

Notice is given that an ordinary meeting of the Operations Committee will be held on:

**Date:** Thursday 27 June 2024  
**Time:** 9:30am  
**Meeting Room:** Tasman Council Chamber  
**Venue:** 189 Queen Street, Richmond  
**Zoom conference link:** <https://us02web.zoom.us/j/88461490816?pwd=e3zB864xveaRjgCieu3TJvp9G1K0K5.1>  
**Meeting ID:** 884 6149 0816  
**Meeting Passcode:** 796205

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## Operations Committee

### Komiti Mahi

### AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Cr C Mackenzie	
<b>Deputy Chairperson</b>	Cr T Walker	
<b>Members</b>	Mayor T King	Cr C Hill
	Deputy Mayor S Bryant	Cr M Kininmonth
	Cr C Butler	Cr K Maling
	Cr G Daikee	Cr B Maru
	Cr B Dowler	Cr D Shallcrass
	Cr J Ellis	Ms C Starkey
	Cr M Greening	

(Quorum 8 members)

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**AGENDA**

- 1    OPENING, WELCOME, KARAKIA**
- 2    APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**  
**That apologies be accepted.**

- 3    PUBLIC FORUM**  
Nil
- 4    DECLARATIONS OF INTEREST**

- 5    LATE ITEMS**

- 6    CONFIRMATION OF [MINUTES](#)**

**That the minutes of the Operations Committee meeting held on Thursday, 16 May 2024, be confirmed as a true and correct record of the meeting.**

- 7    REPORTS**
  - 7.1    Information Services Activity Report ..... 4
  - 7.2    Community Infrastructure Group Activity Report ..... 11

- 8    CONFIDENTIAL SESSION**  
Nil

- 9    CLOSING KARAKIA**

## 7 REPORTS

### 7.1 INFORMATION SERVICES ACTIVITY REPORT

Information Only - No Decision Required

<b>Report To:</b>	Operations Committee
<b>Meeting Date:</b>	27 June 2024
<b>Report Author:</b>	Chris Blythe, Programme Manager - Digital Innovation Programme; Peter Darlington, Chief Digital Officer
<b>Report Authorisers:</b>	Rob Smith, Environmental Information Manager
<b>Report Number:</b>	ROC24-06-1

#### 1. Summary / Te Tuhinga Whakarāpoto

- 1.1 The Merlin project to implement MagiQ in the Cloud went live successfully on 28 May.
- 1.2 The Performance and Aspirations module within the Human Resources Information System is live and users are receiving training through June and July.
- 1.3 The Discovery stages for Harakeke - Customer Relationship Management (CRM) and Data and Insights projects start in June.
- 1.4 Work is progressing on making ongoing improvements to the underlying infrastructure and security of our systems, increasingly delivered through Cloud services.
- 1.5 The Information Service team has 35 projects in its portfolio which places a high demand on our team resources. 12 of these projects have been designated 'must do' projects as they meet a legislative requirement, address a key risk area or drive strategic work.

#### 2. Recommendation/s / Ngā Tūtohunga

**That the Operations Committee**

1. **receives the Information Services Activity Report ROC24-06-1.**

#### 3. Staff Changes

- 3.1 With Steve Manners moving to the Chief Operating Officer role, Peter Darlington has taken on the technical delivery of the Digital Innovation Programme (DIP) programme in a new role as Chief Digital Officer for the organisation.
- 3.2 Charlotte Souch joined us as the Change Lead – DIP on 20 May. Charlotte reports to Chris Choat, Communications and Change Manager, and is deployed to support the Digital Innovation Programme.
- 3.3 Rhian Williams has a new role of Project Management Officer includes Programme Coordination and Project Management responsibilities. Rhian is the Project Manager for the Data and Insights workstream.

#### 4. Digital Business Improvement Projects

- 4.1 The Digital Business Improvement (DBI) projects are initiated through service requests to Information Services and opportunities identified through some of our DIP workstream activities.
- 4.2 There are 20 projects identified in the DBI programme, nine are in delivery and seven are new requests waiting for evaluation by the Portfolio Review Board. Three are on hold and one is in the initiation stage.
- 4.3 This is a significant amount of project work on top of the planned projects in the Digital Innovation Programme. We are using the scores from the Portfolio Review Board process to assist with planning a pipeline of work that is achievable.
- 4.4 There is \$375,000 within the DIP budget to assist delivery of DBI projects that need to be delivered. This funding can support project resourcing and development costs.
- 4.5 \$25,000 has been spent on JotForms, which is an application that enables customers to complete PDF forms on the Council's website, rather than print off the forms and email them in as a scan.
- 4.6 The key projects in the DBI programme are:
  - Water Consent Monitoring – an application to assist monitoring of water extraction by consent holders on the Waimea Plains. The benefits to the Council and users of real-time water management will eventually roll out across all consent holders for water extraction in time. The project is on track to complete in time for the summer season when water demand is high and restrictions management more likely.
  - Environmental Data Projects – this project will create a way to manage a range of environmental data in a consistent way, with web viewers, so that the public can access information. This project is on track to complete in October.
  - Tactical Flood Reporting – improvements to the rainfall and river data available on the Council's website, which experiences high user demand in flood events.

#### 5. Digital Innovation Programme

- 5.1 The Digital Innovation Programme (DIP) is starting to move into a period of significant activity for the organisation. **Attachment 1** shows how the programme has been rephased as part of the planning done through the Long Term Plan Process.
- 5.2 The Merlin – MagiQ Cloud project went live on 27 May. There was a successful Go Live testing day on Sunday 26 May when around 30 staff came to work to test critical business systems in the cloud version of MagiQ. This testing resulted in us being able to progress Go Live on the Monday with limited interruption for users. A more detailed update on the project will be provided for the Operations Committee once the project review is completed.
- 5.3 The Merlin project has cost \$50,000 more than forecast owing to higher Project Management costs, a third-party cost to integrate an application, and onsite costs for MagiQ during Go Live. The shortfall is met by underspends within the Programme budget.
- 5.4 The Performance and Aspirations module of the Human Resources Information System is live and People and Wellbeing are providing user training throughout June and July. The project will close in August. This project is under budget by \$25,000.
- 5.5 HCL has been appointed the vendor for the Dynamics Customer Relationship Management (CRM) project. The Discovery phase starts on 24 June for around 6 months, to undertake

an assessment of our current state, define the future state and develop the plan for Horizon One. The initial areas of the business we have identified relate to customer and community information with some pilot service workflows and request types for:

- Complaints, Feedback and Compliments
- Parks & Reserves
- Library
- Animal Control

5.6 Datacom has been appointed the vendor for the Data and Insights workstream, and the Discovery phase is underway. Datacom is interviewing around 85 staff across the organisation to establish a data management baseline to inform our improvement plan. A pilot project is being scoped to improve further the management of rainfall and river data.

5.7 Table 1 shows the financial spend by workstream this year.

5.8 **Table 1:**

Workstream	Budget (July 2023)	Dec Forecast	Actual (May)
Programme Layer	805,029	825,300	587,079
Community Channels and Workflow	890,977	278,100	5,440
Core Council Applications	1,173,074	1,391,198	971,819
Data and Insights	647,713	256,000	11,335
Cloud	661,414	1,000,343	734,806
Smart Region	486,794	159,170	-
IS Operating Model	44,995	155,663	143,709
<b>Total</b>	<b>4,709,996</b>	<b>4,065,774</b>	<b>2,454,188</b>

5.9 The expected spend this financial year is \$3.3M compared to \$4.7M which was the July estimate. The DIP budgets have been rephased as part of the Long Term Plan process to avoid a large carry forward into 2024-25.

5.10 Table 2 shows the total programme spend to date:

**Table 2:**

2021/22	2022/23	2023/24	Total to date
660,104	1,088,788	587,079	2,335,971
161,935	-	5,440	167,375
-	1,393,050	971,819	2,364,869
315,837	-	11,335	327,172
101,661	653,618	734,806	1,490,085
2,200	-	-	2,200
409,093	204,698	143,709	757,500
<b>1,650,830</b>	<b>3,340,154</b>	<b>2,454,188</b>	<b>7,445,172</b>

## 6. Programme Highlights

### 6.1 Project Merlin

Core MagiQ modules migrated to the cloud version of MagiQ. We are now on the latest version of the application. This means our ERP is secure and stable.

## 6.2 Project Reporting Tool

Improvements have been made to the DORIS project register to enable more efficient creation of reports for ELT and the Council. This has saved 4 days of admin time each month.

## 6.3 Agile Training

The DIP has funded introduction training to Agile project methodology, which is commonly used in IT projects and increasingly applied to other project types. Some of the IS projects are delivered wholly or partly using Agile.

## 6.4 Cloud Migrations

90% of server applications and data have been migrated to the Cloud, reducing the need for physical servers at 189 Queen Street. This improves disaster recovery by having data offsite and reduces our onsite energy demand.

## 6.5 Elm Street

Tasman District Councils current offsite storage facility is made up of 12 rows and five shelves high.



*Elm Street Shelving*

- 6.6 The Information Management team are in the process of cataloguing and relocating roughly 6,000 boxes that are currently stored at our offsite storage facility to TIMG, who won the tender for our offsite storage provider. Not only will this mean that our records will be stored in a compliant way, but we also hope for it to be a cost saving exercise, being cheaper than our current storage facility.
- 6.7 By the end of this June, the Information Management team will have sent 1,440 boxes to TIMG. The team have emptied rows 11 and 12 (pictured below) and a row of shelving was dismantled. This meant the team have more space to work with the pallets.
- 6.8 This work involves cataloguing all the files that are in the boxes and putting this information onto a spread sheet. The cataloguing is a time-consuming process, but it is important to get this right at this makes future document retrievals easier. Rather than a box being labelled 'Lucy's stuff' it lists the exact files that are contained within the box. Once this is complete, the boxes are then put onto pallets for collection. 40 boxes fit on each pallet and six pallets make up a shipment.



*Elm Street Shelves emptied.*

**6.9 Resource Consents Dashboard**

As part of MagiQ moving to the cloud, it meant that YellowFin reports are no longer available. This required identifying out of the 1500 YellowFin reports which ones are still required and providing an alternative using Microsoft PowerBI. The opportunity was to streamline and improve the reporting capability of the Council. One example was a YellowFin report showing Resource consents applications and decisions. Information from this report was manually copied into a Word document and emailed to councillors, iwi and some government agencies multiple times per week. This was a time-consuming exercise that could be easily automated. We have taken the opportunity to automate this process and make the information available to the public at the same time. This has also sparked a healthy conversation about what can be shared with the public.

**7. Risks and Issues**

7.1 There are 50 open risks on the programme register, down from 67 in the last report. This is owing to the progress made in the MagiQ and HRIS projects.



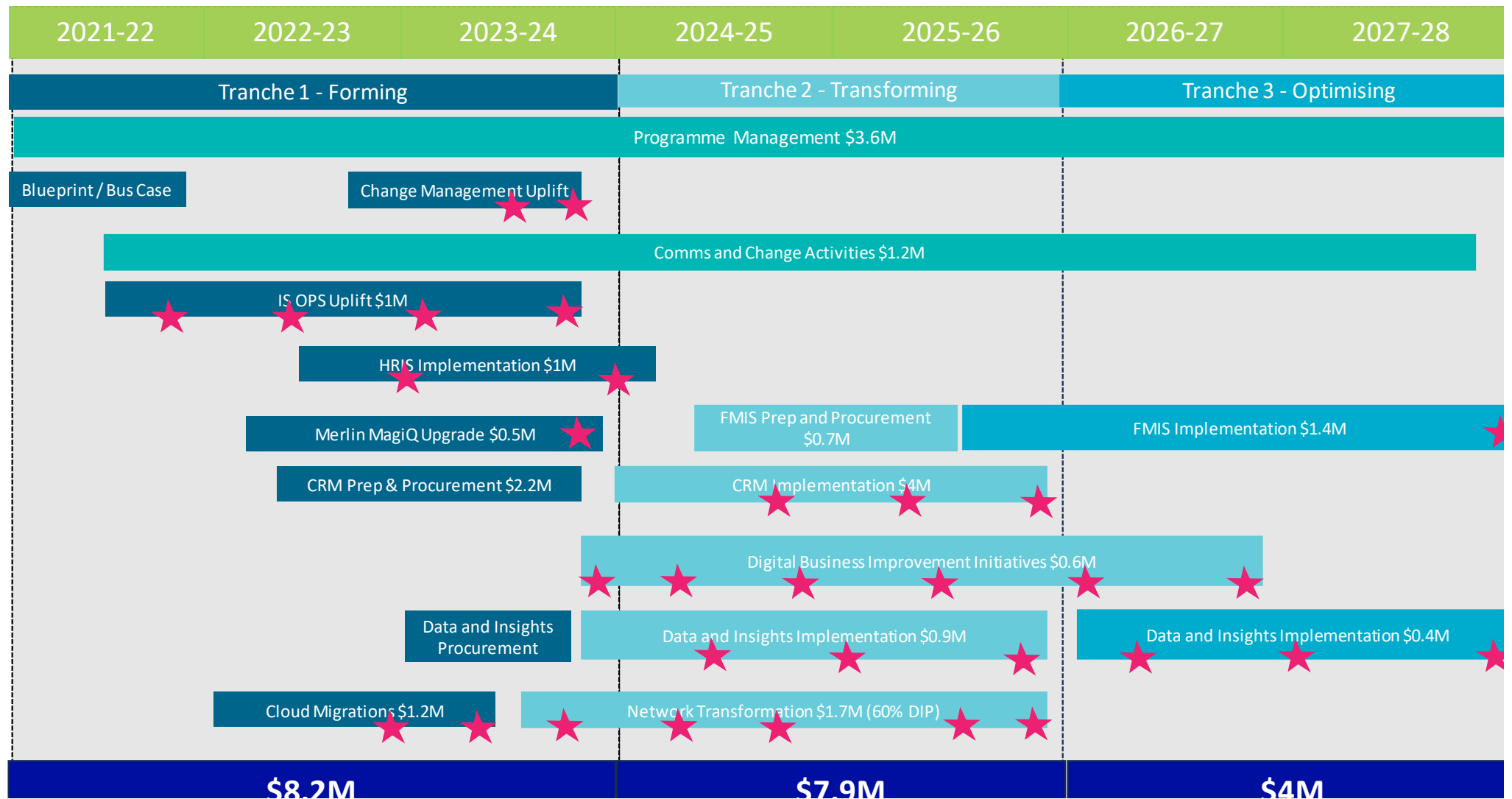
7.2 20 risks related to resourcing and staff engagement. As noted in this report, there are 35 projects in the IS portfolio which is challenging to resource. Project planning, programme management, and a project prioritisation approach are applied to navigate resource clashes.



7.3 There is one extreme existing risk relating to network vulnerabilities identified by a new monitoring tool. This is mitigated by a project in the Cloud workstream which will help resource closing out the vulnerabilities in priority order.

**8. Attachments / Tuhinga tāpiri**

1. <a href="#">Download</a>	DIP Tranches - 2024	10
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## 7.2 COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

Information Only - No Decision Required

<b>Report To:</b>	Operations Committee
<b>Meeting Date:</b>	27 June 2024
<b>Report Author:</b>	Grant Reburn, Reserves and Facilities Manager; Mike Schruer, Waters and Wastes Manager; Nick Chin, Enterprise and Property Services Manager; Jamie McPherson, Transportation Manager; Russell McGuigan, Programme Delivery Manager
<b>Report Authorisers:</b>	Richard Kirby, Group Manager - Community Infrastructure
<b>Report Number:</b>	ROC24-06-2

### 1. Summary / Te Tuhinga Whakarāpoto

- 1.1 This report provides a summary of the Community Infrastructure Group's activity since the last report to the Operations Committee on 16 May 2024.

### 2. Recommendation/s / Ngā Tūtohunga

**That the Operations Committee**

1. receives the Community Infrastructure Group Activity Report ROC24-06-2.

### 3. Management Update

- 3.1 Community Infrastructure welcomes a new water engineer to the Waters and Waste team - Todd Sherlaw. Todd replaces Carl Botha who moved into the team leader role in May, replacing Becky Marsay.
- 3.2 Juliet Westbury has accepted a project manager role in Programme Delivery, and we will be advertising for a new Wastewater Engineer.
- 3.3 Mareena King, who has been temporarily filling the Enterprise Support Officer role, has now accepted a permanent position.

