

Notice is given that an extraordinary meeting of the Tasman District Council will be held on:

**Date:** Thursday 27 June 2024  
**Time:** 1:00 pm - adoption LTP  
**Meeting Room:** Tasman Council Chamber  
**Venue:** 189 Queen Street, Richmond  
**Zoom conference link:** <https://us02web.zoom.us/j/86487598591?>  
Meeting ID: 864 8759 8591  
Meeting Passcode: 268895

---

## Tasman District Council

### Kaunihera Katoa

# AGENDA

---

#### MEMBERSHIP

<b>Mayor</b>	Mayor T King	
<b>Deputy Mayor</b>	Deputy Mayor S Bryant	
<b>Councillors</b>	Councillor C Butler	Councillor M Kininmonth
	Councillor G Daikee	Councillor C Mackenzie
	Councillor B Dowler	Councillor K Maling
	Councillor J Ellis	Councillor B Maru
	Councillor M Greening	Councillor D Shallcrass
	Councillor C Hill	Councillor T Walker

(Quorum 7 members)

Contact Telephone: 03 543 8400  
Email: [Robyn.Scherer@tasman.govt.nz](mailto:Robyn.Scherer@tasman.govt.nz)  
Website: [www.tasman.govt.nz](http://www.tasman.govt.nz)



## **AGENDA**

**1 OPENING, WELCOME, KARAKIA**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Recommendation**

**That apologies be accepted.**

**3 PUBLIC FORUM**

3.1 Nelson Tasman Climate Forum – Adoption of the Climate Strategy and Action Plan

**4 DECLARATIONS OF INTEREST**

**4 REPORTS**

5.1	Adoption of Long Term Plan 2024-2034 and Concurrent Policies .....	4
5.2	Adoption of Schedule of Fees and Charges 2024-2025 .....	19
5.3	Long term Plan Rates Resolution 2024-2025.....	93
5.4	Adoption of Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035 .....	111

**5 CONFIDENTIAL SESSION**

Nil

**6 CLOSING KARAKIA**

## 5 REPORTS

### 5.1 ADOPTION OF LONG TERM PLAN 2024-2034 AND CONCURRENT POLICIES

**Decision Required**

<b>Report To:</b>	Tasman District Council
<b>Meeting Date:</b>	27 June 2024
<b>Report Author:</b>	Alan Bywater, Team Leader - Community Policy; Brylee Wayman, Senior Community Policy Advisor - Data Analyst; Matthew McGlinchey, Actin Group Manager - Financial; Pip Jamieson, Principal Policy Advisor
<b>Report Authorisers:</b>	Dwayne Fletcher, Strategic Policy Manager
<b>Report Number:</b>	RCN24-06-19

#### 1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 The purpose of this report is for the Council to adopt its final:
- Revenue and Financing Policy 2024 (pages 193-255 in Attachment 2);
  - Long Term Plan 2024-2034 (LTP) – Volumes 1 and 2 (Attachments 1 and 2) including the Annual Plan for 2024/2025;
  - Development and Financial Contributions Policy 2024-2034 (Attachment 3);
  - Rates Remission Policy 2024-2034 (Attachment 4);
  - Policy on Postponement and Remission of Rates on Māori Land 2024-2034 (Attachment 5);
  - Community Facilities Funding Policy (Attachment 6);
  - Housing and Business Assessment for Tasman 2024 (Attachment 7);
  - Housing and Business Assessment for Nelson and Tasman Urban Environment 2024 (Attachment 8); and
  - Thirteen (13) Activity Management Plans (Attachment 9-21).
- 1.2 The final LTP needs to be audited and adopted by 30 June 2024 in order to meet the statutory deadlines and to set the rates for the 2024/2025 year.
- 1.3 Audit NZ commenced its final review of the LTP 2024-2034 on 4 June 2024. The audit report will be tabled at the meeting.

#### 2. Summary / Te Tuhinga Whakarāpotō

- 2.1 The Council adopted the LTP Consultation Document, supporting information, and policies for concurrent consultation at its meeting on 25 March 2024. The consultation period started on 28 March and finished on 28 April 2024 and the Council received 1,060 submissions,

including 12 late submissions. Hearings were held on 8-10 May 2024 and 131 individuals or groups were scheduled to speak.

- 2.2 The Council has met the requirements of the Local Government Act 2002 in preparing and consulting on the LTP Consultation Document, supporting information and concurrent consultation documents, using the special consultative procedure.
- 2.3 The final LTP 2024-2034, the concurrent policies, and the Activity Management Plans reflect the decisions made at the Council Deliberations meeting on 23 and 24 May.
- 2.4 The LTP 2024-2034 can be characterised as:
  - Sustaining important services that enable the community to carry on with and enjoy daily life;
  - Maintaining infrastructure and upgrading it as needed to meet regulatory requirements;
  - Responding to climate change;
  - Providing for growth in the District’s population;
  - Managing the environment;
  - Modernising the Council’s digital services; and
  - Investing in community facilities.
- 2.5 The decisions the Council made on 24 May 2024 result in forecast rates increases (excluding growth) as follows:

1. 2024/2025	2. 11.1%	3. 2029/2030	4. 4.0%
5. 2025/2026	6. 7.0%	7. 2030/2031	8. 3.5%
9. 2026/2027	10. 5.2%	11. 2031/2032	12. 4.6%
13. 2027/2028	14. 4.3%	15. 2032/2033	16. 2.2%
17. 2028/2029	18. 4.9%	19. 2033/2034	20. 3.2%

- 2.6 These planned rates increases exceed our self-imposed rates increase cap in the Financial Strategy in the 2024/2025 and 2025/2026 years, as was proposed in the LTP Consultation Document.
- 2.7 We are planning for an unbalanced budget in four of the 10 years of the LTP.
- 2.8 In the LTP 2024-2034 net debt is budgeted to rise 81% to \$451.9 million by 2033/2034. We have set our self-imposed debt cap at 160% of revenue and would exceed this level in 2032/2033 and 2033/2034 as a result of borrowing for the replacement wastewater treatment plants at Motueka and Tākaka.
- 2.9 We have borrowing capacity above the debt cap and within the Local Government Funding Agency limits. Following an emergency event we intend to reprioritise existing work programmes, seek assistance from Government and borrow (above the debt cap if necessary) to fund recovery. This additional borrowing will need to be serviced by higher rates in subsequent years.

<b>3. Recommendation/s / Ngā Tūtohunga</b>
--

That the Tasman District Council

Part A:

1. receives the Adoption of Long Term Plan 2024-2034 and Concurrent Policies report RCN24-06-19; and
2. makes the following resolutions having given due consideration to the submissions received during the consultation process; and
3. adopts the Audit Report dated xx-June 2024 tabled at the meeting for inclusion in the Long Term Plan 2024-2034; and
4. resolves, pursuant to section 100 of the Local Government Act 2002, that it is financially prudent to plan for and set projected operating revenues at a different level than is sufficient to meet projected operating expenses for the 2024/2025, 2028/2029, 2032/2033 and 2033/2034 financial years, having had regards to:
  - the estimated expenses of achieving and maintaining the predicted levels of service set out in the long-term plan, including the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful lives; and
  - the projected revenue available to fund the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and
  - the equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life; and
  - the Council's funding and financial policies adopted under section 102 of the Local Government Act 2002; and
  - some operating expenditure having an enduring benefit and that we have chosen not to fund this from rates e.g. the Digital Innovation Programme; and
  - the transition to fully funding depreciation; and
  - the desire to balance expenditure and rating demands with the impact this has on community well-being; and
5. adopts the Revenue and Financing Policy 2024 (pages 193-255 in Attachment 2 to the agenda report), pursuant to section 102(1) of the Local Government Act 2002; and
6. adopts the Development and Financial Contributions Policy 2024-2034 (Attachment 3 to the agenda report), pursuant to section 102(1) of the Local Government Act 2002; and
7. notes that the Development and Financial Contributions Policy 2024-2034 has been amended to clarify that retirement village units are subject to the bedroom-based assessment for water, wastewater, and stormwater development contributions charges; and
8. adopts the Rates Remission Policy 2024-2034 pursuant to section 102(3) of the Local Government Act 2002 (Attachment 4 to the agenda report); and

9. **adopts the Policy on Remission and Postponement of Rates on Māori Land 2024-2034 pursuant to section 102(1) of the Local Government Act 2002 (Attachment 5 to the agenda report); and**
10. **adopts the Community Facilities Funding Policy (Attachment 6 to the agenda report); and**
11. **adopts the Housing and Business Assessment for Tasman 2024 (Attachment 7 to the agenda report) and the Housing and Business Assessment for Nelson and Tasman Urban Environment 2024 (Attachment 8 to the agenda report); and**
12. **adopts the following Activity Management Plans (Attachments 9-21 to the agenda report):**
  - **Environmental Management**
  - **Public Health and Safety**
  - **Transportation**
  - **Coastal Assets**
  - **Water Supply**
  - **Wastewater**
  - **Stormwater**
  - **Waste Management and Minimisation**
  - **Rivers**
  - **Reserves and Facilities**
  - **Libraries**
  - **Property**
  - **Council Enterprise; and**
13. **authorises the Chief Executive Officer to approve any minor edits or changes to the Activity Management Plan documents, prior to publication; and**

#### **Part B**

14. **adopts the Long Term Plan 2024-2034 (Attachments 1 and 2 to the agenda report) pursuant to Section 93 of the Local Government Act 2002 including the audit report in Resolution 2 above; and**
15. **authorises the Chief Executive Officer to approve any minor edits or changes to the Long Term Plan 2024-2034 document, prior to publication; and**
16. **notes that that the Long Term Plan 2024-2034 includes the Annual Plan for 2024/2025, and**
17. **requests that staff make the Long-Term Plan 2024-2034 publicly available.**

<b>4. Background / Horopaki</b>
---------------------------------

- 4.1 The Council adopted the LTP Consultation Document, supporting information, and policies for concurrent consultation at its meeting on 25 March 2024. The consultation period started on 28 March and finished on 28 April 2024.

- 4.2 The Consultation Document, supporting information, and concurrent consultation material were published on the Council’s website, Shape Tasman, and advertised through Newsline, social media channels, and public notices. The Council attended 12 meetings (including three drop-in sessions) around the District. The Kaihautū carried out hui with nine iwi and Māori organisations during the consultation period.
- 4.3 The Council received 1,060 submissions, including 12 late submissions. Hearings were held from 8-10 May 2024 in Richmond, Tākaka, Motueka and via Zoom. There were 131 individuals or groups scheduled to speak at hearings.
- 4.4 The Council deliberated on 23 and 24 May 2024 to consider the information and opinions expressed through the submissions, receive advice from staff and then to make decisions about changes to include in the final LTP, Activity Management Plans, the concurrent policies, and the Schedule of Fees and Charges.

