

---

**MINUTES**  
of the  
**TASMAN DISTRICT COUNCIL MEETING**  
**Kaunihera Katoa**  
held  
**9:30 am, Thursday, 20 June 2024**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

---

**Present:** Mayor T King, Deputy Mayor S Bryant, Councillors C Butler, G Daikee, B Dowler, J Ellis, M Greening (via Zoom), C Hill (via Zoom), M Kininmonth, K Maling, C Mackenzie, B Maru, D Shallcrass and T Walker

**In Attendance:** Chief Executive Officer (L Rae), Chief Operating Officer (S Manners), Group Manager - Service and Strategy (J Ridd), Chief Financial Officer (M Drummond), Group Manager - Community Infrastructure (R Kirby), Group Manager - Environmental Assurance (K Drummond), Kaihautū (R Thomas), Transportation Manager (J McPherson), Programme Leader – Property Transactions (R Cant), Senior Transportation Engineer (M van Enter), Senior Infrastructure Planning Advisor (W Rice), Senior Water and Wastewater Planning Advisor (P Webby), Project Manager (J Bywater), Team Leader – Project Managers (A Henderson), Reserves and Facilities Manager (G Reburn), Team Leader – Reserves Operations (R Hilton), Reserves and Facilities Consultant (R Hollier), Executive Assistant and Advisor to the Mayor (R Scherer) and Team Leader - Democracy Services (E Stephenson)

**1 OPENING, WELCOME**

Mayor King welcomed everyone to the meeting and offered the opening karakia.

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Mayor King/Councillor Ellis**

**CN24-06-1**

**That apologies for lateness from Councillor Maling be accepted.**

**CARRIED**

---

### **3 PUBLIC FORUM**

#### **3.1 Glenys Glover - Pakawau Revetment**

Ms Glover spoke about the erosion at Pākawau Beach and the Council's proposed Coastal Erosion Protection Structures on Council Reserve Land policy. She tabled speaking notes which are available on the Council's website in the Minutes Attachment document.

Attachment 1 Tabled Document

#### **3.2 Māpua Boat Ramp**

**Judy Mitchell** spoke on behalf of the Friends of Māpua Waterfront against the proposed boat ramp and associated development (including a building) at Māpua. The group did not believe that the Council should help fund the resource consent for the proposal or hand over public land for a boat ramp and associated development.

They also submitted that Reserves Financial Contributions should not be made available for a resource consent for a private boat ramp on land that is not designated as a reserve but as open space

Councillor Maling joined the meeting via Zoom at 9:45 am.

#### **3.3 River Road (Appleby) – Heavy Vehicle Restriction**

**Rebecca Hamid** spoke in support of the proposed heavy vehicle restriction on River Road, Appleby and referred to the safety issues on the road. Ms Hamid requested that the Council consider lowering the proposed weight limit of trucks using the road.

#### **3.4 Empower Energy Sharing Integration**

**Kevin Fourie** used a PowerPoint presentation to demonstrate the benefits of solar energy, which is available on the Council's website in the Minutes Attachment document.

Attachment 1 Empower Energy Sharing Integration

### **4 DECLARATIONS OF INTEREST**

Councillor Kininmonth advised that he was no longer a Trustee of the Māpua Boat Ramp Trust.

### **5 LATE ITEMS**

Nil

### **6 CONFIRMATION OF MINUTES**

Councillor Greening advised that he would propose an amendment to the confidential minutes, they were therefore considered in the confidential session.

**Moved Councillor Daikee/Councillor Maru**

**CN24-06-2**

**That the minutes of the Tasman District Council meeting held on Thursday, 2 May 2024, be confirmed as a true and correct record of the meeting.**

**CARRIED**

Confirmed

**Moved Councillor Daikee/Councillor Mackenzie**

**CN24-06-3**

**That the minutes of the Tasman District Council meeting held on Wednesday, 8 May 2024, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**Moved Councillor Daikee/Councillor Dowler**

**CN24-06-4**

**That the minutes of the Tasman District Council meeting held on Thursday, 23 May 2024, be confirmed as a true and correct record of the meeting.**

**CARRIED**

## **7 REPORTS**

### **7.1 Road Stopping/Exchange**

Programme Leader – Property Transactions, Robert Cant presented the report, which was taken as read.