**Health and Safety Lead Indicators** (Audits/site observations) – 1 July 2023 to 30 June 2024

Measure	Enterprise Portfolio	Project Delivery	Property Services	Reserves and Facilities	Transportation	Waters and Wastes	Total
H&S Observations	9	14			1	21	36

**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

<b>H&amp;S Briefings (also as part of regular meetings)</b>	56	56	56	56	56	56	<b>280</b>
<b>Number of H&amp;S courses attended by staff</b>	1	11	7	8	12	32	<b>70</b>

**4. Property Update**
**Property Transactions**

- 4.1 153 land transactions are in progress, the majority are leases (61) and land acquisitions (37) – see Figure 1.
- 4.2 The number of property transactions that are 3 years and older have been significantly reduced – see figure 2.
- 4.3 Community leases have progressed reasonably well in the past few weeks, with a dozen or so signed up.. The focus now moves onto the more complex community groups – either leases requiring public notification, or groups that have previously operated without leases.
- 4.4 Staff met with Motueka Gardens Trust members Friday 8<sup>th</sup> June and with Community Board members Claire Hutty and Terina Graham (Chair). This was to discuss the proposed new lease including a requirement for more raised beds. The Trust are a key part of the Motueka community and have been instrumental in supplying kai to families in need and providing work rehabilitation for 14 years. Staff will be working with the Trust to assist with seeking funding to assist with garden improvements.
- 4.5 The Wakefield Kindergarten proposal (replacing the scout use adjacent to Faulkner's Bush) has been available on the Shape Tasman portion of the Council website. It was notified in the Newsline Publication on 14<sup>th</sup> June and will be repeated on the 28<sup>th</sup> June. The closing date for submissions is 14<sup>th</sup> July. There has been a lot of interest (approaching 70 responses so far). While technically a decision of the Environmental and Regulatory Committee, staff felt the Operations Committee would find an update of interest.
- 4.6 Marketing of the property at 11 Waverley Street is now with a Real Estate Agent. The 3 conditional offers received to date have not progressed due to proposed purchasers not being able to raise finance. A new real estate agent is expected to provide a renewed focus.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

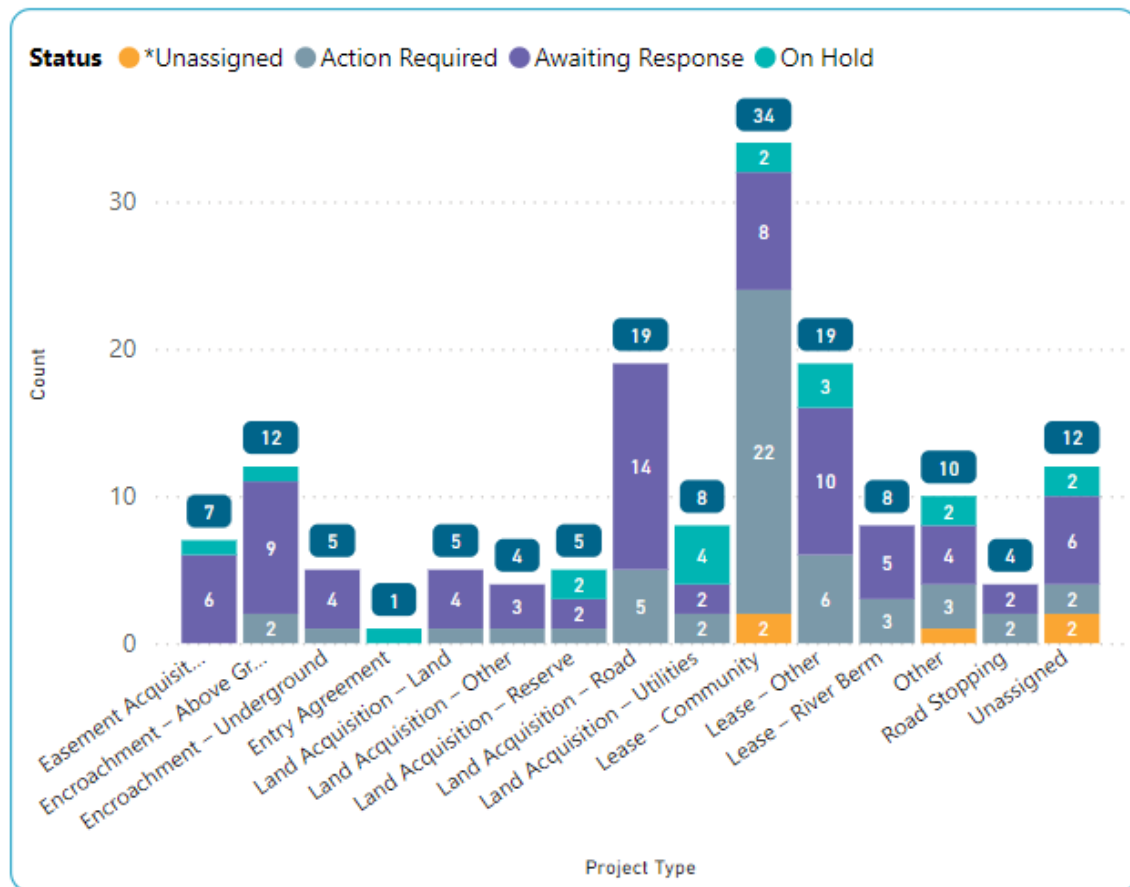


Figure 1 Property transactions July 2024

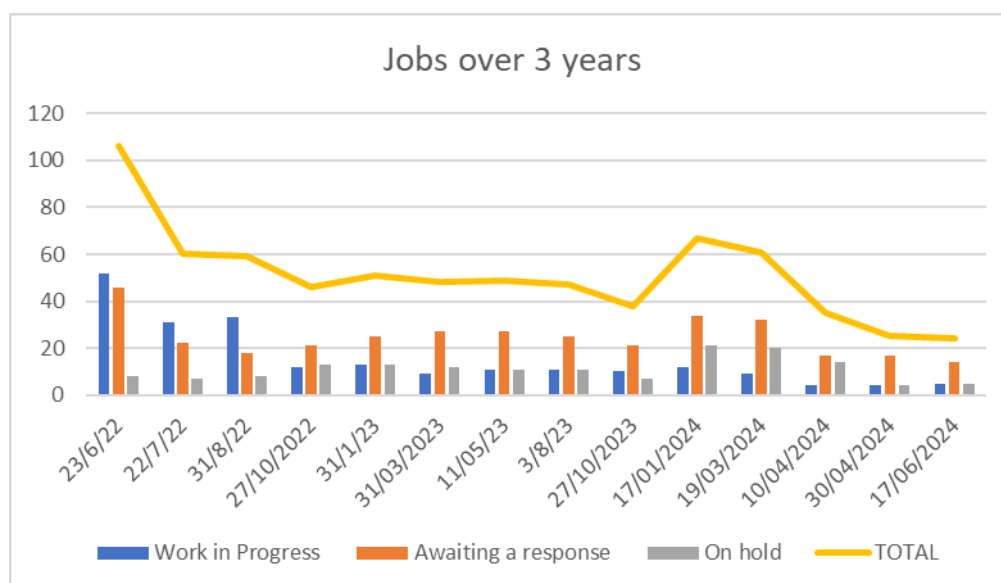


Figure 2 Property transactions over 3 years old

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

### Vehicle Fleet

- 4.7 Improved utilisation has allowed the Council to reduce its fleet to 46 vehicles from 56 vehicles a year ago. The fleet will remain at this size.
- 4.8 Used vehicle sales (18) have achieved the anticipated revenue target (\$3K over). A further 13 vehicles will be sold in the coming months to fund the next tranche of vehicle replacements.
- 4.9 The Battery Electric Vehicles (BEVs) have been well received. We are expecting annual fuel savings of well over 30%. The new BEV's were introduced to staff in March 2024. Preliminary fuel costs in April and May indicate fuel savings of over 30% (see figure 3). Further savings will be made with lower maintenance costs. The new road user charges will however add to costs. These are currently being quantified.

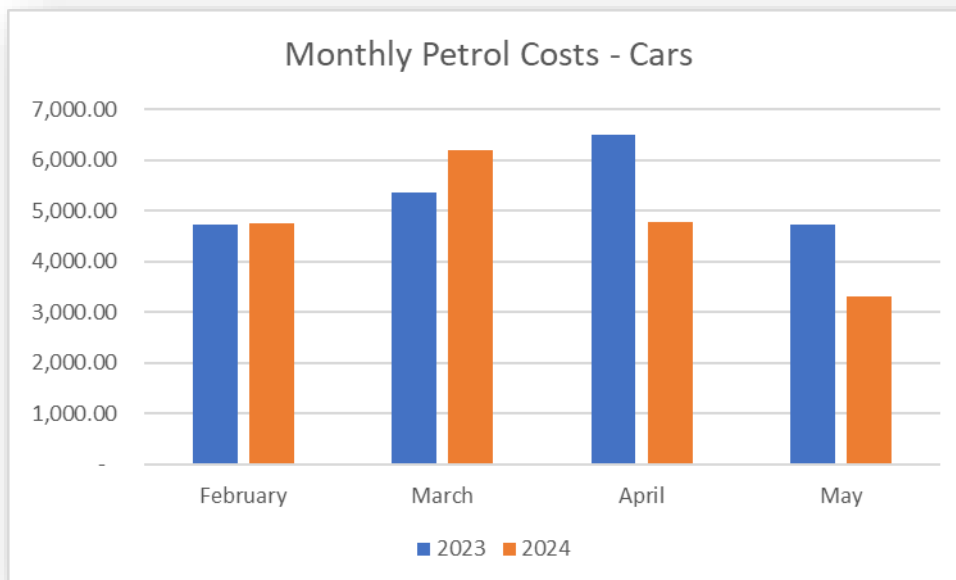


Figure 3 Car petrol costs by month

### Facility Maintenance

- 4.10 **Motueka Museum Roof** - We are in the process of seeking quotes (3) for the reroof of Motueka Museum. This is a heritage listed building requiring consultation with a heritage architect.
- 4.11 **Takaka Library Solar** - We are currently seeking quotes to install a new solar system. Installation is intended to occur in August 2024.
- 4.12 **Wakefield Toy Library** - The opening by the Wakefield Toy Library was very successful and enjoyed by all (see figure 7).

### Head office improvements

- 4.13 The Richmond Mall and White House offices will close in July once resilient works are completed this month. Staff in these offices will be shifted into the main building complex. This will save c\$120K pa in rent and maintenance costs.

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**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT****Richmond library**

- 4.14 In March 2021, staff engaged expertise to review the repair of a roof truss at the Richmond Library. The review highlighted some seismic risk. An IEP (Initial Evaluation Procedure) survey was undertaken of the Richmond Library in June 2021. An IEP assessment is primarily concerned with life safety and earthquake risk. It does not consider the susceptibility of the building to damage.
- 4.15 This was an initial first-stage review prior to a detailed seismic assessment (DSA). A DSA was considered unnecessary following the outcome of the IEP as it found no significant structural faults.
- 4.16 The solar panels were installed in 2022 based on the IPA report. Although the additional dead loading from the solar panels was considered acceptable from a structural perspective, what was not anticipated was the apparent roof deflection being sufficiently significant to cause additional leaking.
- 4.17 Staff engaged builders to seek the cause of the additional roof and cladding leaks. When the solar panels were identified as a potential cause, staff arranged for a more detailed structural assessment. It was confirmed that this may have been the contributing factor and it was decided to shift the solar panels to the edge of the building. This will incur some additional cost.
- 4.18 The panels will be shifted to the edge of the building in July 2024.

**Property condition assessments**

- 4.19 Property condition assessments for 90% of Councils buildings are now complete, allowing 20 year maintenance projections (figure 4) and identifying risk areas (figure 5).
- 4.20 Staff are currently integrating plant and machinery costs into the condition surveys to provide more accurate budgets.
- 4.21 A tenant survey considering “fit-for-purpose”, utilisation and options will commence in coming months. The purpose is to provide a strategy optimising building use.

**Old Motueka Library, Motueka Service Centre and the Laura Ingram kindergarten.**

- 4.22 A referral report and recommendations from the Motueka Community Board is due to be presented to Council. However, there are some additional aspects of the proposals that need further assessment and consideration, and consequently staff need to investigate and collate this information before presenting it back to the Motueka Community Board prior to referring it to Council. It is intended that this be considered and decided during July/August 2024.

**Takaka Annex improvements**

- 4.23 Improvements are well underway, with an opening of the office and lab expected in July (see Figure 6).

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

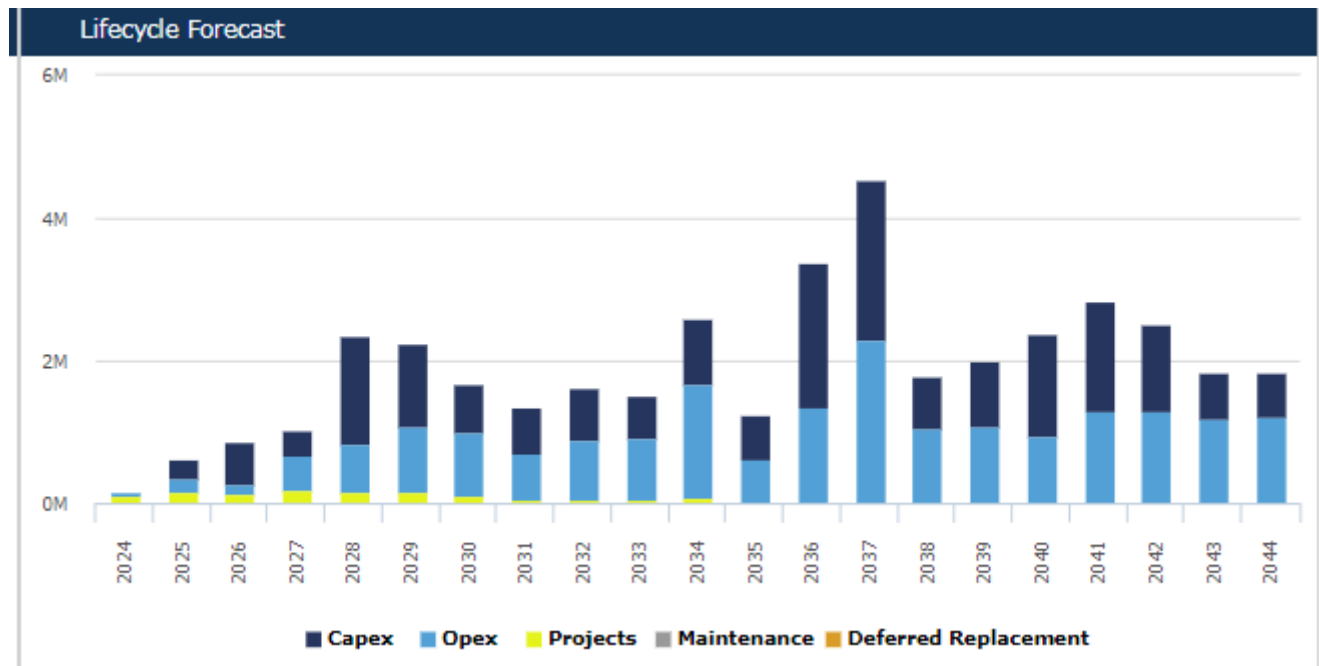


Figure 4 20 year maintenance projections.

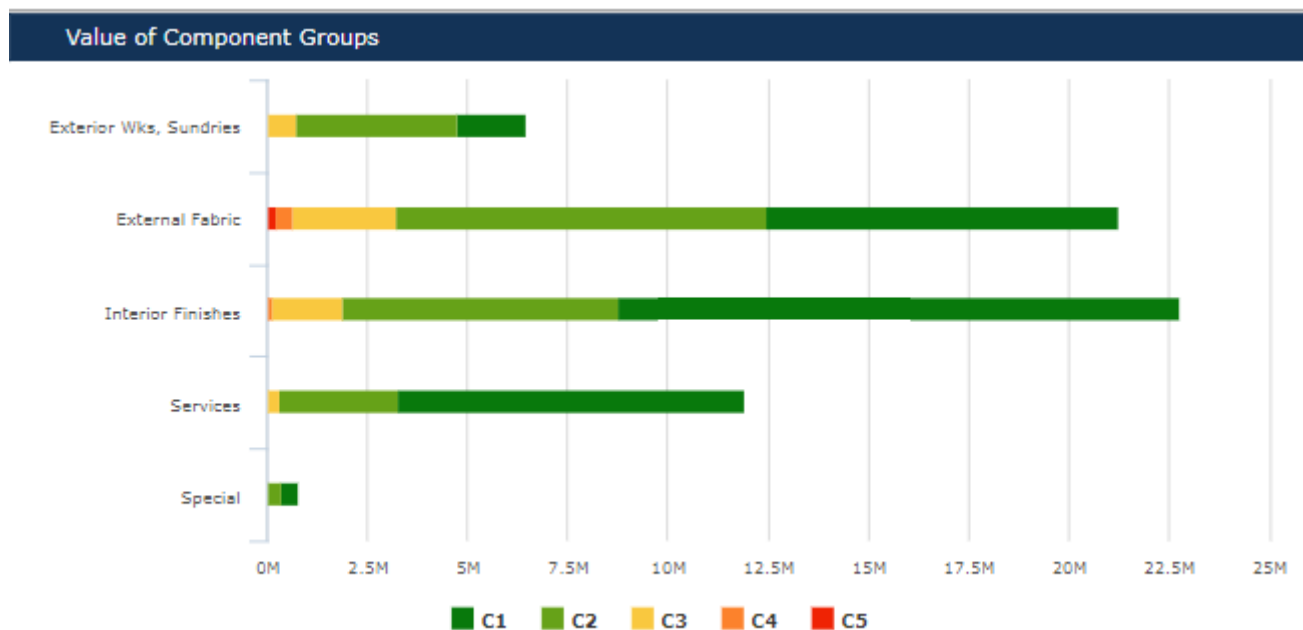


Figure 5 Condition report by location/components



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



*Figure 6 Takaka Service Centre Annex improvements underway.*

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



Figure 7 Wakefield Toy Library re-opening.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

### 5. Programme Delivery Update

#### Major Programmes and Project Report | June 2024

Time (Deviation from Baseline)		Budget (Deviation from Baseline)	
Green	<30 days delay	Green	On track
Amber	31-60 days delay	Amber	Forecast Overspend <5%
Red	>61 days delay	Red	Forecast Overspend >5%

**Note 1:** The Life of Project Budget is made up of the total amount spent in previous financial years plus the total budget approved this financial year and the total amount budgeted in all future years of the draft Long Term Plan 2024-2034. These future year budgets are subject to change pending council approval.

**Note 2:** Project updates as of June based on April 2024 Financials results.

This report encompasses projects and programmes delivered by Programme Delivery Office, IS Programme office, and Jobs for Nature initiatives. We plan to present a comprehensive council-wide project and programme report at the next ELT/OPS Committee meeting.