## 5. Analysis and Advice / Tātāritanga me ngā tohutohu

### Long Term Plan 2024-2034

- 5.1 The final LTP needs to be audited and adopted by 30 June 2024 in order to meet the statutory deadlines and to strike the rates for the 2024/2025 year. It is possible to adopt on 1 July 2024 (due to section 55 of the Legislation Act 2019) but staff do not recommend this if avoidable.
- 5.2 At the deliberations meeting on 24 May 2024, the Council decided to proceed with its preferred options in the Consultation Document for:
- Choice 1: Financial Sustainability.
  - Choice 2.1 Sealed Road Maintenance.
  - Choice 2.2: Public Transport.
  - Choice 2.3: Safety for Pedestrians and Cyclists.
  - Choice 3: Climate Change and Resilience.
  - Choice 4: Investing in Community Facilities.
- 5.3 The Council considered staff advice about updated projections for the financial position at the end of the 2023/2024 year, budget changes since the Consultation Document and supporting information was adopted, and options to reduce the impact on rates and debt.
- 5.4 The Council made a number of decisions at the deliberations meeting that affected the budgets for the LTP 2024-2034.
- 5.5 The report to the deliberations meeting on 23 and 24 May 2024 included reducing the budgets across the organisation for consultancy by not adjusting for inflation in the 2024/2025 year. The figure of \$365,000 was contained in the report as the effect of this saving. Subsequently, staff have become aware that this was an error and the figure should have been \$260,000. LTP budgets have been altered accordingly.
- 5.6 The decisions made at the deliberations meeting have been incorporated into the LTP 2024-2034 document and the related policies and documents.
- 5.7 Volume 1 of the final LTP 2024-2034 includes:
- The Mayor and Chief Executive’s message



- A description of the Council's work in general
- A summary of the Plan for 2024-2034
- A snapshot of the engagement with our community
- The Council's decisions on the Key Choices (from the Consultation Document)
- The Council's Vision, Purpose and Community Outcomes
- A financial summary
- A description of what is included in the Plan
- Council Activities Summaries
- Rates example properties
- Accounting Information – including the forecasting assumptions
- A disclosure statement
- Audit opinion (once issued)
- Appendix – Glossary of Terms

5.8 Volume 2 contains the supporting policies and strategies for the LTP:

- Funding Impact Statement (rates) including rating maps
- Financial Strategy
- Infrastructure Strategy
- Revenue and Financing Policy
- Summary of the Significance and Engagement Policy
- Statement on Fostering Māori Participation in Council Decision Making Processes through Ngā Iwi/Council Partnership
- Variations from the Water and Sanitary Services Assessment and Waste Management and Minimisation Plan.

5.9 Audit NZ commenced its final review of the LTP 2024-2034 on 4 June 2024. The Audit Report will be tabled at the meeting.

5.10 The Long-Term Plan 2024-2034 is provided for adoption at this meeting (Attachments 1 and 2).

### **Development and Financial Contributions Policy 2024-2034**

5.11 The Council consulted on three main changes to the Policy:

- Including a change to criteria for small homes discounts;
- An application process and criteria for determining which non-residential developments are eligible for a special assessment; and
- Remissions for some types of development on specific categories of Māori land.

5.12 The draft Policy also contained higher Development Contributions charges, based on the growth infrastructure capital expenditure in the proposed Long-Term Plan 2024-2034 and Infrastructure Strategy.

- 5.13 The Council consulted on the Development and Financial Contributions Policy 2024-2034 concurrently with the LTP Consultation Document and heard submissions on it jointly with the LTP.
- 5.14 At the deliberations meeting on 23 May, the Council confirmed the proposed changes to Policy, and agreed to further changes to the Wakefield stormwater and wastewater development contribution area maps.
- 5.15 At the deliberations meeting, the Council also declined to specify new assessment rates for development contributions charges for retirement village units. To avoid ambiguity, the Policy has been further amended to clarify that retirement village units will be assessed using the bedroom-based rates for water, wastewater, and stormwater charges. The Policy already specifies a rate for Transportation charges for retirement village units.
- 5.16 The final version of the Policy has also been updated with Development Contributions charges and Schedules that reflect the growth infrastructure costs in the final version of the LTP and relevant Activity Management Plans.
- 5.17 These changes have been made in the version of the Policy for adoption (Attachment 3). The Development and Financial Contributions Policy will remain as a separate document from the LTP 2024-2034.

#### **Rates Remission Policy**

- 5.18 We consulted on including a new rates remission policy for social housing providers and papakāinga, as well as several relatively minor changes to the Rates Remission Policy.
- 5.19 At the deliberations meeting the Council confirmed these changes and the final policy is presented for adoption at this meeting (Attachment 4).

#### **Policy on Postponement and Remission of Rates on Māori Land**

- 5.20 We proposed the introduction of the new Policy on Postponement and Remission of Rates on Māori Land and undertook consultation on this.
- 5.21 At the deliberations meeting the Council confirmed this new policy and it is presented for adoption at this meeting (Attachment 5).

#### **Community Facilities Funding Policy**

- 5.22 We consulted on the introduction of a Community Facilities Funding Policy that documents the Council's expectations for community fundraising contributions to new facilities and documents the District Facilities and Shared Facilities Rates.
- 5.23 At the deliberations meeting the Council agreed to make some relatively minor wording changes to the Policy. These have been included in the final version of the Policy for adoption at this meeting (Attachment 6).

#### **Housing and Business Assessments**

- 5.24 The Housing and Business Assessment (HBA) is required under the National policy Statement Urban Development and underpins the LTP 2024-2034.
- 5.25 The Tasman HBA and Combined Nelson Tasman HBA were adopted as supporting information the LTP Consultation Document and made available to the public.
- 5.26 Minor changes as a consequence of decisions made by the Council on the LTP 2024-2034 have been incorporated into these documents and they are presented for adoption (Attachments 7 and 8).

## Activity Management Plans

- 5.27 The Activity Management Plans underpin the LTP 2024-2034. The draft Activity Management Plans were published as supporting information to the Consultation Document and some submissions were received on aspects of them.
- 5.28 The Council made several decisions at the deliberations meetings on 23 and 24 May which have been incorporated into the relevant Activity Management Plans. The Activity Management Plans (Attachments 9-21) are presented for adoption at this meeting.

## 6. Options / Kōwhiringa

- 6.1 The options are outlined in the following table. Staff recommend option 1.

Option	Advantage	Disadvantage
1.	Adopt the following: <ul style="list-style-type: none"> <li>• Revenue and Financing Policy.</li> <li>• Long Term Plan 2024-2034.</li> <li>• Development and Financial Contributions Policy.</li> <li>• Rates Remission Policy.</li> <li>• Policy on Postponement and Remission of Rates on Māori Land.</li> <li>• Community Facilities Funding Policy.</li> <li>• Housing and Business Assessment.</li> <li>• Activity Management Plans.</li> </ul>	<ul style="list-style-type: none"> <li>• Enables the Council to meet its statutory deadlines for the LTP and related plans and policies.</li> <li>• Enables rates to be struck for the 2024/2025 year.</li> <li>• Enables staff to commence the processes to implement the LTP for the 2024/2025 year in a timely manner.</li> <li>• Enables staff to contact submitters to inform them of the decisions the Council has made.</li> <li>• The Council's intention for delivery of services can be conveyed to the community.</li> </ul>
		<ul style="list-style-type: none"> <li>• There are no notable disadvantages for this option.</li> </ul>

Option		Advantage	Disadvantage
2.	Do not adopt the LTP 2024-2034 and associated policies and documents	There are no notable advantages for this option.	<ul style="list-style-type: none"> <li>• Staff will not have clear direction for the delivery of services for the 2024/2025 year.</li> <li>• The Council's intention for the delivery of its services will not be clear to the community</li> <li>• Re-work on aspects of the documents would become necessary with associated costs and staff time requirements, prior to adoption by Council at a future date.</li> <li>• Creates substantial difficulties with striking the rates for the 2024/2025 year.</li> </ul>

## 7. Legal / Ngā ture

- 7.1 The legal requirements and considerations were detailed in the Long-Term Plan 2024-2034 Deliberations Report (RCN24-05-22).
- 7.2 Under section 93(3) the Council must adopt the Long-Term Plan prior to the commencement of the first year to which it relates.

## 8. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

- 8.1 The engagement undertaken with iwi during the development of the Long -Term plan 2024-2034 was detailed in the Long-Term Plan 2024-2034 Deliberations Report (RCN24-05-22).

## 9. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

- 9.1 The overall LTP 2024-2034 and associated policies are of high significance.
- 9.2 A consultation process, using the special consultative procedure, that is consistent with the high level of significance of the decisions to be made, has been undertaken on the LTP Consultation Document and concurrent consultations, with the supporting documents providing additional information.
- 9.3 At the deliberations meeting on 23/24 May 2024 the Council noted the various budget changes since the Consultation Document, concurrent consultations and supporting information were adopted, and decided that further consultation would not be undertaken.

	<b>Issue</b>	<b>Level of Significance</b>	<b>Explanation of Assessment</b>
1.	Is there a high level of public interest, or is decision likely to be controversial?	High	We have received a relatively high number of submissions on the LTP Consultation Document indicating the level of public interest. Fewer submissions were received on the concurrent consultations.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	High	We are in a period of high cost of living increases that is affecting the economic wellbeing of many in our community. Deciding on the level of the rates revenue requirement in Year 1 in particular, as well as subsequent years, will have an impact on economic wellbeing. Similarly, decisions on potential changes to levels of service could affect social, economic, cultural or environmental wellbeing.
3.	Is there a significant impact arising from duration of the effects from the decision?	Medium	The impact is primarily in Year 1 of the Plan. The Council has the opportunity to make further decisions through the Annual Plan processes or if required by amending the LTP
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Medium	The LTP includes plans for the management of our strategic assets.
5.	Does the decision create a substantial change in the level of service provided by Council?	Low	The LTP to be adopted has makes minor changes to the level of service.
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	High	The decisions made will affect the debt, rates, and the Council's finances for the next 10 years, albeit modifiable through subsequent Annual Plans.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	NA	The LTP does not plan for the sale of a substantial proportion or controlling interest in a CCO or CCTO.

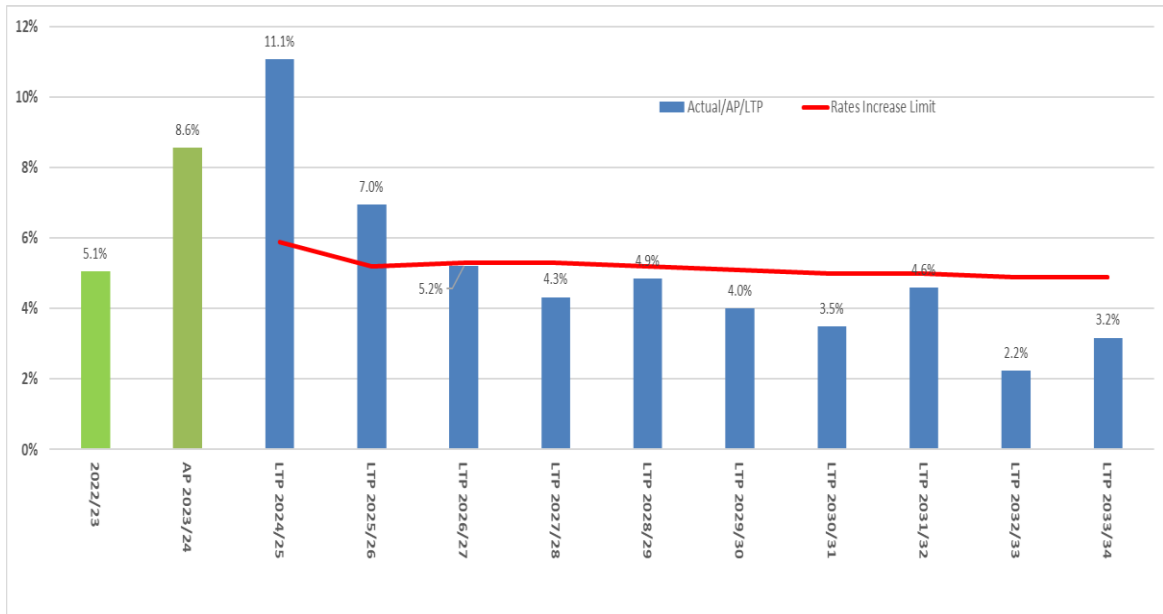
	<b>Issue</b>	<b>Level of Significance</b>	<b>Explanation of Assessment</b>
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	NA	
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	NA	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater and Affordable Waters services?	NA	

#### **10. Communication / Whakawhitiwhiti Kōrero**

- 10.1 Following adoption, the media will be notified on the adoption of the LTP 2024-2034.
- 10.2 Once adopted the LTP 2024-2034 document will be professionally designed and posted on the Council's website. Final versions of the concurrent policies, Activity Management Plans, and other supporting information will also be posted on the Council's website.
- 10.3 Hardcopies of the LTP 2024-2034 will be made available for reference at Council service centres and libraries.
- 10.4 Submitters will be contacted by email or letter to notify them of the decisions made by the Council on the LTP 2024-2034 and concurrent consultations.

