
MINUTES
of the
OPERATIONS COMMITTEE MEETING
Komiti Mahi

held
9:34am, Thursday, 16 May 2024

at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor C Mackenzie (Chair), Mayor T King, Deputy Mayor S Bryant, Councillors C Butler, G Daikee, J Ellis (via Zoom), M Greening, C Hill (via Zoom), M Kininmonth, K Maling, B Maru, D Shallcrass, and T Walker (Deputy Chair)

In Attendance: Motueka Community Board Member (D Armstrong), Group Manager - Community Infrastructure (R Kirby), Principal Planner - Strategic Policy (P Jamieson), Enterprise and Property Services Manager (N Chin), Transportation Manager (J McPherson), Reserves & Facilities Manager (G Reburn), Programme Delivery Manager (R McGuigan), Acting General Manager - Information, Science and Technology (R Smith), Chief Digital Officer (P Darlington), Team Leader - Democracy Services (E Stephenson), Executive Assistant (H East) and Executive Support Officer (A Brough)

Absent: Councillor C Butler

1 OPENING, WELCOME

The Chair opened the meeting with karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

The Chair noted that Committee member, Chanel Starkey, had not received the meeting notice and apologised for this oversight. The Chair tendered an apology for the meeting on behalf of Ms Starkey.

**Moved Deputy Mayor Bryant/Councillor Maru
OC24-05-1**

That the apologies from Councillors Dowler and Greening and Ms Starkey for absence and from Mayor King for lateness, be accepted.

CARRIED

3 PUBLIC FORUM

3.1 Trish Palmer – Stanley Brook Group - The Stanley Brook, Sunday Creek and Forest Creek

Trish Palmer and Hamish referred to the group's verbal submission to the Long Term Plan. They spoke about:

- resilience, access, risk and safety
- they requested that the water channels be protected and looked after on the unmaintained section of Sunday Creek Road, noting that if that was done, most of the issues on that section of road would disappear
- they requested that, if anyone was going out inspect any parts of roads in that area, for them to knock on doors and ask residents
- Forest Creek Road, which had had a lot of poor quality gravel put on it recently, with some residents unwilling to drive on it
- the problem was accentuated by the fact that the culverts had not been unblocked and there was a bigger issue of the Stanley Brook river and the bridge, which had had major scouring, threatening the road approaching the bridge, power line, and a large protected oak tree in danger of falling in on the upstream side.

They answered questions regarding:

- discussions with Network Tasman regarding the power pole, there was a debate over who was responsible for protecting it
- usage of the unmaintained section through to the road at other end
- the temporary closure for forestry – there had not been any documentation for an official closure, the logging was over 10 years ago, and residents just got a letter to say they had agreed.

Action: Richard Kirby to update the committee on the matters raised by the Stanley Brook Group.

3.2 Glen Daikee – (in a personal capacity) regional accessible playgrounds

Mr Daikee spoke to a PowerPoint presentation, noting that the accessible playground concept had come out of considerable support through submissions to the Long Term Plan 2024-2034 (LTP). He noted that he was the Deputy Chair of the Accessibility for All (A4A) forum, which had heard of the need for a space that was inclusive and usable by all. He noted that small changes made playgrounds inclusive accessible.

He highlighted the Saxton Field motto, which was 'a space for everyone' and showed the possible areas of Saxton Field for consideration. He noted this would be a community-driven design and project, which was greener and nature based, with sheltered family areas, and focused on green, not plastic. He felt this was an opportunity to partner with Nelson City Council to provide a significant place-based destination in the region.

Attachment 1 Regional Accessible Playgrounds PowerPoint Presentation

4 DECLARATIONS OF INTEREST

Councillor Mackenzie declared a conflict of interest in paragraph 7.43 (Wastewater Minimisation) on agenda page 111 and noted that she would not take part in any discussion on that matter.

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Councillor Maling/Councillor Daikee
OC24-05-2**

That the minutes of the Operations Committee meeting held on Thursday, 4 April 2024, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS

7.1 Levels of Service Performance Targets Progress Review

Principal Planner - Strategic Policy, Pip Jamieson, presented the report and answered questions regarding the timeliness of performance reporting. It was agreed that an offline conversation should take place regarding the appropriate frequency of reporting on performance measures.

**Moved Councillor Maru/Councillor Shallcrass
OC24-05-3**

That the Operations Committee

- 1. receives the Levels of Service Performance Targets Progress Review report.**

CARRIED

7.2 Community Infrastructure Group Activity Report

Group Manager - Community Infrastructure Richard Kirby - Management update

Mr Kirby noted reporting requirements regarding drinking water (non-financial) performance measures and that similar requirements in the wastewater and stormwater space would have resourcing implications, as monitoring in the water space was labour intensive.

He noted the Motueka West stormwater over-expenditure recommendations and the desire to progress the project. Mr Kirby answered questions regarding increased monitoring costs and water legislation and signalled that a three year programme was being considered to enable better delivery.

Action: Richard Kirby - resourcing implications of increased reporting requirements for monitoring in the water space to be reported to the Committee's July meeting.

Enterprise and Property Services Manager - Nick Chin – Property update

Mr Chin noted an error in paragraph 4.10 of the agenda report which should have read Richmond Library, not Feilding.