## Programmes

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

Number	Programme Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Programme Summary
1222	Government Stimulus Funding Programme	Delivery	Green	31/07/2026	30/06/2026	Green	37,385,088	37,385,088	33,702,990	Green	JUNE REPORT: The only remaining infrastructure project under this programme, the Motueka Stop Bank, has now been completed. Jobs for Nature projects are progressing as planned. An additional 190,000 in funding from MPI has been allocated for the 2024-2025 Mt Richmond Wilding Conifer Irradiation Project. Individual project details are in the project section.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

Number	Programme Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Programme Summary
1341	Better off Funding Programme	Delivery	Green	30/06/2027	30/06/2027	Green	5,640,000	5,640,000	2,932,595	Green	JUNE REPORT: Based on the funder's advice, we redirected 713,200 of unspent funds towards Water Infrastructure projects and the Local Water Done Well (LWDW) Implementation. Specifically, 200,000 has been allocated to Motueka fire wells and water stage projects, 5,000 for the Collingwood Wastewater Treatment Plant CCTV, and the remainder for the LWDW. The programme now includes 28 projects, with four officially completed and one (Takaka Youth Bike Park) cancelled. We have recently finished the Motupipi Shared Pathways Extension project, which is yet to be officially completed with the funder. Overall, the program is progressing as expected.
1386	Tasman Transport Choices Programme	Delivery	Green	31/12/2024	31/12/2024	Green	8,124,896	8,124,896	6,441,232	Green	JUNE REPORT: Out of the Motueka and Richmond Transport Choices projects in the program, the Richmond Project has been completed. The Motueka Project is yet to be completed and will proceed with a reduced scope due to a fund

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

Number	Programme Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Programme Summary
											reduction by Waka Kotahi. All BoF funding has been claimed for the Richmond Project, and the Motueka funding will be claimed as expenditures occur. More details are available in the project section of this report.
1407	Digital Innovation Programme	Delivery	Green	30/06/2028	30/06/2028	Green	20,200,000	20,200,000	7,368,056	Green	JUN- Merlin Go Live successful, CRM and Data and Insights vendors appointed and discovery stages starting in June. There is ongoing management of resource capacity and prioritisation to maintain momentum. Budgets in Project Reports reflect the LTP 2024-34 model.
1422	Port Tarohe Government Funded Programme	Initiation	Green	30/04/2025	30/04/2025	Green	13,553,231	13,553,231	7,448,954	Green	JUNE REPORT: The program is on track. The Council-funded extension of the Breakwater arms was completed in April. Two new projects, which received an MBIE loan for constructing a new sheet-piled wharf with a ramp and an office/ablution block, are currently underway. We have completed all the Conditions Precedent required by the funder and

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

Number	Programme Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Programme Summary
											are now eligible to draw down the funding. For more details on individual projects, please refer to the project section of this report.
1544	Richmond to Wakefield Infrastructure Programme	Initiation	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC	June Update: Early Phase of discussion.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

### Projects-Community Infrastructure

	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1141	Richmond South Low Level Reservoir and pipeline	Planning	Green	30/06/2027	30/06/2027	Green	6,851,891	6,851,891	438,814	Green	June Update: Project now to deliver a 2500m3 water tank. We are in preliminary stage and about to start design. A tender upload is looking to be October 2024 for construction start in February 2025.
1144	Motueka Recreation Centre Water Facility upgrade	Planning	Green	30/06/2025	30/06/2025	Green	1,075,166	1,047,137	46,518	Red	June Update: We have got indicative pricing and have realised not enough budget to complete so project is on hold. New Long Term Plan indicates an increase of budget for this from 547K, if approved will change status of project.
1168	Stormwater Land Purchase Programme	Planning	Green	30/06/2032	30/06/2032	Green	Project	25,085,480	11,678,533	Green	June Update: Negotiations are underway for several property purchases in Richmond south. The programme involves purchase of many properties which will extend through to 2032. Timeframes and costs may vary depending on the success of negotiations. We are close to concluding the purchase of four parcels of land at present. Work at 48 Appleby Highway to provide a new access and services after purchase of land is now complete.



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1182	New rising main Motueka West to wastewater treatment plant	Delivery	Red	28/06/2024	20/12/2024	Green	5,664,684	5,511,461	3,601,880	Amber	June Update: Stage 1 Complete. Stage 2 is complete as of Mid March 2024. Stage 3 (Pumpstation) in preliminary design stage. Waiting on Wakatu for position and flows. New Long Term Plan budget shows 1.8M for final stage 3.
1188	Redwood Valley Water Supply Upgrade	Planning	Green	30/06/2027	30/06/2027	Green	9,303,953	8,725,326	23,593	Amber	June Update: Several easements required and will take about a year to sort this out. An updated brief is required to restart this project and an estimated end date for that is June 2027.
1208	Berryfield Lower Queen Intersection Upgrade	Planning	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Amber	June Update: On hold. Waiting for Transportation to complete a brief for NZTA for funding.
1242	Best Island Land Acquisition and Accessway	Delivery	Green	20/12/2024	30/08/2024	Green	370,000	370,000	312,565	Green	June Update: Sale and purchase agreement has been signed. The Department of Conservation has recently approved the reserves act process. Survey plans are being delivered with physical works expected winter 2024.
1249	Motueka West Discharge System	Delivery	Green	20/12/2024	1/08/2024	Green	6,401,823	6,383,000	2,452,704	Green	June Update: Contractor is completing the middle section of the pipeline on Lowe St and construction is 75% complete, looking to finish before August if weather permits.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1251	Borck Creek SH60 Bridge Capacity upgrade	Planning	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Amber	June Update: Project on hold due to upstream land issues. We have an agreed land purchase in progress.
1252	Borck Creek Widening SH60 to Reed Andrews	Planning	Green	30/06/2032	30/06/2032	Green	6,088,184	6,088,184	59,233	Green	June Update: In design phase, working through technical design options.
1256	Eighty-eight Valley Reticulation Upgrades	Procurement	Green	30/06/2026	30/06/2026	Green	2,146,436	2,146,436	85,570	Amber	June Update: Currently on Hold. Waiting for approval of Long Term Plan can then restart project.
1267	Waimea Plains Water Plan	Delivery	Green	31/12/2035	31/12/2035	Green	33,659,594	33,659,594	1,102,370	Green	June Update: This is a programme of works and once Long Term Plan is finalised, we will report on individual projects in the programme and relevant data will be in our reporting.
1268	Lower Queen Street Bridge Capacity Upgrade	Planning	Green	30/06/2027	30/06/2026	Green	8,533,605	8,054,180	377,596	Green	June Update: Detailed design and preparation of a Resource Consent application.
1269	Borck Creek Widening Headingly	Planning	Green	30/06/2027	30/06/2027	Green	5,715,004	5,601,524	59,217	Green	June Update: We are currently doing detailed design. Budgets have been shifted in new Long Term Plan with proposed completion by mid-2027.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
	Lane to Estuary										
1272	Brightwater Reticulation SH6 Main Renewal	Planning	Green	30/06/2026	30/06/2025	Green	3,995,492	3,995,492	7,029	Green	June Update: Design consultants have been engaged and design commencing 1 June. Contractor Tender expected late 2024.
1273	Reed Andrews Drain SH6 Culvert and Network Tasman drain upgrade	Planning	Green	1/01/2033	31/10/2031	Green	20,026,376	20,026,376	382,666	Amber	June Update: Long Term Plan indicating next year for significant expenditure is 2029. We have 500,000 budget allowed in 2024/25 for design.
1277	Kaiteriteri Reticulation Reservoir Improvements	Planning	Green	29/08/2025	29/08/2025	Green	675,380	675,380	775	Green	June Update: Working with iwi partners to establish a lease/ concession before we rebuild the tanks.
1317	Richmond South Section H - W, WW, SW	Planning	Green	30/06/2026	30/06/2026	Green	8,601,089	8,601,089	224,611	Green	June Update: Design phases are progressing along with more detailed land investigations following initial concept design.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1325	Streets for People Richmond 2021-24	Delivery	Green	30/06/2024	30/06/2024	Green	3,883,943	3,883,943	1,742,943	Green	June Update: All sites with the exception of Wensley Road have been completed. The last stage of Wensley Road job will be completed mid June. Staff are reporting to Council on 20 June for direction on Salisbury and Hill St.
1327	Tanker Filling Stations - Richmond, Motueka and Wakefield	Delivery	Red	30/06/2023	30/06/2025	Red	603,042	800,000	500,868	Red	June Update: Motueka and Richmond Complete. Wakefield on hold due to funding. Need another 200K for mains extension in Wakefield. This will roll over to next year.
1328	Takaka Annex Internal Fitout	Delivery	Green	31/08/2024	17/07/2024	Green	222,868	217,000	53,880	Green	June Update: We are halfway complete and due to complete and hand over around second week of July.
1342	Whakarewa St Manoy St Roundabout	Planning	Red	30/06/2024	30/09/2024	Red	628,744	1,080,000	14,894	Amber	June Update: Detailed design is complete and the engineer's estimate indicates that the cost will be approximately 450K more than the available budget. It is proposed to transfer surplus budget from the funding that the Infrastructure Acceleration Fund allocated to the stormwater scope for the Motueka West Development to fund the roundabout. This has been discussed with our funder and we will submit a formal variation application once there is more certainty about the amount of surplus that we will have.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1347	Mapua Streets for people and Cycle Lanes	Delivery	Green	30/06/2024	28/06/2024	Green	933,180	933,180	840,649	Green	June Update: After the May Council meeting Councillors requested minor changes to the project which will be implemented before 30 June.
1348	Motueka Transport Choices	Delivery	Green	28/06/2025	30/09/2024	Green	5,519,798	5,519,798	3,953,108	Green	June Update: External funding of 4.337m has been approved by NZTA, who have notified Council that no further money will be released. This means the overall project funding has been reduced by 3.908M. The current project scope is presented on the Shape Tasman website. This scope has been approved by NZTA. Construction is complete at Old Wharf Road and outside Parklands School, the Manoy to Talbot path and improvements opposite the Lower Mouere Store. Work on the shared path from the corner of Whakarewa Street and Queen Victoria Street past the Te Awhina Marae is underway.
1353	Motueka Community Pool Initiation Stage 1	Initiation	Green	30/06/2025	15/12/2024	Green	268,318	233,000	13,315	Green	June Update: With the Long Term Plan indicating approval of the full project by 2029, we will be reframing the project in July to cover all aspects of initiation, design and build.
1356	Mouere Hills Community Centre -	Delivery	Green	15/12/2024	1/11/2024	Green	140,000	140,000	13,614	Green	June Update: Contract to be awarded early June and commencement on site planned for early August as awaiting building consent approval.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
	Sewer System Upgrade										
1369	Moutere Weir Fish Passage Remediation and Habitat Rehabilitation	Delivery	Green	30/05/2024	30/05/2024	Red	250,000	419,000	265,241	Red	June Update: Four of the six weirs are now completed, and fish passage achieved. Getting approval for additional budget and delivery date to fully complete the project. Landowners, consent conditions and access have led to this change of project time and budget.
1390	Zone 3 Earthquake Strengthening	Delivery	Green	31/12/2024	30/08/2024	Red	700,000	796,504	538,249	Red	June Update: Ground floor has been completed and work has started on first floor. Remainder of the budget will be transferred from another budget.
1404	Richmond South SW Pukerua Subdivision	Planning	Red	30/06/2025	1/11/2025	Green	1,376,202	1,350,000	197,472	Green	June Update: Bridge design has been peer reviewed and fabrication has started.
1423	Port Tarakohe Wharf Replacement	Delivery	Green	12/12/2024	12/12/2024	Green	4,200,000	4,200,000	585,819	Green	June update: Sheet piling is 70% complete with no issues with ground conditions.
1424	Port Tarakohe Ablution block	Procurement	Green	30/04/2025	30/04/2025	Green	1,800,000	1,800,000	36,561	Green	June Update: Currently completing detailed design and in final stages of procurement.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1437	Port Tarkohe Relocatable Toilet block	Planning	Red	20/12/2024	20/12/2025	Green	215,568	210,000	13,491	Green	June Update: Planning for the waste storage tank system and recreational toilet on the western arm.
1440	Waste management services 2025 - 2035	Procurement	Green	24/07/2024	24/07/2024	Green	395,000	335,000	83,573	Green	June Update: Preparing the tender documents ready for the market. Tender period has been extended and closing mid June and award expected September 2024.
1442	Residential Greenways 2023 2024	Delivery	Green	30/06/2024	30/06/2024	Green	404,147	340,000	249,251	Green	June Update: Construction underway on two of the three speed tables for this financial year 2023/24. In July 2024 we will use the same contractor to deliver 2024-2025 financial year's Residential Greenways speed tables. This increased the overall life of project budget for 1442.
1444	Gladstone Poutama Stormwater Connection	Delivery	Green	1/11/2024	1/11/2024	Red	351,810	450,000	47,128	Amber	June Update: Design finalised and about to order the water quality treatment units. Additional budget is likely to be required to get it to completion. Consultation with contractors will help define what new budget and timeframe will likely to be.
1450	Motueka WWTP Pretreatment Improvements	Planning	Green	30/05/2025	30/05/2025	Green	3,800,000	3,800,000	0	Green	June Update: Preliminary design is underway. We have visited the site with some experts and looking at gaining some possible solutions.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1451	Takaka WWTP New Disposal System and Treatment Upgrade	Planning	Green	30/06/2025	30/06/2025	Green	2,575,000	2,575,000	4,183	Green	June Update: Preliminary design is underway. We have visited the site with some experts and looking at gaining some possible solutions.
1478	Alexandra Hospital Stormwater Remediation	Planning	Green	30/06/2025	30/06/2025	Red	150,000	200,000	584	Red	June Update: We are currently installing some large road sumps on Welsh Place as an interim measure until we have a contractor to complete major works at the Alexandra Hospital and at the local reserve opposite. We intend to install a large swale to carry overland flowpaths to the local stream. Early engineer's estimate to complete this project would be approximately \$180,000. We are looking to source extra budget.
1482	Decks Reserve Playground Improvements	Procurement	Green	30/09/2024	30/09/2024	Green	600,000	600,000	-	Green	June Update: Currently out for tender with works expected to start before end of June.
1489	Collingwood WWTP Pretreatment Improvements	Planning	Green	30/06/2025	30/06/2025	Green	200,000	200,000	-	Green	June Update: Preliminary design is underway. We have visited the site with some experts and looking at gaining some possible solutions.
1362	Kingsland Forest Revegetation	Delivery	Green	31/08/2027	31/08/2027	Green	3,145,423	3,100,000	809,606	Green	JUNE REPORT: Focus for this month has been on preparation ahead of large planting season which will see 44,000+ native trees planted from



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
	Project 2022 to 2026										June - August in areas harvested in 2023. Three benches have been installed in the forest with the construction done by Keep Richmond Beautiful. Post planting maintenance activities on areas planted in 2022 and 2023 have been ongoing. Survival rates of planting is so far very encouraging.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

### Projects – Jobs for Nature

Project	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1223	Waimea Inlet Billion Trees Project	Delivery	Green	30/06/2025	30/06/2025	Amber	1,477,680	1,496,550	1,158,146	Green	JUNE 2024 REPORT: Post planting maintenance across all sites planted since 2021. Limited weed growth in places due to drought experienced in the Waimea plains. Some areas have experienced higher mortality due to drought conditions. Changed one site due to Nelson city council decision regarding Airport Peninsula. This has now been changed to another site - Greenslade Park, Rough Island. 3000 plants were funded for TET Battle for the Banded Rail community plantings that start on the 26th of May. Circa 20,000 plants will be planted this winter with planting days planned with Keep Richmond Beautiful and NMIT Trainee Rangers. This will be the final winter of planting for the project. Forecast project cost is higher than budget due to attracting further external funding for planting.
1224	Wilding Conifer Control	Delivery	Green	30/06/2025	30/06/2025	Green	610,080	605,100	450,945	Green	June 2024 Report: 190k of funding indicated for 2024-2025 from MPI for Mt Richmond. Work continued mainly around Inwoods, Starveall, Porters Flat and Gordons Faces with ABBA and ground crews. Full expenditure of MPI funding expected. Currently looking at options to extend the contract with PF Olsen for 12 months.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

Project	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1227	Freshwater Improvement Fund - Wetlands	Delivery	Green	30/06/2026	30/06/2025	Green	4,361,050	4,361,050	1,015,262	Green	JUNE REPORT: Summer construction season delivered safely, on time and on budget. Planting underway with 4 sites completed. The largest, Motueka Delta ca. 30k plants, due in the next few weeks.
1228	Freshwater Improvement Fund - Fish Passage	Delivery	Green	30/06/2026	30/06/2026	Green	2,264,500	2,264,500	1,515,056	Green	JUNE REPORT: 4,693 assessments completed and 807 barriers remediated. Significant evaluation report of project remediation methodology released in May 2024. Planning for year 4 & 5 underway with plans finalised for July 2024 submission.
1231	Teapot Valley Restoration	Delivery	Red	01/04/2025	30/06/2025	Green	1,039,640	1,039,640	870,988	Green	June Report: Teapot Valley Restoration J4N Project: Plant survival monitoring completed, data entry and analyses ongoing ; Weed control in and around Wetlands 1 and 3 undertaken by Kaitiaki and Project Devine, including preparation for planting; Preparation of direct seeding areas; Releasing of MP6 plantings; Sweeping of hillslopes to control pampas grass, wilding pines, blackwoods and other priority weeds; Sweeping of intact vegetation to control old man's beard. A variation is in the process with the funder(MPI )to extend the delivery date.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

Project	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1237	Waimea Inlet Enhancement Project	Delivery	Green	30/06/2025	30/06/2025	Green	1,036,480	987,788	697,606	Green	<p>JUNE 2024 REPORT: Following the report into the salt marsh restoration options, plans devised and work has commenced for salt marsh restoration at Rough Island. This involved increasing culvert capacity as well as targeted weed control. The increased culvert capacity will allow greater saltwater ingress that will support further expansion of salt marsh vegetation. Planting of salt marsh species is planned for Autumn 2025. Maintenance and monitoring of salt marsh restoration sites. Maintenance and monitoring of Waimea Delta Wetland. Pest plant control undertaken on a large scale (50ha). This was targeting class two species such as Tamarisk, Jelly bean iceplant, Carex divisa and Juncus gerardii. Work will continue into Q4 but will also see a big push in Q2 and Q3 of Year 5 (spring/summer).</p>

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

### Projects – Digital Innovation Programme

Project	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1372	DIP - Harakeke CRM	Procurement	Green	30/06/2027	30/06/2027	Green	5,300,000	5,300,000	355,157	Green	JUN - Contract signed with NCL for CRM project delivery. First statement of work agreed and Discovery stage will start 24 June and last approx 6 months.
1410	DIP - IS Operating Model Workstream	Review	Green	30/07/2024	30/07/2024	Green	1,078,585	785,000	757,501	Green	JUN - all planned work completed. Workstream in final review and closure stage. Surplus will be reallocated to programme budget.
1411	DIP - Cloud Transition Workstream	Delivery	Green	30/06/2026	30/06/2026	Green	2,148,525	2,148,525	1,482,310	Green	JUN - Phase 2 - Server Migrations to Cloud is complete and in closure and handover to BAU. A Network Transformation initiative is in delivery. Some activities delayed owing to procurement and vendor capacity.
1412	DIP - Data and Insights Workstreams	Delivery	Green	30/06/2028	30/06/2028	Green	1,405,750	1,405,750	11,334	Green	JUN - Datacom has won the contract for the project. Discovery stage starting mid-June 2024.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

Project	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1413	DIP - Smart Region Workstream	Initiation	Green	30/06/2025	30/06/2025	Green	2,200	2,200	2,200	Green	JUN - ON HOLD. No funding has been allocated in the 24-34 LTP. Activities may be able to progress if funding becomes available from DIP or the wider organisation.
1415	DIP - Merlin MagiQ Cloud Upgrade	Delivery	Green	30/08/2024	30/08/2024	Red	430,000	480,000	297,805	Green	JUN - Successful Go Live on 27 May. Few bugs or issues arising. Positive feedback from users about how the project was delivered. Working through final stages of migrations. Closes August 2024.
1421	DIP Performance and Aspirations	Delivery	Green	30/08/2024	30/08/2024	Green	50,000	27,000	23,456	Green	JUN - module is built and operational. User training being led by People and Wellbeing. Hand over to P&W August 2024.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

Project	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1436	DIP - Harakeke CCA Workstream	Delivery	Green	30/06/2028	30/06/2028	Green	11,228,616	11,228,616	2,721,144	Green	JUN - Merlin MagiQ Upgrade Go Live on 27 May successful. CRM procurement complete and discovery phase planned to start 24 Jun 2024. HRIS performance and aspirations module closes Aug 2024.
1443	DIP - Change Network	Review	Green	28/06/2024	28/06/2024	Green	85,000	85,000	85,000	Green	MAY - Change Lead appointed. Change Network launched 18 Mar. Methodology complete. Project in review.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

### Projects – Digital Business Improvements

Project	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1435	DBI - Jotform E Form solution	Delivery	TBC			Amber	25,000.00	25,286.00	25,286.00	Amber	JUN - Project brief approved. Jotform 12mth licence paid, user access provided. Project underway. Governance Standards discussion on 05/06.
1432	DBI - Water Consent Monitoring Application	Delivery	TBC			Green	140,000.00			Amber	JUN - MVP completed on time 17 Dec 2023. As of 30/05 Phase 2a to be completed internally end June. Need to understand status/next steps for Phase 2b, and then Phase 3 - requirements done.
1433	DBI - NTEM IS Improvements	Initiation	Green	20/12/2024	20/12/2024	Green	31,600	31,600	-	Amber	JUN- PID approved. Work underway on equipment scoping and purchase. GIS related work at risk owing to GIS team availability over the next few months. no budget for Project Management or outsourcing technical work.
1459	DBI - Elms Street records relocation	Delivery	Green	30/06/2027	30/06/2027	TBC				Green	JUN - Expecting to vacate Elm St June 2025. 2,600 boxes left to be catalogued and reboxed. 1,200 already shipped to TIMG in Christchurch for storage. Lease on Elm St expires 2027.
1461	DBI - Digitisation of Historical Records	Delivery	Green	28/06/2024	28/06/2024	Green	340,000	340,000	340,000	Green	JUN - On track to complete by end of Jun 2024. Budget has been used to scan as many minute books, rates and cemetery records as possible. Not all historical records will be digitized. Extra funds allocated to complete some extra work.