#### **11. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea**

- 11.1 The Financial Strategy in the LTP 2024-2034 introduces a dynamic rates cap (excluding growth) based on the inflation rate the Council is expected to experience (i.e. the Local Government Cost Index (LGCI)) and an adjustor for service changes (currently set at 3% per annum). The adjustor for service changes provides some capacity to respond to further unfunded mandates imposed by the Government, as well as respond to the needs and wants of our community.
- 11.2 The planned rates increases exceed our self-imposed rates increase cap in the Financial Strategy in the 2024/2025 and 2025/2026 years.



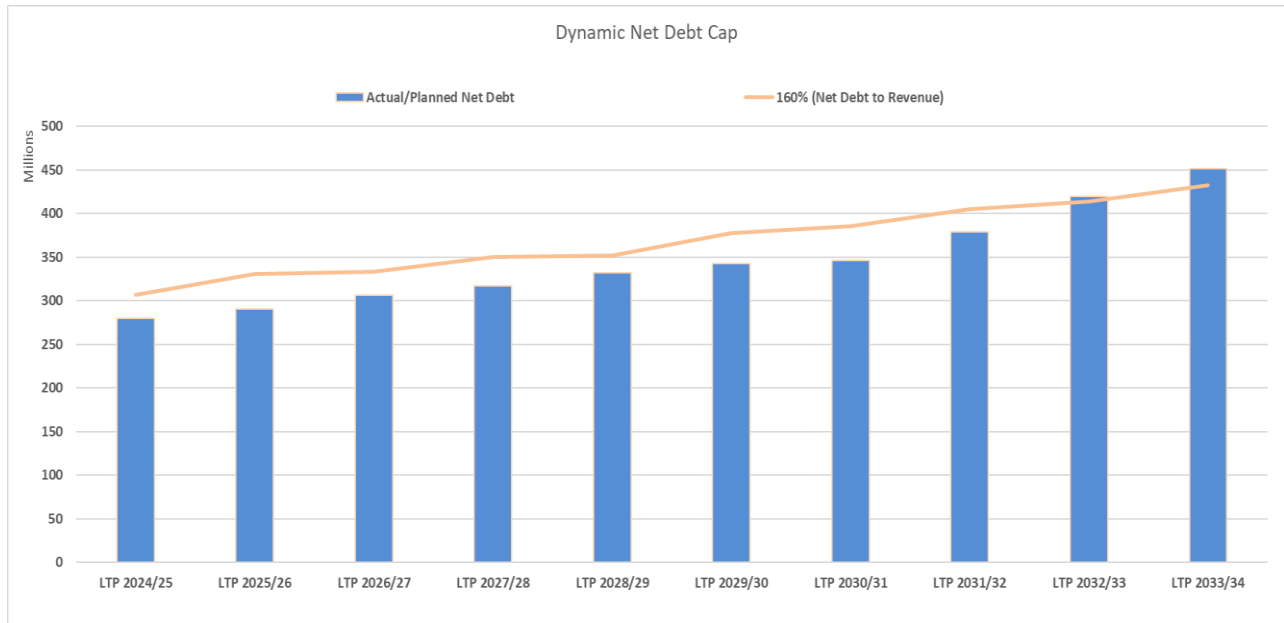
11.3 We are planning for an unbalanced budget in the following years: 2024/2025, 2025/2026, 2028/2029, 2032/2033 and 2033/2034. Unbalanced budgets are planned in these years either where:

- Some operating expenditure has an enduring benefit and we have chosen not to fund this from rates e.g. the Digital Innovation Programme; or
- We are transitioning to fully funding depreciation; or
- We are balancing expenditure and rating demands with the impact this has on community well-being.

11.4 The Financial Strategy in the LTP 2024-2034 also introduces a dynamic net debt cap at 160% of revenue.

11.5 In the LTP 2024-2034 net debt is budgeted to rise 81.7% to \$451.9 million by 2033/2034. Our self-imposed debt cap will be exceeded in 2032/2033 and 2033/2034 as a result of borrowing for the replacement wastewater treatment plants at Motueka and Tākaka.

11.6 We have borrowing capacity above the debt cap and within the Local Government Funding Agency limits. Following an emergency event we intend to reprioritise existing work programmes, seek assistance from Government and borrow (above the debt cap if necessary) to fund recovery. This additional borrowing would need to be serviced by higher rates in subsequent years.



## 12. Risks / Ngā Tūraru

12.1 There is a low risk that the Council's consultation processes might be challenged. In general, the risks to legal challenge have been mitigated through:

- 12.1.1 providing a consultation period that meets the one-month minimum i.e. that meets the statutory requirement;
- 12.1.2 having a comprehensive consultation plan and monitoring this throughout the consultation process; and
- 12.1.3 providing several different ways for people to make submissions; and
- 12.1.4 identifying and contacting people who are interested and affected parties for various of the proposals and changes in the Consultation Document and concurrent consultations; and
- 12.1.5 providing communications technology that enabled people to present their submissions to hearings remotely.

12.2 There is some residual risk of legal challenge as a result of the post-consultation budget changes that were incorporated into the final LTP 2024-2034. The Council considered this legal risk in some detail in the deliberations report (RCN24-05-22) and decided against further consultation.

## 13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi

13.1 The adoption of the LTP 2024-2034 will have an impact on both greenhouse gas emissions and climate adaptation opportunities or threats. The Council's planned programme for mitigation and adaptation was one of the key issues consulted on and having considered that feedback, decisions have been incorporated into the LTP 2024-2034.

13.2 The Council's planned response to climate change is outlined in the draft Tasman Climate Response Strategy and Action Plan which was a concurrent consultation. The Strategy and Action Plan aligns with the Government's plans, policies and legal obligations relating to climate change (e.g. Climate Change Response Act, Emissions Reduction Plan, National



Adaptation Plan etc). Staff recommend the adoption of the final version of the Strategy and Action Plan in a separate report on the agenda for this meeting.





#### **14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru**



- 14.1 The Council's strategy for the development of the LTP 2024-2034 has been to ensure that the document aligns with our key strategic priorities and community outcomes.
- 14.2 The LTP 2024-2034 is the vehicle through which resources are allocated for the delivery of the services and projects that the Council provides. Various Council strategies and policies, as well as statutory requirements and other obligations and risks, have been used to prioritise and allocate the resources planned in the LTP.

#### **15. Conclusion / Kupu Whakatepe**

- 15.1 The development of the LTP 2024-2034 has been undertaken over an 18-month plus period. The Council has undertaken multiple workshops on a wide range of related topics and made decisions at some key points in the process.
- 15.2 The Council has met the requirements of the Local Government Act 2002 in preparing and consulting on the LTP Consultation Document, supporting information, and concurrent consultation documents. The audit on the final LTP 2024-2034 commenced on 4 June 2024 and the audit report will be tabled at this meeting. Adopting the final LTP 2024-2034, and the Rating Resolutions (in a separate report on this agenda), concludes this part of the three-year cycle.
- 15.3 The Council has similarly met the requirements of the Local Government Act 2002 in the preparation and consultation on the Revenue and Financing Policy, Development and Financial Contributions Policy, Rates Remission Policy, Policy on Postponement and Remission of Rates on Māori Land and Community Facilities Funding Policy.
- 15.4 The LTP 2024-2034 will come into effect on 1 July 2024 and will be in force until 30 June 2027, unless there is a subsequent amendment.
- 15.5 The LTP document will be professionally designed, reviewed again by Audit NZ (to ensure no material changes have taken place) and published prior to 30 July 2024.
- 15.6 Council staff will send copies of the final LTP 2024-2034 to the organisations required under the Local Government Act 2002, and will make copies available in Council offices, libraries and on our website.
- 15.7 Staff will also provide responses to submitters advising them of the Council's decisions on the key choices, the concurrent consultations and the other topics included in the deliberations report.

#### **16. Attachments / Tuhinga tāpiri**

1.  Tasman's 10-Year Plan 2024-2034 Volume 1 (*Under Separate Cover*)
2.  Tasman's 10-Year Plan 2024-2034 Volume 2 (*Under Separate Cover*)
3.  Development and Financial Contributions Policy for adoption (*Under Separate Cover*)
4.  Rates Remission Policy (*Under Separate Cover*)

5.  Policy on the Remission and Postponement of Rates on Māori Land (*Under Separate Cover*)
6.  Community Facilities Funding Policy (*Under Separate Cover*)
7.  Housing and Business Assessment - Tasman (*Under Separate Cover*)
8.  Housing and Business Assessment Nelson Tasman (*Under Separate Cover*)
9.  Environmental Management Activity Management Plan (*Under Separate Cover*)
10.  Public Health and Safety Activity Management Plan (*Under Separate Cover*)
11.  Transportation Activity Management Plan (*Under Separate Cover*)
12.  Coastal Assets Activity Management Plan (*Under Separate Cover*)
13.  Water Supply Activity Management Plan (*Under Separate Cover*)
14.  Wastewater Activity Management Plan (*Under Separate Cover*)
15.  Stormwater Activity Management Plan (*Under Separate Cover*)
16.  Waste Management and Minimisation Activity Management Plan (*Under Separate Cover*)
17.  Rivers Activity Management Plan (*Under Separate Cover*)
18.  Parks and Facilities Activity Management Plan (*Under Separate Cover*)
19.  Libraries Activity Management Plan (*Under Separate Cover*)
20.  Property Activity Management Plan (*Under Separate Cover*)
21.  Council Enterprises Activity Management Plan (*Under Separate Cover*)

**5.2 ADOPTION OF SCHEDULE OF FEES AND CHARGES 2024-2025****Decision Required**

<b>Report To:</b>	Tasman District Council
<b>Meeting Date:</b>	27 June 2024
<b>Report Author:</b>	Alan Bywater, Team Leader - Community Policy; Lyn Kearney, Strategic Policy Administrator
<b>Report Authorisers:</b>	Dwayne Fletcher, Strategic Policy Manager; John Ridd, Group Manager - Service and Strategy
<b>Report Number:</b>	RCN24-06-20

**1. Purpose of the Report / Te Take mō te Pūrongo**

- 1.1 This report presents the finalised Schedule of Fees and Charges 2024-2025 (**Attachment 1**) for adoption by the Council.

**2. Summary / Te Tuhinga Whakarāpototo**

- 2.1 The Council can set fees and charges to recover costs associated with its services. The Council reviews fees and charges annually and recommends changes, additions or deletions through a “Schedule of Fees and Charges”.
- 2.2 At the 25 March 2024 meeting the Council adopted the Statement of Proposal for the Draft Schedule of Fees and Charges 2024/2025 for public consultation.
- 2.3 The consultation period was 28 March to 28 April 2024 which ran concurrently with the consultation on the Long Term Plan 2024-2034 (LTP).
- 2.4 This year the Council proposed to increase fees and charges by 10% in general across most areas and proposed several other changes including adding and removing some fees and charges.
- 2.5 The Council received 132 submissions on the Draft Schedule. There were 31 submitters who spoke to their submission at the public hearings on 8, 9 and 10 May 2024.
- 2.6 The Council deliberated on the written and oral submissions at its meeting on 23 and 24 May 2024 and confirmed most of the fees in the draft schedule but amended some fees.