**Moved Councillor Dowler/Councillor Shallcrass**

**CN24-06-5**

**That the Tasman District Council**

- 1. receives the Road Stopping and Exchange on the corner of Stagecoach and Seaton Valley Roads report, RCN24-06-4; and**

**In relation to the road stopping**

- 2. approves the preparation of survey plans for the portion of road to be stopped on the appended Staig & Smith Plan titled “Proposed Road to be stopped and Land to be taken for Road corner of Stagecoach road and Seaton Valley Roads” dated 21 July 2023, to be submitted to Land Information New Zealand for approval; and**
- 3. subject to the approval of Land Information New Zealand, proceed with public notification of the proposed road stoppings (or stopping) in accordance with Schedule 10 of the Local Government Act 1974; and**
- 4. approves the appointment of a Hearings Panel to consider any objections received to the stopping of the unformed legal roads, and to make recommendations to the Council on whether to uphold any objections or refer the matter to the Environment Court, should objections be received; and**
- 5. appoints the following elected members to the Hearing Panel:**
  - Councillor Mackenzie (Chair)**
  - Councillor Kininmonth**
  - Councillor Maru; and**

6. delegates to the Chair the authority to appoint other elected members in substitution should an elected member appointed to the Hearing Panel be unavailable; and
7. approves the stopping of the unformed legal road on the appended Staig & Smith Plan titled “Proposed Road to be stopped and Land to be taken for Road CNR Stagecoach Road and Seaton Valley Roads” dated 21 July 2023 pursuant to schedule 10 of the Local Government Act 1974, subject to there being no objections received; and

In relation to the sale of stopped road:

8. approves entering into a Sale and Purchase Agreement for the disposal of the land subject to the road stopping adjacent above, assuming there are no objections, with a requirement to amalgamate the stopped road with [title], with the land price to be determined by valuation and subject to the purchaser(s) agreeing to meet all of the Council’s costs for the road stopping and disposal process (including survey, legal, valuation and staff costs); and
9. delegates to the Group Manager – Community Infrastructure the authority and power to undertake all the relevant statutory requirements, including the authority to sign all relevant documentation necessary, to give effect to the sale; and

In relation to the road exchange

10. approves the purchase of a small portion (approximately 17 square metres) of the Gould property (Sec 23 SO 441504 – record of title 572251) at a market value to be determined by independent valuation and offset against the sale price of the road to be stopped?
11. approves that the approximately 17 square metre portion of the Gould property purchased be legalised as road.
12. delegates to the Group Manager – Community Infrastructure the power to undertake all processes, including the authority to sign all relevant documentation necessary to give effect to the decision to purchase and vest the approx. 17 square metre portion of the Gould property, including the powers in Section 114 of the Public Works Act 1981 to declare land to be road.

**CARRIED**

## **7.2 Amendment to Council's Traffic Control Devices Register and Traffic Control Bylaw 2016**

Senior Transportation Engineer, Mike van Enter and Transportation Manager, Jamie McPherson presented the report, which was taken as read.

The meeting discussed the proposed time restricted parking outside the Richmond Hall.

**Moved Deputy Mayor Bryant/Councillor Maru**

**CN24-06-6**

**That the Tasman District Council**

1. receives the Amendment to Council's Traffic Control Devices Register and Traffic Control Bylaw 2016 report, RCN24-06-5; and

2. **approves amendments to regulations, controls, restrictions and prohibitions in the Traffic Control Devices Register of the Tasman District Traffic Control Bylaw 2016 (Chapter 7 of Tasman District’s Consolidated Bylaw) pursuant to clause 7(3) of the Bylaw, as proposed by the Diagrammatic Descriptions and associated Geographic Information System (GIS) co-ordinates in Attachment 1 to the agenda report, with effect from 21 June 2024 or the date the traffic control device is installed, whichever is later; and**
3. **notes that the Traffic Control Devices Register of the Traffic Control Bylaw 2016 be updated accordingly.**

**CARRIED**

### **7.3 Referral from the Joint Nelson Tasman Regional Transport Committee - Nelson Tasman Regional Land Transport Plan 2024-34 and Nelson Tasman Public Transport Plan 2024-34 Deliberations Report**

Senior Infrastructure Planning Advisor – Transportation, Bill Rice and Strategic Policy Manager, Dwayne Fletcher presented the report, which was taken as read.