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

1462	DBI - TOTSM v4 Replacement	Planning	TBC			TBC				Amber	JUN - Project On Hold as of 15 Apr 2024. Procurement of vendor paused owing to uncertainty about the completeness of solutions offered.
1464	DBI - Tactical Flood Data Solution - Rivers and Rainfall	Delivery	TBC			TBC				Green	JUN - Datacom selected as preferred supplier following RFQ process. Design discussions underway with vendor - options provided 29/05. Meeting to discuss on 05/06.
Project	Project Name	Stage	Time Status	Approved Delivery Date	Forecast Project Delivery Date	Budget Status	Approved Budget \$	Forecast Project Cost \$	Actuals to Date \$	Overall Status	Project Summary
1472	DBI - Digital Business Improvements Programme Site	Delivery	TBC			TBC				Amber	JUN - Programme established Feb 2024. Have identified projects and their status. 3 key projects/programmes identified for Environmental Information team. Limited resources and funding to progress all project requests. Projects are prioritised and progressing as resourcing available.
1537	DBI - Circulation Workflow Tool	Initiation	TBC			TBC				Green	JUN - Project in start-up. Gathering requirements so we can scope the project and solution. May require funding from DIP to support development.
	DBI - Environmental Data Management	Initiation	TBC			Green	95,500.00			Green	JUN - Programme in Planning/Design stage. PID near completion for approval. First technical design workshop held 29/05, follow up on 04/06. Requirements/User Stories documented for NHT

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

											and FWFP, meetings underway for Hazards and Fish Passage.
1343	DBI - Water consultation portal	Initiation	TBC			TBC				Red	JUN - Project still required but no work has progressed. May require new data lake before we can do this digitally. Currently done manually.
1418	DBI - DORIS Project Site Improvement	Delivery	Green	28/06/2024	28/06/2024	Green	-	-	-	Green	JUN - MVP completed - ELT/Ops committee report view. Data cleanup underway. Sprint 3 underway to update remaining register columns and data.
1469	DBI - Port Tarakohe iWeigh System	Initiation	TBC			TBC					Project status needs confirming with client.

## REPORT HIGHLIGHTS | JUNE 2024

# Additional Summary

### Current Live Projects

Stage	Total
Initiation	7
Planning	21
Procurement	4
Delivery	33
Review	2
<b>TOTAL</b>	<b>67</b>

### Programmes

Programmes
Government Stimulus Funding Programme
Better Off Funding Programme
Tasman Transport Choices Programme
Digital Innovation Programme
Port Tarakohe Government Funded Programme
Richmond to Wakefield Infrastructure Programme

### Tenders Awarded since last report

Project No.	Name	Delivery Model	Award Date	Contract Value at Award	Contractor
1356	<b>Moutere Hills Community Centre - Sewer System Upgrade</b>	Direct Source	30/05/2024	\$90,791.78	Hays Plumbing Services Ltd
1383	<b>Professional Services Traffic Counting</b>	Lowest Price Confirming	22/05/2024	\$379,800	Beca Ltd
1348	<b>C1380 - Motueka Transport Choices - SP1</b>	Price Quality Method	28/02/2024	\$1,096,522	CJ Industries
	<b>C1380 - Motueka Transport Choices - SP2</b>		28/05/2024		

### Projects Completed since last report

Notes	Project No.	Name	Contractor	Construction Start Date	Finish Date	Delivery	Total Budget	Total Cost
	1364	<b>Motupipi Footpath Extension</b>	Fulton Hogan	18/04/2024	17/05/2024	On time	\$200,000	\$147,519 (as at 31 April)
	1213	<b>Motueka Stopbanks Project</b>	Taylor, CJs, Downer, Asphalt and Construction	2/09/2020	31/05/2024	On time	\$9,750,000	\$9,704,439 (As at 31 May)

## REPORT HIGHLIGHTS | JUNE 2024

# Port Tarakohe



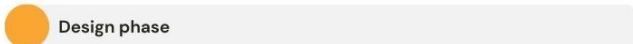
## Port Tarakohe Office Block

This project is part of the upgrade being undertaken at Port Tarakohe Programme of work. This piece of construction is of an office and public ablution block with a specialised marine waste management system.

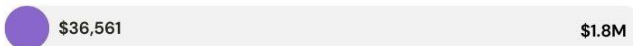
We are currently going through a concept design from Coman Construction of which integrates both design influences from Māori lookout posts as well as embracing new technologies for a low-carbon and sustainable office design build. This office includes a room for commercial operators and public amenities.

Once a design is confirmed, we are looking to complete the work by April 2025.

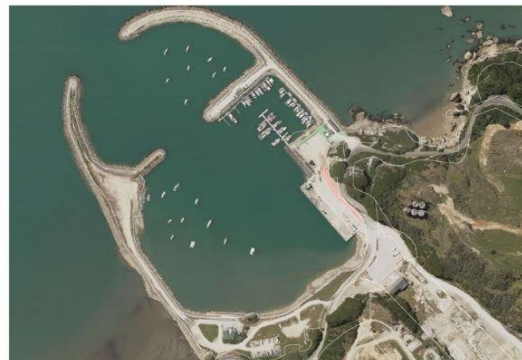
### STAGE AS AT JUNE 2024



### BUDGET SPENT AS AT APRIL 31st



A current concept design where the office sits against the unique Pōhara rock formations.

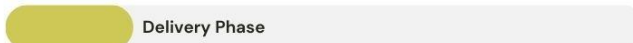


An aerial view of Port Tarakohe. Green mark shows where this office area will go.

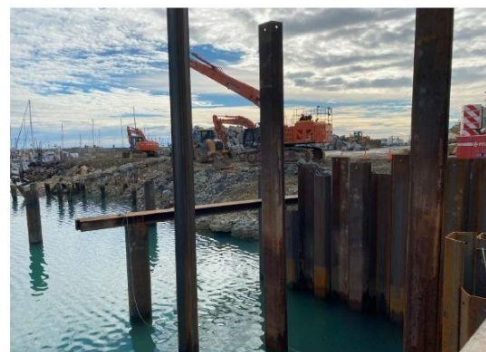
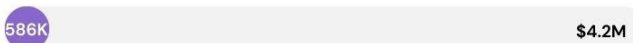
## New Sheetpile Wharf

To address the escalating demand for marina space, driven by both commercial and recreational requirements, a new wharf is being built at Port Tarakohe. This sheet pile wharf is currently under development and on schedule to be delivered by December this year.

### STAGE AS AT JUNE 2024



### BUDGET SPENT AS AT 31st APRIL



Sheet Piling Works on Main Wharf Face.



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

REPORT HIGHLIGHTS | JUNE 2024

# Transport Projects

## Streets for People

This project was developed out of the Walking and Cycling Strategy to make improvements for pedestrians including safer crossings, particularly on busier roads and near schools and shared pathways for cyclists and walkers.

This strategy was then developed into two projects in both Richmond and Māpua. These projects are currently in their final stages of completion and have been worked through a series of consultations, many surveys and deploying of temporary installments leading to permanent solutions to improve pedestrian and cycling access in these townships.

We are excited to see the increase of riders and walkers for the future of Tasman.

*"I am a very nervous cyclist and have been putting off biking to work for fear of being in traffic. It is now so easy down Champion Road due to the bike lanes. Thank you so much for putting them in."*

### FEEDBACK FROM A LOCAL CYCLIST

#### STAGE AS AT JUNE 2024

Salisbury Road Road Improvements	Completed ✓
Hill Street Cycleway Upgrade	Completed ✓
Champion Road Safety Improvements	Completed ✓
Queen Street Cycleway	Completed ✓
Queen Street Parklet	Completed ✓
Wensley Road	Underway
Queen St/Washbourne Drive Raised Crossing (Starting mid June)	

#### BUDGET SPENT AS AT 31st APRIL

\$1.74M	\$4.38M
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Raised crossing on Hill Street



Cycleway markings on intersection of Salisbury Road and Talbot St



A new parklet on upper Queen Street outside the shops

## Motupipi Shared Path

This work has now been completed by Fulton Hogan and is finally the last link to an 8km continuous shared path from Takaka to Pōhara. A welcome asset to the walking and cycling community.

#### BUDGET SPENT AS AT 31st APRIL

\$147,519	\$200K
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#### STAGE AS AT JUNE 2024

Motupipi Shared Path	Completed ✓
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The Motupipi shared pathway in Golden Bay



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

REPORT HIGHLIGHTS | JUNE 2024

# Rivers

## Motueka Stopbank Refurbishment

This project has been to refurbish a series of stopbanks in Motueka that were made in the 1950s–60s. The total value of the project is \$10M, of which Central Government funded \$7.5M via the Covid Response and Recovery Fund.

The refurbishment improves the integrity of the stopbanks and provides safer access for ongoing maintenance.

The extent of refurbishment work is now completed as part of the project is marked in yellow on the map below. We are celebrating the success of this piece of work with a blessing with relevant stakeholders and iwi in mid June.

### STAGE AS AT JUNE 2024

- Phase 1: Whakarewa St, Old Mill Rd, Blue Gums Cnr Completed 2021 ✓
- Phase 2: River Road, Lyndhurst Drive, Parker St, Douglas Rd Completed 2022 ✓
- Phase 3: Whakarewa St, Hurley Bnk, Brooklyn Strm, Peach Island Completed 2024 ✓

### BUDGET SPENT AS AT 31st MAY

\$9.704M \$9.75M



A view from the top of one of the stopbanks



Map of the stopbanks that have been refurbished

## Moutere Weirs + Fish Habitat

Monitoring shows that weirs on the Moutere River have a significant effect on native fish populations as part of their migratory breeding cycles. This project was to replace an ex-hydrology weir (by splitting it into six smaller weirs) on this river as part of improving ecosystems, health and mahinga kai under the National Policy Statement for Freshwater Management.

Four of the six weirs have been constructed and the original weir has been modified (see top right photo) to allow fish passage. We are now working on steps to obtain further budget complete the full scope of the project and ensure fish passage for all species is enabled.

### STAGE AS AT JUNE 2024

Four of the six weirs have been constructed

### BUDGET SPENT AS AT 31 APRIL

\$250K



Existing weir that now has a fish passage in place

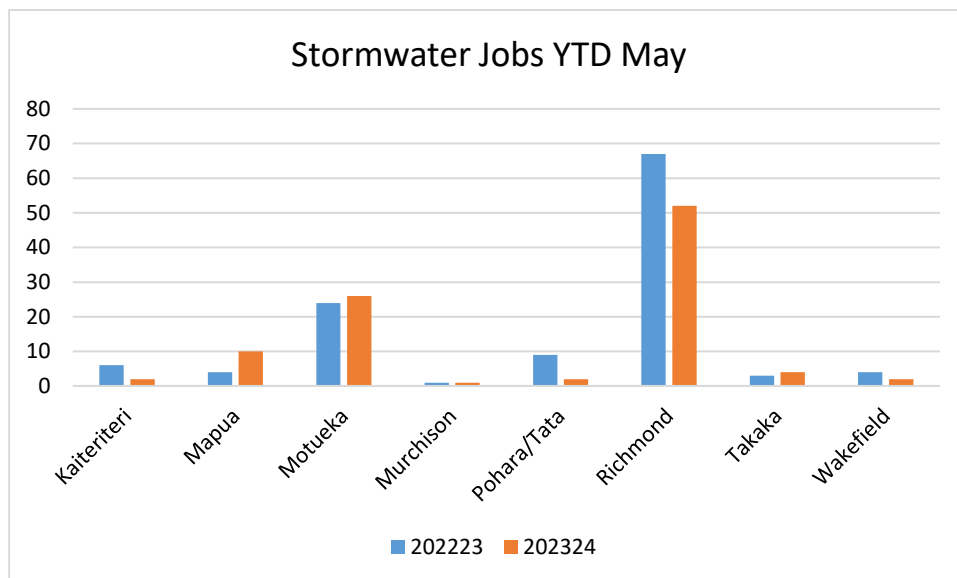
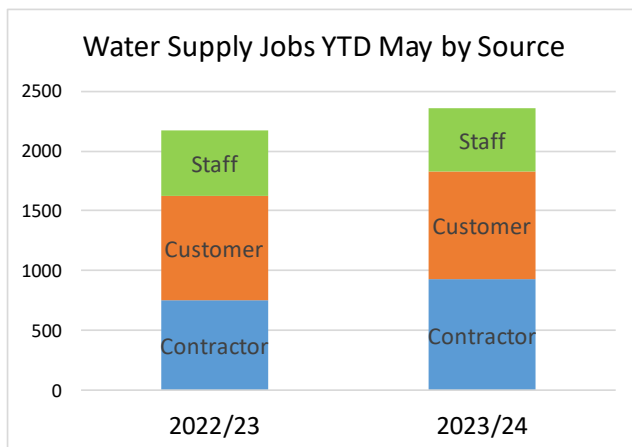
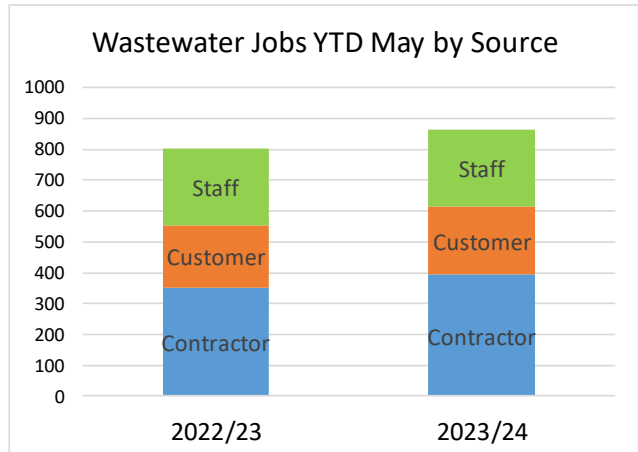
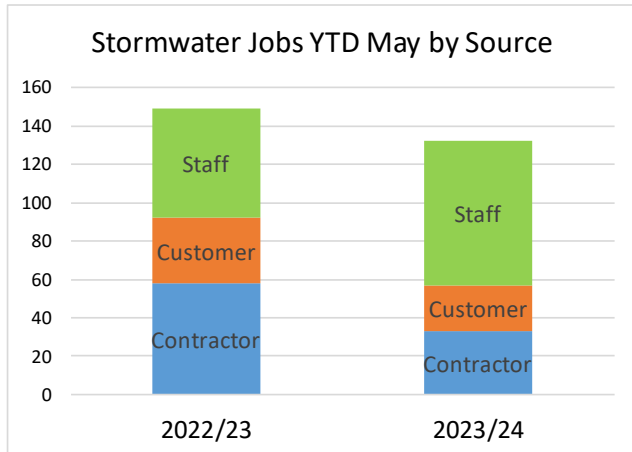


Construction of one of the new weirs on the Moutere River

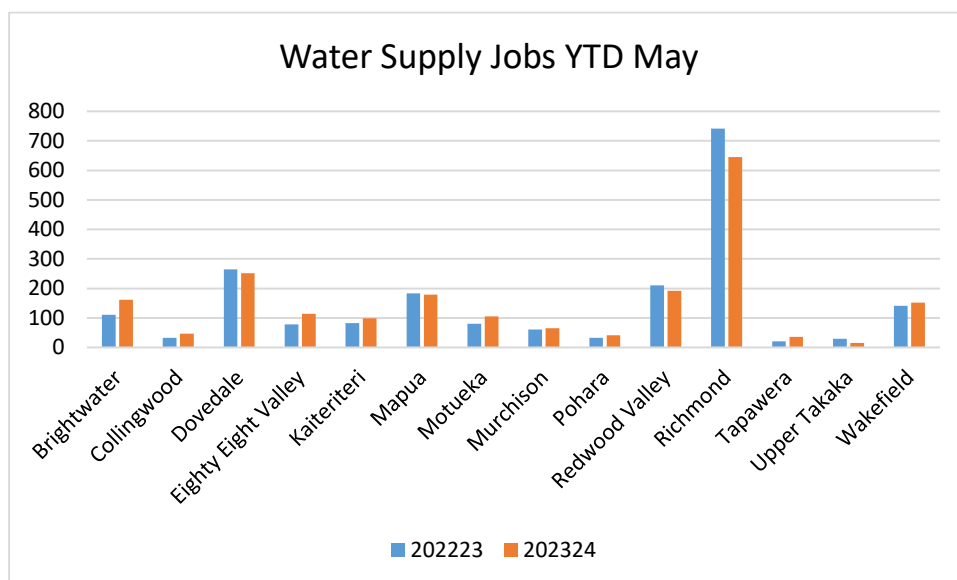
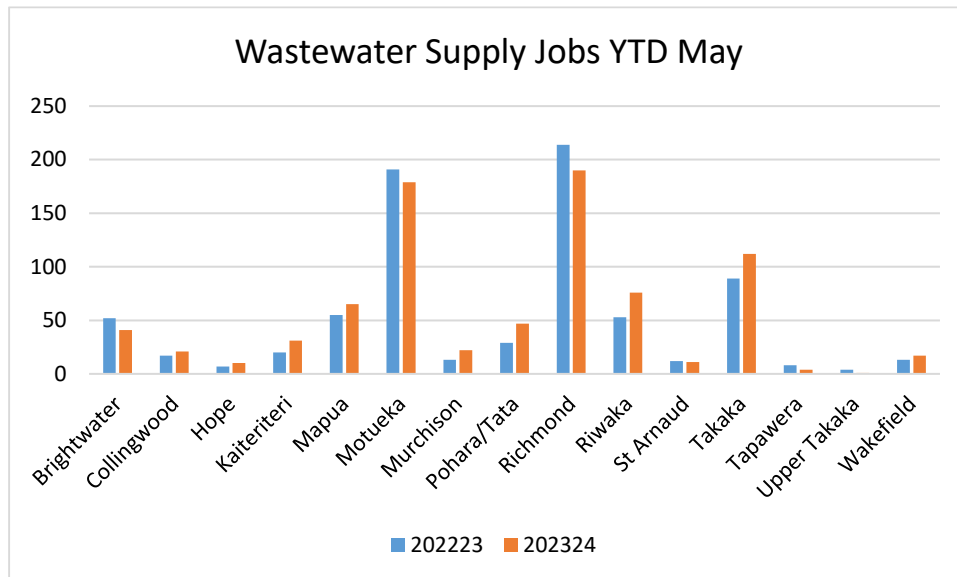
## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