**3. Recommendation/s / Ngā Tūtohunga****That the Tasman District Council**

- receives the Adoption of Schedule of Fees and Charges 2024-2025 RCN24-06-20; and**
- notes that staff have incorporated all the changes decided by the Council at the Long Term Plan 2024-2034 Deliberations meeting on 23 and 24 May 2024; and**

3. **adopts the final Schedule of Fees and Charges 2024-2025 (Attachment 1 to the agenda report) effective from 1 July 2024; and**
4. **authorises the Chief Executive Officer to approve any minor editorial amendments to the Schedule of Fees and Charges 2024-2025, prior to it being made available on the Council’s website.**

#### 4. Background / Horopaki

- 4.1 Under the Revenue and Financing Policy, the Council recovers some costs associated with its services via fees and charges. Some of these fees and charges are set by statute and others by the Council.
- 4.2 Staff review fees and charges annually and recommend changes, additions or deletions to the Council via the “Schedule of Fees and Charges”.

#### Review of the Schedule of Fees and Charges

- 4.3 Most fees and charges were increased by at least 10% and where appropriate rounded up or down to the nearest dollar. This increase accounts for the significant rising costs of delivering Council services across the board and is similar to the proposed rates revenue requirement increase for 2024/2025 (excluding growth). The increase helps maintain the share of the Council’s revenue from fees and charges. Increasing fees and charges reduces the impact of cost increases on ratepayers but increases the costs to users of Council services.
- 4.4 The Council is required to consult on certain fees and charges using the Special Consultative Procedure under the Local Government Act 2002 (LGA). While the Council is not required to publicly consult on the entire Draft Schedule, the Council has done so in past years to meet all legislative requirements and decided to do the same this year.
- 4.5 The Council adopted a Statement of Proposal (including the Draft Schedule of Fees and Charges) and carried out consultation under Sections 83 and 87 of the LGA.

#### The consultation process and its outcomes

- 4.6 The draft schedule was publicly consulted on between 28 March and 28 April 2024 and was consulted on at the same time as the 10-Year Plan 2024-2034.
- 4.7 The draft schedule and the 10-Year Plan were advertised through the Council’s social media and website, Newsline, and through the public engagement tool Shape Tasman. Copies of the draft schedule were also made available at the Council’s service centres.
- 4.8 The Council received 132 submissions on the schedule. We heard the following points:

Theme	Number of submissions
Opposed to a blanket increase in fees	28
The 10% increase is too high and should be less	21
Supports the principle of user-pays	12
Opposed to the proposed aerodrome fees	46
Opposed increase in gravel extraction fees and change in fee structure for rivers	3

Theme	Number of submissions
Concerns regarding the increase in waste management charges (including disposal of rubble and soils)	11
Concerns regarding fees, increase of fees, and administrative burden of building consents	2
Proposes revisions to how we process and charge for resource consents	2
Port and Marina fees with no facilities	2
Concerns regarding berthage proposed increase in fees and quality of services	2
Concerns regarding the slow and poor service at Council	13
Concerns over fees for dog registration	3
Flat rate for e-Bus users	1

- 4.9 The Council heard submitters on 8, 9 and 10 May 2024 and deliberated on the submissions (written and verbal) on 23 and 24 May 2024.
- 4.10 The Council changed the Motueka and Tākaka aerodrome fees for single aircraft movements for everyone not covered by a separate agreement to \$15 per landing and capped recreational user fees to \$15 per day. The Council confirmed the retention of the annual bulk landing fee for recreational users at a new rate of \$375 per annum. The Council confirmed the removal of proposed bond fees and confirmation of the hangar application fee at \$1,725 (to be credited against their account on successful completion of the build). The Council noted that staff will negotiate directly with Nelson Aviation College for aircraft movement fees.
- 4.11 The Council requested that enhanced data is collected on the level of aerodrome usage made by people making use of the bulk landing fee option to inform a further review of these fees to be undertaken in conjunction with the Annual Plan 2025/2026.
- 4.12 The Council made changes to the waste management minimum weight-based charge and the charge for a 60-litre refuse bag, as well as the price for a Tasman District Council rubbish bag.
- 4.13 The Council agreed to minor wording clarifications for volume-based waste charges noting these apply to the Collingwood Resource Recovery Centre (or when a weighbridge is out of service at any other site) and to amend the description of “Cleanfill” in the Schedule of Fees and Charges.
- 4.14 The Council agreed to increase the water supply charges to Nelson City Council and the Nelson Industrial Water Supply Area to reflect the increase in rates as a result of higher costs in the LTP after the Draft Schedule of Fees and Charges was published for consultation.
- 4.15 These changes have been made, as well as several other minor amendments for clarification (highlighted), in the Final Schedule of Fees and Charges 2024/2025 for adoption.
- 4.16 At the deliberations meeting, the Council adopted the charges for dog control to enable the public notification requirements to be met prior to 1 July 2024.

## 5. Analysis and Advice / Tātaritanga me ngā tohutohu

- 5.1 The Draft Schedule of Fees and Charges for 2024/2025 has been consulted on and needs to be adopted to enable the new fees to be levied from 1 July 2024.

## 6. Options / Kōwhiringa

- 6.1 The options are outlined in the following table:

Option	Advantage	Disadvantage
1.	Adopt the revised Draft Schedule of Fees & Charges 2024/2025, including any minor amendments agreed at the 23 May 2024 Council Meeting.	None.
2.	Make minor amendments to the Schedule of Fees and Charges 2024/2025 and then adopt it at this meeting.	The public will not be able to have their say on these changes.  There will be no analysis of the effects (financial or otherwise) of making the amendments.
3.	The Council can request staff to report to a future Council meeting with more information on the proposed changes.	Any changes to the Schedule that are significant, or material may require a further round of public consultation.  There will likely be a delay in adopting the Schedule resulting in potential lost income.

- 6.2 **Option 1 is recommended.** Staff recommend this option as all the changes agreed or confirmed at the Council meeting deliberations on 23 May 2024 have been incorporated into the updated Schedule. Adoption of the Schedule will enable the fees and charges to be implemented starting 1 July 2024.

## 7. Legal / Ngā ture

- 7.1 The Council can set fees and charges:
- 7.1.1 under section 12 of the LGA which is a global empowering provision that enables the Council to make decisions and undertake acts and activities in pursuit of its functions;
  - 7.1.2 under section 150 of the LGA for certain functions provided for in bylaws or in enactments that do not already explicitly provide for fees to be charged;

- 7.1.3 under section 36 of the Resource Management Act 1991;
- 7.1.4 under section 205 of the Food Act 2014; and
- 7.1.5 under other government legislation as noted in the Draft Schedule of Fees and Charges.
- 7.2 Setting fees and charges aligns with the Council's Financial Strategy and Revenue and Financial Policy.
- 7.3 The consultation on the schedule followed the Special Consultative Procedure and the principles of consultation that are required by the LGA.

## 8. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

- 8.1 The Kaihautū sent a memo to Te Tauihu GM/CEO's forum outlining the key items being proposed in the LTP, including the Draft Schedule of Fees and Charges 2024, along with a timeline for consultation and submissions.

## 9. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

- 9.1 Changes to the Schedule of Fees and Charges were assessed as a medium level of significance.
- 9.2 A special consultative procedure has been carried out.
- 9.3 There was a high level of interest amongst affected and interested parties for the proposed aerodromes fees and some interest in the waste management fees and Port Tarakohe marina fees and dog control fees.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Medium	The schedule was consulted on and the public was made aware of the proposed increases. Interest was higher than in recent years but still moderate overall.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Low	There may be an economic impact on some users of our services in the community.
3.	Is there a significant impact arising from duration of the effects from the decision?	Low	The Council assesses the Schedule of Fees and Charges annually. The Council may decide to change the fees and charges at any point over the year, providing the relevant consultation requirements are met.
4.	Does the decision relate to a strategic asset? (refer Significance and	NA	The decision does not relate to a strategic asset.

	Issue	Level of Significance	Explanation of Assessment
	Engagement Policy for list of strategic assets)		
5.	Does the decision create a substantial change in the level of service provided by Council?	NA	The decision does not change the level of service provided by the Council.
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	Medium	Fees and charges are part of the Council's plan to fund its activities and services annually. If fees and charges do not rise by approximately the same level as rates, the proportion of the funding between the two sources changes.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	NA	The decision does not relate to a CCO.
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	NA	The decision does not relate to a public-private partnership.
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	NA	The decision does not involve existing from or entering into a group of activities.
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater or particular consideration of current legislation relating to water supply, wastewater and stormwater infrastructure and services?	NA	This decision does not require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater and Affordable Waters.

## 10. Communication / Whakawhitiwhiti Kōrero

- 10.1 The Draft Schedule of Fees and Charges 2024/2025 was made publicly available on the Council's website and hard copies at the Council's libraries and offices from 28 March to 28 April 2024. There were several media releases via newspaper, radio, social media releases, Giggle TV, Shape Tasman and Newsline.
- 10.2 We drew the public's attention to the consultation on the Schedule of Fees and Charges at several community consultation meetings and drop-in sessions for the LTP around the District.
- 10.3 The new schedule of fees and charges will be published on the Council's website and publicised via Newsline.



10.4 Staff will send letters/emails to all submitters to informing them about the decisions made by the Council.

### **11. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea**

- 11.1 The Schedule of Fees and Charges reflect the Council's financial statement and is in keeping with budgets set out in the LTP. If the schedule is not adopted before 1 July 2024 the Council may not be able to recover the expected costs for some Council activities in the 2024/2025 year.
- 11.2 If the Council decides not to increase the fees at a similar level as rates increase, the proportion of the costs being funded by rates will increase but may remain within the ranges in the Revenue and Financing Policy.

### **12. Risks / Ngā Tūraru**

- 12.1 Staff have arranged the timing of the Schedule of Fees and Charges process so that the new fees and charges can start on 1 July 2024. Budgets for the 2024/2025 financial year are based on the schedule being adopted by 1 July 2023. If the schedule is not adopted before 1 July 2023, the Council may not be able to recover the expected costs for some services that we provide.
- 12.2 There is a risk that the the Council's consultation processes might be challenged. This was mitigated through:
- providing a consultation period of one month. This helps ensure the community has sufficient time to understand the information and make submissions;
  - communicating the availability of the schedule through a range of methods and media; and
  - using the Special Consultative Procedure for all fees and charges.

### **13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi**

- 13.1 The schedule attached to this report was considered by staff in accordance with the process set out in the Council's 'Climate Change Consideration Guide 2022'.
- 13.2 Staff are not aware of any fees that might detract from the goals of the Tasman Climate Action Plan 2019.

### **14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru**

- 14.1 Fees and charges are set annually by the Council which aligns with the Council's Revenue and Financing Policy ensuring costs are distributed from ratepayers onto users of Council services where there may be private benefits to specific individuals.
- 14.2 The Chief Executive Officer has delegated authority to amend waste management and commercial fees during the year if required.


## 15. Conclusion / Kupu Whakatepe

- 15.1 The Council sets a schedule of fees and charges to recover some of the costs associated with its services in a way that is consistent with its Revenue and Financing Policy.
- 15.2 The Council has developed a draft schedule for the 2024/2025 calendar year and has publicly consulted on it.
- 15.3 The schedule has been updated based on the decisions made at the deliberations meeting on 23 and 24 May 2024.
- 15.4 For these reasons, staff recommend that the Council adopt the Schedule of Fees and Charges 2024/2025 so that it can come into effect from 1 July 2024.

## 16. Next Steps and Timeline / Ngā Mahi Whai Ake

- 16.1 The Schedule of Fees and Charges 2024/2025 will come into effect on 1 July 2024.
- 16.2 The Schedule of Fees and Charges 2024/2025 will be made publicly available on the Council's website and hard copies at the Council's libraries and offices. A media release will be made via social media, Shape Tasman and Newslane.
- 16.3 Submitters to the consultation process will be made aware of the changes and decisions that the Council has made, via email or letter. This will occur over the next few weeks.

