method for determining community support, and
  - 7.4.4 how the final decision on projects to be funded will be made.

## 8 Community consultation, decision and notification of projects funded

- 8.1 The Community Board with assistance from Council officers may provide the opportunity for community feedback on the projects short-listed. If community feedback is not sought, the Board must be satisfied that there is evidence of community support for the project.
- 8.2 Decisions on projects receiving Special Projects funding will be made by resolution of the Board and include the name of the project, and if the project is not Council-led, the name of the organisation that will receive funds from the Special Projects fund, and the amount of the Special Project funding it is to receive.
- 8.3 The Board will make a decision on the number of projects to fund, based on funding available in the Special Projects fund, once funds already committed to projects have been factored in.

- 8.4 Details and decisions on projects considered for Special Projects funding will be made public via agendas and minutes. Supporting information will be subject to the requirements of the Local Government Official Information and Meetings Act 1987 (which may require certain information to not be disclosed as part of a public agenda but distributed separately to Board members – for example financial or commercially sensitive information, personal information).
- 8.5 Each year, more projects may be put forward than funds available and not all projects will be successful in obtaining funding. Each Community Board's decision on which projects are funded is final and no correspondence will be entered into.

## 9 Requirements for successful projects or initiatives

- 9.1 All projects on/in Council property will be managed by Council staff and only utilise Council-approved contractors to ensure compliance with Council's legislative and procurement obligations.
- 9.2 Any projects not on Council property:
- 9.2.1 can only be funded where there is an explicit understanding that there is no obligation on the Council or the Community Board to fund maintenance, ongoing operational costs or any other costs beyond the Special Project funding allocated;
  - 9.2.2 must have obtained written agreement from the property owner; and
  - 9.2.3 must have a project-specific Health and Safety Plan in place that is suitable to support the safe delivery of the project.

## 10 Accountability and Reporting

- 10.1 Project funding will be released on receipt of an invoice for work completed.
- 10.2 Funding is to be used only for the purpose approved. Unused funding must be returned to the Board at the termination or completion of the project.
- 10.3 Funding allocated to 'seed' a project will not be provided until confirmation of other funding sources is received.
- 10.4 Projects are to be completed within the year for which the funding was disbursed, unless prior agreement by the Board (1 July to 30 June in the following year).
- 10.5 A Community Board member will be assigned to oversee any projects receiving Special Project funding, with assistance from Council staff.
- 10.6 At least quarterly, and at the Chair's request, a report back to the Board on the Special Projects Fund project progress and expenditure will be provided through the Committee Administrator with the support of the Finance Team. This will include:
- 10.6.1 Accounting of funds expended for each project from the Special Projects fund
  - 10.6.2 Summary of each project's progress or completion
  - 10.6.3 Amount remaining in Special Projects fund when current funded projects are taken into account.

## 11 Golden Bay Community Board Special Projects funding

### Specific criteria

- 11.1 The funding contribution to any project will not normally exceed \$5,000.
- 11.2 Projects must take place within the Golden Bay Ward and demonstrate a clear benefit to the local community, including addressing an identified community need.
- 11.3 The Golden Bay Community Board acknowledges that there could be extraordinary circumstances whereby a project falls within the scope and principles of the special project fund but does not fully meet the requirements described in this policy. The Community Board

reserves the right to consider and approve projects outside the maximum contribution, prescribed selection process and/or timeframe if:

- 11.3.1 Funding for the financial year is still available after all funding is disbursed to projects selected through the annual Special Projects fund process;
- 11.3.2 The project is a high priority as determined through community consultation; and
- 11.3.3 A resolution is passed by the board making the decision to grant funding to the project including the reason for the extraordinary circumstance.