### 6. Waters and Waste Update

#### 6.1 Utilities Trends

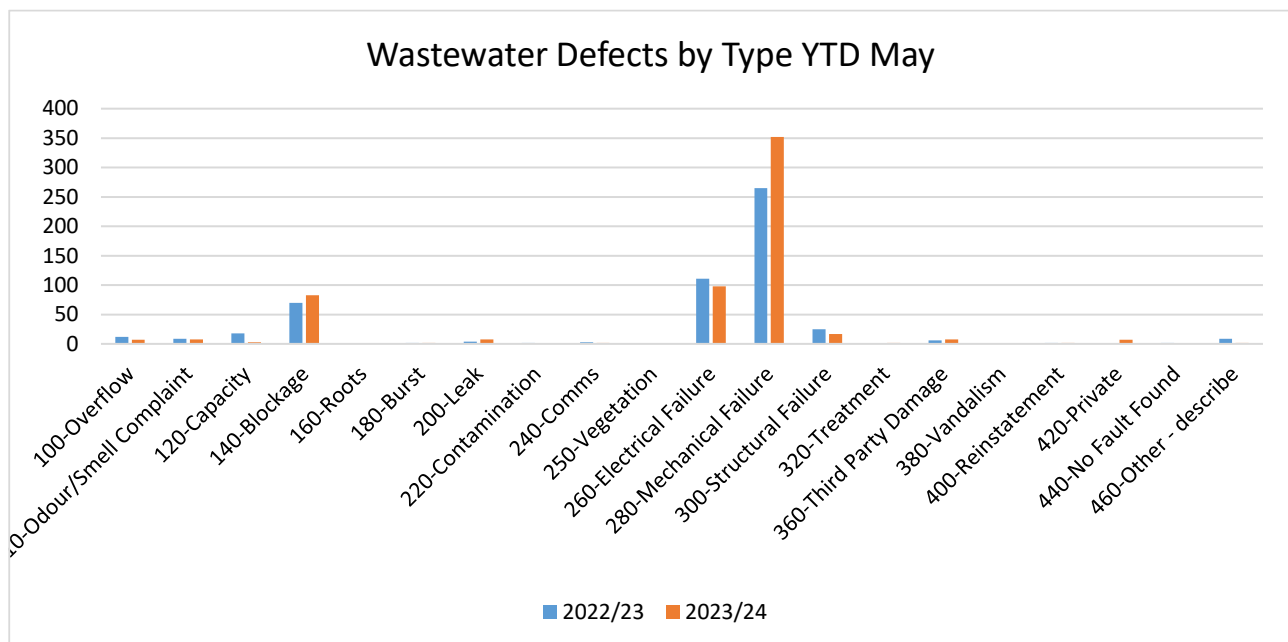
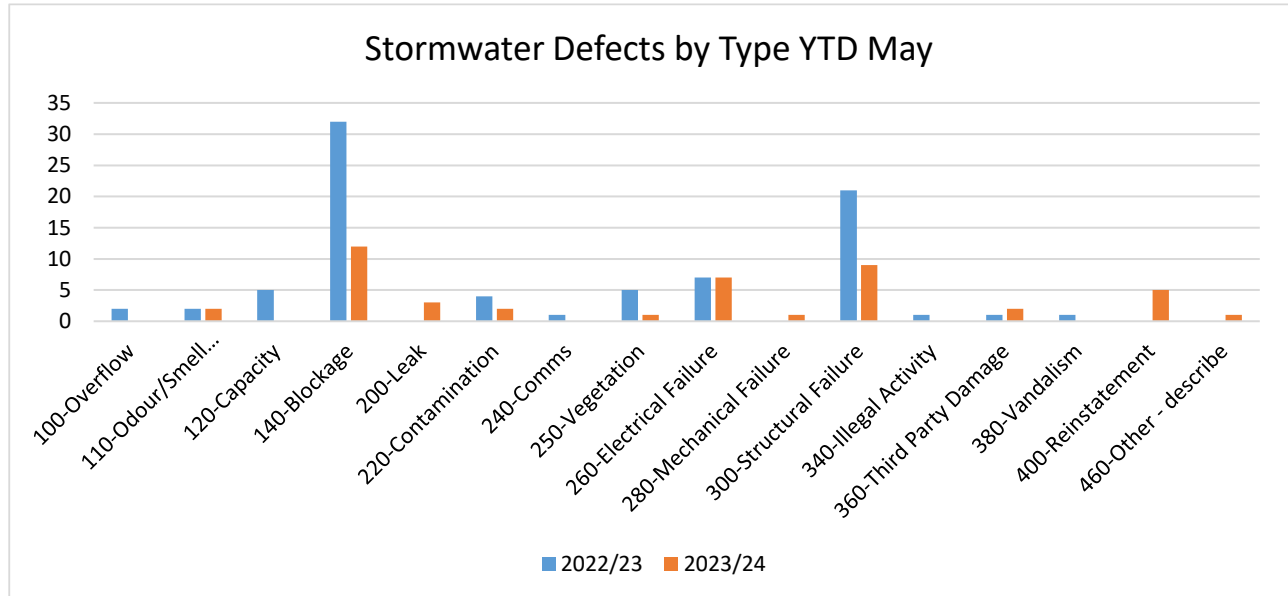


## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

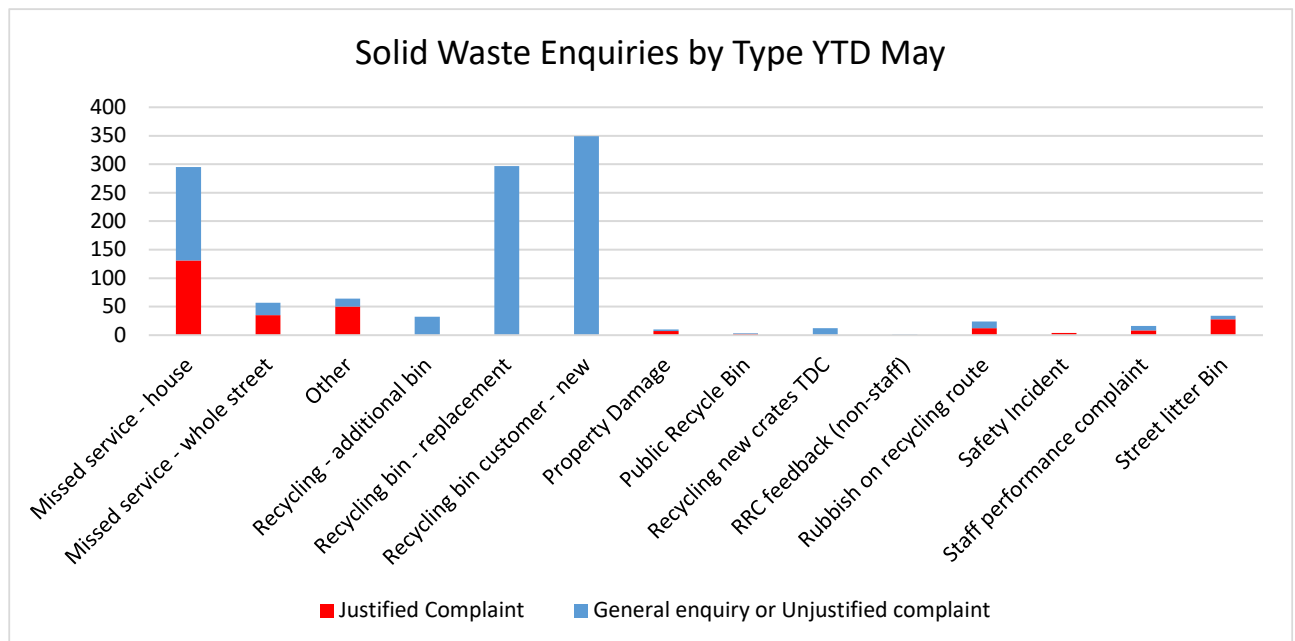
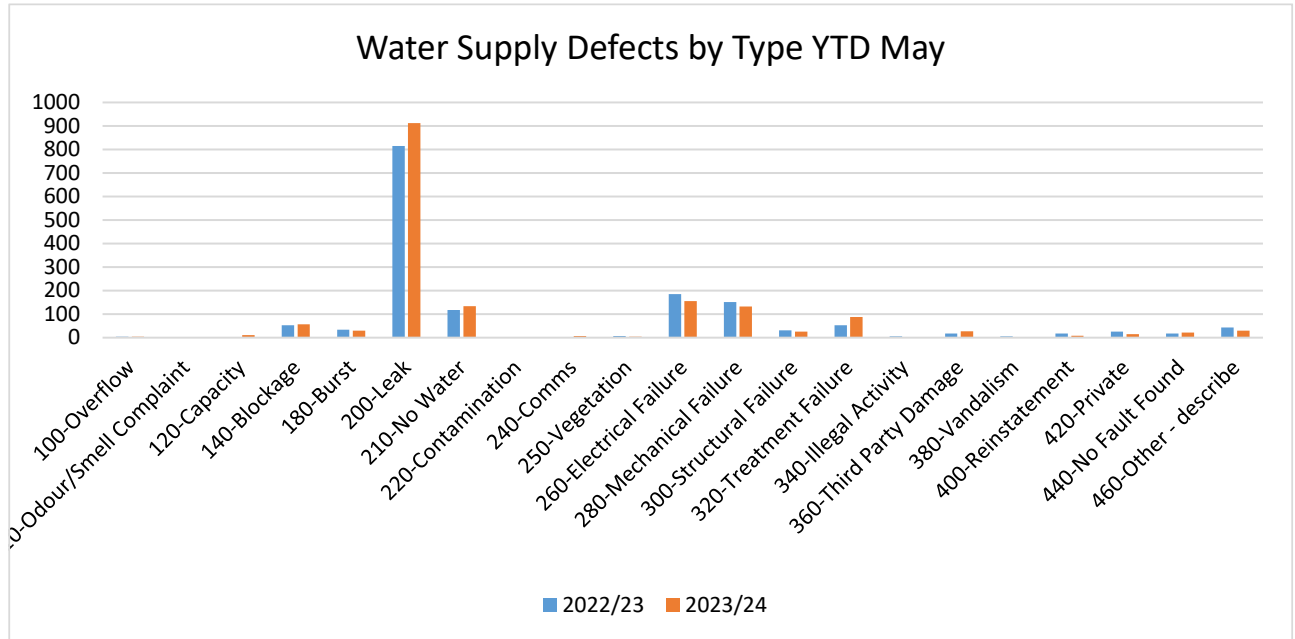




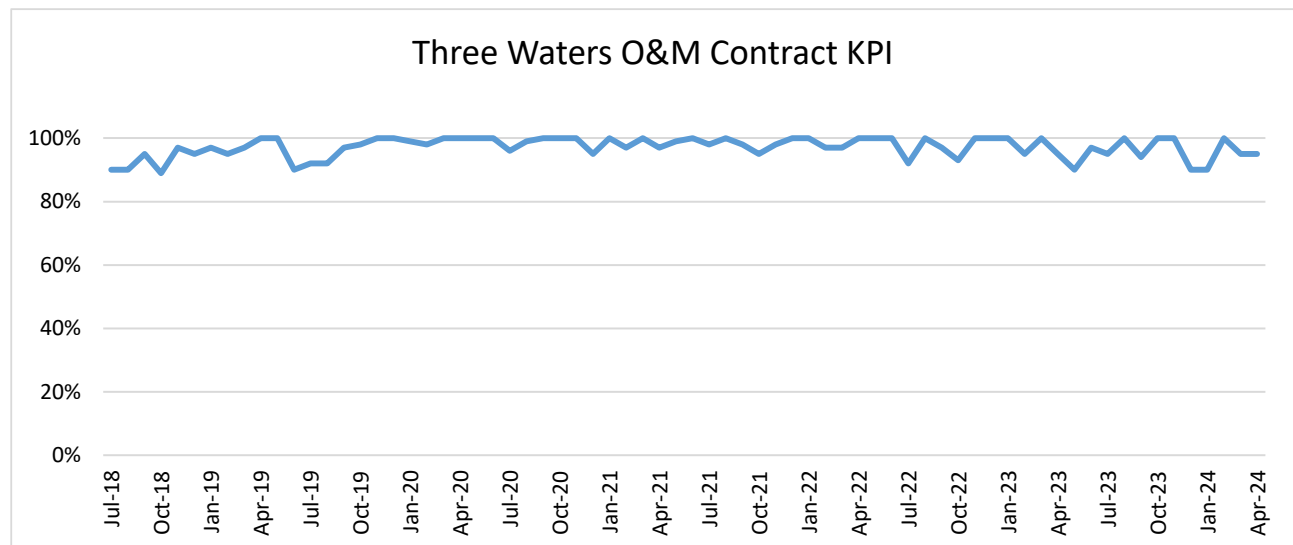
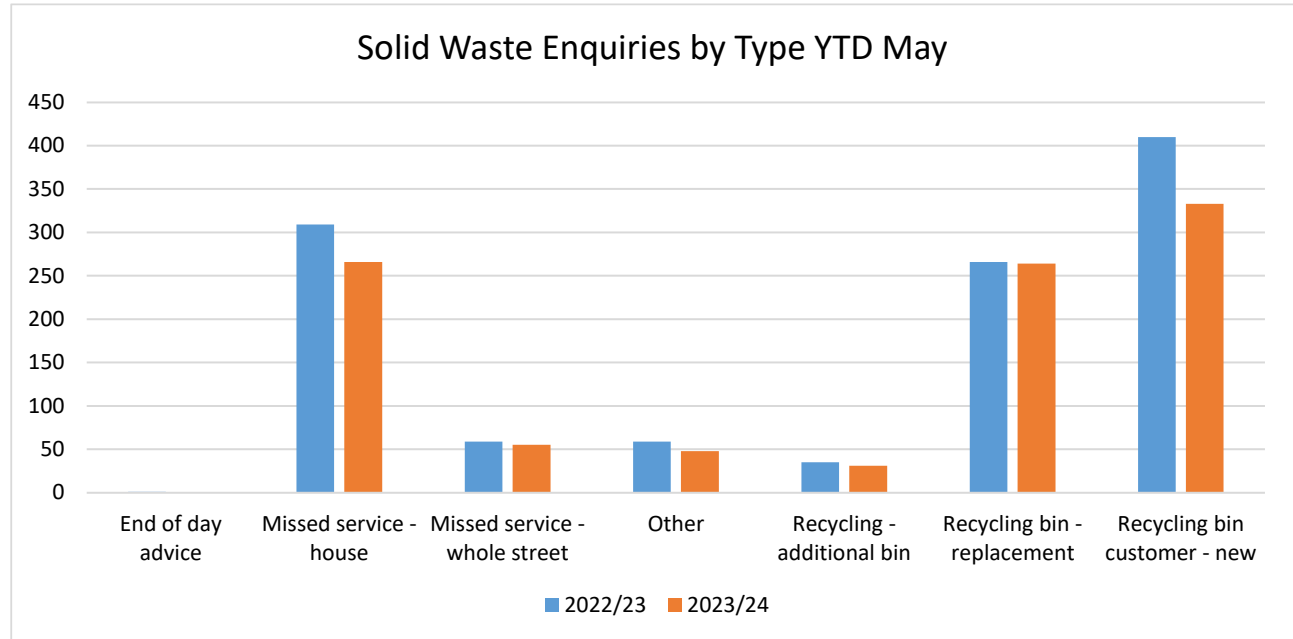
## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



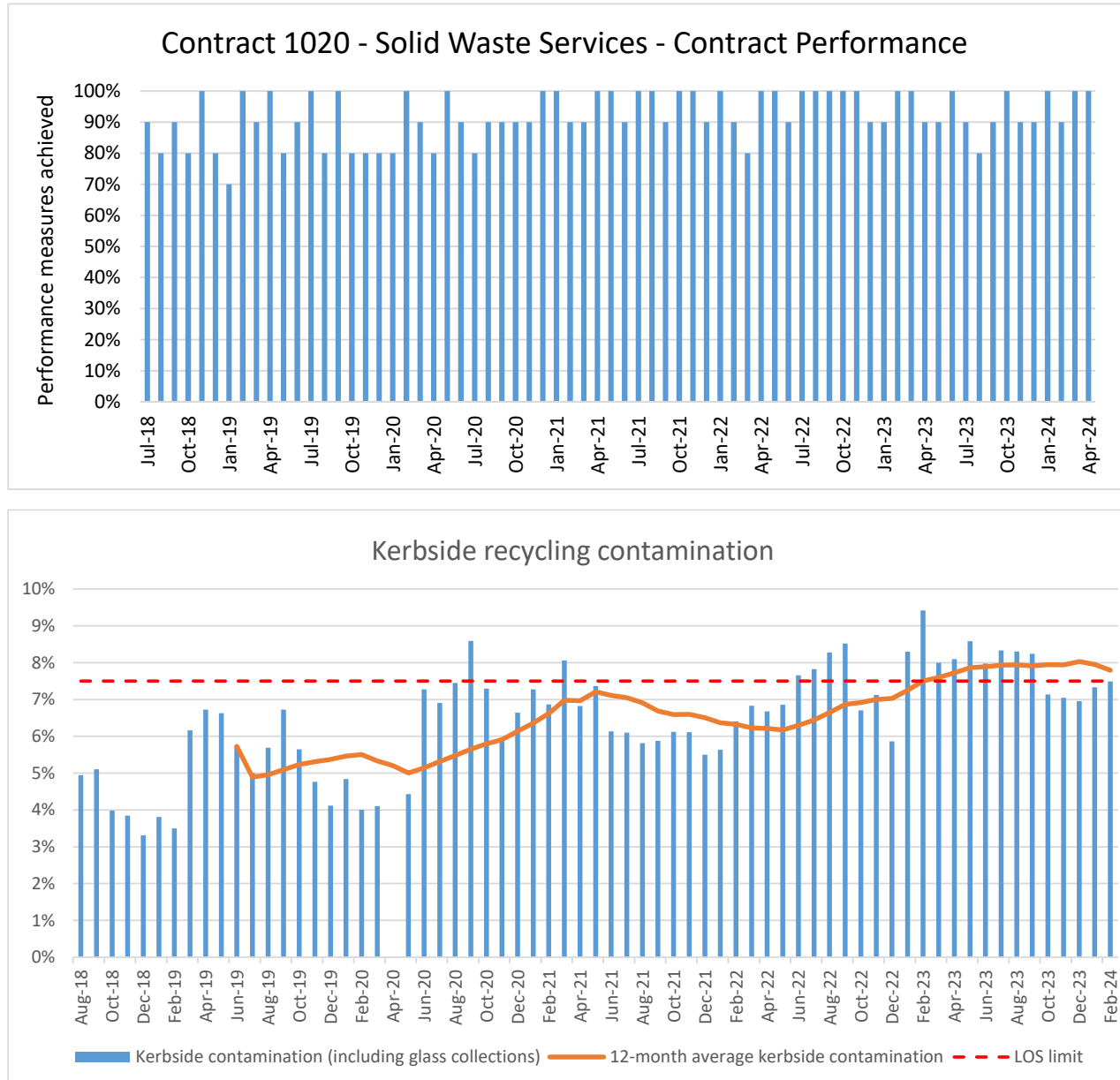
## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



## WATER SUPPLY

### 6.2 Activity Highlights:

- 6.2.1 Routine hazardous substances assessment has been completed at Richmond WTP.
- 6.2.2 Watermain bursts in Brightwater, Wakefield, and Murchison.
- 6.2.3 Wakefield, Pitfure Road pipeline renewal.