## 17. Attachments / Tuhinga tāpiri

1.  Schedule of Fees & Charges 2024-2025 for adoption

27



# Tasman District Council

## Schedule of Fees and Charges

### 2024-2025

## Contents

Resource Management .....	9
Rights-Of-Way .....	19
Building Assurance .....	22
Property Information & Development Contributions .....	29
Environmental Health.....	30
Dog Control.....	35
Stock Control .....	37
Biosecurity .....	37
Maritime.....	38
Commercial Operator’s Licence .....	39
Community Infrastructure.....	40
Waste Management .....	45
Water Supply .....	50
Wastewater Network.....	51
Stormwater Network.....	52
Motueka and Tākaka Aerodromes .....	52
Wharfage .....	54
Berthage .....	55
Berthage – Annual Rates .....	55
Boat Ramp .....	56
Storage (maritime) .....	57
Collingwood Holiday Park.....	58
Corporate .....	60
Property Services.....	62
Cemetery .....	64
Sports Grounds.....	65
Miscellaneous Reserves & Facilities .....	66
Library.....	67



## **SCHEDULE OF FEES AND CHARGES 2024-2025**

The Tasman District Council, acting under the Local Government Act 2002 (LGA), hereby prescribes the following charges. The charges shall come into force on 1 July 2024. The charges shall remain in force until amended by Council resolution, which may occur during the year. Certain charges may be amended by the Chief Executive Officer under delegated authority at any time. Some charges in this schedule are set by Government regulations and cannot be changed by the Council.

All fees and charges are GST inclusive and are set charges unless stated otherwise.

Invoiced charges are payable on the 20<sup>th</sup> day of the month after the issue of an invoice. Credit terms for commercial activities may vary. The Council reserves the right to recover any additional charges where payments are accepted by credit card.

## General Rules Applying in Respect of Resource Management Fees and Charges

Charges will include all reasonable staff time associated with processing and assessing applications (including plan change requests), excluding staff travel time to and from the site of application. Costs associated with consent processing and assessment such as use of consultants and laboratory costs, where these skills cannot be provided by in-house staff, will be recovered at actual costs. This policy also applies to the monitoring of consent conditions where an annual charge is not made or where costs exceed the payable annual charge and Council elects to recover the difference.

Where multiple resource consents are sought or required for related activities, the standard application lodgement fees (deposits) shall apply for each consent, except that the notification fee shall comprise one full deposit (\$5,000.00) plus 20 percent for each additional consent required provided that the Resource Consents Manager or the Environmental Policy Manager have discretion to determine a lesser total lodgement fee when there are large numbers of separate consents required.

The Council reserves the right to require further deposits, interim payments or advance payments of amounts to be determined by the Resource Consents Manager, Environmental Policy Manager, Group Manager - Service & Strategy or the Group Manager - Environmental Assurance if processing activity is protracted over time or will incur costs over and above the listed deposit or standard fees. Deposits for the cost of hearings will be required when the need for a hearing is confirmed.

Where all or part of any deposit or charge is not paid, the Council reserves the right not to process that application, or not to continue processing that application, in accordance with relevant statutory powers.

The cost of Councillor hearing panels is set by the Remuneration Authority and will be charged accordingly. Commissioner costs shall be charged at actual costs incurred. Where submitters request that a matter proceeds to a hearing before independent Commissioners they shall meet the costs additional to those that would have been incurred if the request had not been made (S.36(1)(ab) and (ad) RMA).

Requests for reductions and waivers are generally not available. Reductions might be justified where the person liable to pay any charge reduces the costs to Council of carrying out its functions, including through self-regulation checks approved by Council. Council can provide discounts where they meet section 36AA of the RMA.

For any Resource Consent officially received by the Council, and then withdrawn by the applicant, the Council will charge for the time spent setting up and/or processing the consent to the stage of it being withdrawn. This will be charged at the hourly rate set out in this schedule.

Please note that the deposits do not always cover all of the costs of processing an application. Where processing costs exceed the specified deposit, the additional costs will be invoiced separately.

Annual charges shall be due on 1 October or on the 20<sup>th</sup> of the month following the date of invoicing, whichever is the later, unless otherwise agreed in writing by Council. A standard administration fee of \$130.00 will be applied when a consent is deemed by the Council as not currently given effect to and the ability to give effect is not currently present. Excludes permits to take water, full fees apply. Wastewater permits are exempt.

A 50% rebate applies to the annual charges for consents with consent-specific monitoring programmes where monitoring costs are being recovered separately. Specific arrangements will be made in relation to approved self-regulation inspections.













































































































































**5.3 LONG TERM PLAN RATES RESOLUTION 2024-2025****Decision Required**

<b>Report To:</b>	Tasman District Council
<b>Meeting Date:</b>	27 June 2024
<b>Report Author:</b>	Margie French, Senior Revenue Accountant
<b>Report Authorisers:</b>	Mike Drummond, Group Manager - Finance
<b>Report Number:</b>	RCN24-06-21

**1. Purpose of the Report / Te Take mō te Pūrongo**

- 1.1 To set the Tasman District Council rates for the 2024/2025 rating year.

**2. Summary / Te Tuhinga Whakarāpoto**

- 2.1 Approval of the Council's work programme through the adoption of the Long Term Plan 2024-2034 determines the amount of rates funding required to complete that programme.
- 2.2 The Local Government (Rating) Act 2002 sets out the procedure and requirements for setting rates, due dates, and penalties.
- 2.3 The Council is required to pass a resolution on an annual basis to set the rates, due dates, and penalties for the forthcoming rating year.
- 2.4 This report is for setting the rates, due dates, and penalties for the Council's 2024/2025 financial year.
- 2.5 The rates in this report are GST inclusive.
- 2.6 As is good practice, the rates resolutions, except for actual numbers, have been reviewed for legislative compliance by a legal consultant.

**3. Recommendation/s / Ngā Tūtohunga**

**That the Tasman District Council:**

- receives the Long term Plan Rates Resolution 2024-2025 report RCN24-06-21; and**
- sets the following rates under the Local Government (Rating) Act 2002 for the financial year commencing on 1 July 2024 and ending on 30 June 2025;**

Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
General Rate		Every rateable rating unit in the District	Rate in the \$ of Capital Value	0.2043 cents

*The capital values are assessed by independent valuers. Their results are audited by the Office of the Valuer General.*

Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
Uniform Annual General Charge (UAGC)		Every rateable rating unit in the District	Fixed amount per Rating Unit	\$ 394.00

### Targeted Rates

	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
<b>1</b>	<b>Stormwater Rate</b>				
			Every rateable rating unit in the District which has a land value		
		Urban Drainage Area- Stormwater Differential	Rating units in the Stormwater Urban Drainage Rating Area	Rate in the \$ of Capital Value	0.0468 cents
		Balance of the District- General Drainage Stormwater Differential	Rating units with land value, that are not in the Stormwater Urban Drainage Rating Area	Rate in the \$ of Capital Value	0.0049 cents
<p><i>Ratepayers in the Urban Drainage Rating Area receive greater benefit from stormwater infrastructure or cause the need for stormwater infrastructure. For this reason the Council has determined that a differential charge will be applied as follows:</i></p> <p><i>*Urban Drainage Area –Stormwater Differential- A differential of 1 will apply.</i></p> <p><i>*Balance of the District- General Drainage Stormwater Differential- A differential of 0.105 will apply.</i></p>					
<b>2</b>	<b>Water Supply Rates</b>				
<b>2.1</b>	<b>Water Supply Rates – Urban Water Supply Metered Connections and Rural Water Extensions to Urban Water Schemes (“The Club”)</b>				
2.1(a)	Water Supply – Urban Water Supply Metered Connections (excluding Motueka Water Supply): Volumetric charge		Provision of service being the supply of metered water to those rating units in the District which have metered water connections, excluding those connected to the Motueka Water Supply.	Per m <sup>3</sup> of water supplied	\$ 3.56

	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
2.1(b)	Water Supply – Urban Water Supply Metered Connections (excluding Motueka Water Supply): Service Charge		Provision of a service being a connection to a metered water supply by rating units in the District, excluding those connected to the Motueka Water Supply.	Fixed amount per connection (meter)	\$ 437.99
2.1(c)	Water Supply- Rural Water Extensions to Urban Water Schemes		Provision of a service being a connection to a supply of water via a rural extension to urban schemes through a low flow restricted water connection.	Extent of provision of service: 1m <sup>3</sup> /day (based on water restrictor volume). E.g. 2m <sup>3</sup> /day restrictor volume will be charged at two times the listed annual rate	\$ 1,038.70

*The 1m<sup>3</sup> base rate is set at 80% of the Urban Metered Connections volumetric rate multiplied by 365.*

*The extensions that will be charged this rate are: Best Island Water Supply, Māpua/ Ruby Bay Water Supply, Brightwater/Hope Water Supply, Richmond Water Supply, Wakefield Water Supply, and any others which are referred to as the Other Rural Water Supply Extensions.*

	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
<b>2.2</b>	<b>Water Supply Rates – Motueka Water Supply Metered Connections</b>				
2.2(a)	Water Supply – Motueka Water Supply Metered Connections: Volumetric charge		Provision of service being the supply of metered water to rating units connected to the Motueka Water Supply	Per m <sup>3</sup> of water supplied	\$ 3.39
2.2(b)	Water Supply – Motueka Water Supply Metered Connections: Service charge		Provision of service being a connection to the Motueka Water Supply	Fixed amount per connection (meter)	\$ 100.49
<b>2.3</b>	<b>Water Supply – Rural Connections</b>				
2.3(a)	Water Supply- Dovedale Rural Water Supply		Provision of a service being a connection to the Dovedale Rural Water Supply through a low flow restricted water connection		

	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
		Dovedale Differential A*		Extent of provision of service: 1m <sup>3</sup> /day up to 2m <sup>3</sup> /day (based on water restrictor volume).	\$ 999.24
		Dovedale Differential B*		Extent of provision of service: 1m <sup>3</sup> /day above 2m <sup>3</sup> /day (based on water restrictor volume).	\$ 776.85

The Council has determined that a differential charge will be applied:

*\*Dovedale Differential A- includes the supply of water for up to and including the first 2m<sup>3</sup> per day. This rate is charged based on the extent of provision of service using the size of restrictor volume, with a base of 1m<sup>3</sup> per day. A differential of 1 per 1m<sup>3</sup> per day will apply.*

*For example, rating units with a 2m<sup>3</sup> per day restrictor volume will be billed two of the Differential A charge.*

*\*Dovedale Differential B- includes the supply of water greater than 2m<sup>3</sup> per day. This rate is charged based on the extent of provision of service using the size of restrictor volume, with a base of 1m<sup>3</sup> per day will apply. A differential of 0.77 per 1m<sup>3</sup> per day will apply.*

*For example, rating units with a 3m<sup>3</sup> per day restrictor volume will be billed two of the Differential A charge and one of the Differential B charge.*

	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
2.3(b)	Water Supply- Redwood Valley Rural Water Supply		Provision of a service being a connection to the Redwood Valley Rural Water Supply through a low flow restricted water connection	Extent of provision of service: 1m <sup>3</sup> /day (based on water restrictor volume). E.g. 2m <sup>3</sup> /day restrictor volume will be charged at two times the listed annual rate	\$ 699.86



