
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING

held
4:00 pm, Tuesday, 21 May 2024
at
Motueka Library, Wallace Street, Motueka

Present: Board Members T Graham (Chairperson), D Armstrong, N Hughes and C Hutt (Deputy Chairperson), and Councillors B Dowler, B Maru and T Walker

In Attendance: Group Manager – Service and Strategy (J Ridd), Executive Assistant and Advisor to the Mayor (R Scherer), Properties and Enterprise Portfolio Manager (N Chin), Reserves and Facilities Manager (G Reburn) and Reserves Officer (T Strange)

1 OPENING, WELCOME

The Chair welcomed everyone to the meeting and offered the opening karakia. The Chair acknowledged the presence of Board Member Grant Knowles representing the Golden Bay Community Board and Councillor Glen Daikee.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Board Member Hughes/Board Member Armstrong

MCB24-05-1

That apologies for lateness from Councillor B Maru be accepted.

CARRIED

3 PUBLIC FORUM

3.1 Joanna Santa Barbara – Nelson Tasman Climate Forum

Ms Santa Barbara provided a PowerPoint presentation regarding the Motueka Repair Café. She noted that the repair café initiative has been an outstanding success.

3.2 David Ogilvie

Mr Ogilvie spoke to a tabled document regarding the Motueka Harbour Endowment Fund Policy.

3.3 Chris Sutton – Motueka Museum Trust Board

Chris Sutton spoke in her role as Chair of the Motueka Museum Trust Board. Mrs Sutton reiterated the Museum’s need for storage space which she believes is the Council’s responsibility. She referred to the budget in the Long Term Plan for museums and asked that the Motueka Museum receive its fair share of that funding.

3.4 Ray Hellyer

Mr Hellyer spoke to a tabled document regarding the historic issue of buried vehicles at Peach Island.

Tabled Documents
Attachment 1 Motueka Repair Cafe - Joanna Santa Barbara
Attachment 2 David Ogilvie - Public Forum
Attachment 3 Ray Hellyer - Public Forum

Councillor Maru joined the meeting at 4.50pm.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Board Member Armstrong/Councillor Dowler
MCB24-05-2**

That the minutes of the Motueka Community Board meeting held on Tuesday, 16 April 2024, be confirmed as a true and correct record of the meeting.

CARRIED

7 PRESENTATIONS

Nil

8 REPORTS

8.1 Community Lease and Licence Renewals for the Motueka Ward

Property and Enterprise Portfolio Manager, Nick Chin presented the report which was taken as read. Mr Chin noted that the standard nominal fee for community leases quoted in 4.5 of the

agenda report does not apply to the Motueka Sunday Market.

Moved Board Member Hughes/Deputy Chairperson Hutt

MCB24-05-3

That the Motueka Community Board

1. receives the Community Lease and Licence Renewals for the Motueka Ward report RMCB24-05-1; and
2. supports the decision of the Property Services Manager - who is delegated to approve the leasing of Council Property – to grant new five-year tenancies to the organisations listed below, noting that these groups' occupations do not require public notification:
 - a. Imagine Theatre Incorporated – Lease offered pursuant to Section 12(2) of the Local Government Act 2002. Title: NL 1B/464. Legal Description: Lot 1 DP 4811. Land classified as: Held in Fee Simple; and
 - b. Motueka Sunday Market Ltd - Licence to Occupy offered pursuant to Section 12(2) of the Local Government Act 2002. Title: NL122/146. Legal Description: Pt Sec 153 District of Motueka. Title: NL122/146. Land classified as: Held in Fee Simple; and
 - c. Motueka Bowling Club Incorporated - Lease offered pursuant to Section 12(2) of the Local Government Act 2002. Title: NL 3C/189. Legal Description: Pt Lot 33 DP 1599. Land classified as: Held in Fee Simple.

CARRIED

8.2 Motueka Harbour and Coastal Works Reserve Fund Policy Update and Funding Proposals

Mr Chin presented the report which was taken as read. He noted that the Motueka Harbour and Coastal Works Fund is overseen by the Enterprise Committee. After some discussion, the Board agreed to leave the item to lie on the table.

Staff were asked to provide further clarification on the project's alignment with the Tasman Resource Management Plan and the delineation of properties provided in the maps.

8.3 Future Use of the former Motueka Library, Laura Ingram Kindergarten and the Motueka Service Centre

Reserves and Facilities Manager, Grant Reburn and Mr Chin presented the report which was taken as read.

Councillors Maru, Walker and Dowler declared an interest in this item and left the table.

The Board discussed the range of options for the location of Council services in Motueka.

Moved Board Member Armstrong/Deputy Chairperson Hutt

MCB24-05-4

That the Motueka Community Board

1. receives the Future Use of the former Motueka Library, Laura Ingram Kindergarten and the Motueka Service Centre report RMCB24-05-3, and;
2. confirms the Option 4 as the preferred option, namely the Seismic Upgrade and Refit of the former Motueka Library building to become the new Motueka Service Centre, and;
3. confirms the provision of adequate car parking for customers and staff by removing/demolishing the Laura Ingram Kindergarten; and
4. requests that 7 and 8 Hickmott Place be sold and the proceeds be allocated to refurbishing and strengthening the former Motueka Library building as the new Motueka Service Centre, and;
5. agrees that these resolutions be forwarded to the Council for final consideration and approval.