### Compliance:

- 6.3 The rainfall over 9 and 10 June did not adversely affect Council water supplies, with the exception of Dovedale which experienced high turbidity and consequent low chlorine levels. This is not unexpected for the Dovedale supply.

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**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

- 6.4 Staff are working on providing responses to Taumata Arowai with regard to the directives Council received to address the lack of treatment barriers on five water supplies. The deadline for providing information and plans of how Council will address the necessary upgrades is 30 June.

**Enforcement**

- 6.5 Since the previous Activity Report, the following events have been recorded:
- 6.5.1 Three new accidental damage events; a landowner struck a water line while using an excavator in a paddock in Murchison, a vineyard owner struck the water main from the Golden Hills treatment plant with a steel waratah, and a water main was damaged on Hoddy Road on the Redwood Valley 2 water supply.
  - 6.5.2 No new incident of illegal hydrant use;
  - 6.5.3 No new water meter or restrictor tampering events
  - 6.5.4 Each event is investigated, and appropriate action taken. Events of significant offending are assessed against the Solicitor General's Prosecution Guidelines to determine if a case for prosecution exists. In the first instance of non-compliance, a letter of warning is generally issued, provided the offending is not of a serious nature, which sets out legal requirements and forms the basis of any future prosecution action.
  - 6.5.5 The accidental damage events in Murchison and Golden Hills have been investigated and cost recovery processes are underway. Further details are required for the Hoddy Road event but it is likely that this will also be addressed by cost recovery.

**Operations Update:**

- 6.6 Routine hazardous substances assessment has been completed at Richmond WTP on 23 May. The annual work includes emergency response exercises with IXOM and Downer to test equipment, staff and plans involving chlorine gas and caustic soda. A site inspection for location compliance certification by Worksafe accredited Certifiers – Chemsafety Ltd was also completed. Council is waiting to receive their final report.
- 6.7 Contract treatment operators attended a plant fault at Murchison Water Treatment Plant on 30 April. A faulty lamp was replaced in the reactor, as well as the UV sensor window – which is the port where an UV light sensor instrument monitors the disinfection process and lamp performance. Lamps are routinely replaced at 12,000 hours of operation but can fail earlier – Murchison's three lamps are due to reach end-of-life by August 2024.
- 6.8 Brightwater had a watermain burst on May 22nd, which was a 100mm AC watermain on Factory Road, installed in 1976. The cause is unclear, but the pipe's age suggests it may have reached its operational lifespan. A 4.2m section was replaced, restoring service for about 10 minutes before an adjacent pipe, 2m from the initial repair, also burst. An additional 4m of AC pipe was replaced to remediate this.
- 6.9 Wakefield had a watermain burst, on Monday 27 May, in Pitfure Road while planned works were underway to install a 3-way valve set on the corner of Edward Street and Treeton

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**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

Place. The burst had occurred on the old AC watermain in Pitfure Road, which may have reached its end of operational life.

- 6.10 Wakefield Pitfure Road pipeline renewal: On Wednesday 5 June the connection to Edward Street was completed and all customers are now supplied off the new main. Removal of redundant valves and hydrants and sealing the road were scheduled for the week following. Directional drilling of four new laterals is also scheduled and the project is expected to be completed by the end of the month.
- 6.11 On Tuesday 4 June, around 9 am, a water main burst was reported in front of 31 Hotham Street property at Murchison. The burst happened at a section of asbestos cement pipe that is 48 years old, located in the road berm, and water was flooding the road. The repair included replacement of a 4m long section of damaged 100mm asbestos cement with DN100 uPVC section and reattachment of two property connections to the repaired section. Water supply was restored by about 2.15 pm on the same day.
- 6.12 Murchison trunk main renewal is in progress, to date some 230 m have been completed with some 80 meters left to do. Pressure testing is planned, and the final connection of the new main is programmed to be completed before the end of the month.
- 6.13 On our rural schemes and urban extensions (supplied via a restricted connection) we have received multiple requests to reduce units, disconnect and a few to increase units.
  - 6.13.1 Brightwater: One disconnection request
  - 6.13.2 Dovedale: There were four disconnection requests, 16 unit reductions and two connections were increased by five units each. There was an overall scheme reduction of 25 units.
  - 6.13.3 Eighty-Eight Valley: One disconnection request and two requests for increases. One property has had one disconnection and two unit reductions totalling 15 units. There was an overall scheme reduction of 16 units.
  - 6.13.4 Māpua/Ruby Bay extension: There were two unit reduction requests, totalling two units. We had to deny one new connection request due to capacity and zoning.
  - 6.13.5 Redwoods 1: There were two units reductions and one increase request, resulting in a scheme reduction of two units.
  - 6.13.6 Redwoods 2: There were three unit reductions and one increase requests, resulting in a scheme reduction of five units.
  - 6.13.7 Richmond rural extension: There was one new connection request of one unit.
  - 6.13.8 Wakefield rural extension: There was one reduction request of one unit.
  - 6.13.9 There were nine applications that were withdrawn during processing.

**WASTEWATER****Activity Highlights:**

- 6.14 A major trade waste discharger was asked to stop discharging into the Tākaka network.
- 6.15 Eighty-seven potential sources of inflow and infiltration were identified over six kilometres of network in Motueka.

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**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

6.16 On Thursday 06 June, the main power supply cable to Woodland pump station in Motueka developed a significant fault.

6.17 Recent inspections of pumps has identified a number of worn or damaged impellers.

**Compliance:**

6.18 No compliance issues reported.

**Operations Update:**

6.19 A major trade waste discharger was requested to stop discharging into the Tākaka network after a few weeks as the ponds were showing signs of overloading. Due to the lack of rain and low groundwater, flows into the treatment plant have been consistently low and the trade waste discharge doubled the daily inflow and loading. We have been monitoring the ponds closely and they have slowly been recovering.

6.20 Of the eighty-seven potential sources of inflow and infiltration in the Motueka network, 23 are associated with manholes, 29 are linked to pipelines which require CCTV inspection and there are potential sources from 141 private properties. Work will commence on identifying the sources over the next few months.

6.21 All but the Tākaka wastewater treatment plants have been experiencing consistently low inflows, which has meant good consistent treatment performance. The new water supply to the Motueka membrane treatment plant has been beneficial for cleaning the membranes. A higher pH is now being achieved.

6.22 Delta isolated the Woodland pump station on Thursday 06 June and the pump station was operated using one of the mobile generators stored at the Motueka treatment plant. A contractor working on site, as part of a stormwater project, were able to assist with digging a new trench and by the end of Friday a new mains cable was laid and the pump station reconnected.

6.23 Eight pump stations have had pump impellers replaced. This has resulted in improved pump performance for most sites which should also increase flow velocities in pressure pipelines, reducing the risk of fat and slime build up.

**STORMWATER****Activity Highlights:**

6.24 In Brightwater we responded to an illegal discharging of grease into a stormwater sump.

6.25 An estuarine impact report in Motueka and Mapua showed most pollutant levels below guideline values for adverse ecological effects but highlighted potential industrial pollutants.

6.26 Continuous monitoring sites in Jimmy Lee Creek have alerted us to a couple of illegal discharges in the last month but unfortunately, we have not been able to trace the exact location of discharge.

**Compliance:**

6.27 The findings from an estuarine impact report from stormwater outlets in Motueka and Mapua has been received. The key findings show that most pollutant levels associated



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

with urban runoff such as copper, zinc and petroleum hydrocarbons at the sites near the main stormwater outfalls are currently not above the Australian New Zealand Default Guideline Value (ANZG) for adverse ecological effects. However, because many of them don't break down in the environment, an increase in these levels can be expected over time and could become an issue in the future. Plasticisers were also detected at a couple of sites, but so far there are no ANZG guidelines and further studies need to be done to properly understand their effects on the environment. The study also brought to attention some potential industrial polluters that the Compliance team is following up on. The study recommends repeating this monitoring every 5 years.



*Figure 1: Looking at the sediment profile to see how far down it is oxygenated and layered*



*Figure 2: Gathering and recording all site information for the sampling sites.*

- 6.28 The continuous monitoring sites in Jimmy Lee Creek have alerted us to a couple of illegal discharges in the last month in the associated stormwater catchment. Unfortunately, we have not been able to trace them to the exact location. But it is sad to see that they continue to happen. One is likely associated with someone prepping a pool or house to paint using chemicals to remove old paint, and the other is a discharge of paint into the stormwater system. They did not come from the same property.
- 6.29 In Brightwater, illegal discharging of grease, likely associated with a food outlet into a stormwater sump, has been an ongoing issue. Compliance is investigating, but we have



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

had to spend resources cleaning out the contaminants from our system and therefore were able to prevent them from being washed into a freshwater system.



*Figure 3: Looking down the contaminated sump showing a layer of grease amongst leaf debris.*

### Operations Update:

6.30 April and May have been very quiet months, with conditions very dry in the network.

6.31 Over the reporting period we have cleaned the tide gate outlet and drain at Staples Street, Motueka and removed large pampas plants from an inlet in Fairrose Drive. We have also repaired scour on a tributary of Reservoir Creek at 69 Hill Street.



*Figures 4 (left) before and 5 (right) after: pampas removed.*

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



*Figure 6: repairing bank scour on tributary of Reservoir Creek*

- 6.32 Greg Bennett attended the Water NZ Stormwater Conference in Wellington. <https://www.stormwaterconference.org.nz/>. There was a record turnout with 500+ delegates from industry and local government. The main topics of conversation were; what is the Government planning with water reforms? and why there is resistance to designing water sensitive infrastructure. A highlight of the conference was the keynote speech from Kara Puketapu-Dentice, the Chief Executive of Taranaki Whānui ki te Upoko o Te Ika. His speech was "titled "My Awa is Not Your Drain".



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



Figure 7: Stormwater Engineer Greg Bennett and trade delegates from Infrapipe



Figure 8: Pipe inspection robot developed by Becca

## SOLID WASTE

### WASTE MANAGEMENT AND MINIMISATION

#### Activity Highlights:

- 6.33 Kerbside recycling audits showed an increase in non-complying bins but contamination at our Materials Recovery Facility (MRF) has decreased for the period.
- 6.34 The second weighbridge at Richmond is now operational and is working well and we are preparing for a waste diversion trial in July.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

6.35 The Community Grants Subcommittee met on Tuesday 28 May and approved a total of six Waste Minimisation Projects Grant applications.

6.36 Tenders close for the Council waste services contract on Friday 14 June 2024.

### Compliance:

6.37 There were no known non-compliance incidents in this period.

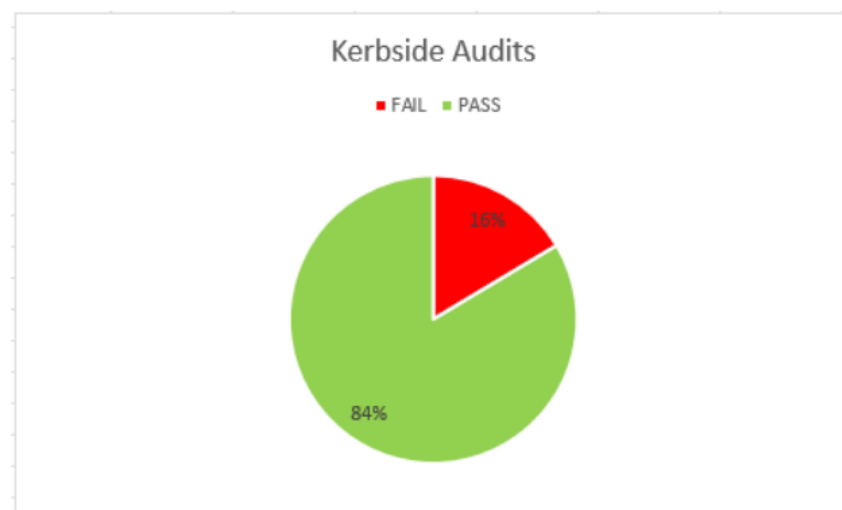
### Operations Update:

6.38 Rubbish bag collections continued as normal with no noted issues.

6.39 A total of 402 kerbside recycling audits were undertaken during May, 84% passing and 16% failing due to contamination – this is an increase on last month. The following table summarises the contamination issues raised – the large majority are for non-recyclable materials being placed in recycling bins.

### Kerbside Bin Audits

<b>FAIL</b>	<b>66</b>
Incorrectly mixed Recyclables	1
Non Recyclables	38
Non Recyclables Incorrectly mixed Recyclables	3
Non Recyclables Incorrectly mixed Recyclables Unwashed/Cleaned Recyclables	1
Non Recyclables Unwashed/Cleaned Recyclables	15
Unwashed/Cleaned Recyclables	4
Unwashed/Cleaned Recyclables Non Recyclables	4
<b>PASS</b>	<b>336</b>
	335
Non Recyclables	1
<b>Grand Total</b>	<b>402</b>



6.40 Contamination at our Materials Recovery Facility (MRF) has decreased 0.6% from 13.1% in March to 12.5% in May.

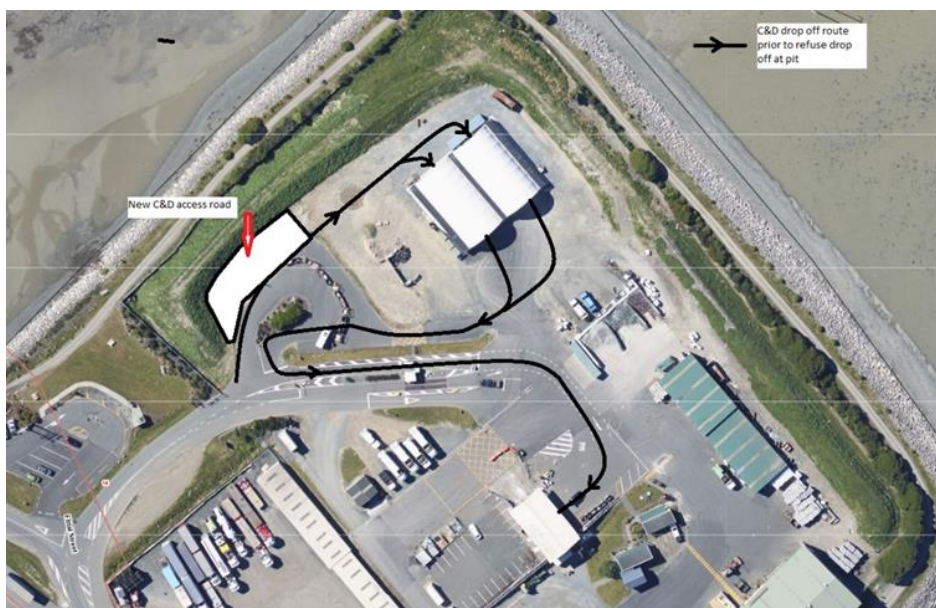
## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

- 6.41 The second weighbridge at Richmond Resource Recovery Centre (RRC) is now operational and is working well.



Figures 9 and 10: Richmond RRC kiosk and 2<sup>nd</sup> weighbridge now operational.

- 6.42 The second phase of the Construction & Demolition (C&D) diversion trial at Richmond RRC will commence in July, for approximately three months. The plan is to divert domestic vehicles and small commercial vehicles (not skips or trucks) to trial diversion of reusable and recyclable building materials. Orders have been issued for the supply of 10 steel cages which will be used to collect the diversion material. The design of the cages allows for reuse in the MRF if they are not required once the trial has completed.
- 6.43 The current Richmond recycling area has been extended north to allow for the recycling bins to be relocated so that customers can still drop off recycling and leave site or drop off their recycling prior to entering the C&D building to drop off the divertible material. If the customer still has material that cannot be recycled or diverted then they will drive around the loop, over the weighbridge to drop off the refuse in the pit as normal. When the customer leaves the site after dropping off refuse, they will be charged for the refuse only. (see traffic flow plan below).





## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

Figure 11: Proposed traffic flow for C&D diversion

- 6.44 We are also assessing a new location for the scrap metal at Richmond. It is likely that we will require a concrete pad to stop the contamination of the metal and the ground on which the metal is stored.
- 6.45 The vehicle washdown at Richmond, previously used by the biosecurity team has been upgraded to allow the waste trucks to be cleaned more frequently and has now been commissioned.
- 6.46 We are investigating a new road lay out for the Mariri RRC to improve traffic flows. An instruction has been issued for the design and construction drawings for the new access road to the current recycling loop. Figure 13 below shows the proposed design.
- 6.47 We are currently in procurement for a new ten-year waste services contract (Contract 1440). The scope of services includes kerbside recycling and pre-paid rubbish bags, processing of recycling, Resource Recovery Centre operations and bulk transport. The due date for submission of proposals is Friday 14 June.

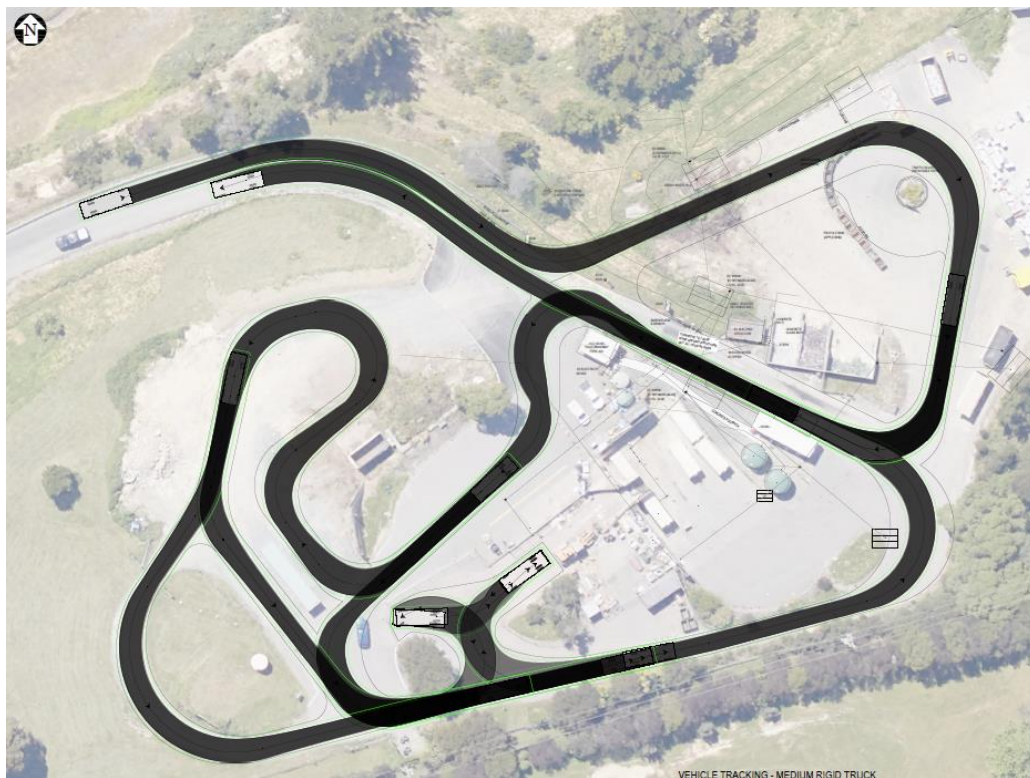


Figure 12: Māiri Resource Recovery Centre – amended roading layout.

### Waste Minimisation (funded by the Waste Minimisation Fund)

- 6.48 Our collaboration with Nelson City Council on Construction and Demolition (C&D) waste diversion continues and has been a focus area.
- 6.49 Our draft *C&D waste reduction guide and diversion directory* has been circulated for feedback from industry stakeholders. Several updates have been made based on this

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**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

feedback. As part of this process, a visit to one supplier's site was made to better understand the C&D diversion services they offer.

- 6.50 We have created a C&D Waste Reduction page on the council's website where this document will be hosted and information about upcoming events shared.
- 6.51 Our diversion directory has now also been shared with BRANZ, providing local inputs for their national database.
- 6.52 The next C&D event is planned for July and will focus on building deconstruction as an alternative to demolition. We have begun discussions with deconstruction contractors who we plan will present information at this meeting.
- 6.53 The agenda for the first meeting of the C&D Waste Working Group has been agreed and this will be held on 10 June at Te Pūkenga, NMIT. We have 12 group members confirmed for attendance. The meeting will be focussed on establishing a common understanding of the groups purpose and identifying key barriers to diversion as perceived by the members.
- 6.54 The second three-month phase of the C&D diversion trial at the Richmond RRC will commence on 1 July. In this phase, customers will be given the opportunity to unload reusable/recyclable C&D materials for diversion at the RRC, prior to delivering any remaining waste to the RRC pit for landfill. Site works are in progress to allow a weighbridge pass after this resource diversion so that customers may benefit from reduced landfill fees.
- 6.55 The Community Grants Subcommittee met on the 28<sup>th</sup> of May and approved a total of \$67,366 funding for six Waste Minimisation Projects Grant applications. Twelve applications were received, and a total of \$201,118 funding had been requested. All applicants have been advised of the outcome. We plan to run the next round of this grant in October 2024.
- 6.56 Collaboration with the Projects team on the removal or deconstruction of two council-owned houses on Headingly Lane continues. An invitation to tender for deconstruction/demolition of both houses has been prepared and will be issued on 12<sup>th</sup> June. The tender scoring criteria have been defined to favour tenders which maximise diversion cost effectively but allows for the possibility that demolition could win on price. The Waste Minimisation Officer will be part of the tender evaluation team.
- 6.57 Progress on the food waste collection trial in Golden Bay with the Sustainable Living Centre has been delayed pending confirmation from them of support from their project partners; the Department of Corrections. Once this is obtained, a contract for the trial will be agreed.
- 6.58 The Waste Minimisation Officer attended the WasteMINZ conference in Hamilton, and the Territorial Authority Officer's workshop on the day prior to the conference. Unfortunately, COVID infection prevented his attendance on the last two days of the conference. Despite this, the part of the conference that was attended was very useful for establishing connections within the waste minimisation community. The Minister for the Environment, Penny Simmonds, gave an update confirming ministry investment priorities focussed on development of infrastructure to support recycling and recovery, C&D waste management,

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

food waste management and remediation of vulnerable landfills. No decision has been made on organic waste collection.

- 6.59 In partnership with Nelson City Council staff, we have prepared an invitation for expressions of interest from contractors for services in the waste minimisation space, including consultancy and project delivery. Approved contractors will be used to resource additional activities within the waste minimisation scope of work, initially focusing on community engagement and communications on waste minimisation themes, and upgrades data systems to support more efficient reporting and provide better quality waste data.



Figures 13 (Left) and 14 (right) – Single use pallet packaging used in the transport of empty aluminium can stock, observed during the EnviroNZ site visit and highlighting the waste generated by the geographically distributed manufacturing model. Right – A school group tour of the Richmond Resource Recovery Centre.

## 7. Transportation Update

### Transportation Activity Update – June 2024

#### 2024-27 NZTA Funding

- 7.1 On 6 June 2024, staff received notification from NZTA of the indicative funding allocations for 2024-27 for key activities – maintenance, and public transport.
- 7.2 The tables below show the indicative allocations and comparison with our requested allocations.

	24-27 Request	24-27 Indicative Allocation	Difference	
Maintenance, Operations & Renewals	\$ 76,323,191	\$ 73,946,000	-\$ 2,377,191	-3.1%
Footpath and Cycleway Maintenance & Renewals	\$ 1,759,413	Not yet announced		
Public Transport Services				



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<b>2024/25 only</b>	\$ 2,198,497	\$ 1,673,000	<b>-\$ 525,497</b>	<b>-23.9%</b>
<b>2025-2027</b>	\$ 5,257,444	To be confirmed after 12-month service review commencing August 2024		

- 7.3 The Maintenance, Operations & Renewals (MOR) indicative allocation is slightly below the requested amount. This may mean the amount of work we complete is reduced, although we would apply for (and may expect to receive, based on previous experience) a funding 'top-up' from NZTA during the 3-year period. Staff recommend planning to spend the originally requested budgets during 2024/25 and 2025/26, and manage the potential shortfall in 2026/27 when the 'top-up' can be applied for.
- 7.4 Overall the MOR indicative allocation represents a 34% increase in funding compared to our 2021-24 approved allocation.
- 7.5 The public transport services indicative approval is sufficient to fund the EBus service for 2024/25.

**Roading Activity Update**

- 7.6 With the onset of winter, seasonal activities have kicked into full swing with frost gritting runs occurring in key areas and road signs across the network being cleaned or replaced if necessary to ensure they are in good order and fully reflective over the longer nights.
- 7.7 Planning and programming are also well under way for the next financial year when an increase in MOR funding will lead to an increased level of activity of the network.

**Alliance Contract Area**
**Sign Cleaning**

- 7.8 As part of patrol duties, signs around the network are cleaned to improve visibility and tidy up the appearance. Contractors have cleaned over 200 signs in the last 6 weeks and dealt with over 700 other sign related tasks.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



*Picture 1: Before and after*



*Picture 2: Before and after*

### Footpath Repairs

- 7.9 As part of the Streets for People programme of works, some footpaths in Hill Street have been treated to a fresh face of asphalt.



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



*Picture 3: Hill Street works*



*Picture 4: Rolling asphalt*

### **Streets for People Salisbury Road**

- 7.10 Construction, Line Marking and Sealing crews have been engaged to enhance cycle and pedestrian lanes on Salisbury Road.

### **Waimea College footpath**

- 7.11 Construction crews also installed an extended footpath outside of Waimea College to be utilised as a shared path for cyclists and pedestrians so that some drop-off parking is available.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



*Picture 5: Footpath extension outside Waimea College*

### **Contract 1387 – Māpua Ferry**

- 7.12 We have reached agreement with the current ferry operator for them to continue operating the service from 01 July 2024, with Council underwriting the fare income so that they do not have a reduction in revenue if passenger numbers are lower than expected. If fare income is greater than expected then that is a saving to Council. The contract documents will be sent out shortly for them to review.

### **Maintenance Metalling**

- 7.13 Maintenance metalling has been completed on a number of roads around the network including Forest Creek Road, Lower Queen Street, Carlyon Road, Mahana School Road, Graham Valley Road and Shaggery Road. This concludes the metaling for the 23-24 season.

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## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



*Picture 6: Forest Creek Road*

### **Church Valley Road — Sealed Pavement Rehabilitation**

- 7.14 With new drainage features and road widening, Church Valley's pavement rehabilitation was completed with the GPS grader prepping the site for seal, and the sealing crew completing the job with chipseal. The finished road surface rides well and looks good.



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



*Picture 7: Church Valley Road*

### **Wensley Road pavement repairs**

- 7.15 In preparation for a sealed pavement rehabilitation scheduled for next fiscal year, Wensley Road has received holding repairs to ensure it remains serviceable through the winter. This work has had to combat a number of issues like topsoil and coal tar contaminated pre-existing seal layers.



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



*Pictures 8,9 & 10 Wensley Road*

### Golden Bay and Murchison Area

- 7.16 Maintenance activity over the last few months has been only the essential maintenance activities due to limited budget through to end of financial year. These include unsealed road grading, drainage maintenance, signs maintenance and incident response.
- 7.17 Culvert inlet/outlet repairs and clearing culverts have been completed on Matiri Valley Road, Matiri West Bank, Rappahannock, Totaranui and Tutaki South Roads.



*Picture 11: Matiri Valley – culvert cleaning*



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



*Picture 12: Matiri Valley – culvert cleaning*

- 7.18 Work was completed to remove two landslips that were partially blocking the north bound traffic lane, at Wainui Hill on Abel Tasman Drive. While the crews were working in the area, they also completed repairing signs that had been damaged from a crash and straightened any leaning signs.
- 7.19 Council received reports that overhanging vegetation along the front of the Willow Street carpark were blocking sight lines for vehicles exiting the carpark onto SH60 (State Highway 60) Commercial Street, these have now been trimmed back.
- 7.20 Frost gritting has started in St Arnaud along Kerr Bay Road, Lake Road, and Bridge Street.
- 7.21 Our contractor has also completed the construction of a new off road shared path linking the existing Takaka to Pohara cycle trail to the end of the footpath on Motupipi Street. The new 266m shared pathway provides a much-needed link between the Takaka township to Pohara cycle trail. The new path is 3m wide and includes two new culverts and a pedestrian refuge to help people safely cross Motupipi Street from the existing footpath to the new shared path. There has been valuable feedback received from the public in relation to this new section of shared path. The total length of the shared path is now 9.4km and a major safety improvement for cyclists and pedestrians travelling between Takaka and Pohara Valley. The latest section of work was funded by the Government's Better Off Funding and was supported by Fonterra, who allowed the path to be built on their land.



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

May task details achieved:

Asset	Fault	Unit	Quantity
Drainage	Culvert cleaning	each	11
Pavement	Prep and Seal	m2	35
Shoulders	Edgebreak repairs	m	75.5
Signs	Culvert marker posts	each	65
Signs	Sign & post maintenance	each	13
Surface Water Channels	Watertable cleaning	m	72
Unsealed	Aggregate	m3	376
Unsealed	Grading	km	130.28

THANK YOU to roading manager, Fulton Hogan and grader driver for grading Golden Bays 'Dry' Road thereby making it safer to drive on.  
Special thanks also for 'smoothing' Te Hapu Road'.  
Best Regards

*Positive feedback received in relation to grading of Dry Road*



Picture 13: New shared path Takaka

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



*Picture 14: Abel Tasman shared path and pedestrian refuge*

### Road Safety

7.22 The Crash Analysis System is still showing nineteen serious crashes for this fiscal year although an additional crash has been added:

- 7.22.1 Car overtaking a cyclist on Central Road knocked them off their bike and accelerated away leaving the rider with broken bones.

### Tasman's Great Taste Trail

**7.23** The Ngatimoti section of trail between Pokororo Swing Bridge and Peninsula Bridge is complete. The Nelson Tasman Cycle Trails Trust will be holding an official opening at Ngatimoti School on Sunday 21st July, starting at 10.30 am.

### Community Road Safety Programme

7.24 A Driver Reviver Stop was held at Kawatiri Junction on Friday 26 April, in conjunction with Police, FENZ, St John and AML. Over 200 vehicles stopped in with multiple people in each vehicle, and estimates are that over 500 people were influenced from this event, from conversations with members of the public around the importance of driving alert, driving to the changing conditions, watching out for others on the road. Lots of free food, BBQ, Road Safety messaging giveaways etc, and all were extremely well received.

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**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

- 7.25 Forty-six blood pressure checks were done on site by St Johns – a promoted opportunity for people to take a quick health-check with St John while they were taking a break.
- 7.26 A post event message from Police:

*Morning All, From Police, a huge thank you to everyone who gave up their time and effort to make the day a success, especially in the cold and at times wet weather! It made it a little less pleasant but the interactions with the members of the public were fantastic. Whilst we were able to directly influence roughly 500 people, it is worth taking a moment to think about the other people that we were able to influence as well. A lot of the people that came through the stop will tell family and friends, not to mention everyone that drove past and saw the stop, but didn't have the time to drop in. Each of these people, whilst not directly influenced by us will be reminded to take a moment, stretch their legs, revive themselves on their long journeys. A special mention to @Jeni Thornborough and @Gary Rennie for all your work pulling the event all together, without you it would not have gone ahead! I cannot wait to do it all again!*

*Nathan Snell, Acting Inspector Acting Road Policing Manager*

*Tasman Police District*

- 7.27 SASTA Conference – Jeni attended 2-day SASTA (Safe and Sustainable Transport Association) workshop in Auckland. She was asked to present this year and delivered a PowerPoint to the group on the importance of “Sharing Across the Motu” and closed the presentation off with the kid's road safety video created by Hardy Kids Mapua and this was an absolute hit!

**Road Safety Week – 20-25 May**

- 7.28 Staff provided Police School Community Officers with a further 80 School Road Safety Packs containing Road Safety Messages for students and parents, a road safety activity book, colouring pencils, stickers, flyers about booster seats, cycling, scootering, and walking to school safely. They visited Ranzau, Brightwater, Mahana and Upper Moutere Schools during the week with the packs.
- 7.29 Police School Community Officers have also been provided with Young Driver License packs + DRIVE info to take into Waimea/Motueka Colleges
- 7.30 Ice scrapers are now at all Tasman District Council Customer Service counters as part of the winter driving campaign – a social media post has been done advising people to pop in and collect.
- 7.31 Throughout April police put a focus on cyclists without helmets. With the strong relationship we now have with AMI Insurance, staff were able to source 100 helmets for local police to issue to those who were caught not wearing helmets. 18 of these helmets were donated to BikeHub Nelson.
- 7.32 Motorcycle Ride Forever training courses completed in:
- April – 26 riders



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**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

- May – 75 riders
- 7.33 On 11 June we hosted our inaugural Young Driver Education event at Rabbit Island. This concept is, we believe, the first in New Zealand where Police, FENZ and St John were all part of the live driving scenario event.
- 7.34 We piloted this event with 17 Learner and Restricted License holders from Waimea College (Year 12/13 Students). After a briefing from all three emergency service groups, young drivers (along with their adult supervisors in the passengers' seat) headed out around Rabbit Island on a set route after the dusk gate closure, ensuring safety for all drivers and emergency services.
- 7.35 With two fire trucks, two ambulance units and five police cars, all using lights and sirens at different times, the young drivers encountered emergency service vehicles throughout the exercise.
- 7.36 Our young drivers needed to navigate the road sharing it with the emergency vehicles to pass, plus, all drivers were at some stage during the event, pulled over by police and breath tested.
- 7.37 Through a mock crash scene set up drivers had to manoeuvre their way around the crash scene, and, were educated on how to do this safely - not only to protect those at the scene, but also how to themselves not cause an accident while passing.
- 7.38 At the end of the exercise the emergency services talked to the group about the impact attending accident scenes has on them as emergency workers, which was very important for young people to understand.
- 7.39 Our social media got a lot of questions of how people register when they saw it on social platforms. As a trial event we kept the numbers limited. When Jeni got to work Wednesday morning after the event, she had received over 25 requests of people already wanting to register for the next event.
- 7.40 Below is an email Jeni received the following morning from Hamish Chapman – Inspector Road Policing Manager – who attended as a parent with his teenage daughter.