	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
2.3(c)	Water Supply- Eighty Eight Valley Rural Water Supply		Provision of a service being a connection to the Eighty Eight Valley Rural Water Supply through a low flow restricted water connection	Extent of provision of service: 1m <sup>3</sup> /day (based on water restrictor volume). E.g. 2m <sup>3</sup> /day restrictor volume will be charged at two times the listed annual rate	\$ 499.97
2.3(d)	Water Supply- Eighty Eight Valley Rural Water Supply- Service Charge		Provision of a service being a connection to the Eighty Eight Valley Rural Water Supply through a low flow restricted water connection	Fixed amount per rating unit	\$ 531.38
2.3(e)	Water Supply- Hamama Rural Water Supply- Variable Charge		Provision of a service being a connection to the Hamama Rural Water Supply	Rate in the \$ of Land Value	0.0458 cents
2.3(f)	Water Supply- Hamama Rural Water Supply- Service Charge		Provision of a service being a connection to the Hamama Rural Water Supply	Fixed amount per rating unit	\$ 311.30
2.3(g)	Water Supply- Hamama Rural Water Supply- Fixed Charge based on set land value		Rating units in the Hamama Rural Water Supply Rating Area	Rate in the \$ of set land value (which is the land value at the time capital works were completed in 2005)	0.1650 cents
<b>2.4</b>	<b>Water Supply Firefighting</b>				
2.4(a)	Water Supply: Motueka Firefighting		Rating units in the Motueka Firefighting Water Supply Rating Area	Fixed amount per Rating Unit	\$ 95.74
2.4(b)	Water Supply: Tākaka Firefighting- Capital		Every Rating Unit in the Golden Bay Ward		

	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
		Tākaka CBD Differential	Rating units in the Takaka Firefighting Water Supply Commercial CBD Rating Area	Rate in the \$ of Capital Value	0.0448 cents
		Tākaka Residential Differential	Rating units in the Tākaka Firefighting Water Supply Residential Rating Area	Fixed amount per Rating Unit	\$ 32.54
		Tākaka Balance of Golden Bay Ward Differential	Rating units in the Tākaka Firefighting Water Supply Rest of Golden Bay Rating Area	Fixed amount per Rating Unit	\$ 10.06
2.4(c)	Water Supply: Tākaka Firefighting-Operating		Rating units in the Tākaka Firefighting Water Supply Commercial CBD Rating Area and Tākaka Firefighting Water Supply Residential Rating Area.	Fixed amount per Rating Unit	\$21.53
<b>2.5</b>	<b>Water Supply - Dams</b>				
2.5(a)	Water Supply-Dams: Wai-iti Valley Community Dam		Where land is situated, and the provision of service and the activities controlled under the Tasman Resource Management Plan under the Resource Management Act 1991. This rate will apply to those rating units in the Wai-iti Dam Rating Area that are permit holders under the Resource Management Act 1991 because they are able to use the amount of augmented water as permitted by their resource consent and apply it to the land in accordance with the amount and rate specified in the resource consent.	Extent of provision of service: charged at \$ per hectare as authorised by water permits granted under the Resource Management Act 1991	\$ 212.21

	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
<b>3</b>	<b>Wastewater Rate</b>		Provision of a service. The provision of service is measured by the number of toilets and/or urinals ("pans") connected either directly or by private drain to a public wastewater system with a minimum of one pan being charged per connected rating unit		
		First toilet or urinal ("pan")		Uniform charge in the \$ for each toilet or urinal (pan)	\$ 766.93
		2nd-10th toilets or urinals ("pans")		Uniform charge in the \$ for each toilet or urinal (pan)	\$ 575.20
		11th or more toilets or urinals ("pans")		Uniform charge in the \$ for each toilet or urinal (pan)	\$ 383.47
<p><i>The costs associated with wastewater are lower per pan the more pans that are present. For this reason the Council has determined that a differential charge will be applied as follows:</i></p> <p><i>*One toilet or urinal. A differential of 1 is set.</i></p> <p><i>*2-10 toilets or urinals. A differential of 0.75 is set.</i></p> <p><i>*11 or more toilets or urinals. A differential of 0.5 is set.</i></p>					
<b>4</b>	<b>Regional River Works Rate</b>		Every rateable rating unit in the District.		
		River Rating Area X Differential	Rating units in the River Rating Area X	Rate in the \$ of Capital Value	0.0338 cents
		River Rating Area Y Differential	Rating units in the River Rating Area Y	Rate in the \$ of Capital Value	0.0338 cents
		River Rating Area Z Differential	Rating units in the River Rating Area Z	Rate in the \$ of Land Value	0.0141 cents

*The river works benefits are not equal throughout the District. For this reason, the Council has determined that a differential charge will be applied.*

*The differentials are planned so that the Area X Differential and Area Y Differential will be charged at the same rate, and the total amount of rates planned to be generated by the combined Area X Differential and*

Area Y Differential is the same as the planned rates generated for the Area Z Differential.

	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
5	<b>Motueka Business Rate</b>		Where the land is situated being rateable rating units in the Motueka Business Rating Area A and B and the use to which the land is put. The land usage categories as set out in the Rating Valuations Rules 2008 for actual property use that will be charged for this rate include: Commercial, Industrial, Multi use commercial/ industrial, Residential-public communal/ multi use, Lifestyle- multi use, Transport, Utility services-communications, Community services-Medical and allied, and Recreational		
		Motueka Business Area A Differential	This will apply to properties with land use categories as listed above for rateable rating units in Motueka Business Rating Area A	Rate in the \$ of Capital Value	0.0377 cents
		Motueka Business Area B Differential	This will apply to properties with land use categories as listed above for rateable rating units in Motueka Business Rating Area B	Rate in the \$ of Capital Value	0.0188 cents

	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
6	<b>Richmond Business Rate</b>		Where the land is situated being rateable rating units in the Richmond Business Rating Area and the use to which the land is put. The land usage categories as set out in the Rating Valuations Rules 2008 for actual property use that will be charged for this rate include: Commercial, Industrial, Multi use commercial/ industrial, Residential- public communal/ multi use, Lifestyle- multi use, Transport, Utility services- communications, Community services- Medical and allied, and Recreational	Rate in the \$ of Capital Value	0.0377 cents
7	Māpua Stopbank Rate		Rating units in the Māpua Stopbank Rating Area	Fixed amount per Rating Unit	\$ 44.70
8	Torrent Bay Replenishment Rate		Rating units in the Torrent Bay Rating Area A and B		
		Torrent Bay Area A Differential	Rating units in the Torrent Bay Rating Area A	Fixed amount per Rating Unit	\$ 857.52
		Torrent Bay Area B Differential	Rating units in the Torrent Bay Rating Area B	Fixed amount per Rating Unit	\$ 270.79
9	District Facilities Rate		Every rateable rating unit in the District	Fixed amount \$ per Rating Unit	\$ 139.34
10	Shared Facilities Rate		Every rateable rating unit in the District	Fixed amount \$ per Rating Unit	\$ 65.86
11	Museums Facilities Rate		Every rateable rating unit in the District	Fixed amount per Rating Unit	\$ 79.35
12	Refuse/ Recycling Rate		Rating units in the Refuse- Recycling Rating Area	Fixed amount per Rating Unit	\$ 152.54

	Rate Type	Differential category	Categories of land on which Rate is set	Factors	Rate (GST Inc.)
13	Māpua Rehabilitation Rate		Every rateable rating unit in the District	Fixed amount per Rating Unit	\$ 4.53
14	Golden Bay Community Board Rate		Rating units in the Golden Bay Community Board Rating Area, which is the Golden Bay Ward	Fixed amount per Rating Unit	\$ 15.63
15	Motueka Community Board Rate		Rating units in the Motueka Community Board Rating Area, which is the Motueka Ward	Fixed amount per Rating Unit	\$ 15.36
16	Warm Tasman Rate		Provision of service which occurs when homeowners apply and are approved into the scheme which results in the installation of a wood burner and/or insulation into their property	Extent of provision of service: calculated per \$ of the total cost of the installed works and the administration fee charged over a 9-year period including GST and interest	\$ 0.1467
<b>17</b>	<b>Waimea Community Dam – Environmental and Community Benefits Rates</b>				
17.1	Waimea Community Dam-Environmental and Community Benefits District wide Rate		Every rateable rating unit in the district	Fixed amount per rating unit	\$ 107.09
17.2	Waimea Community Dam-Environmental and Community Benefits ZOB Rate		Every rateable rating unit in the Waimea Community Dam Zone of Benefit Rating Area	Rate in the \$ of Capital Value	0.0097 cents

and;

**3. sets the dates and amounts for payment of rates in 2024/2025 as follows;**

**For rates other than volumetric metered water rates, rates are set as at 1 July each year and the Council invoices rates quarterly, with the instalment invoice dates being 25 July, 25 October, 25 January and 25 April. Each instalment is one quarter of the total annual rates payable for the year. Rates are due and payable to the Tasman**

**District Council. The 2024/2025 rates instalments due dates for payment are:**

Instalment 1 Due Date	20 August 2024
Instalment 2 Due Date	20 November 2024
Instalment 3 Due Date	20 February 2025
Instalment 4 Due Date	20 May 2025

**Volumetric metered water rates are invoiced separately from other rates. Invoices for the majority of users are issued six monthly and invoices for larger industrial users are issued monthly.**

**The 2024/2025 due dates for payment are as follows:**

Meters invoiced in June (may include but is not limited to meters in Murchison, Upper Tākaka, Pōhara, Collingwood, meters W00898, W00897, W00906, W45268, W00910, W00899)	22 July 2024
Meters invoiced in July (may include but is not limited to meters in Hope, Brightwater, Wakefield, Tapawera, meters W00898, W00897, W00906, W45268, W00910, W00899)	20 August 2024
Meters invoiced in August (may include but is not limited to meters in Māpua, meters W00898, W00897, W00906, W45268, W00910, W00899)	20 September 2024
Meters invoiced in September (may include but is not limited to meters in Motueka, Kaiteriteri, Riwaka, meters W00898, W00897, W00906, W45268, W00910, W00899)	21 October 2024
Meters invoiced in October (may include but is not limited to meters in Richmond, meters W00898, W00897, W00906, W45268, W00910, W00899)	20 November 2024
Meters invoiced in November (may include but is not limited to meters W00898, W00897, W00906, W45268, W00910, W00899)	20 December- 2024
Meters invoiced in December (may include, but not limited to meters in Murchison, Upper Takaka, Pōhara, Collingwood, meters W00898, W00897, W00906, W45268, W00910, W00899)	20 January 2025
Meters invoiced in January (may include but is not limited to meters in Hope, Brightwater, Wakefield, Tapawera, meters W00898, W00897, W00906, W45268, W00910, W00899)	20 February 2025
Meters invoiced in February (may include but is not limited to meters in Māpua, meters W00898, W00897, W00906, W45268, W00910, W00899)	20 March 2025

Meters invoiced in March (may include but is not limited to meters in Motueka, Kaiteriteri, Riwaka, meters W00898, W00897, W00906, W45268, W00910, W00899)	22 April 2025
Meters invoiced in April (may include but is not limited to meters in Richmond, meters W00898, W00897, W00906, W45268, W00910, W00899)	20 May 2025
Meters invoiced in May (may include but is not limited to W00898, W00897, W00906, W45268, W00910, W00899)	23 June 2025

**Payments received will be applied to the oldest outstanding amounts first; and**

- 4. authorises penalties to be added to rates that are not paid after the due date as follows:**

**For rates other than volumetric metered water rates, under Section 57 and 58 of the Local Government (Rating) Act 2002 the Council prescribes a penalty of ten percent (10%) of the amount of rate instalments remaining unpaid after the due date to be added on the following dates:**

Instalment 1 Penalty Date	21 August 2024
Instalment 2 Penalty Date	21 November 2024
Instalment 3 Penalty Date	21 February 2025
Instalment 4 Penalty Date	21 May 2025

**For volumetric metered water rates, a penalty of 10 percent (10%) will be added to the amount of metered water rates remaining unpaid after the due date to be added on the following dates:**

Meters invoiced in June	23 July 2024
Meters invoiced in July	21 August 2024
Meters invoiced in August	23 September 2024
Meters invoiced in September	22 October 2024
Meters invoiced in October	21 November 2024
Meters invoiced in November	23 December 2024
Meters invoiced in December	21 January 2025
Meters invoiced in January	21 February 2025
Meters invoiced in February	21 March 2025
Meters invoiced in March	23 April 2025
Meters invoiced in April	21 May 2025
Meters invoiced in May	24 June 2025



**On 10 July 2024, a further penalty of five percent (5%) will be added to rates (including previously applied penalties) that remain unpaid from previous years on 9 July 2024. On 10 January 2025, a further penalty of five percent (5%) will be added to any portion of previous years' rates (including previously applied penalties) still remaining unpaid on 9 January 2025.**

**The above penalties will not be charged on a rating unit where the Council has agreed to a programme for payment of rate arrears or where a direct debit programme is in place and payments are being honoured, in accordance with the Council's Rates Remission Policy; and**

- 5. notes that the Funding Impact Statement contained in the Long Term Plan 2024-2034 includes rating maps that relate to the rates that are set based on "where the land is situated", and depict the relevant areas where those rates apply. The Funding Impact Statement also includes differential definitions that are relevant for ratepayers to understand how the rates will be applied. The rating maps, differential definitions and rating definitions are adopted as part of the Long Term Plan, rather than as part of the rate setting process.**

#### **4. Background / Horopaki**

- 4.1 The Council is required to pass a resolution on an annual basis to set the rates, due dates, and penalties for the forthcoming rating year.
- 4.2 This resolution must be passed after the Long Term Plan is adopted and the resolution must be consistent with the Council's Revenue and Financing Policy and the Funding Impact Statement contained in the Long Term Plan.