## 12 Motueka Community Board Special Projects funding

### Specific criteria

- 12.1 The funding contribution to any project will not normally exceed \$12,000.
- 12.2 Projects must take place within the Motueka Ward and demonstrate a clear benefit to the local community, including addressing an identified community need.
- 12.3 The Motueka Community Board acknowledges that there could be extraordinary circumstances whereby a project falls within the scope and principles of the special project fund but does not fully meet the requirements described in this policy. The Community Board reserves the right to consider and approve projects outside the maximum contribution, prescribed selection process and/or timeframe if:
  - 12.3.1 Funding for the financial year is still available after all funding is disbursed to projects selected through the annual Special Projects fund process;
  - 12.3.2 The project is a high priority which may be determined through community consultation; and
  - 12.3.3 A resolution is passed by the board making the decision to grant funding to the project including the reason for the extraordinary situation.

## 13 Timeframes for the Special Project fund process

Stage	Action	Date
Review of projects/initiatives completed.	Full list of projects/initiatives reviewed for feasibility. Board confirmation/prioritisation of list for public consultation.	No later than the end of April
Community feedback	Shortlist provided to the public for feedback. Feedback compiled and reported back to the Board.	Feedback is to be received by no later than the end of May
Decision	Board decisions on projects or initiatives are to be funded at full meeting of the board.	No later than the end of June

## 14 Review of this Policy

- 14.1 The rules, guidelines and monetary amounts set out in this policy are subject to change as a result of Council or Community Board review.
- 14.2 This policy may be amended either as part of a five yearly review or where one or both community boards have requested a review and proposed changes to the Policy.

\_\_\_\_\_  
Authorised by

\_\_\_\_\_  
Date of approval:

DRAFT

### APPENDIX A: Special Projects Fund Project Assessment Form Template

PROJECT	#1	#2	#3	#4
<b>PROJECT NAME</b>				
<b>ORGANISATION</b>				
<b>Objective and Scope</b>				
What type of project is it? <i>Council Infrastructure or Community Project.</i>				
Is it within Scope? Cannot be funded if for: <ul style="list-style-type: none"> <li>- Ongoing operational costs</li> <li>- Costs that are not project specific</li> <li>- Costs that cannot be verified</li> <li>- Completed projects</li> <li>- Events or services</li> </ul>				
<b>Principles</b>				
Does the project meet the general principles of for Special Project Funding? Note that projects cannot be funded if: <ul style="list-style-type: none"> <li>- for personal benefit/commercial gain of an individual or organisation</li> <li>- they are the responsibility of central government</li> <li>- has already received SPF in the financial year</li> </ul>				
<b>Criteria</b>				
Contribution to Council's Community Outcomes/the LTP?				
Project demonstrates local community support?				
Does it meet the definition of <i>Council Infrastructure Related Project or Community Project or Initiative, and benefit the whole community?</i>				
Is it within the funding maximum amount?				
If a council project, does it have the support of Council staff and is achievable with regard to resources/planning/time-frames and ongoing maintenance?				
If a non-council project is there agreement from the property owner?				
Are quotes for the project obtainable within selection timeframes?				
<b>Extraordinary Circumstances</b>				
If it does not fully meet the criteria, why not, and why should it be considered under extraordinary circumstances?				



<b>APPENDIX B: Special Projects Action List Template</b>						
<b>Financial Year</b>	<b>Project</b>	<b>Decision and Funds</b>	<b>Status</b>	<b>Funding to date</b>	<b>Progress since last report</b>	<b>Board member and Council contacts</b>
<i>Financial year project funded for.</i>	<i>Name of the project and a brief description.</i>	<i>Enter date of resolution and funding allocated.</i>	<i>Choose an item.</i>	<i>Indicate funding spent to date or enter NIL</i>	<i>Indicate any progress on the project since the last Special Actions List report.</i>	<i>List Board member assigned to oversee and the key Council contact if a Council project.</i>

DRAFT v3 – February 2024











**8.2 DISCRETIONARY FUND APPLICATION - JULY**

<b>Report To:</b>	Golden Bay Community Board
<b>Meeting Date:</b>	1 July 2024
<b>Report Author:</b>	Jess McAlinden, Team Leader - Customer Services
<b>Report Authorisers:</b>	
<b>Report Number:</b>	RGBCB24-07-2

**Summary**

The Golden Bay Community Board has received two applications to the Discretionary Grants Fund for July 2024.