The final copies of the plans were tabled at the meeting and are available on the Council’s website in the Minutes Attachment document.

**Moved Deputy Mayor Bryant/Councillor Kininmonth**

**CN24-06-7**

**That the Tasman District Council**

1. **receives the Referral from the Joint Nelson Tasman Regional Transport Committee - Nelson Tasman Regional Land Transport Plan 2024-34 and Nelson Tasman Public Transport Plan 2024-34 Deliberations Report RCN24-06-6; and**
2. **adopts the tabled Regional Land Transport Plan that will be submitted to New Zealand Transport Agency Waka Kotahi no later than 1 August 2024, subject to the same agreement by Nelson City Council; and**
3. **adopts the tabled Nelson Tasman Regional Public Transport Plan that will be notified with the parties listed in section 121(1)(c)(i) of the Land Transport Management Act 2003, subject to the same agreement by Nelson City Council.**

**CARRIED**

Attachment 1 Nelson Tasman Regional Land Transport Plan 2024-2034

Attachment 2 Nelson Tasman Regional Public Transport Plan 2024-2034

The meeting was adjourned at 10:37am and reconvened at 10:48am.

### **7.4 Streets for People Post Implementation Feedback - Salisbury Road and Hill Street**

Project Manager, Joe Bywater and Mr McPherson presented the report, which was taken as read.

The Council discussed the use of concrete separators which were aimed at separating vehicles from cyclists on the road.

Councillor Daikee, seconded by Councillor Shallcrass moved an alternative to the officer’s recommendation, replacing the proposed 2.1.1 “Retain pilot but replace some concrete

separators with a more visible product” with “Retain pilot but remove all concrete separators as soon as practicable”.

Councillor Maling left the meeting at 10:50am.

**Action:** It was agreed that future reports on the Streets for People project would include feedback from schools, particularly focused on areas where changes to street layouts provided a positive benefit for children cycling to school.

### **Moved Councillor Daikee/Councillor Shallcrass**

**CN24-06-8**

**That the Tasman District Council**

- 1. receives the Streets for People Post Implementation Feedback - Salisbury Road and Hill Street report, RCN24-06-7; and**
- 2. approves the following design changes:**
  - 2.1 Salisbury Road**
    - 2.1.1 Retain pilot but remove all concrete separators as soon as practicable.**
    - 2.1.2 Retain pilot but reinstate two car parking spaces in front of Florence Medical Centre.**
  - 2.2 Hill Street**
    - 2.2.1 Retain pilot but remove the 30 km/h zone between William Street and Queen Street.**

**CARRIED**

### **7.5 Waimea Water Limited - Quarterly Report 31 March 2024**

Chief Financial Officer, Mike Drummond presented the report, which was taken as read.

In response to a question regarding its ongoing operations, Mr Drummond noted that as a Council Controlled Organisation, Waimea Water Limited would continue to produce an annual Statement of Expectations to be approved by the joint shareholders.

### **Moved Councillor Mackenzie/Deputy Mayor Bryant**

**CN24-06-9**

**That the Tasman District Council**

- 1. receives the Waimea Water Limited - Quarterly Report 31 March 2024 report, RCN24-06-8; and**
- 2. notes the receipt of the Quarterly Report for the period ended 31 March 2024 from Waimea Water Limited; and**
- 3. notes the sole significant residual risks through to project completion pertain to construction contractor disputes; and**
- 4. notes the Waimea Water Limited Quarterly Report (or a link to the report) will be published on the Council’s website within seven (7) days of this meeting.**

**CARRIED**

## **7.6 Initiation of the Motueka Wastewater Treatment Solutions Project**

Senior Water and Wastewater Planning Advisor, Pauline Webby and Team Leader – Project Managers, Adam Henderson presented the report, which was taken as read.

In response to a question, Ms Webby confirmed that a programme framework would be reported to the Council as the project progressed.

### **Moved Councillor Kininmonth/Councillor Maru**

**CN24-06-10**

**That the Tasman District Council**

- 1. receives the Initiation of the Motueka Wastewater Treatment Solutions Project report, RCN24-06-9; and**
- 2. approves the initiation of the Motueka Wastewater Treatment Plant work programme (first stage year 1 preparation and options).**

**CARRIED**

## **7.7 Regional Wastewater Philosophy - Transformation to a Council/Iwi Partnership Agreement**

Ms Webby, Mr Henderson and Kaihautū, Renee Thomas presented the report, which was taken as read.