#### **5. Analysis and Advice / Tātaritanga me ngā tohutohu**

- 5.1 The Local Government (Rating) Act 2002 (LGRA) requires the Council to resolve to set the rates and penalties each rating year.
- 5.2 Staff recommend that the Council adopts the rates resolution report.

#### **6. Options / Kōwhiringa**

- 6.1 The Local Government (Rating) Act 2002 (LGRA) requires the Council to resolve to set the rates and penalties each rating year.
- 6.2 Staff recommend that the Council adopts the rates resolution report.
- 6.3 Exercising the option to not pass this rate setting resolution would mean that assessments and invoices for rates could not be issued for the 2024/2025 rating year, unless or until the rates for the year were set.
- 6.4 Not setting the rates would have serious financial consequences for the Council including impacting its ability to meet its financial commitments.
- 6.5 The options are outlined in the following table:

Option	Advantage	Disadvantage
1.	<p>Adopt the rates as set out in this Rates Resolution Report <b>(recommended)</b></p>	<p>We can collect rates to fund the agreed work programme.</p> <p>Meets legislative timeline.</p> <p>The Council has funding to implement the programme in the Long Term Plan which commences on 1 July 2024.</p> <p>The Long Term Plan (if previously adopted by the Council) will not need to be amended.</p>
2.	<p>Do not adopt the Rates Resolution Report.</p>	<p>This option would be appropriate if the Council has decided not to adopt the Long Term Plan 2024-2034 which is the subject of a separate report on this agenda. The Long Term Plan must be adopted prior to the rates resolution being passed. And the rates resolution must be consistent with the Long Term Plan.</p>
		<p>No obvious disadvantages.</p> <p>Any major changes will very likely mean we cannot meet legislative timelines.</p> <p>It will involve revising the rates resolution, Funding Impact Statement and the Long Term Plan 2024-34, involving substantial staff and other resources.</p> <p>It creates a clear risk that the first rates instalment will not be collected.</p> <p>Creates uncertainty for staff in preparing for the 2024/2025 year.</p>

#### 6.6 Option one is recommended.

### 7. Legal / Ngā ture

- 7.1 The LGRA sets out the procedures that local authorities need to use to set and assess rates, and the relevant requirement for rates.
- 7.2 Section 23 of the LGRA states that rates must be set by resolution; must relate to a financial year; and must be set in accordance with the relevant provisions of the local authority's Long Term Plan and Funding Impact Statement for the financial year.
- 7.2.1 The resolution states that the rates apply to the financial year commencing on 1 July 2024 and ending on 30 June 2025.
- 7.2.2 The rates are consistent with the provisions in the Funding Impact Statement contained in the Long Term Plan 2024 - 2034.
- 7.3 Section 23 of the LGRA also states that within 20 working days of making a resolution, a local authority must make the resolution publicly available on its internet site.

- 7.3.1 This action item has been added to this report.
- 7.4 Section 24 of the LGRA states that the local authority must state the financial year to which the rate applies and the dates by which the specified amounts must be paid in the resolution for setting a rate.
- 7.4.1 The resolution states the financial year and the due dates for payment of the rates.
- 7.5 Section 57 of the LGRA states that a local authority may, by resolution, authorise penalties to be added to rates that are not paid by the due date. The resolution must be made not later than the date when the local authority sets the rates and must state how the penalty is calculated and the date it is to be added to the unpaid rates. The penalty must not exceed 10% of the amount of the unpaid rates.
- 7.5.1 The resolution is being made on the same date the rates are set, states the rates amounts owing that the penalty will be applied to and states the date it is to be added to the unpaid rates. The penalties to be set do not exceed 10% of the unpaid rates.
- 7.6 Section 58 of the LGRA states that different types of penalties may be applied including a penalty on rates assessed in the financial year for which the resolution is made that are unpaid after the date specified, and a further penalty on rates assessed in a prior financial year that are unpaid on the later of:
- 7.6.1 the first day of the financial year for which the resolution is made, or
- 7.6.2 five (5) working days after the date on which the resolution is made.
- 7.7 A further penalty can be added on the rates from prior years if the rates are still unpaid six months after that penalty was added.
- 7.7.1 All permitted types of penalties are proposed to be set to encourage the timely payment of rates, and to reduce the risk that the general ratepayer who is meeting their obligations is funding collection costs due to late payments by the remainder of the ratepayer base.
- 7.7.2 The penalty dates have been set taking into account these legislative requirements.
- 7.8 The Funding Impact Statement contained in the Long Term Plan 2024-2034 includes rating maps that relate to and depict where the rates that are set based on “where the land is situated” apply. The Funding Impact Statement also includes differential definitions that are relevant for ratepayers to understand how the rates will be applied. The rating maps, differential definitions and rating definitions are adopted as part of the Long Term Plan, rather than as part of the rate setting process.
- 7.9 Section 93 of the Local Government Act 2002 (the LGA) states that a local authority must have adopted a Long Term Plan before the commencement of the first year to which it relates. Section 95 of the LGA states that for the first year of a Long Term Plan, the Funding Impact Statement included must be regarded as the Annual Plan of the authority for that year, and that one of the purposes of the Annual Plan is to contain the proposed annual budget and Funding Impact Statement for the year to which the Annual Plan relates.
- 7.9.1 The Council will have already adopted the Long Term Plan 2024-2034 before the rates resolution is brought forward.
- 7.9.2 The Funding Impact Statement contained in the Long Term Plan 2024-2034 is consistent with the funding mechanisms specified in the draft rates resolution.

**8. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori**

- 8.1 Iwi engagement is considered as part of the Long Term Plan processes, not the resolution to set the rates.

**9. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui**

- 9.1 Ratepayers will have a high degree of interest in the rates that will be set by this resolution. However, this resolution is confirming the rates that were considered and consulted on through the Council's Long Term Plan 2024-2034 process, via the special consultative procedure. Staff have considered the extent of any changes from the draft Long Term Plan 2024-2034 to these updated resolutions, and do not consider there to be any need to consult further prior to adopting this rates resolution.
- 9.2 The rates resolution is the mechanism by which the planned rates for the Long Term Plan, are set.
- 9.3 The rates resolution is consistent with the final Funding Impact Statement included in the Long Term Plan 2024-2034.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	While all ratepayers have an interest in the level of rates they will be charged, the level of rates and how they are set are primarily considered as part of the Long Term Plan process, with the resolutions being the formal decision that sets the rates.
Is there a significant impact arising from duration of the effects from the decision?	Low	Rates are set annually.
Does the decision relate to a strategic asset?	NA	
Does the decision create a substantial change in the level of service provided by Council?	NA	
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	High	This decision enables the rates that have been developed for 2024/2025 to be set and collected. The key decision that sets the level of rates required is the adoption of the Long Term Plan, with the resolutions the formal setting of the rates.

Issue	Level of Significance	Explanation of Assessment
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	NA	
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	NA	
Does the proposal or decision involve Council exiting from or entering into a group of activities?	NA	
Does the proposal require inclusion of Māori in the decision making process (consistent with s81 of the LGA)?	NA	

#### 10. Communication / Whakawhitiwhiti Kōrero

10.1 Communication is considered as part of the Long Term Plan processes, not the resolution to set the rates.

#### 11. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea

11.1 The total value of rates (including rates penalties) planned to be collected for the 2024/2025 financial year is \$110.3 million (GST exclusive) out of a total income of \$232 million (GST exclusive).

11.2 The rates have been set to meet the Council's budget requirements in a manner consistent with the Funding Impact Statement contained in the Long Term Plan 2024-2034.

#### 12. Risks / Ngā Tūraru

12.1 There are significant financial, legal and reputational risks that would arise from not correctly following the legislated rate setting process or not setting the rates at all.

12.2 There would also be significant risks arising if the rates set were not consistent with the Funding Impact Statement in the Long Term Plan 2024-2034.

#### 13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi

13.1 Climate change is considered as part of the Long Term Plan processes, not the resolution to set the rates.

**14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru**

- 14.1 Alignment with Policy and Strategic Plans is considered as part of the Long Term Plan processes, not the resolution to set the rates.
- 14.2 The rates resolution in this report must be consistent with the adopted Long Term Plan 2024-2034.

**15. Conclusion / Kupu Whakatepe**

- 15.1 Staff recommend that the Council resolve to set the rates, due dates and penalty dates as required by the LGRA and as set out in this report.

**16. Next Steps and Timeline / Ngā Mahi Whai Ake**

- 16.1 Once approved, staff will verify the rates are correctly entered into the Council's financial system rates module to be used for the 2024/2025 rates invoicing and collection processes.
- 16.2 Staff will ensure the rates resolution is publicly available on the Council's website within 20 working days of the resolution date.
- 16.3 Rates assessments will be issued with the first instalment by late July 2024.

**17. Attachments / Tuhinga tāpiri**

Nil

## 5.4 ADOPTION OF TASMAN CLIMATE RESPONSE AND RESILIENCE STRATEGY AND ACTION PLAN 2024-2035

**Decision Required**

<b>Report To:</b>	Tasman District Council
<b>Meeting Date:</b>	27 June 2024
<b>Report Author:</b>	Anna Gerraty, Senior Community & Reserves Policy Advisor; Barbara Lewando, Senior Climate Change Advisor
<b>Report Authorisers:</b>	John Ridd, Group Manager - Service and Strategy; Alan Bywater, Team Leader - Community Policy; Dwayne Fletcher, Strategic Policy Manager
<b>Report Number:</b>	RCN24-06-22

### 1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 To adopt the revised Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035 (see **Attachment 1**) for implementation.

### 2. Summary / Te Tuhinga Whakarāpototo

- 2.1 Climate change is a key strategic challenge for the Council and others. Under the Local Government Leaders' Climate Change Declaration 2017, the Council committed to developing and implementing 'ambitious action plans that reduce greenhouse gas emissions and support resilience'. The Council adopted the first Tasman Climate Action Plan in September 2019 (RCN19-09-11) and has been progressively implementing it over the past five years.
- 2.2 A review of the 2019 Action Plan commenced in 2022. An initial 'seeking feedback' consultation round was held from 13 March to 5 May 2023. The ideas received were incorporated into a revised draft document, which included a request for a standalone Strategy. During development of Tasman's 10 Year Plan 2024-2034, staff worked with elected members to include draft 10-year budgets alongside relevant actions in the Climate Action Plan appendix.
- 2.3 Consultation on the resulting draft Tasman Climate Response Strategy and Action Plan 2024-2035 (Strategy and Action Plan) was undertaken concurrently with consultation on Tasman's 10-Year Plan 2024-2034, with submissions open between 28 March and 28 April 2024. Hearings on both the draft Strategy and Action Plan and 10-Year Plan were held from 8-10 May 2024.
- 2.4 The Council received 156 submissions on the draft Strategy and Action Plan. Of the 764 submissions received on key choice 3 of Tasman's 10-Year Plan 2024-2034, 46% agreed with the proposed level of investment in the Council's climate response and 31% wanted the Council to invest more.
- 2.5 On 30 May 2024, a workshop was held with the Mayor and Councillors to discuss all submissions received on the draft Strategy and Action Plan and proposed edits to the

document in response. Further edits were made, as per directions received at that workshop. Overall, there was strong support from submitters for the draft document. Edits made focused on refinement rather than extensive revision of content. The resulting final version of the Strategy and Action Plan is now presented to the Council for adoption (see **Attachment 1**).