*Morena all,*

*I attended last night as a parent of learner driver. My daughter thoroughly enjoyed the event and learnt a lot from it about what to expect when an emergency services vehicle is travelling under lights and siren. Great education that will prevent dramatic reactions by these drivers in the future when they have to deal with an emergency services vehicle enroute to a job. Also really nice for them to understand what is happening for the emergency services staff as they are attending an event.*

*From my day role I thought it was fantastic to see all emergency services working together to achieve safer outcomes on the roads. If we think about the parents there last night there was clearly a message that in Nelson/Tasman the emergency services work very closely together for the greater good of our region which I think is very positive.*

*Finally a huge thanks to Jeni Thornborough for all the work she put into this event. It ran exceptionally well and I thought the outcomes we were seeking from this event exceeded our expectations.*

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

*Regards. Hamish*

**Hamish Chapman**

*Inspector, Road Policing Manager, Tasman.*



Picture

15: Some of the first responders involved in the Young Driver Education event at Rabbit Island

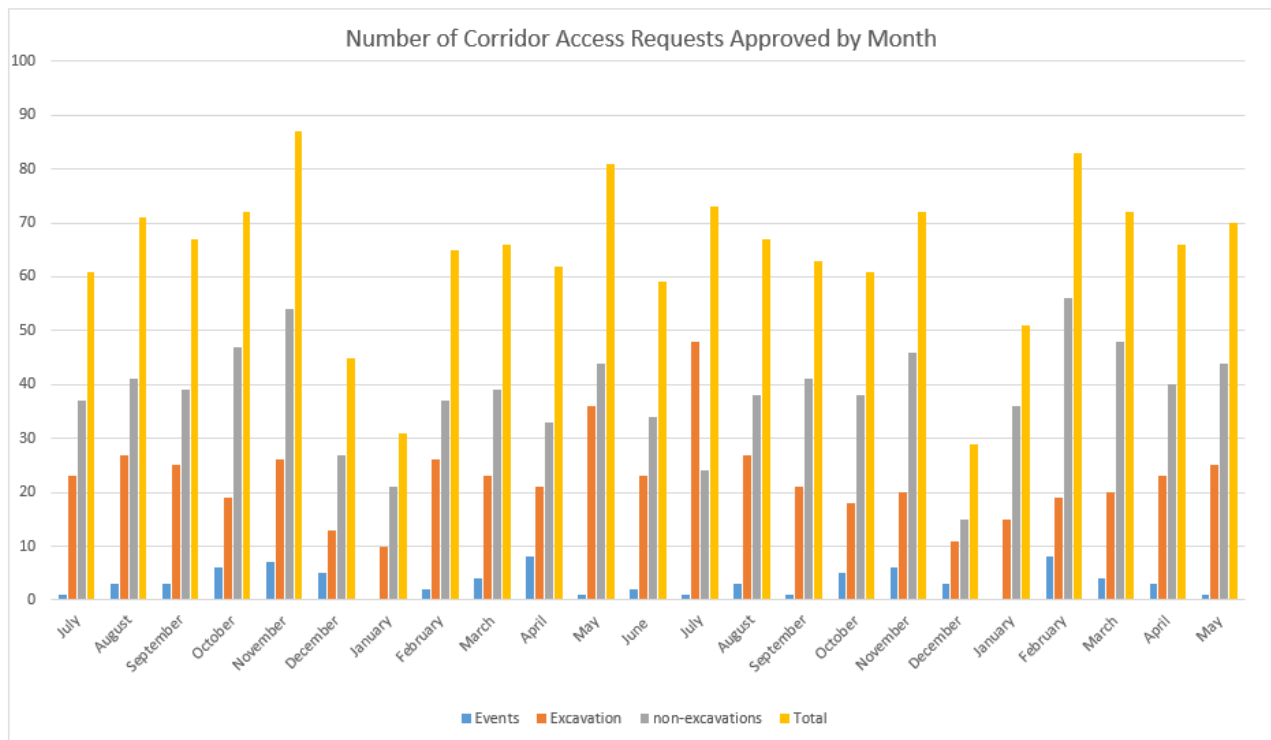


Picture 16: The mock crash scene set up for the Rabbit Island event.

## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT

### Road Opening Permit Management Corridor Access Requests

7.41 The graph below shows the number of corridor access requests processed and approved by month for the 2022/23 and current 2023/24 fiscal years.



## 8. Reserves and Facilities Update

### Community Housing

#### Waitlist as at 31 May 2024

Richmond	77
Motueka	25
Brightwater/Wakefield	7
Golden Bay	24
Murchison	8
	<u>141</u>

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**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT****Recreation Facilities****Golden Bay Recreation Centre - Recent Activities and Events**

- 8.1 Golden Bay A & P Show was a huge success. The Management Team and Board Members were publicly thanked at the A&P AGM for how smoothly everything went.
- 8.2 Recently there was a small business management conference held over a week long period, It was open to the public and generated significant interest. A successful rural woman conference was also held over a three-day period.
- 8.3 Other regular bookings include the Rural Service Centre, The Tramping club, Sit and Be Fit and other small meetings and conferences.
- 8.4 In terms of sporting codes, they have recently hosted football "Battle of the Bay" , weekend long squash tournament, Golden Bay High Athletics day as well as the regular rugby, football, netball squash, badminton, pickleball, basketball, fitness classes and bridge.
- 8.5 Every Friday over the winter months a popular toddlers group "Tumble time" is held.

**Moutere Hills Recreation Centre**

- 8.6 Electric blinds have been installed in the sports hall to ensure multipurpose use ie school productions. This was covered through an investment of \$20,000 of Community Centre funds in addition to community funding.
- 8.7 Installation of new shade sails in the BBQ paved areas has also been completed. This cost \$11,000 funded with community centre funds and community donations.
- 8.8 A new bench seat has been installed under the tree near the playground after a request from a community member who also donated \$1000 towards it. Council covered the material costs.
- 8.9 A new indoor social netball programme has been introduced which is proving popular particularly for fathers and daughters. Approximately 15 - 20 people attend each week. This is run by a volunteer.
- 8.10 New children and youth ballroom dance classes are taking place which are proving to be popular.
- 8.11 The Board and Management have been developing and running Centre specific Strategic Planning sessions with users and community groups to improve on the current usage at the Facility. A new 10-year strategic plan will be adopted next month.

**Motueka Recreation Centre - Recent upgrades and maintenance.**

- 8.12 Stadium and skating rink floor resurfaced, including new basketball and pickleball court lines.
- 8.13 Switched front doors with skating rink doors to enhance usability and accessibility for both areas.
- 8.14 Self-closing Emergency exit door installed.



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**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

8.15 As part of the Streets for People project the wets car park entrance was widened. The layout of the carpark was reorientated for better functionally and safer use. The carpark area on west of building/netball entrance has more parks available and much safer use.

8.16 On-going roof maintenance over skating rink which has been leaking.

**Work completed by Sport Tasman:**

8.17 Full upgrade to wifi of building, including guest and separate user for Netball, TBI, Staff & Youth group.

8.18 Four new basketball hoops installed, two of which are height adjustable and fit for purpose.

8.19 Upgrade to rock wall holds & route setting (in conjunction with the Motueka Climbing Club).

**Murchison Sport, Recreation and Cultural Centre - Recent maintenance.**

8.20 Completed Pump Track project - with some smaller items yet to be installed including drinking fountain and shade structures.

8.21 Playground design and costings are currently being undertaken.

8.22 Generator installation work is continuing.

8.23 Golmans Group working on roof leaks as required.

8.24 New LPG Plan and linings completed for LPG certification and compliance

**Richmond Aquatic Centre****The following items have been attended to by Council staff and Pool Management recently;**

8.25 Public Address System replacement for pools, café, and change rooms

8.26 Replacement of tiles and joints has been undertaken in both the family and adult spa, handrail stability has been improved with voids removed to prevent rust.

8.27 Installation of stairs to the upper plantroom including, plus cages to ladders were completed as part of a health and safety initiative.

8.28 The learn to swim dosing pump has been upgraded.

8.29 A new water main is now increasing flow to the upper plant room.

8.30 All poolside sinks have been replaced due to rusted fittings and bowls.

8.31 Poolside lighting around the main pool replaced.

8.32 Replacement of failed office air conditioning.

8.33 Replacement of hot water piping/lagging and mixers.

8.34 Replacement of two shower units.

**Kingsland Forest**

8.35 The new toilet block at Kingsland Forest Park has now received resource consent. It will be installed before the end of the financial year.

8.36 An aerial spraying operation was carried out in February of the 2023 harvested areas at preparation for planting in winter 2024.

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**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

- 8.37 Preparations for the planting of approximately 44,000 native trees has commenced with the recent rain providing much needed moisture.
- 8.38 Wayfinding and interpretive signage are now being installed in areas of the park.
- 8.39 Bomaria and Spindleberry control has been carried out at Reservoir Creek area. This is a follow on from the survey that was undertaken last year.
- 8.40 Spindleberry is a total control weed which needs to be removed completely in terms of the pest plant accord. Bomaria needs to be contained but we are aiming to eradicate it eventually.

**Ngatimoti Track Work**

- 8.41 Track work has been completed off the Moutere Highway. The track is approximately 800 metres primarily for walkers.
- 8.42 Some planned community planting working with schools, catchment group and community. Signage will be installed in the next month.

**Kelling Road Esplanade Reserve**

- 8.43 Kelling road esplanade reserve and Esplanade strip connects Kelling road and Supplejack road along the river. Reserve fund contributions were allocated to improve the entrance at the Kelling Road end to enable the community to safely access the reserve, this has now been completed.
- 8.44 The reserve and strip were acquired through subdivision and will allow off road access from Upper Moutere Village to the recreation reserve. Weed and tree management has been completed. Further development of the path will be driven by community interest and when development allows.
- 8.45 This esplanade reserve does not connect to the Great Taste Trail and it would not be feasible to do so. This is due to the flood prone risks to the trail in this area.

**Coastcare**

- 8.46 **Moturoa** Recent wilding pine removal by PF Olsens on Esplanade reserve along the front beach will be replanted with coastal dune species over the winter months. This planting has started now the rain has arrived.
- 8.47 Additional works at Moturoa included a new two km long horse trail which is now open and getting a lot of use and positive comments. Project funded by Better of Funding.

**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**



**Equestrian Horse Trail**  
Between Boat Ramp Road  
Carpark and Front Beach 2 km

**Internal forest access  
by permit only**



**STRICTLY  
NO DOGS**

- 8.48 **Parapara** Working with neighbours of esplanade reserve, removing weeds, and replanting with coastal dune species, this follows a community meeting and minor sand push up last November
- 8.49 **Patons Rock** – Working with neighbours of esplanade reserve, removing weeds, and replanting with coastal dune species, this is in response to approaches from members of the community.
- 8.50 **Tata** – Working with the community to replant the beach front at various locations.
- 8.51 **Puponga** Working with the community replanting coastal dune species in an area where large old man pines were removed. Plan attached. This is in response to a community meeting last January.



## COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT



### Upper Takaka Reserve

- 8.52 Aging play equipment that was assessed as being non-compliant was removed following discussions with the local reserve committee.
- 8.53 A replacement swing set has been ordered and scheduled for installation in the next few months.

### Ascot Reserve

- 8.54 Public consultation on the new Ascot Reserve development in Berryfields Subdivision has now finished. General feedback was for space for informal play and community events.
- 8.55 Staff are now working to finalise the plans after taking account of the feedback before proceeding with procurement. This reserve is likely to include a seating area, shade trees and one or two play items.
- 8.56 Lions are donating funding towards seating in the reserve and the project should be completed before the end of June.

## **COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

### **Faulkners Bush Playground**

- 8.57 Staff had an introductory visit to the site with the team from Kumanu Environmental and met with members of the local Community Council. We're on target to begin groundworks for the playground installs at the end of June this year. Faulkner's flying fox has now been repaired however the mechanism is a bit 'stiff' which takes some of the fun out of the ride. If it is possible and still compliant we will seek to restore it to its former glory.



### **Richmond Cemetery**

- 8.58 New beam completed and ash plots are underway at this cemetery. This is to meet annual demand for plots. Once completed Customer Services staff are advised and these assets are plotted in Councils GIS and MagiQ system.

### **Jubilee Park**

- 8.59 Long running drainage issues in the proximity of Richmond Athletic Football club have been resolved. This implies that ponding around the carpark should not be a concern during rainfall events.
- 8.60 The carpark next to the skate park and tennis club has been partially resealed and had a full remark.

### **Ruataniwha Reserve**

- 8.61 A basket swing and play tower have been installed and the project is complete.

### **Upper Takaka**

- 8.62 Old equipment has been removed and a new swing set has been installed.

### **East Takaka**

- 8.63 The local residents have been consulted, this is not funded by the reserves committee, but we are working with them for a solution to remove the playground and install a swing set similar.

PROJECT ID.	PROJECT NAME	WORK DESCRIPTION	STATUS	STAGE	EST COMPLETION DATE	PROJECT BUDGET 2023/2024	PROJECT STATUS SUMMARY
2023.1.1	Saxton Fields	Avery Field baseball diamond investigation		Initiation	30/11/2024	\$10,000	Project to be reviewed following LTP adoption
2023.1.2	Saxton Field	Entrance development	Deferred to 2026/27	Initiation Deferred to 2026/27	30/06/2027	\$25,000	NCC lead, preliminary discussion re location complete.
2023.1.3	Saxton Fields	General Development		Planning	30/11/2024	\$7,500	Project planning underway
2023.1.4	Saxton Fields	Oval cricket surface renewal		Project deferred until 2029/30	30/06/2030	\$148,500	NCC lead, life of asset extended through remedial works. Replacement now scheduled at a much later date.
2023.1.5	Saxton Fields	Sand Storage Shed		Delivery	30/06/2024	\$45,000	NCC lead, Contractor on site.

**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

PROJECT ID.	PROJECT NAME	WORK DESCRIPTION	STATUS	STAGE	EST COMPLETION DATE	PROJECT BUDGET 2023/2024	PROJECT STATUS SUMMARY
2023.1.6	Saxton Fields	Wayfinding		Completed	30/06/2024	\$12,500	All Complete
<b>Golden Bay Ward</b>							
2023.2.2	Ruataniwha Reserve	New playground Equipment		Completed	30/04/2024	\$60,000	Completed
<b>Motueka Ward</b>							
2023.3.1	Decks Reserve	New modular Accessible Playground		Procurement	30/08/2024	\$600,000	Playground equipment procurement and planning underway.
2023.3.3	Little Kaiteriteri - Stephens Bay Walkway	Walkway completion - Tapu Bay - Little Kaiteriteri		Delivery	30/08/2024	\$30,800	Track work at the Dummy Bay section has started. Upgrades on the Little Kaiteriteri end of the walkway have been completed. Awaiting Heritage New Zealand



PROJECT ID.	PROJECT NAME	WORK DESCRIPTION	STATUS	STAGE	EST COMPLETION DATE	PROJECT BUDGET 2023/2024	PROJECT STATUS SUMMARY
							Archeological Authority
2023.3.4	Motueka foreshore	Progress foreshore landscaping		Delivery	30/06/2024	\$10,700	Planting programme underway
2023.3.5	Motueka Quay old wharf area	Car park area - stage 2 landscaping		Planning	30/06/2025	\$49,400	Planning work has commenced and iwi engagement underway- Awaiting Heritage New Zealand Archeological Authority
2023.3.6	Saltwater Baths	Planting		Delivery	30/08/2024	\$10,600	Planning for winter planting.
2023.3.8	Motueka Cemetery	Landscape Development Plan		Initiation	30/06/2025	\$8,000	Working on priorities for installation
Moutere/Waimea Ward							

**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

PROJECT ID.	PROJECT NAME	WORK DESCRIPTION	STATUS	STAGE	EST COMPLETION DATE	PROJECT BUDGET 2023/2024	PROJECT STATUS SUMMARY
2023.4.1	Coach Place Reserve	New playground		Completed	31/05/2024	\$90,000	Project completed
2023.4.2	Coastcare	Mapua Grossi Point - Stages 1 & 2 Coastal protection		Initiation	30/10/2024	\$97,800	On hold pending Māpua Masterplan outcome
2023.4.3	Faulkners Bush	Play equipment		Delivery	30/07/2024	\$120,000	Concept design and initial community consultation completed. Contractor will be on site end of June 24
2023.4.4	Moutere/Waimea Reserve Purchase	Septic field land acquisition – Upper Moutere Hills Community Centre		Planning	30/07/2024	\$50,000	Land acquisition being finalized and investigating feasibility.
2023.4.5	Wakefield Recreation Reserve	Design & development		Deferred	30/11/2024	\$189,900	On hold pending Waimea South Facility feasibility Awaiting

**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

PROJECT ID.	PROJECT NAME	WORK DESCRIPTION	STATUS	STAGE	EST COMPLETION DATE	PROJECT BUDGET 2023/2024	PROJECT STATUS SUMMARY
							completion of facility needs analysis and workshops.
2023.4.6	Walkway Development	Kelling Rd, Bronte/Trafalgar - investigate & design		Planning	3/08/2024	\$13,000	Project currently being scoped
<b>Richmond Ward</b>							
2023.5.1	Ascot Reserve	Reserve development		Delivery	19/07/2024	\$151,500	Contractors on site.
2023.5.2	Best Island	Part land purchase & development		Delivery	30/07/2024	\$165,000	Work in progress
2023.5.3	Borck/Poutama Creeks	Walkway connections, furniture & planting		Planning	30/07/2025	\$18,800	Work in progress.
2023.5.4	Camberley Reserve	Design & bollards, implement 2023/2024		Planning	30/10/2024	\$50,000	Design underway
2023.5.5	Jubilee Park	Speedhump now part of wider upgrade including lighting (Projects team)		Completed	30/06/2024	\$8,000	Landscape planting completed.

**COMMUNITY INFRASTRUCTURE GROUP ACTIVITY REPORT**

PROJECT ID.	PROJECT NAME	WORK DESCRIPTION	STATUS	STAGE	EST COMPLETION DATE	PROJECT BUDGET 2023/2024	PROJECT STATUS SUMMARY
2023.5.6	Jubilee Park	Central park drain & reseal		Completed	13/06/2024	\$40,000	Completed.
2023.5.7	Langford Reserve	Planting and furniture		Delivery	30/07/2024	\$80,000	Remainder of work completed by end of July 2024.
2023.5.8	Richmond Cemetery	New beams & rain garden		Completed	30/04/2024	\$31,000	Work complete
2023.5.10	Washbourn Gardens	Begonia House Building maintenance		Completed	30/04/2024	\$41,800	Completed
2023.5.11	Washbourn Gardens	Pathway		Deferred	30/06/2025	\$10,000	On hold due to budget
2023.5.12	Rosales Playground – The Meadows	New playground		Planning	30/11/2024	TBC	Currently in design phase.

<b>9. Attachments / Tuhinga tāpiri</b>
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Nil