CARRIED

8.4 Discretionary Fund Application - Tasman Bay Guardians

The report was taken as read.

Moved Deputy Chairperson Hutt/Councillor Maru

MCB24-05-5

That the Motueka Community Board receives the Discretionary Fund Application report RMCB24-05.

And grants or declines applications as follows:

Applicant	Request	Grant/Decline
Tasman Bay Guardians	\$700.00	Granted

CARRIED

8.5 Motueka Community Board Special Projects 2024 - 2025

Mr Reburn and Reserves Officer, Tony Strange presented the report.

Mr Strange tabled a document showing plans for the Deck Reserve Playground Upgrade.

Councillor Dowler noted that he had spoken to the Council's Transportation staff who had agreed that the Board could invest more funding and gain two crossings at the High Street/Wratt intersection. Consequently, the Board agreed to increase the funding for this project.

The Board decided to push out the proposed flush toilets for the Cemetery Fields Rugby Grounds in Riwaka until next financial year.

It was agreed that the resolution would clearly state that the proposed seating at the Kumaras would be located at the northern end of this reserve.

The Board also agreed that the resolution regarding the Motueka Historical Wharf would be amended to ensure that the proposed funding is focused on the "physical works" towards the Wharf restoration.

Moved Board Member Armstrong/Deputy Chairperson Hutt

MCB24-05-6

That the Motueka Community Board

1. receives the Motueka Community Board Special Projects 2024 - 2025 report RMCB24-05-7; and
2. considers the community feedback received in Attachments 1 and 2 of the agenda report; and
3. agrees to allocate funding to Special Projects 2024-2025 in principle, subject to receiving staff feedback on the scope and feasibility of the projects proposed for funding, as follows:

2023-2024 Projects

- a) Install a table and seating in the Wharepapa Grove Reserve - \$3,000
- b) Revamp and update the Motueka map outside the iSite building - \$1,500
- c) Add a nest swing to the playground on Ted Reed Reserve, Riwaka - \$10,000
- d) Install a picnic table and seating at the northern end of The Kumaras on the foreshore walkway - \$3,000
- e) Install shade sail over the outdoor gym equipment in Memorial Park - \$18,000

2024-2025 Projects

- f) Physical works towards the restoration of the Historical wharf - \$10,000
- h) Fix footpath crossing at the intersection of Wratt Street and High Street up to a maximum of \$10,000
- i) Welcome Sign - 'Motueka' stone-work welcome sign by the Motueka Bridge as you enter from Golden Bay - \$15,000
- j) Concrete pads extension under seating at Motueka River x 2 tables \$5,000; and
4. notes that staff feedback on the scope and feasibility of the Special Projects 2024-2025 proposed for funding will be provided at the Motueka Community Board's 18 June 2024 meeting; and
5. agrees that the Motueka Community Board Special Projects 2024-2025 funding will be confirmed at the 18 June 2024 meeting, following the consideration of staff feedback.

CARRIED

Tabled document
Attachment 1 Decks Reserve Playground Upgrade

8.6 Board Report

Board Chair, Terina Graham presented the report which was taken as read.

Ms Graham referred to the proposed public meeting with Ministers and local representatives regarding homelessness and the housing crisis and youth school attendance and engagement, which she advised will be rescheduled.

Board Member Hughes referred to complaints regarding the Motueka Aerodrome. Group Manager – Service and Strategy, John Ridd agreed that he would follow up on the complaints and advise Mr Hughes of the outcome.

Board Member Armstrong tabled a summary of items discussed at the Council’s Operations meeting on 16 May 2024.

The public forum items were discussed and noted as follows:

- David Ogilvie regarding the Motueka Harbour and Coastal Works Reserve Fund Policy Update and Funding Proposals – this was put on hold for staff to re-present the report that was left to lie on the table.
- Chris Sutton, Motueka Museum Trust – Mr Ridd will provide a breakdown to the Board of the Museum funding included in the draft Long Term Plan.

Moved Chairperson Graham/Board Member Armstrong

MCB24-05-7

That the Motueka Community Board receives the Board Report, RMCB24-05-8.

CARRIED

Tabled document
Attachment 1 Summary - Operations Committee Meeting

8.7 Financial Summary

The report was taken as read.

It was noted that the project to restore the Motueka historical wharf was not included. Mr Ridd agreed to follow up on this item to check if the project is confused with the funding for Keep Motueka Beautiful.

Moved Councillor Maru/Deputy Chairperson Hutt

MCB24-05-8

That the Motueka Community Board receives the Financial Summary report, RMCB24-05-5.

CARRIED

8.8 Special Projects Action List

It was agreed that the project relating to Thorp Bush should be removed from the action list.

Councillor Walker advised that the Mārahau-Sandy Bay Residents Association had been reconvened. It was noted that the reference to the coastal maintenance grant to the Association is not an annual grant.

Moved Chairperson Graham/Councillor Dowler

MCB24-05-9

That the Motueka Community Board receives the Special Projects Action List report, RMCB24-05-6.

CARRIED

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

The Chair offered the closing karakia and the meeting concluded at 7.20 pm.

Confirmed as a correct record of proceedings by resolution on 18 June 2024.

**Moved Deputy Chairperson Hutt/Board Member Armstrong
MCB24-06-10**

**That the minutes of the Motueka Community Board meeting held on Tuesday, 21 May 2024,
be confirmed as a true and correct record of the meeting.**

CARRIED