### Recommendation/s / Ngā Tūtohunga

#### That the Tasman District Council

1. receives the Adoption of Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035 report RCN24-06-22; and
2. notes that 156 submissions were received on the draft Adoption of Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035 during the recent public consultation round; and
3. notes that the draft Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035 has been amended in response to this feedback and edits made focused on refinement rather than extensive revision of content; and
4. notes that the draft ten-year budgets contained within the Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035 have been updated to reflect the final inflated figures included in the Long Term Plan 2024-2034; and
5. adopts the Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035, as appended in Attachment 1 to the agenda report.

### 3. Background / Horopaki

- 3.1 Climate change is a key strategic challenge for the Council and others. Under the Local Government Leaders' Climate Change Declaration, signed by the previous Mayor in 2017, the Council committed to:
  1. *“Develop and implement ambitious action plans that reduce greenhouse gas emissions and support resilience within our own councils and for our local communities. These plans will:*
    - *promote walking, cycling, public transport and other low carbon transport options;*
    - *work to improve the resource efficiency and health of homes, businesses and infrastructure in our district; and*
    - *support the use of renewable energy and uptake of electric vehicles.*
  2. *Work with our communities to understand, prepare for and respond to the physical impacts of climate change.*
  3. *Work with central government to deliver on national emission reduction targets and support resilience in our communities.”*
- 3.2 The Council adopted the first Tasman Climate Action Plan in September 2019 (RCN19-09-11). This consolidated the various streams of work connected with climate change across the Council and focused them into a coordinated and coherent approach. Steady progress has been made implementing that plan over the past five years. Annual reports documenting this progress are available on [the Council's website](#).



- 3.3 A review of the Council's 2019 Action Plan commenced in 2022, following publication of New Zealand's [Emissions Reduction Plan](#) and [National Adaptation Plan](#), which are required by the amended Climate Change Response Act. Both plans include many actions that local government is responsible for implementing. One aim of the review was to weave these new requirements into the Council's updated plan.
- 3.4 An initial 'seeking feedback' consultation round was held from 13 March to 5 May 2023. Ideas received from the public were incorporated into a revised draft document, which included a new Strategy. During the development of Tasman's 10 Year Plan 2024-2034, staff worked with elected members to include draft 10-year budgets alongside relevant actions in the Climate Action Plan appendix.
- 3.5 Consultation on the resulting [draft Tasman Climate Response Strategy and Action Plan 2024-2035](#) (Strategy and Action Plan) took place concurrently with consultation on Tasman's 10-Year Plan 2024-2034, with submissions open between 28 March and 28 April 2024. Details of the Council's proposed investment in climate response were included both within the LTP Consultation Document (under key choice 3) and Appendix 1 of the draft Strategy and Action Plan.
- 3.6 Of the 764 submissions received on key choice 3 of Tasman's 10-Year Plan 2024-2034, 46% agreed with the proposed level of investment in the Council's climate response and 31% wanted the Council to invest more.
- 3.7 The Council received 156 submissions on the draft Strategy and Action Plan. These submissions are presented in Attachment 2 to this report. Attachments provided by submitters can be [viewed online](#).
- 3.8 Hearings on both the draft Strategy and Action Plan and 10-Year Plan were held from 8-10 May 2024.
- 3.9 Deliberations on the 10-Year Plan were held on 23 and 24 May 2024, where the Council made two resolutions related to the draft Strategy and Action Plan (RCN24-05-22):

***Draft Tasman Climate Response Strategy and Action Plan***

***74. notes the 156 submissions received on the draft Tasman Climate Response Strategy and Action Plan; and***

***75. notes that staff are working through all the feedback received and will present a marked-up version of the document, containing recommended edits, to the Council for adoption on 27 June 2024; and***

- 3.10 A workshop was held with the Council on 30 May 2024 to discuss feedback received from submitters on the draft Strategy and Action Plan and proposed edits to the document in response. Further edits were made, as per directions received at that workshop. The resulting final version of the Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035 is presented to the Council for adoption and implementation (see Attachment 1). A marked-up version of this document is appended as Attachment 3.

**4. Analysis and Advice / Tātaritanga me ngā tohutohu**

- 4.1 The Council received 156 submissions on the draft Strategy and Action Plan during the concurrent consultation round.
- 4.2 Approximately two-thirds (105 submitters) supported the draft Strategy and Action Plan with many requesting it be even more ambitious. Of the remaining submitters, 30 opposed the

draft document, 15 didn't clearly state their preference either way and six felt that responding to climate change is not a priority.

- 4.3 The submissions reflected a diverse range of perspectives and recommendations. There is widespread acknowledgment of the urgent need to address climate change for the wellbeing of current and future generations. Many submissions expressed support for specific actions outlined in the draft strategy, such as promoting public transport use and upholding Te Tiriti o Waitangi/the Treaty of Waitangi. However, there were calls for bolder and more specific outcomes, including embedding travel planning and expanding green infrastructure initiatives.
- 4.4 Recommendations also emphasised the importance of setting clear targets, aligning them with the IPCC 6th Synthesis Report, and implementing robust monitoring mechanisms. Community engagement, education, and behaviour change campaigns were highlighted as essential for raising awareness and promoting climate action. Infrastructure and urban planning priorities include sustainable projects and brownfield intensification. Suggestions were made to engage with the agricultural sector to reduce methane emissions. Financial implications are a concern, with calls for careful consideration of funding sources and prioritisation of investments.
- 4.5 The importance of prioritising adaptation measures to enhance community resilience was also highlighted by submitters. Overall, the submissions reflected a nuanced understanding of the climate challenge and emphasised the importance of decisive action while considering the diverse needs and perspectives of the Tasman community.
- 4.6 As noted in Section 3 of this report, the final version of the Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035 (presented in Attachment 1) has been amended to reflect feedback received during public consultation and updated to include final inflated 10-year budgets alongside relevant actions.

**5. Options / Kōwhiringa**

5.1 The options are outlined in the following table:

Option	Advantage	Disadvantage
1.	Adopt the Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035.	The final version of the document presented in Attachment 1 reflects the outcome of a thorough review process, involving iwi engagement, two public consultation rounds and workshops with elected members. Budgets to implement many of the individual actions listed in the Action Plan have been allocated via the LTP 2024-2034.
		No disadvantages.

Option		Advantage	Disadvantage
2.	Do not adopt the Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035.	No advantages.	It is widely accepted internationally that the costs of inaction or delayed action outweighs the cost of acting now.

**5.2 Option 1 is recommended.**

**6. Legal / Ngā ture**

6.1 As stated in paragraph 3.3, the government published New Zealand’s first [Emissions Reduction Plan](#) (ERP) and [National Adaptation Plan](#) (NAP) in 2022. Both plans are mandated under the amended Climate Change Response Act (2002) and include multiple actions that local government is responsible for implementing. The revised Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035 incorporates relevant directions from both the ERP and NAP.

**7. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori**

7.1 Staff engaged with iwi on the plan review early in 2023, holding kanohi-ki-te-kanohi (face-to-face) hui with Pou Taiao staff from several iwi Trusts and emailing others. Climate change is a key issue for iwi, particularly adaptation. Two iwi Trusts provided feedback on the draft Strategy and Action Plan in their submissions on Tasman’s 10-Year Plan 2024-2034.

**8. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui**

8.1 Overall, the significance of this decision is medium-high. A two-step public consultation process has been undertaken as part of the plan review. Submissions received indicate widespread public interest in and support for the Council’s climate response.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	High	General public awareness of climate change has heightened in recent years, with legislative change, declarations of ‘climate emergencies’, school strikes for climate and increasing media coverage of climate change. The public expect both central and local government to act as a leader in this space. Of the 764 submissions received on key choice 3 of Tasman’s 10-Year Plan 2024-2034, 46% agreed with the proposed level of investment in the Council’s climate response and 31% wanted Council to invest more.

	<b>Issue</b>	<b>Level of Significance</b>	<b>Explanation of Assessment</b>
			This indicates strong support for adoption of the Strategy and Action Plan.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Medium	The Strategy and Action Plan aims to improve well-being.
3.	Is there a significant impact arising from duration of the effects from the decision?	Low	The budgets allocated to individual actions within the Climate Action Plan are also included in the LTP 2024-2034. The Council can decide to alter these budgets at any time.
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
5.	Does the decision create a substantial change in the level of service provided by Council?	No	
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	A separate report on the agenda recommends that the Council adopt the LTP 2024-2034, which includes all budgets relating to the Strategy and Action Plan.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater or particular consideration of current legislation relating to water supply, wastewater and stormwater infrastructure and services?	No	

## **9. Communication / Whakawhitiwhiti Kōrero**

- 9.1 The process to review the Strategy and Action Plan is described in section 3 of this report. Shape Tasman was used for both rounds of public consultation and notification of the opportunity to submit on the draft was included in the special edition of Newline published for Tasman's 10-Year Plan and concurrent consultations. Once adopted, the final Strategy and Action plan will be published on the Council's website and letters sent to all submitters advising them of this.

## **10. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea**

- 10.1 The LTP 2024-2034 budget includes funding of \$72.2m to implement the Strategy and Action Plan over the next 10 years. This funding is allocated across a wide range of projects and initiatives spanning a range of Council activities, with a total investment of \$66.1m in mitigation actions and \$6.1m in adaptation actions.

## **11. Risks / Ngā Tūraru**

- 11.1 The risk of adopting the Strategy and Action Plan is low, due to the thorough review process undertaken. In contrast, the reputational risk to the Council of choosing not to adopt the Strategy and Action Plan is high.

## **12. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi**

- 12.1 The Strategy and Action Plan sets out the Council's proposed response to climate change between 2024 and 2035.

## **13. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru**

- 13.1 The Strategy and Action Plan reflects the budgets allocated in the LTP 2024-2034. It aligns with national legislation, policies and plans and the TRMP.







## **14. Conclusion / Kupu Whakatepe**

- 14.1 Science clearly shows that climate change is happening now and that the impacts on the environment and our communities are predicted to worsen over time.
- 14.2 A new Strategy has been developed and the 2019 'Tasman Climate Action Plan' updated. The resulting 'Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035' (see Attachment 1) is presented to the Council for adoption.

## **15. Next Steps and Timeline / Ngā Mahi Whai Ake**

- 15.1 If the Council chooses to adopt the Strategy and Action Plan, staff will publish it on the Council's website and start implementing the short-term actions. Quarterly progress updates and detailed annual reports on progress implementing the Strategy and Action Plan will continue to be provided to the Strategy and Policy Committee.

**16. Attachments / Tuhinga tāpiri**

- |    |   |   |     |
|----|---|---|-----|
| 1. | <a href="#"> </a> | Tasman Climate Response and Resilience Strategy and Action Plan 2024-2035 | 119 |
| 2. | <a href="#"> </a> | Submissions on draft Strategy and Action Plan                             | 151 |
| 3. | <a href="#"> </a> | Marked-up version of Strategy and Action Plan                             | 167 |















































































































































