Chief Executive, Leonie Rae confirmed that the Executive Leadership Team would have a strong overview of the project.

### **Moved Councillor Dowler/Councillor Butler**

**CN24-06-11**

**That the Tasman District Council**

- 1. receives the Regional Wastewater Philosophy - Transformation to a Council/Iwi Partnership Agreement report, RCN24-06-10; and**
- 2. approves the Regional Wastewater Philosophy work programme being framed into a partnership with iwi for the management of Wastewater Treatment Plants and discharges aligning with the principles and commitments within the 'Together Te Taihu Partnership Agreement'.**

**CARRIED**

## **7.8 Community Infrastructure Capital Works Funding Approvals**

Team Leader – Stormwater and Wastes, David Stephenson and Mr McPherson presented the report, which was taken as read.

Mr Drummond advised the Council that no additional borrowing was required for the Drainage Renewals and Pavement Rehabilitation project as the supplier had agreed to invoice the Council after 1 July 2024. The draft motion was amended to reflect that advice.

### **Moved Councillor Mackenzie/Deputy Mayor Bryant**

**CN24-06-12**



**That the Tasman District Council**

1. receives the Community Infrastructure Capital Works Funding Approvals report, RCN24-06-11; and
2. approves increased capital expenditure of up to \$1,955,000 for the Motueka West Stormwater Discharge project in the 2023/2024 financial year; and
3. notes that the indicative funding in Long Term Plan 2024/2025 will cover the increased capital expenditure of \$1,955,000 for the Motueka West Stormwater Discharge project; and
4. approves an increase in the Council's borrowing to fund the increased cost in the Motueka West Stormwater Discharge project; and
5. approves capital expenditure of up to \$1,602,620 for Drainage Renewals in the Transportation activity, offset by the transfer of \$578,591 of existing budget from Sealed Road Resurfacing; and
6. approves capital expenditure of up to \$1,580,695 for Pavement Rehabilitation, offset by the transfer of \$479,589 of existing budget from Sealed Road Resurfacing; and
7. notes that the Council intends, when considering carry forwards from the 2023/24 year, to decrease the indicative capital funding in the Long Term Plan 2024/2034 for the Motueka West Discharge Project to compensate for the increased costs incurred in 2023/2024.

**CARRIED**

The meeting was adjourned at 12.30pm and reconvened at 1.00pm.

The confidential items were accorded precedence and the public was excluded at 1.00pm.

**8 CONFIDENTIAL SESSION****8.1 Procedural motion to exclude the public**

Moved Deputy Mayor Bryant/Councillor Dowler  
CN24-06-13

That Carol Stewart, Nelson City Council staff member be permitted to remain for item 8.2 Joint Cemetery - Land Acquisition Proposal after the public has been excluded because of their knowledge of the matter being discussed. This knowledge will assist the Council in its decision-making.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**8.2 Joint Cemetery - Land Acquisition Proposal**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of	s7(2)(i) - The withholding of the information is necessary to enable the local authority to	s48(1)(a) The public conduct of the part of the meeting would be likely

information for which good reason for withholding exists under section 7.	carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	to result in the disclosure of information for which good reason for withholding exists under section 7.
---	---	--

### 8.3 Referral from Enterprise Committee - Approval of Unbudgeted Capital Expenditure and Carry Forward of Capital Works Programme Budget

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

### 8.4 Coastal Erosion Protection Structures on Council Reserve Land Policy

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

## CARRIED

The meeting resumed in open session at 2.46 pm.

Items 7.9 – Māpua Boat Ramp – Request for Funding Reallocation and 7.12 – Joint Regional Cemetery – Business Case and were accorded precedence.

### 7.9 Māpua Boat Ramp - Request for Funding Reallocation

Group Manager – Community Infrastructure, Richard Kirby presented the report, which was taken as read.

After some discussion, Councillor Mackenzie, seconded by Councillor Daikee moved an alternative to the officer's recommendation, approving that funding of \$150,000 be granted to only contribute to the resource consent processing costs associated with the Māpua Boat Ramp Resource Consent application.