To date, no applications have been granted in the current 2024-2025 financial year.

The Board will carry over a budget of \$7413.06 into 2024-2025 from the 2023-2024 financial year.

**That the Golden Bay Community Board**

- receives the Discretionary Fund Application – July report ; and**
- grants or declines applications as follows:**

<b>Applicant</b>	<b>Request</b>	<b>Grant/Decline</b>
<b>Tasman Bay Guardians</b>	<b>\$500</b>	
<b>Golden Bay Community Arts Council</b>	<b>\$500</b>	

**1. Attachments / Tuhinga tāpiri**

- |                      |  |    |
|----------------------|--|----|
| 1. <a href="#">↓</a> | Tasman Bay Guardians Discretionary Fund Application              | 24 |
| 2. <a href="#">↓</a> | Golden Bay Community Arts Council Discretionary Fund Application | 27 |

















### 8.3 BOARD REPORT - JULY

**Decision Required**

**Report To:** Golden Bay Community Board  
**Meeting Date:** 1 July 2024  
**Report Author:** Abbie Langford, Chair  
**Report Authorisers:**  
**Report Number:** RGBCB24-07-3

#### 1. Purpose of the Report / Te Take mō te Pūrongo

1.1 The Board report is attached for inclusion in the agenda.

#### 2. Recommendation/s / Ngā Tūtohunga

**That the Golden Bay Community Board receives the Board Report - July RGBCB24-07-3**

#### 3. Public Forum

3.1 The following presentations were presented at Public Forum on 20 May 2024::

Speaker		Topic	Outcome
1.	Andrew Yuill and Andy Clark	Sams Creek Mining Concerns and Fast Track Bill	Andrew Yuill and Andy Clark both spoke about their concerns regarding potential mining at Sams Creek and the governments plan to implement a Fast Track bill to enable projects to be passed without the current consent process.  Andy Clark requested that the board hold a public meeting to coordinate a community response to the proposals.

Speaker		Topic	Outcome
2.	Jennie Morris	Process of registering to speak at Public Forum; Dog signage at Parapara	<p>It was noted that the Service Centre and Library staff were more than happy to help people register to speak at public forum.</p> <p>Jennie also spoke about the frustrations of not being able to take her dog on the beach in some places, and that the signage was unclear and confusing. There is a Dog Bylaw review coming up, and additionally there is a joint project regarding signage. It is hoped that the bylaw review and this project will intersect.</p>
3.	Golden Bay Museum	Supporting an application to the Golden Bay Community Board Discretionary Fund	Karen Johnson spoke in support of the funding application, which was approved by the board in a later part of the meeting.

#### 4. Golden Bay Community Board Meeting with Maureen Pugh, MP

- 4.1 The Golden Bay Community Board recently had the opportunity to meet with Maureen Pugh, our local Member of Parliament. The purpose of the meeting was to introduce ourselves and establish a relationship with Ms. Pugh, in order to communicate needs, issues and concerns from the wider Golden Bay Community.
- 4.2 During the meeting, we discussed various issues affecting the Golden Bay community, including:
- 4.2.1 access to affordable housing;
  - 4.2.2 roading issues including the corner at Motupipi St and SH 6;
  - 4.2.3 the speed limit through the Onekaka community;
  - 4.2.4 the bridge over the Motueka river, and the limitations of the existing bridge.
- 4.3 The Board also raised its concern over the proposed fast track bill and the detrimental effect that this could have on Golden Bay if mining at Sam's Creek was allowed.
- 4.4 Ms Pugh responded to community concerns around mining and said these were centred on assumptions which were not based on available facts.
- 4.5 Regarding the roading issues, Maureen's advice to ensure that the projects are kept alive and current is for people continue to log their concerns regarding State Highways with Waka Kotahi/NZTA at [www.nzta.govt.nz](http://www.nzta.govt.nz)



- 4.6 These discussions enabled us to identify common goals and areas where we can work together to benefit the community. Relationships opportunities were identified, and connections were made.