He noted that the costs of shifting the Richmond Library solar system to the Tākaka Library were too great, and the plan was now to shift them from the side to the centre of the roof. He answered questions regarding the property update section of the report.

Action: Nick Chin to follow up and report back regarding compensation for the Richmond Library roof solar system engineering miscalculation.

Action: Nick Chin to report back on the provision of security lights for the Motueka Museum.

Transportation Manager – Jamie McPherson – Transportation update

In response to the earlier Stanley Brook Group public forum presentation, Mr McPherson said that he would like to take a closer look at the level of alternative access usage for Sunday Creek and Brook Creek Roads and the bigger picture of roads not currently maintained, noting cost constraints.

Mr McPherson answered questions regarding the transportation section of the report.

Action: Jamie McPherson to investigate unmaintained roads and contact Sunday Creek Road and Forest Creek Road residents

Action: Jamie McPherson to distribute Council's new Footpath Matrix to councillors

Action: Jamie McPherson to report back on alternative boat and car parking on Stephens Bay Road as a result of the parking restriction proposal.

The meeting was adjourned at 10.50am and reconvened at 11.03am.

Reserves & Facilities Manager – Grant Reburn - Reserves and Facilities update

Mr Reburn noted the community housing waiting list in the table in paragraph 6.1 of the agenda was at April 2024, not March 2024, as indicated. He answered questions regarding the Reserves and Facilities update.

Action: Grant Reburn to report back on whether the Kelling Road Esplanade Reserve tracks link up to the Great Taste Trail.

Waters and Wastes Manager – Mike Schruer - Waters and Wastes update

Mr Schruer answered questions regarding the Water and Wastes update. Discussion took place regarding 'biodegradable' wet wipes, the cost of resultant blockages and the need for conversations and education in this area.

Following discussion regarding the low level of compliance for low pressure pumps, an educational Newsline article was suggested.

Engineering Cadet, Jonas Ermen, provided a presentation regarding Submersible Remotely

Operated Vehicles (ROV) for drinking water inspections and answered questions.

Programme Delivery Manager – Russell McGuigan - Programme Delivery Update

Mr McGuigan answered questions on the Programme Delivery update.

Action: Russell McGuigan to email the answers regarding stopbanks provided to Councillor Dowler to all councillors.

The Chair pointed out corrections to the dates in the recommendations.

Moved Deputy Mayor Bryant/Councillor Maling OC24-05-4

That the Operations Committee

- 1. receives the Community Infrastructure Group Activity Report; and**
- 2. notes that the Motueka West Stormwater Discharge Project (Contract 1249) is proceeding at a rate that may exceed the funding allocated in 2023/24; and**
- 3. notes that there is funding for the Motueka West Stormwater Discharge Project (Contract 1249) identified in the Long Term Plan 2024-2034 and that any over-expenditure in 2023-2024 will be carried forward and funded from year 1 of the Long Term Plan 2024-2034; and**
- 4. notes that a report will be presented to Council at the 20 June 2024 meeting to approve the over-expenditure for the Motueka West Stormwater Discharge Project (Contract 1249) in 2023/2024, based on the premise that potential funding in 2024/2025 will cover the over-expenditure.**

CARRIED

Attachment 1 Submersible ROV PowerPoint Presentation

7.3 Libraries, Customer Service and Community Partnerships Update Report

Libraries Manager, Glennis Coote presented the Libraries update and answered questions.

Community Partnerships Coordinator, Lani Evans presented the Community Partnerships update. Welcoming Communities Officer Birte Becker-Steel was introduced.

Group Manager Service & Strategy John Ridd presented the Customer Services update on behalf of Customer Services Manager, Janet Lee-Van Dijk, and answered questions.

Moved Councillor Maru/Councillor Daikee OC24-05-5

That the Operations Committee

- 1. receives the Libraries, Customer Service and Community Partnerships Update Report**

CARRIED

7.4 Information Services Activity Report

Acting General Manager - Information, Science and Technology, Rob Smith and Chief Digital Officer, Peter Darlington presented the report, which was taken as read and answered questions.

**Moved Councillor Maru/Councillor Maling
OC24-05-6**

That the Operations Committee receives the Information Services Activity Report.

CARRIED

7.5 Referral - Recommendations from the Nelson Regional Sewerage Business Unit - Designation of Nelson Regional Sewerage Business Unit Facilities

The report was taken as read and Mr Kirby answered questions.

Councillor Kininmonth left at the meeting at 12.11pm.

**Moved Councillor Maling/Deputy Mayor Bryant
OC24-05-7**

That the Operations Committee

- 1. receives the Referral - Recommendations from the Nelson Regional Sewerage Business Unit - Designation of Nelson Regional Sewerage Business Unit Facilities report ROC24-05-5; and**
- 2. approves the Nelson Regional Sewerage Business Unit to issue Notifications of Requirement for designation of its facilities under sections 168 and 168A of the Resource Management Act 1991; and**
- 3. delegates authority for the signing of the Form 18 applications for Notification of Requirement as required under the Resource Management Act 1991 to the General Manager - Regional Services.**

CARRIED

8 CONFIDENTIAL SESSION

Nil

Councillor Hill closed the meeting with karakia.

The meeting concluded at 12.13pm.

Confirmed as a correct record of proceedings by resolution on Enter date .