**Moved Councillor Mackenzie/Councillor Daikee**

**CN24-06-14**

**That the Tasman District Council**

1. receives the Māpua Boat Ramp - Request for Funding Reallocation report, RCN24-06-12; and
2. notes the Council resolution of 17 May 2021 agreeing to advance funding for the new Tasman Bay Boat Access Facility of \$700,000 (excluding inflation) to \$50,000 in 2021/2022, \$50,000 in 2022/2023 and \$600,000 in 2023/2024, for the purpose of providing a new boat ramp facility at Waterfront Park in Māpua to be funded from the Moutere-Waimea Ward Reserves Financial Contributions account; and
3. notes that, as at 30 March 2024, the Council has paid the Māpua Boat Ramp Community Trust \$169,406 from the allocated funding towards the preparation and application for a Resource Consent for the boat ramp in the Māpua Waterfront Park; and
4. approves covering up to an additional \$150,000 from the previously approved \$700,000 facility, being the Council's costs from the allocated funding, to only contribute to the Resource Consent processing costs associated with the Māpua Boat Ramp Resource Consent application; and
5. requests staff to make any necessary amendments to the Deed of Funding agreement previously entered into between the Council and the Māpua Community Boat Ramp Trust and authorises the Group Manager Community Infrastructure to sign any necessary amendment documentation.

**CARRIED**

#### **7.10 Chief Executive's Update**

Chief Executive, Leonie Rae presented the report, which was taken as read.

Mrs Rae was asked to pass on thanks to the staff involved in the successful implementation of the MAGIQ Cloud project.

**Moved Councillor Dowler/Deputy Mayor Bryant**

**CN24-06-15**

**That the Tasman District Council receives the Chief Executive's Update report, RCN24-06-13.**

**CARRIED**

#### **7.11 Mayoral Activity Update**

Mayor King presented the report, which was taken as read. He thanked the staff involved in the recent "Heave for Hospice" fundraising event noting that Tasman District Council staff raised the most funds out of all the organisations involved in the event.

**Moved Mayor King/Deputy Mayor Bryant**

**CN24-06-21**

**That the Tasman District Council receives the Mayoral Activity Update report, RCN24-06-14.**

**CARRIED**

## **7.12 Joint Regional Cemetery - Business Case**

Reserves and Facilities Manager, Grant Reburn and Council contractor, Richard Hollier presented the report, which was taken as read.

In response to a question, Mr Hollier noted that a joint cemetery would be more efficient than multiple smaller ceremonies around the region.

### **Moved Councillor Daikee/Councillor Dowler**

**CN24-06-22**

**That the Tasman District Council**

- 1. receives the Joint Regional Cemetery - Business Case Report RCN24-06-15; and**
- 2. commits to proceeding with a regional cemetery jointly with Nelson City Council subject to the Nelson City Council also committing; and**
- 3. adopts the Nelson City and Tasman District Joint Regional Cemetery Business Case, June 2024 in Attachment 2 of the agenda report subject to Nelson City Council adopting this business case; and**
- 4. reports back on a formal agreement that will govern the development of a regional cemetery and the provision of regional cemetery services.**

**CARRIED**

## **RESTATEMENTS**

It was resolved while the public was excluded:

### **8.3 Referral from Enterprise Committee - Approval of Unbudgeted Capital Expenditure and Carry Forward of Capital Works Programme Budget**

**CN24-06-14**

**That Tasman District Council**

- 6. agrees that the report, decision, and attachments remain confidential at this time.**

### **8.4 Coastal Erosion Protection Structures on Council Reserve Land Policy**

**CN24-06-15**

**That Tasman District Council**

- 9. instructs staff to publish the final policy on the Council's website.**

### **8.5 Confirmation of minutes**

**CN24-06-16**

**That the amended confidential minutes of the Tasman District Council meeting held on Thursday, 2 May 2024, be confirmed as a true and correct record of the meeting.**

### **8.6 Confirmation of minutes**

**CN24-06-17**

**That the confidential minutes of the Tasman District Council meeting held on Thursday, 23 May 2024, be confirmed as a true and correct record of the meeting.**

Mayor King offered the closing karakia and the meeting concluded at 3:02 pm.

Confirmed as a correct record of proceedings by resolution on 17 July 2024.

**Moved Councillor Mackenzie/Councillor Maling**

**CN24-07-16**

**That the minutes of the Tasman District Council meeting held on Thursday, 20 June 2024 be confirmed as a true and correct record of the meeting.**

**CARRIED**

Confirmed