## 5. Dog Control Bylaw Review

- 5.1 The Board recently had the opportunity to contribute to the Draft Dog by law review. A reminder of the important dates for this review:
- 29 July-30 August - Community Consultation
  - 23 – 25 September 2024 - Hearings
  - 28 November 2024 - Bylaw adoption at Full Council
- 5.2 The Board would like to remind the community of the importance to submit during the consultation process as this enables all community members to have their say regarding dogs in public spaces.

## 6. East Takaka Recreation Reserve Playground

- 6.1 The Board has received recent correspondence from Reserves and Facilities staff regarding a recent safety audit undertaken on the East Takaka Recreation Reserve Playground.
- 6.2 Please find attached a copy of the report that was completed for the East Takaka Recreation Reserve playground. Playgrounds on our reserves are required to comply with Playground Equipment and Surfacing Standards NZS5828-2015. **(Attachment one)**
- 6.3 In summary, all our playgrounds are maintained by Nelmac and checked weekly for defects, with full inspections carried out by a qualified inspector every 3-5 years. For some reason this playground has fallen through the cracks (along with Upper Takaka) and no inspections had been carried out until I commissioned a report late last year so that we could bring the playground into active management.
- 6.4 After reading the report, I put a proposal to the East Takaka Reserve Committee that we remove the playground and install a swing set as I do not think the playground is well used and the cost of play equipment can be prohibitive.
- 6.5 Some members of the Committee were unhappy about the report and my proposal and felt the playground should not be removed. The Committee requested an onsite meeting which was held Thursday 6 June. At this meeting some members cited inaccuracies in the report (e.g. playground is apparently around 20 years old, not 40) and were of the opinion that some of the posts were not rotting – contrary to what was stated in the report.
- 6.6 At the meeting, we agreed not to proceed with total removal but to put together an option that included retaining the fort and slide (with safety measures in place to address issues raised in the report) removing the old swings and rope climber, and replacing with a new swing set, possibly a dippy disc (which is stored at Rabbit Island) and possibly a seesaw that the Committee may be able to arrange sponsorship for.
- 6.7 One of the Committee members is to come back to me with a plan of how the playground could be structured within the existing footprint which I would then submit to the inspector or playground auditor to ensure fall zones between the equipment would be compliant and that it would meet safety requirements. The playground has danger tape around it until this can be resolved.

- 6.8 There is no specific budget for installation of new or replacement equipment and therefore any proposals that have been suggested are with that in mind.

## 7. Action Sheet

- 7.1 There were no outstanding actions from previous meetings, so there is no Action Sheet attached for this meeting agenda.

## 8. Attachments / Tuhinga tāpiri

1. [↓](#) East Takaka Recreation Reserve Playground report.

35

































## 8.4 FINANCIAL SUMMARY

Information Only - No Decision Required

<b>Report To:</b>	Golden Bay Community Board
<b>Meeting Date:</b>	1 July 2024
<b>Report Author:</b>	Liz Cameron, Assistant Management Accountant
<b>Report Authorisers:</b>	Kurt Clayworth, Management Accountant
<b>Report Number:</b>	RGBCB24-07-4

### 1. Summary / Te Tuhinga Whakarāpoto

- 1.1 The financial report for the financial month ending 31 May 2024 is attached.
- 1.2 The net financial position for the year-to-date is a surplus of \$23,546.
- 1.3 Board expenses YTD are \$4,973 and are made up of electricity, board meeting expenses training and travel.
- 1.4 Closed account interest for the year is \$820.
- 1.5 The net position for the Community Board's overall funds, as at 31 May 2024, is a surplus balance of \$110,731.
- 1.6 The financial report for the period ending 31 May 2024 is attached (**Attachment 1**).

### 2. Recommendation/s / Ngā Tūtohunga

**That the Golden Bay Community Board receives the Financial Summary report;**

### 3. Attachments / Tuhinga tāpiri

1. [Financial Summary](#)

50

