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**MINUTES**  
of the  
**TENDERS/PROCUREMENT PANEL MEETING**  
**Komiti iti Karaati Hapori**

held  
**8:30am, Wednesday, 8 May 2024**

at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Deputy Mayor S Bryant, Councillors M Kininmonth and K Maling and Chief Executive Officer L Rae

**Attendance:** Chief Operating Officer (S Manners), Digital Business Services Manager (P Darlington), and Democracy Services Advisor (K McLean)

**1 OPENING, WELCOME**

Deputy Mayor Bryant opened the meeting.

**2 APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

**3 DECLARATIONS OF INTEREST**

Nil

**4 CONFIDENTIAL SESSION**

**4.1 Procedural motion to exclude the public**

**Moved Councillor Maling/Chief Executive Officer Rae**  
**TPCCC24-05-1**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by**

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section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**6.2 Contract services for the implementation and support of a Customer Relationship Management Solution**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

**RESTATEMENTS**

It was resolved while the public was excluded:

**6.2 Contract services for the implementation and support of a Customer Relationship Management Solution**

**That the Tenders/Procurement Panel**

- 4. agrees that the report, attachments, and decision remain confidential at this time.**

The meeting concluded at 8:50am.

Confirmed as a correct record of proceedings by resolution on 30 May 2024.

**TPCCC24-05-2**

**That the minutes of the Extraordinary Tenders/Procurement Panel meeting held on Wednesday, 8 May 2024, be confirmed as a true and correct record of the meeting.**